

Joyce Gu

Address: Coquitlam, BC, Canada, V3B 7L7

E-mail: joyce7ink@gmail.com

Summary:

Highly diligent and responsible professional known for meticulous attention to detail and empathetic approach. Proven track record of exceeding expectations by synthesizing complex information and delivering innovative solutions. Consistently upholds deadlines and maintains superior quality standards.

Education:

Bachelor's Degree in Media Arts - 3D Animation

-Emily Carr University (Sep 2019-May 2023)

Work Experience:

Freelance Artist (*Apr 2023-now*)

- Negotiating with contractors about the requirements and deadlines of Commissions
- Deliver quality works that meet the customer's requirements fast and consistent

Bakery clerk

Thrifty Food Store (Jan-Sep 2022)

- Communicating with customers' needs and answering customer questions
- Multi-tasking in a fast-paced working environment including packaging bakery goods, operating bread cutting machine and monitoring oven timer
- Problem-solving problematic situations and retaining customer loyalty

Receptionist

Big Feet-Port Moody Location (Jun-Aug 2019)

- Greet customers and check the schedule to lead them to the corresponding rooms
 - Schedule customers to the most desirable time to maximize the available vacancy
 - Promoting seasonal sales events and advising best deals for regular customers
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Softwares:

-Maya, Blender

-Photoshop, Substance Painter

-Microsoft, Google suits

-Premiere, After Effects, Nuke

Languages:

-Mandarin, English, Japanese

Volunteer Experiences:

General Volunteering

XDS23-External Development Summit 2023 (Sep 2023)

- Guiding guests and providing help for the attendants in the venue

Information adviser

Farmers Market-City of Port Coquitlam - Arts and Culture (Aug 2017 and 2018)

- Helping customers obtain needed information about the market