

# **Team Player Job Description**

Part-Time Team Player
Starting Pay: \$16 an hour + tips
Hours offered: 8-12 hours weekly

# Apply here!

At BE., we aim to **create and hold space** for both employees and customers to find belonging and community. As a Team Player at BE., you are skilled in connecting and creating space for others while being passionate about Hawai'i, community, and relationships. By engaging with customers, crafting drinks, preparing baked goods, supplying our inventory, cleaning and setting up, you play a key role in the experience of BE. for both our team and our community of customers. We're looking for enthusiastic, reliable, and values-driven individuals to join our team to hold space so we can BE.

**Job Summary:** The Team Player is responsible for delivering outstanding service to our customers while performing a variety of tasks, including but not limited to preparing and serving food and beverages, handling cash transactions, supplying our inventory, and maintaining a clean and organized workspace in and out of the trailer. This role requires a friendly demeanor, attention to detail, and the ability to work effectively on a team and calmly and efficiently in a fast-paced environment.

#### Kuleana:

- Customer Service:
  - Greet and talk story with customers as they enter our space
  - Maintain a calm and friendly demeanor during periods of high volume
  - o Answer questions or suggest menu items to customers when necessary

- o Must possess excellent customer service skills and operate with aloha
- Address inquiries, complaints, and concerns in a friendly manner to ensure customer satisfaction
- When able, speak in simple 'Ōlelo Hawai'i to encourage others to 'ōlelo

#### Food and Beverage Preparation:

- Meal prep menu items and food products consistently for all customers by adhering to all recipe and presentations standards
- Work effectively and efficiently on the espresso machine & prep station

### Cleanliness and Organization:

 Maintain cleanliness of the cafe, including countertops, tables, floors, and equipment. Follow sanitation and food safety guidelines.

## Inventory Management:

- Maintain inventories by replenishing supplies, stocking the trailer and storage, and helping to load or unload from kitchen to trailer
- Keep equipment operating properly by following operating and maintenance instructions

# Cash Handling:

 Process transactions using a cash register or POS system, handle cash and credit card payments, and ensure accurate change is given.

#### • Team Collaboration:

- Work effectively to follow systems in place and collaborate with other team members to ensure smooth operations and a positive work environment.
- o Multi-task and engage in different tasks throughout the shift
- Detail-oriented and operate with a high level of commitment to execution

#### **Skills:**

- Ability to work in a fast-paced environment
- Deal with and manage daily stress
- Be able to problem solve, work efficiently under pressure, and handle multiple tasks simultaneously
- Communicates with high energy, friendliness, and aloha
- Takes initiative to help out the team

- Team-oriented and collaborative with others and business owners
- Follow directions well and ask for help when needed
- Maintain a growth mindset and open to receiving feedback
- Strong communication skills and a friendly, approachable attitude
- Basic math skills and ability to handle cash transactions accurately

# **Physical Requirements:**

- We operate in our coffee trailer (<u>badgalbay.BE</u>.) and our new addition (<u>bay.BE</u>. cart), therefore the ability to work in outdoor conditions and close proximity to one another (3 ppl max) is vital!
- Ability to stand for extended periods and lift up to 25 lbs.
- Manual dexterity to operate cafe equipment and prepare food and beverages.

## **Benefits:**

- Training and development opportunities with your personal and professional goals in mind
- Competitive hourly wage plus tips
- Opportunities for advancement within the company