

WEDDING DAY SURPRISES

This document gives pre-authorization for a designated point of contact to make decisions on your behalf for services outside the scope of your contract requiring additional payment.



COST SUMMARY: In the event that added services are needed or requested on the wedding day, the CLIENT acknowledges receipt of the Cost Summary which includes, but is not limited to:

Setting up or breaking down chairs	\$2 per chair
Setting up or breaking down tables	\$6 per table
Bussing	\$2 per person
Trash Removal	\$350+
Cake cutting	\$2 per person
Errand to purchase or retrieve a forgotten item during the wedding	Cost of item
Returning items after event	\$125 per location + travel (1st location complimentary)
Cleaning venue (sweeping, mopping, etc.)	\$250
Moving venue furniture to original location	\$250
No call/no show for a phone call or meeting	\$50 plus any travel expenses incurred by Planner
Rescheduling an appointment less than 48 hours in advance	\$50
Other:	

CREDIT CARD CHARGE AUTHORIZATION:

Wedding Day Decision Maker

Signature