

MANATON PARISH COUNCIL
NOTICE OF FULL COUNCIL MEETING

Monday 10th June 2024 at 7.00 pm in Manaton Parish Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below. Members of the press and public are welcome to attend the meeting.

AGENDA

Members 5 Quorum 3 Vacancy 2

- 1. The Chairman to open the Meeting and receive apologies.**
- 2. Co-option of a new Councillor**
(The Council will adjourn to discuss and vote)
- 3. Election of new Councillor and signing of Declaration of Acceptance of Office.**
- 4. To receive declarations of interest:**
 - Councillors to declare any personal interest in any items on the agenda.
 - Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
 - Dispensations granted.
- 5. Public participation**
To allow up to 15 minutes for any members of the public or Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.
- 6. To receive reports from County and District Councillors**
- 7. To consider, amend as agreed by the Council and approve the Minutes:**
Annual Parish Council Meeting held on 13th May 2024
- 8. Matters arising**
- 9. Finance:**
 - 9.1** To agree and approve the Schedule of Payments and Receipts since the last meeting.
 - 9.2** To agree and approve the bank reconciliation as of 30th April 2024
 - 9.3** To receive and review the accounts and the budget update for the period to 30th April 2024
 - 9.4** Update on Banking arrangements.
 - 9.5 Audit 2023-2024**
 - 9.5.1** To approve and sign the Certificate of Exemption
 - 9.5.2** To approve and sign the Annual Governance Statement
 - 9.5.3** To note, approve and sign the Annual Accounting Statement
 - 9.5.4** To note the Analysis of Variances
 - 9.5.5** To note the List of Items of Expenditure of £100 plus for the year ending 31st March 2024
- ~~10.~~ **Planning** - To note planning applications, comments, and decisions since the last meeting.
- 11. Highways** - To receive a report from the responsible Councillor.
- 12. Parish Assets** - To receive reports from the Councillors responsible
- 13. Games Court Committee** - To receive a report from the Council's representative.

14. Parish Hall Committee - To receive a report from the Council's representative.

15. Correspondence received by the Parish Clerk

16. To note the date of the next Parish Council Meeting to be held
Monday, 8th July 2024

17. AOB

18. Matters for future consideration:

- a. Requests for agenda items from Councillors
- b. Requests for agenda items from members of the public

Close of meeting

Signed: *L Moore*

Clerk to Manaton Parish Council

Dated: Monday, 3rd June 2024

Mrs Lucie Moore – Clerk to Manaton Parish Council

Tel: 07860 658002 Email: manatonclerk@live.com