GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY

Department of ECE

Faculty Classroom Teaching Observation Form

(Used for faculty whose feedback score on TLP is less than 70%)

Faculty Observed Position_____

Date of Observation_____ Course Observed_____

Rating Scale → (1= very poor, 2 = weak, 3 = average, 4 = good, 5 = excellent);

Please circle one among the five, which you feel is appropriate

Content					
Explained prerequisites	1	2	3	4	5
Main ideas are clear and specific	1	2	3	4	5
Sufficient variety in supporting information	1	2	3	4	5
Organization					
Clear organizational plan	1	2	3	4	5
Introduction captured attention	1	2	3	4	5
Effective transitions (clear w/summaries)	1	2	3	4	5
Concluded by summarizing main ideas	1	2	3	4	5
Reviewed by connecting to previous and future classes	1	2	3	4	5
Interaction					
Instructor questions at different level	1	2	3	4	5
Sufficient wait time	1	2	3	4	5
Students asked questions	1	2	3	4	5
Instructor's feedback was informative	1	2	3	4	5
Instructor incorporated student responses	1	2	3	4	5
Good rapport with students	1	2	3	4	5
Verbal / Non-verbal					
Language was understandable	1	2	3	4	5
Clear articulation and effective voice quality	1	2	3	4	5
Eye contact with students	1	2	3	4	5
Confident & Enthusiastic	1	2	3	4	5

Use of media

Overheads/Chalkboard content clear and well-organized	1	2	3	4	5
Visual aids can be easily read	1	2	3	4	5
Instructor provided an outline / handouts	1	2	3	4	5

Special Classification Notes:

Strengths, if any: (e.g. passion/enthusiastic, use of comparisons and contrasts, positive feedback, opportunity provided for student questions)

Weaknesses, if any: (e.g. unable to answer student questions, subject knowledge, relevance of examples, etc.)

Within two days after the visit, the observers should meet the instructor to discuss their observations and give suggestions.

The observers may please use the following aspects to elaborate on their comments.

1. Describe the lesson taught, including the subject, objectives, and methods used.

2. Describe the instructor's teaching as it related to content mastery, breadth, and depth.

3. How well organized and clear is the presentation?

4. How appropriate were the teaching techniques used for the instructor's goals for this class?

5. Describe the level of student interest and participation.

6. What specific recommendations would you make to improve the instructor's classroom teaching?

Overall Effectiveness Rating 1 2 3 4 5

Date Meeting Conducted

Name and Signature of Evaluator 1_____

Name and Signature of Evaluator 2 _____

Name and Signature of Evaluator 3 _____

Name and Signature of Evaluator 4 _____