Exhibit 3541.1-E(2): Transportation For School-Related Trips

Original Adopted Date: 3/13/2024

DRIVER INSTRUCTIONS

When using your vehicle to transport students on field trips or other school activity trips:

1. Be sure that you have registered with the district for such purposes and have a valid driver's license and current liability insurance at or above the minimum amount required by law for each occurrence.
2. Check the safety of your vehicle: tires, brakes, lights, horn, suspension, etc.
3. Carry only the number of passengers for which your vehicle was designed. If you have a pickup truck, carry only as many as can safely sit in the passenger compartment.
4. Require each passenger to use an appropriate child passenger restraint system (child car seat or booster seat) or safety belt in accordance with law.
5. Do not smoke a pipe, cigar, or cigarette while there are minors in the vehicle, as required by law.
6. Obey all traffic laws.
7. Take the most direct route to the destination or event without unnecessary stops.

In case of emergency, keep all students together and call 911 and the district office.

Policy Reference Disclaimer:
These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 35330	Field trips and excursions; student fees
Ed. Code 35332	Transportation by chartered airline
Ed. Code 39830	School bus
Ed. Code 39830.1	School pupil activity bus
Ed. Code 39860	Transportation to school activities
Ed. Code 44808	Liability when students are not on school property
H&S Code 118947-118949	Prohibition against smoking in motor vehicle with minor
Pub. Util. Code 5384.2	District not liable for charter-party carrier
Veh. Code 12814.6	Teen driver's act
Veh. Code 27315	Mandatory use of seat belts in private passenger vehicles

Veh. Code 27360-27360.5	Child passenger restraint systems
Veh. Code 27363	Child passenger restraint systems; exemptions
Veh. Code 545	School bus; definition

Management Resources	Description
Website	CSBA District and County Office of Education Legal Services
Website	California Office of Traffic Safety
Website	U.S. Department of Transportation, National Highway Traffic Safety Administration
Website	California Department of Motor Vehicles
Website	California Highway Patrol

Cross References

Code	Description
1230	School-Connected Organizations
1230	School-Connected Organizations
1240	Volunteer Assistance
1240	Volunteer Assistance
3311.2	Lease-Leaseback Contracts
3312.2	Educational Travel Program Contracts
3514	Environmental Safety
3514	Environmental Safety
3530	Risk Management/Insurance
3530	Risk Management/Insurance
3540	Transportation
3541	Transportation Routes And Services
3542	School Bus Drivers
3543	Transportation Safety And Emergencies
6145.2	Athletic Competition
6145.2	Athletic Competition
6153	School-Sponsored Trips
6153	School-Sponsored Trips