

SAP MM Fresher Resume

Your Name

Address:

Email ID@gmail.com

Cell phone number:



Career Objective:

Seeking to obtain a challenging position with an organization that encourages independent thinking and allows me to drive conceptual and creative framework while staying true to the company's core values.

Qualifications:

- B.Tech Civil Engineering from XYZ College
- 10th Passed marks from HBSE Board
- 12th Passed marks from HBSE Board

Experience:

Organization: XYZ Pvt. Ltd Designation: SAP MM End User

Job responsibilities:

- Responsible for detailed problem and determination of issues in resolving.
- Configured Material types, Number ranges (External numbering) for Material master, PR,
- PO and changed the field status of the material master records as per the user requirements.
- Defined Release Procedure for Purchase Req and external purchasing documents using 032 class types.
- Involved in procure-to-pay (P2P) processes for Purchase Req, Purchase order, goods receipt and Invoicing.
- Creation of vendor, material and price Master, Customer Code.
- End user training and documentation of user manuals, training material.
- Configuration of various type of document like PO,PR etc.
- User Acceptance Testing and System Testing.

General Skills:

- Possess good communication skills
- Expertise in managing work appropriately
- Excellent time management and punctuality

Personal Details:

Marital Status:

Gender:

Nationality:

Languages known:

Permanent Address:

Declaration:

I declare that the information and the facts stated here in the above are true and correct to the best of knowledge and belief.

(Signature)