

Author Guidelines for Submission Format

Author 1 Name

Affiliation

Email

Author 2 Name

Affiliation

Email

Abstract: This document provides a template for TAECT paper submission. The English abstract of your paper should appear here. The abstract itself should be a single paragraph and is typed in block format, that is, without paragraph indentation. Type all numbers—except those that begin a sentence—as Arabic numerals. The total length of the abstract should not exceed 120 words. In addition, include at most 5 keywords of your paper immediately after the abstract.

Keywords: formatting, style, styling

1. Introduction

TAECT invites paper submissions in both oral and poster presentation formats. Oral presentation welcomes report of original academic or industrial research in the area of Educational Communications and Technology. Submissions of oral presentation should be 4-10 pages using this template and includes research background, methodology and findings. Poster presentation welcomes work-in-progress submissions including reports of recent findings or other types of innovative or thought-provoking work relevant to the AECT community. Submissions of poster should be in a form of long abstract and using a different template.

2. Submission Formats

This template has been tailored for output on the A4 (21 cm x 29.7 cm) size with the margins of 2.54cm (1 inch). All margins, headers and footers are prescribed, PLEASE DO NOT RE-ADJUST THEM. All content including the context, figures and tables should be placed inside the margin.

Please complete content and organizational editing before formatting, incomplete manuscripts will not be reviewed. Do not number your manuscript, TAECT publication committee will do that for you. Finally, all manuscripts should be submitted in PDF file formats.

3. Identify the Paper Titles and Headings

All submissions must include a paper title in English. Use upper cases Times New Roman 14-point for your paper title, and insert one hard return immediately after the last character of your title.

Use Times New Roman 12-point bold for the first level headings (uppercase Roman numerals). Insert a line break after Heading 1.

3.1. Heading 2

Use Times New Roman 10-point, bold and italic for the second level headings. Insert a line break after Heading 2.

3.1.1. Heading 3 Avoid using more than 3 levels of headings in your manuscripts. If necessary, use Times New Roman 10-point, bold and italic for third and above level headings. Do not insert a hard return after Heading 3.

4. Authors and Affiliations

All papers will be double-blindly peer-reviewed, please do not include any author and affiliation information in your manuscript. Once the manuscript is accepted for publication, to prepare your camera-ready papers, insert the author names, affiliations and email address under the paper title. The type style and font size for authors and affiliations should be Times New Roman 12-point, centered aligned.

5. Body Text, Citations and References

Please use a 10-point Times New Roman font for your body text. Indent the first line of every paragraph by 0.63cm (0.25 inch). Body text should be justified aligned.

Use APA formatting style to format your citations and references. For in-text quotes that are longer than 40 words, indent the quotation passage by 0.63 cm (0.25 inch).

6. Figures and Tables

Place figures and tables at the top and bottom of columns. Edit and resize your image files to appropriate size in general formats (such as GIF, JPG, and PNG of usually 300 dpi).

Use Times New Roman 10-point. The figure number (e.g., Figure 1) appears above the figure title and image in bold font. Number figures in the order in which they are mentioned in your paper.

Figure 1

Example figure

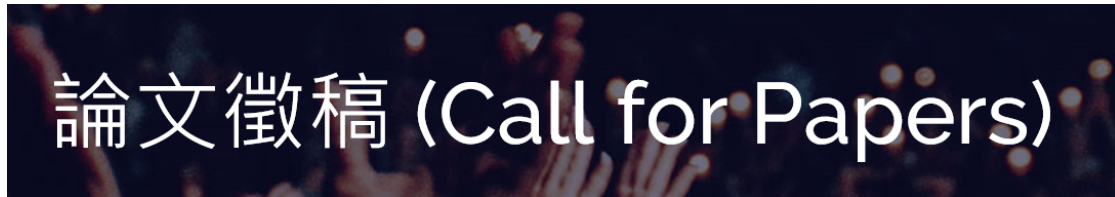


Table 1

Table heads

Items	Fonts	Font Size	Alignment
Paper Title	Times New Roman, Bold	14	Center
Authors	Times New Roman,	12	Center
Abstract	Times New Roman,	10	Left
Heading 1	Times New Roman, Bold	12	Left
Body Text	Times New Roman,	10	Left
References	Times New Roman,	10	Left

Artificial Intelligence (AI) Disclosure

During the research process and manuscript preparation, please maintain transparency regarding any AI or LLM tool usage, including data gathering and language polishing. Declare this and provide details (e.g., name of tool, dates accessed, prompts used, scope of use, etc.) at the end of your submitted paper before the reference list.

References

Use Times New Roman 10-point, and list all your references following the APA 7 style at the end of your manuscript.

Alpha, A. (1996). *Title of book*. Publisher.

Beta, B., & Gamma, G. (1997). *Title of book: Subtitle of book*. Publisher.

Delta, D., Epsilon, E., & Zeta, Z. (1999). Title of article. *Title of Journal: Subtitle of Journal*, volume number(issue number), first page-last page. <https://doi.org/xx.xxx/yyyy.zzzz>

Sigma, S. A. (2020, April 10-12). *Paper title*. [Paper presentation] Conference Title, Place, Country.

Theta, T. C., & Kappa, K. (2001). Article title. *Title of Journal*, volume number, first page-last page. <http://xxxxxxxxxxxxxxxxxx>