

HOPE SCHOOL WAVES

POWER^{*ed*}
to Learn

Family Guide

2026-2027

Welcome to Hope School

Welcome to Hope School!

At Hope, we believe every child deserves to feel known, valued, challenged, and supported. Our school is more than a place of learning, it is a community where students develop the knowledge, skills, and confidence needed to thrive both in and beyond the classroom.

Our mission is simple:

Fostering Belonging, Inspiring Growth, and Empowering Every Learner.

This year, our theme is **POWERed to Learn**.

Learning is a journey. Sometimes it feels smooth and easy, and other times it requires effort, perseverance, and reflection. At Hope School, we encourage students to embrace challenges, learn from mistakes, and celebrate growth along the way.

We are proud of the strong partnership between students, families, and staff that makes Hope such a special place. Together, we create an environment where students feel safe, connected, and inspired to do their best every day.

Whether you are joining us for the first time or returning for another year, we are grateful to have you as part of the Hope School community.

We look forward to a wonderful year of learning, growth, and connection.

Warmly,

Anna Scharfeld

Principal

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Frequently Asked Questions

We know families have lots of questions, especially at the beginning of the school year! Below are answers to some of the questions we hear most often. If you can't find what you're looking for, please don't hesitate to contact the school office. We're happy to help!

Communication

How will I know what's happening at school?

ParentSquare is Hope School's primary communication platform. We encourage all families to enable notifications and check ParentSquare regularly for school news, classroom updates, reminders, events, and emergency notifications. (See [Staying Connected](#))

What should I do if I have a question or concern?

We believe concerns are best addressed by starting with the staff member closest to the situation. For most classroom questions, your child's teacher is the first point of contact. If additional support is needed, our office staff can help connect you with the appropriate administrator. (See [Communication Guidelines](#))

How quickly can I expect a response?

Teachers are actively engaged with students throughout the school day and may not be able to respond immediately. In most cases, staff members will respond within one school day. (See [Communication Guidelines](#))

Who do I contact if I'm not sure who to ask?

Our office staff is always happy to help! If you're unsure where to start, simply contact the school office, and we'll connect you with the right person. (See [Who Should I Contact?](#))

Attendance & Daily Routines

What if my child is sick?

Please keep your child home if they have a fever, are vomiting, or have a contagious illness. If your child will be absent, notify the school office as soon as possible. (See [Attendance and Daily Routines](#))

When should my child arrive at school?

Morning supervision begins at **8:00 a.m.** Students should not arrive before supervision begins unless they are participating in a supervised program. (See [Arrival, Dismissal & Campus Access](#))

What should my child bring to school each day?

Students should arrive each day with:

- A backpack
- A reusable water bottle
- Lunch (if bringing one from home)
- Any materials requested by their teacher

Please label jackets, lunch boxes, water bottles, and other personal belongings with your child's name.

My child forgot something. Can I bring it to school?

Yes. Please bring forgotten lunches, glasses, medications, or other essential items to the school office. Office staff will help ensure your child receives the item without disrupting classroom instruction.

What if my child's dismissal plans change?

Whenever possible, please contact the school office before dismissal so we can communicate changes safely to your child and their teacher. (See [Arrival, Dismissal & Campus Access](#))

How can I help make drop-off and pick-up safe?

Please do not arrive before the dismissal time. Follow staff directions, use designated loading areas, pull forward whenever possible, drive slowly, and watch carefully for students, pedestrians, and bicyclists. These simple steps help keep everyone safe. (See [Arrival, Dismissal & Campus Access](#))



Learning & Student Support

How does Hope School support students who need extra help or additional challenge?

Every student participates in **Target Time**, a dedicated instructional block where teachers provide intervention, enrichment, or extension based on each student's current learning needs. Student groups are flexible and change throughout the year as students grow. (See [Student Supports](#))

What if my child is nervous about coming to school?

Starting a new school year can bring excitement and anxiety. Our staff works hard to help every student feel welcomed, connected, and supported. Morning Meetings, caring relationships, and our POWER expectations help students build friendships and develop a strong sense of belonging. If your child is experiencing ongoing anxiety or difficulty adjusting, please reach out to your child's teacher so we can work together to provide support. (See [***Social-Emotional Supports***](#))

What happens if my child makes a mistake?

Mistakes are a normal part of learning. Staff work with students to reflect on their choices, understand the impact of their actions, repair harm when appropriate, and develop strategies for making better choices in the future. If behaviors become repeated or involve safety concerns, families are contacted and additional supports may be provided. (See [***Learning from Mistakes***](#))

How does Hope School recognize positive behavior?

Students who demonstrate our Wave POWER expectations may receive **Wave POWER Cards** and be recognized in classrooms, assemblies, and other school celebrations throughout the year. (See [***Positive Behavior Supports***](#))



Student Life

Can my child bring birthday treats or birthday invitations?

To help ensure all students feel included and to accommodate a variety of dietary needs and allergies, we encourage families to celebrate birthdays in non-food ways whenever possible. Please contact your child's teacher in advance if you would like to recognize your child's birthday at school. Birthday invitations may only be distributed at school if every student in the class is invited or if invitations are distributed outside of school. (See ***Wellness Policy***)

Is there a dress code?

Students should come to school dressed comfortably and ready to learn and play. Clothing and footwear should be appropriate for school activities, including recess and physical education. For safety, students should wear closed-toe shoes during active play and on PE days. See [***Dress Code***](#))

Can students bring toys or personal items from home?

Unless requested by the teacher for a special classroom activity or project, students should leave toys, trading cards, valuable items, and other personal belongings at home. The school is not responsible for lost or damaged personal items.

Are cell phones or smart watches allowed?

Cell phones and smart watches should remain off and stored in backpacks during the school day unless a staff member provides permission for educational purposes or there is an emergency. We encourage students to focus on learning, building relationships, and engaging with one another throughout the school day. (See [Technology Use](#).)

What happens if my child loses something?



Lost items are placed in the school's Lost and Found area. We encourage families to label jackets, lunch boxes, water bottles, and other personal belongings with their child's name. Unclaimed items are periodically donated throughout the school year.

How are classroom placements determined?

Creating balanced classrooms is a thoughtful process that considers many factors, including academic needs, learning styles, social dynamics, and student support needs. Teachers and administrators work collaboratively to create classrooms where every student has the opportunity to learn and thrive. Because many factors are considered, we

do not take requests for specific teachers

Family Involvement

How can I support my child's learning at home?

Families play an important role in student success. Here are a few simple ways to support learning at home:

- Read with your child every day.
- Encourage regular attendance and punctuality.
- Talk about what your child is learning at school.
- Celebrate effort, perseverance, and growth and not just grades.
- Reinforce our POWER expectations by encouraging kindness, responsibility, empathy, teamwork, and problem-solving.
- Establish healthy routines for homework, sleep, and technology use.

Every small interaction helps build confident, capable learners. (See [Family Partnership](#))

How can I get involved?

Families are encouraged to volunteer, participate in PTA events, attend school activities, and support learning in whatever way works best for their family. Every contribution helps strengthen our school community. (See [Getting Involved](#))

What do I need to volunteer at Hope School?

We love having volunteers on campus! Depending on the activity, volunteers may need to complete district volunteer requirements, such as registering with the school office and meeting district safety requirements including mandated reporter training. Please contact the school office for current volunteer procedures before your first volunteer opportunity. (See [Getting Involved](#))



Safety

Can I visit campus during the school day?

All visitors must have an appointment scheduled and first check in at the school office, sign in, and wear a visitor badge while on campus. These procedures help us maintain a safe learning environment for everyone. (See [Campus Access & Visitor Procedures](#))

What if there's an emergency at school?

During an emergency, please do not come directly to campus unless instructed. Families will receive updates through ParentSquare and district communications, including information about student reunification if needed. (See [Emergency & Disaster Procedures](#))

Our Mission, Vision & Values

Our Mission

Fostering Belonging, Inspiring Growth, and Empowering Every Learner

Our Vision

At Hope School, every student is known, valued, challenged, and supported.

We strive to develop curious thinkers, resilient problem solvers, compassionate citizens, and lifelong learners who positively contribute to their communities and the world around them.

What We Believe

Every Child Can Learn

All students are capable of growth when provided with meaningful learning experiences, strong relationships, and appropriate support.

Belonging Comes First

Students learn best when they feel safe, connected, and valued.

Relationships Matter

Strong partnerships among students, families, and staff are the foundation of a thriving school community.

Learning Should Be Meaningful

Learning should be engaging, purposeful, and connected to students' lives.

Families Are Partners

Student success is strongest when schools and families work together.

Student Voice Matters

Students should have opportunities to lead, contribute, reflect, and help shape their learning experiences.

Our Vision for Learning

At Hope School, we believe every student can learn, grow, and thrive when they are part of a caring community with a shared vision for success.

Our **POWERed to Learn** framework represents years of collaboration among staff to define who we are, how we learn, and the skills and dispositions we want every learner to develop. Together, it guides our instruction, shapes our culture, and supports our mission of fostering belonging, inspiring growth, and empowering every learner.

Our Journey

During the 2022–2023 school year, Hope School staff engaged in a year-long process to develop a shared vision for teaching and learning. Through this work, we established both our instructional framework and our Wave P.O.W.E.R. behavior expectations.

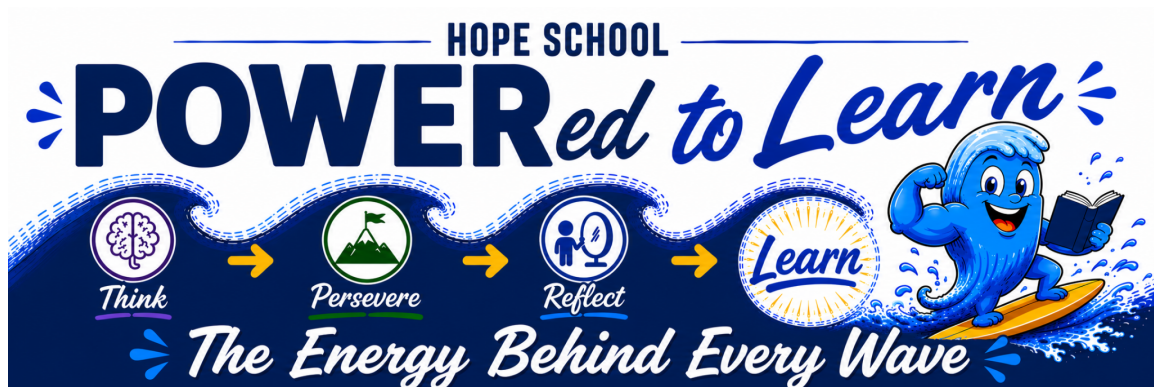
HOPE SCHOOL Wave POWER BEHAVIOR MATRIX Wave POWER is How We Behave!					
WHERE WE ARE	P Problem Solvers	O Open-Minded	W Work Together	E Empathetic	R Responsible
 ARRIVAL & DISMISSAL	Think about where you are supposed to be and find a way to be there.	Say hello/goodbye to people you may not know very well.	- Help others look for their parents and listen to the adults. - Listen for your name and walk directly to your car.	Be aware of others who might be having a rough day (or start).	- Make sure you have your HW and belongings. - Be in the appropriate areas before and after school.
 CLASSROOMS & SPECIALS	- Think about the problem. - Try different solutions. - Ask for help, if needed.	- Be curious and engaged in learning new things. - Consider different perspectives and ways of doing things.	- Help Clean Up. - Collaborate on assignments and participate. - Listen attentively.	- Celebrate any and all successes of others. - Think about the feelings of students and adults & then act to be supportive.	- Complete all your assignments to the best of your abilities. - Know the learning goal and focus on learning.
 RESTROOMS	Tell an adult and ask for help if you notice a problem.	Be willing to use any stall or sink that is available so you can be quick.	- Help others when needed. - Remind others to be quick and respectful.	Think about others, such as custodians, and keep things clean.	- Make it a quick visit. - Flush the toilet, wash your hands, and clean up after yourself.
 LUNCH AREA	See something or someone in need, ask yourself, "how can I help?" Then act.	- Get to know new people and be willing to sit in any open seat. - Try new types of food.	- Remind others to say please and thank you. - Remind others to stay seated, clean up, & eat before going to play.	- Wait patiently and understand everyone is going as fast as they can. - Behave in ways that make lunch enjoyable for all.	- Eat what you brought from home or was served. - Throw out all your trash in the trash can and place trays neatly in the basket.
 PLAYGROUND	- Use Stop, Walk, Talk. - Listen to others and compromise. - Remove yourself from a bad situation.	- Stay positive about anybody who is part of your team. - Try new games and activities.	- Always agree on rules before playing games. - Make fair teams. - Agree on how to share the equipment. Count accurately on the swings (50) and spinner (10).	- Offer to let others play with you if they are alone. - Think about how others might be feeling and help when needed. - Play in a way that keeps others safe.	- Always return equipment. - Drink water and use the restroom before the bell rings and line up quickly. - Sit and only go down on slides. - Be safe.
 HALLWAYS & WALKING PATHS	If there is someone in the way, say excuse me.	Consider letting someone walk past you or hold the door for someone.	Follow the traffic pattern so we don't interfere with others.	Use a quiet voice because others are in class learning.	- Stay on the paths. - Be mindful of your body and aware of others.

During the 2023–2025 school years, Wave P.O.W.E.R. became an integral part of our school culture as students and staff practiced these expectations throughout classrooms, playgrounds, the cafeteria, and across campus.

In 2025–2026, our school theme, **POWERful Together**, emphasized our shared responsibility for creating a positive learning environment where everyone contributes to our collective success.



This year, we build on that foundation with our theme, **POWERed to Learn**, recognizing that every student and every adult is capable of continuous learning and growth.



Learning is a Process

Being POWERed to Learn means understanding that learning is active. Growth requires curiosity, effort, perseverance, reflection, and a willingness to improve every day.

We encourage every learner to remember four simple actions:

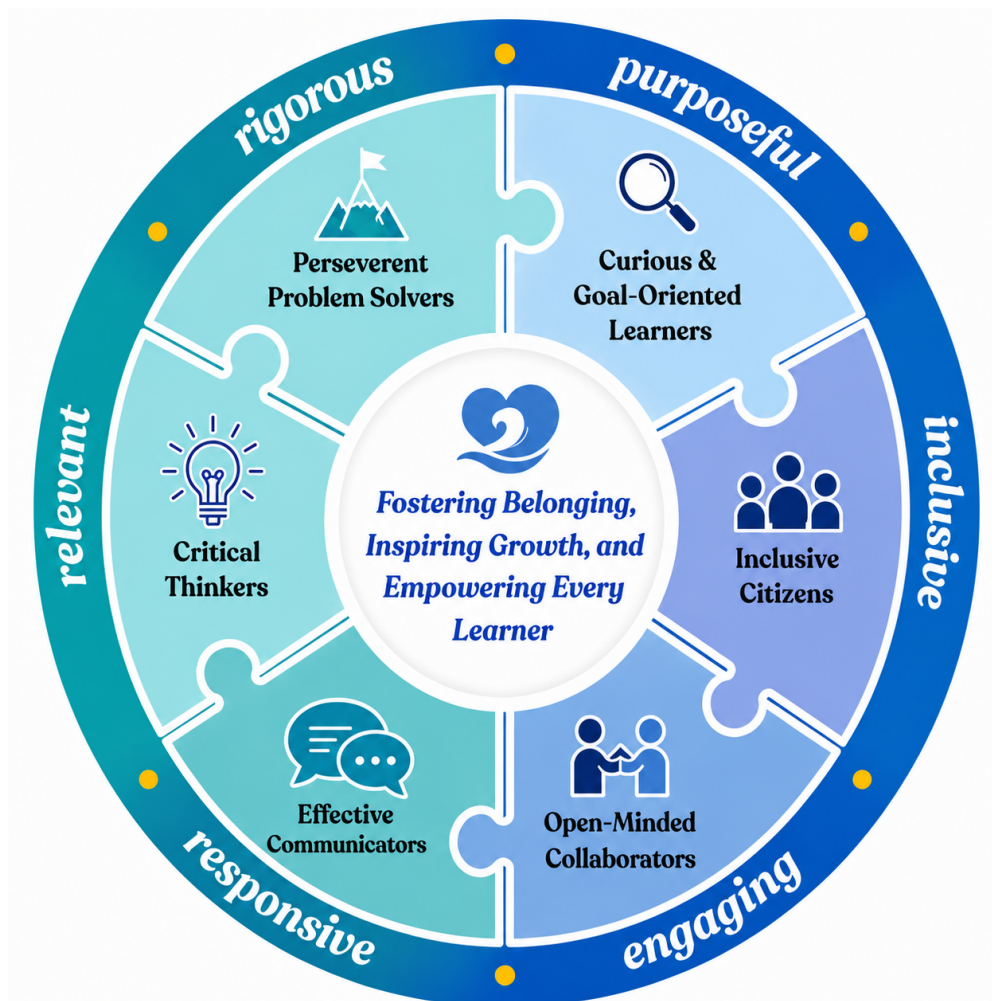
Think → Persevere → Reflect → Learn

- **Think:** Ask questions, explore ideas, make connections, and approach challenges with curiosity.
- **Persevere:** Stay motivated, embrace challenges, learn from mistakes, and continue working when learning becomes difficult.
- **Reflect:** Consider feedback, evaluate progress, and identify opportunities for growth.
- **Learn:** Through thinking, perseverance, and reflection, develop new knowledge, skills, and understanding.

This continuous cycle reminds us that learning is an ongoing journey.

Our Learner Profile

These qualities prepare students for success both in school and beyond.



How It All Fits Together

Our framework connects four essential components: to create a cohesive Learning Journey.



Learning at Hope

Instruction

We provide rigorous, engaging, and equitable instruction that is:

- Rigorous
- Purposeful
- Inclusive
- Engaging
- Responsive
- Relevant



Strong Tier 1 instruction is the foundation of student success. Through high-quality curriculum, research-based instructional practices, ongoing professional learning, and continuous improvement, every student has access to meaningful learning every day.

Literacy

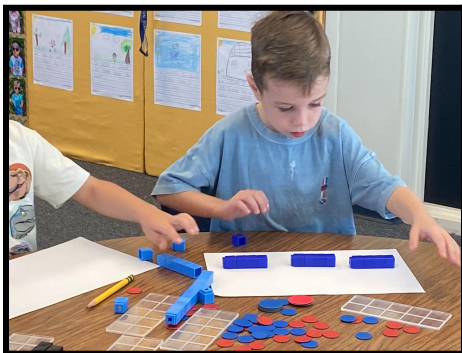
All teachers are trained in the Science of Reading, ensuring literacy instruction reflects current research on how children learn to read.

Our instructional program includes:

- **Grades K-5:** Wonders and Core Literature
- **Grades K-5:** 95% Group Phonics Program
- **Grade 6:** StudySync

Together these programs develop reading, writing, speaking, and listening skills through explicit instruction and rich, authentic texts.

Mathematics



Hope School continues to strengthen mathematics instruction through research-based practices and ongoing professional learning.

Teachers participate in Cognitively Guided Instruction (CGI) professional development while implementing Amplify Desmos Classroom resources. Selected classrooms are also piloting Innovamat Thinking Math as part of our curriculum review process.

Science

Students engage in hands-on, inquiry-based learning through the FOSS curriculum aligned to the Next Generation Science Standards.

Social Studies

Students receive standards-aligned instruction through Studies Weekly, promoting civic understanding, geography, economics, historical thinking, and informed citizenship.

Specials



Learning extends beyond the core academic curriculum. Through our weekly specials, students explore their creativity, develop new interests, strengthen problem-solving skills, and engage in meaningful hands-on learning. These experiences help students build confidence, collaborate with others, and discover new passions.

All students participate in a variety of specialty classes throughout the school year, including:

- **Art** – Once each week
- **Music** – Once each week
- **STEAM (Science, Technology, Engineering, Arts, and Mathematics)** – Once each week
- **Physical Education (PE)** – Twice each week

These classes complement classroom learning while providing opportunities for creativity, collaboration, innovation, and physical wellness.

Music

Hope School's music program develops students' musical knowledge, creativity, and performance skills through singing, movement, rhythm, instrumental experiences, and music appreciation.

Students share their learning with families and the community through **two performances each school year**, celebrating their growth and accomplishments.

Art

Our visual arts program encourages creativity, self-expression, and artistic exploration while introducing students to a variety of artistic techniques, materials, and styles.

Each spring, student artwork is proudly showcased during our **Open House Art Show**, celebrating the creativity and talents of every student.

STEAM

Hope School is proud to participate in the **Elementary STEAM Consortium**, providing students with engaging, hands-on learning experiences that integrate science, technology, engineering, the arts, and mathematics. Through inquiry, collaboration, creativity, and design thinking, students develop critical thinking, communication, and real-world problem-solving skills.

This curriculum was developed by the **Elementary STEAM Consortium**, established and facilitated by the **Dos Pueblos Engineering Academy (DPEA)**. The consortium's mission is to support the professional development and collaboration of local elementary STEAM teachers to benefit the youth in our community. **Goleta Union School District** served as the pilot partner, joined by **Hope Elementary School District** and **Santa Barbara Unified School District**. These collective efforts are made possible through generous philanthropic support stewarded by the **Formative Foundation**, formerly known as the DPEA Foundation.

Physical Education



Students participate in physical education **twice each week**, where they develop movement skills, physical fitness, teamwork, sportsmanship, and healthy lifestyle habits. Through a variety of individual and team activities, students build confidence, perseverance, and an appreciation for lifelong physical activity.

Library

Our school library is a place where students develop a lifelong love of reading, curiosity, and learning.

Students visit the library regularly with their classes to:

- Check out books
- Learn library and research skills

- Discover new authors and genres
- Participate in literacy activities

Families can help students enjoy the library by encouraging the timely return of books and helping care for borrowed materials.

Homework

Homework is designed to reinforce classroom learning, encourage responsibility, and foster a love of learning beyond the school day.

Homework may include:

- Daily reading
- Practice of skills introduced in class
- Long-term projects
- Occasional review activities

Homework should be meaningful, developmentally appropriate, and support, not replace, family time, physical activity, and healthy sleep routines.

Families can best support homework by:

- Establishing a consistent homework routine
- Providing a quiet place to work
- Encouraging effort and perseverance
- Reading together each day
- Communicating with teachers if homework becomes consistently difficult

Independent reading each evening remains one of the most important ways families can support student success.

Report Cards, Progress Reports & Conferences

At Hope School, assessment is an ongoing process that helps us understand each student's growth and identify next steps for learning. Families receive regular updates throughout the year through report cards, conferences, and progress reports for students receiving additional academic support.

Report Cards

Hope School uses standards-based report cards to communicate each student's progress toward grade-level learning standards. Report cards are posted in **Aeries** three times each year:

- **November** (before Thanksgiving Break)
- **March** (before Spring Break)
- **June** (at the end of the school year)

Families are encouraged to review report cards together with their child and contact their teacher with any questions.

Progress Reports

Students receiving academic intervention through a **Target Teacher** will receive a progress report at the end of each instructional cycle to communicate growth toward intervention goals. Progress reports are shared:

- **November**
- **March**
- **May**

These reports provide families with additional information about their child's progress and help guide continued support at school and at home.

Parent-Teacher Conferences

Strong partnerships between school and home are essential to student success.

Teachers meet with **all families** during our fall conference window:

- **October 16–23**

Spring conferences are held:

- **March 26–April 1**

During the spring, conferences are scheduled for families of students who are not yet meeting grade-level standards. However, **any family is welcome to request a conference** with their child's teacher at any time during the school year.

Understanding the Report Card

Our **Report Card Companions** provide grade-level explanations of the standards assessed on each report card, along with information about how student progress is communicated. We encourage families to review these resources to better understand their child's report card and celebrate their growth throughout the year.

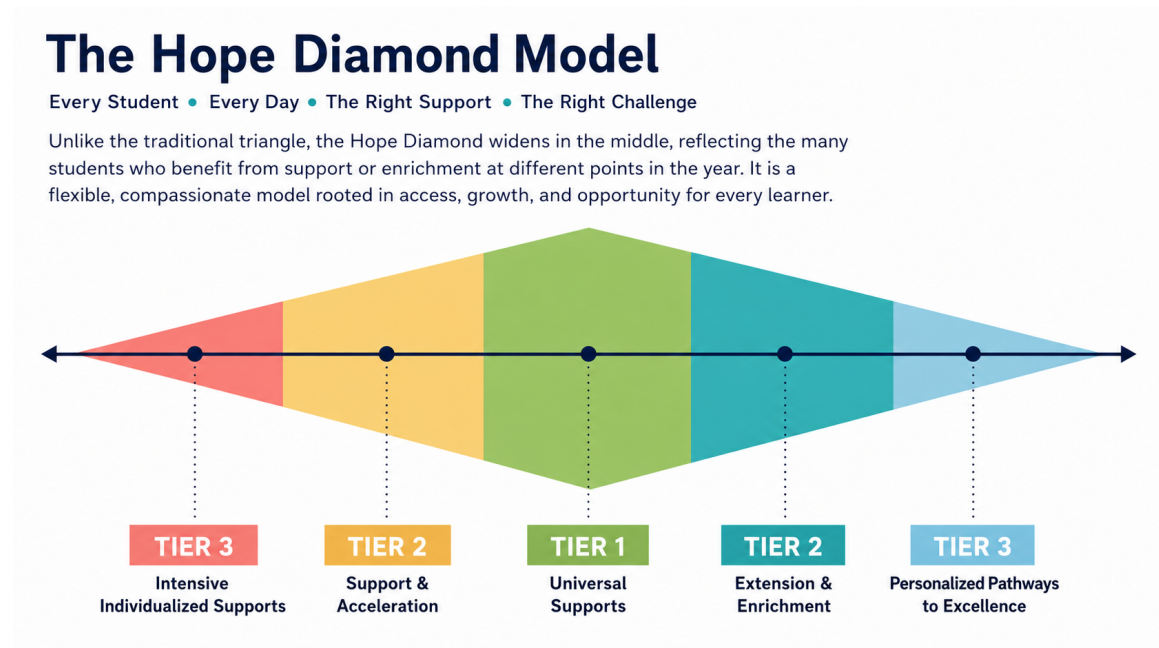
Student Supports

At Hope School, we believe that every student can learn, grow, and thrive. Students have different strengths, interests, and needs, and those needs may change throughout the school year. Through our Multi-Tiered System of Supports (MTSS), we provide timely academic, behavioral, and social-emotional support so every student receives the instruction, intervention, enrichment, and encouragement they need to succeed.

The Hope Diamond Model

Hope School uses the **Hope Diamond Model** instead of the traditional MTSS triangle. The diamond shows that students' needs change throughout the year. Some students may need extra support to build skills, while others may need enrichment to deepen their learning. Many students will experience both at different times.

At the center of the diamond is **Tier 1**, which includes the high-quality instruction, positive behavior supports, and social-emotional learning that every student receives. From there, students may receive additional support, extension, or individualized services based on their needs.



Academic Supports

Target Time

Every student participates in **Target Time**, a dedicated 45-minute instructional block held four days each week.

During Target Time, students receive instruction based on their individual learning needs. Depending on current data and classroom performance, students may participate in:

- Reading intervention
- Mathematics intervention
- Writing support
- Designated English Language Development (ELD)
- Skill reinforcement
- Enrichment and deeper learning opportunities

Teachers use classroom assessments, district assessments, and daily observations to create flexible instructional groups. Groups are reviewed regularly and adjusted as students grow, ensuring every learner receives the right support or challenge without missing core classroom instruction.

Student Success Team (SST)

At Hope School, we believe the best solutions come from working together. A **Student Success Team (SST)** is a collaborative problem-solving process designed to better understand a student's strengths, identify areas of concern, and develop strategies to support success at school.

An SST may be scheduled when:

- A student is experiencing academic, behavioral, social-emotional, or attendance concerns.
- The school team would benefit from partnering with the family to better understand a student's strengths and needs.
- Parents have concerns they would like to discuss with the school team.
- Additional problem-solving is needed after classroom supports and interventions have been implemented.

SST meetings typically include the student's parent or guardian, classroom teacher, administrators, and other staff members or specialists who can help support the student. Together, the team reviews the student's strengths, examines available data, identifies barriers to success, and develops a plan with specific strategies and goals.

Progress Monitoring

Supporting students is an ongoing process. Hope School staff review student academic, behavioral, and social-emotional data every **8-12 weeks** through our MTSS process. This regular review allows us to monitor student progress, evaluate the effectiveness of

interventions, and determine whether additional support, enrichment, or changes to instruction are needed.

When an SST has been held, the team continues to monitor the student's progress and may schedule follow-up meetings to review growth and adjust the support plan as needed.

When is a Special Education Assessment Considered?

An SST is **not** a special education meeting, nor does participating in an SST automatically lead to special education services. The purpose of an SST is to collaboratively identify supports that will help a student be successful in the general education setting.

If the SST team suspects that a student may have a disability that is significantly impacting their educational performance and that the student may require specially designed instruction to make meaningful progress in school, the team may recommend a **comprehensive psychoeducational assessment**. Parents are active partners throughout this process, and no assessment is conducted without written parent consent.

Under the **Individuals with Disabilities Education Act (IDEA)**, a student may be eligible for special education services when:

- The student has one or more qualifying disabilities identified under IDEA;
- The disability adversely affects the student's educational performance; **and**
- Because of the disability, the student requires specially designed instruction to access and make progress in the general education curriculum.

Many students who experience academic or behavioral challenges make excellent progress through high-quality classroom instruction, targeted interventions, and other supports provided through Hope School's MTSS without needing special education services.

Partnering with Families

Families are essential partners in every student's success. If you have concerns about your child's academic progress, behavior, attendance, or social-emotional development, we encourage you to **begin by contacting your child's classroom teacher**. Most concerns can be addressed through collaboration between home and school, and when appropriate, an SST meeting can be scheduled to develop a more individualized plan of support.

Social-Emotional Supports

Students learn best when they feel safe, connected, and supported. Hope School intentionally teaches social-emotional skills that help students build positive relationships, manage emotions, solve problems, and develop resilience.

All students participate in:

- Morning Meetings
- Second Step lessons
- CASEL Signature Practices
- Classroom community-building activities

Some students may also receive additional supports such as:

- Small social skills groups
- Friendship groups
- Short-term counseling
- Classroom or grade-level lessons from the school counselor
- Mental wellness services through our community partner, MWEL

Families with concerns about their child's social-emotional well-being are encouraged to begin by contacting the classroom teacher.

Positive Behavior Supports

At Hope School, positive behavior is explicitly taught, modeled, practiced, and celebrated through our **Wave P.O.W.E.R.** expectations. These shared expectations provide a common language for respectful interactions, responsible decision-making, empathy, collaboration, and problem solving throughout our campus.

Students are recognized for demonstrating positive behavior through our **Catch a Wave Cards**, reinforcing the habits that contribute to a safe, welcoming, and inclusive school community.

 WAVE	P Problem Solvers	O Open-Minded	W Work Together	E Empathetic	R Responsible	CARD 
_____ was caught _____ Name of Wave Caught Name of Wave Catcher Grade and/or Teacher of Caught Wave 						

Learning from Mistakes

We believe mistakes are an essential part of learning. Just as students make mistakes while learning to read, write, or solve mathematical problems, they also make mistakes while developing important social and emotional skills.

When students make mistakes, our goal is to help them:

- Reflect on their choices
- Understand the impact of their actions
- Repair harm when appropriate
- Learn new strategies
- Make better choices in the future

Whenever possible, we use restorative and educational approaches that strengthen relationships and teach replacement skills. Accountability and support always go hand in hand.



A Consistent Schoolwide Approach

Staff follow a consistent, schoolwide process for responding to student behavior. Most concerns are addressed by the supervising adult or classroom teacher through reteaching, restorative conversations, reflection, and logical consequences.

When behaviors become more frequent, significantly interfere with learning, or involve student safety, additional supports may include:

- Reflection and goal setting
- Restorative conferences
- Opportunities to repair harm and rebuild relationships
- Counseling or social-emotional support
- Check-In/Check-Out systems
- Behavior support plans

- Family meetings
- Temporary loss of privileges when appropriate

The safety and well-being of every student and staff member remain our highest priority. When serious safety concerns arise or behaviors fall under California Education Code, administrators respond promptly, communicate with families, and follow district policies while continuing to prioritize restorative practices whenever appropriate.

Inclusive Learning for Every Student

Hope School is committed to creating a learning environment where every student feels valued, respected, and included.

English Learner Support

Multilingual learners receive both designated and integrated English Language Development instruction that helps students:

- Develop English language proficiency
- Access grade-level curriculum
- Build confidence as communicators

We celebrate the diverse languages and cultures represented throughout our school community.

Special Education Services

Students with identified disabilities receive services in accordance with their Individualized Education Programs (IEPs). Our goal is to provide meaningful access to learning while fostering independence, confidence, and success in the least restrictive environment.

Intervention & Enrichment

Every student deserves opportunities to continue growing.

Some students benefit from additional support, while others benefit from additional challenge. Through intervention and enrichment opportunities, we ensure that every learner continues making progress from their individual starting point.

Technology Use

At Hope School, technology is used as a tool to enhance learning, creativity, collaboration, and communication. We believe students learn best through a balanced educational

experience that includes direct instruction, hands-on activities, reading, writing, discussion, physical activity, and purposeful use of technology.

Digital Citizenship

Students participate in regular digital citizenship lessons using the Common Sense Education curriculum. These lessons teach students to:

- Use technology safely and responsibly
- Protect their personal information and privacy
- Demonstrate respectful online behavior
- Recognize and respond to cyberbullying
- Evaluate online information and media
- Use emerging technologies, including artificial intelligence (AI), responsibly

Safe and Appropriate Technology Use



Student devices are managed by the school to provide a safe, secure, and focused learning environment. Internet access is filtered, and students have access only to district-approved educational resources while using school devices.

To help students remain focused on learning:

- Student accounts have restricted access to non-instructional websites and applications.
- YouTube and other non-approved websites are blocked for student accounts.
- Devices are monitored during classroom instruction to support student learning and online safety.

Technology is used primarily during teacher-directed instruction and for educational activities.

Partnering with Families

Families can support healthy technology habits by:

- Establishing clear technology expectations at home
- Discussing online safety regularly

- Monitoring social media and device use
- Encouraging balanced screen time
- Modeling healthy technology habits
- Join the [Wait to 8th Pledge](https://www.waituntil8th.org/) (https://www.waituntil8th.org/)

Together, we can help students become responsible, safe, and thoughtful digital citizens.

Recommended Weekly Instructional Device Use*

Grade	Weekly Device Use	Primary Learning Platforms
TK	No regular device use	Teacher-directed activities only
Kindergarten	Up to 30 minutes	Lexia (beginning in January)
1st Grade	Up to 60 minutes	Lexia, Accelerated Reader (AR), Epic
2nd Grade	Up to 100 minutes	Lexia, AR, Epic, Typing
3rd Grade	100–180 minutes	Reading Plus/Lexia, AR, Epic, Typing, Studies Weekly, Google Workspace
4th Grade	210–240 minutes	Reading Plus, AR, Epic, Typing, Studies Weekly, Google Workspace
5th Grade	360–450 minutes	Reading Plus, Studies Weekly, Google Workspace

6th Grade

360–450 minutes

Reading Plus, Amplify Desmos, StudySync,
Studies Weekly, Google Workspace

*Approximate weekly instructional device use. Times do not include state, district, or classroom assessments.

Students do not use school devices during recess, lunch, free-choice periods, or ELOP recreational/free-choice time.

Our Commitment

Our goal is to prepare students to become responsible digital citizens while ensuring technology supports meaningful learning. At Hope School, technology enhances instruction, and it does not replace the relationships, hands-on experiences, and high-quality teaching that are essential to every child's education.

Outdoor Education & Science Camp

Outdoor education provides students with memorable learning experiences that extend beyond the classroom while building confidence, independence, teamwork, and environmental stewardship.

Fourth Grade – Santa Barbara Zoo Overnight

Fourth grade students participate in an overnight educational experience at the Santa Barbara Zoo. Students explore animal adaptations, habitats, conservation, and wildlife through guided activities and behind-the-scenes learning experiences.

Estimated Family Donation or Fundraising Needed per Student: \$75

Fifth Grade – Rancho Alegre Outdoor School

Fifth grade students attend Rancho Alegre Outdoor School, where they participate in hands-on science investigations, hiking, environmental studies, and team-building activities while learning about California's ecosystems and natural resources.

Estimated Family Donation or Fundraising Needed per Student: \$350

Sixth Grade – Catalina Island Marine Institute (CIMI)

Sixth grade students participate in a multi-day outdoor education experience at the Catalina Island Marine Institute (CIMI). Through snorkeling, marine science labs, kayaking, and field

investigations, students deepen their understanding of ocean ecosystems while developing independence, collaboration, and leadership skills.

Estimated Family Donation or Fundraising Needed per Student: \$750

These outdoor learning experiences become lasting memories while supporting our science curriculum and helping students grow both academically and personally.

We encourage you to start fundraising or saving money in Kindergarten. Throughout the year, there are opportunities to support fundraising for camp.

Student Activities and Leadership

Student Activities

Hope School offers a variety of clubs, leadership opportunities, and enrichment activities throughout the year. Participation may vary by grade level and from year to year.

Battle of the Books

Students work together to read selected books and compete in a fun academic quiz competition that celebrates reading, teamwork, and comprehension. All 4th-6th grade students can participate in our school Battle of the Books. The top scorers will move on to represent Hope School at the county Battle of the Books.



Author Go Round

This special event brings published authors and illustrators to Santa Barbara to inspire students as readers, writers, and creators. Throughout the day, students participate in engaging presentations and interactive workshops where they learn about the writing process, the journey from idea to published book, and the creativity, perseverance, and revision that every author experiences.

Spelling Bee

Students strengthen their vocabulary and spelling skills while participating in classroom and school-wide spelling competitions. The top two spellers will represent Hope School in the County Spelling Bee.

Math Super Bowl

Students collaborate to solve challenging mathematical problems while developing critical thinking and problem-solving skills. Any student can join math clubs in 4th-6th grade. The top 4 students are chosen to represent Hope School in the Math Superbowl.

Bike Rodeo

Upper elementary students learn bicycle safety skills through hands-on instruction and practice while promoting safe riding habits within our community.

Little and Big Buddies

(add description)

Additional clubs and enrichment opportunities may be offered throughout the school year based on student interest and staff availability.

Cultural Events, Learning, and Assemblies



Student Leadership

Every student has opportunities to make a positive difference at Hope School.

Leadership is not limited to a title or position. Students demonstrate leadership every day through kindness, responsibility, service, and positive decision-making.

Assembly Ambassadors (4th Grade)

Assembly Ambassadors help lead school-wide events and celebrations.

Students may:

- Welcome guests
- Lead presentations
- Share announcements

Recognize student achievements

Peacemakers (5th Grade)

Peacemakers help create a positive and inclusive playground environment.

Students learn to:

- Support younger students
- Encourage inclusive play
- Help solve minor conflicts
- Model POWER expectations



News Club (6th Grade)

News Club helps keep our school community informed and connected through student-created news and announcements.

Students may:

- Write and present school news
- Create video broadcasts
- Interview students and staff
- Highlight school events and achievements
- Develop communication, teamwork, and public speaking skills

Student Leadership (grades 4-6)

Any 4th-6th grade student can join through an application process.

Members work with staff and our principal to:

Share student perspectives

- Strengthen school culture
- Promote belonging and inclusion
- Support school initiatives

Dress Code

Purpose

At Hope School, we value individuality and self-expression while maintaining a learning environment that is **safe, respectful, and focused on learning**. Our goal is to help students make clothing choices that are **age-appropriate, comfortable, and functional**, allowing them to move, play, and learn confidently every day.

General Guidelines

Students may choose their own clothing as long as it:

- Allows full participation in all school activities (e.g., sitting on the floor, climbing, running, and playing).
- Covers private body parts and undergarments at all times.
- Fits comfortably and appropriately for the student's age and daily school activities.
- Does not disrupt learning or create a safety concern.

We encourage families to guide their children in selecting age-appropriate clothing that reflects their personality while supporting a full day of learning and play.

Specific Expectations

Tops

- Shirts should stay in place during normal school activities such as sitting, reaching, running, or playing and cover private body parts.
- Clothing that requires frequent adjusting or that limits participation may not be suitable for school.

Bottoms

- Shorts, skirts, and pants should allow for comfortable movement and cover private body parts when sitting, bending, or playing.
- Leggings, athletic shorts, or other flexible materials are welcome as long as they support full activity.

Footwear

- Students play every day. Shoes must be safe for running, climbing, and participating in PE.

- Closed-toe shoes are strongly recommended. Flip-flops, slippers, or shoes with wheels are not safe for all activities at school and should not be worn.

Messages and Images

- Clothing should be free of language or imagery related to violence, hate, drugs, alcohol, or inappropriate content.
- Positive and creative self-expression is encouraged when it supports a kind, inclusive community.

Accessories and Makeup

- Hats may be worn outdoors for sun protection
- Makeup should not be brought to school, as it can become a distraction.
- Jewelry or accessories should not pose safety concerns during active play or PE.

Age-Appropriate Clothing

As students grow, their clothing choices naturally change. At Hope School, we ask that families help children select clothing that:

- Matches their developmental stage and fits comfortably.
- Allows them to participate safely in learning, play, and physical activities.
- Supports a school-appropriate appearance without drawing attention away from learning.

Staff will provide **gentle, respectful reminders** if clothing limits a student's comfort, mobility, or safety.

Enforcement

Our approach to dress code concerns is **educational, private, and supportive**:

- Students will **never be shamed, disciplined, or removed from class** because of what they wear.
- If an adjustment is needed (e.g., adding a sweatshirt, changing for PE), it will be handled discreetly and respectfully.
- Families may be contacted if additional clothing is needed to support a child's comfort or participation.

Our Commitment

We are committed to maintaining a school culture that promotes **belonging, comfort, and confidence** for every student, where clothing never becomes a barrier to learning or inclusion.

School Spirit

We are proud to be Hope School Waves!

Students are encouraged to wear Hope School blue or Hope School spirit wear every Friday to celebrate our school community and show Wave pride.

Hope School spirit wear is available for purchase through the PTA at selected school events throughout the year.

Together, we are POWERful and proud to be Hope Waves!



Family Partnership & Communication



At Hope School, we believe students are most successful when schools and families work together.

Strong communication, mutual trust, and shared commitment help create the conditions that allow every child to thrive academically, socially, and emotionally.

We value the important role families play in supporting learning, building community, and helping students develop confidence, responsibility, and a love of learning.

We are POWERful Together: *Every Hand Helps. Every Voice Matters.*

Hope School is strongest when:

- Families are engaged
- Students are empowered
- Staff members collaborate
- Community members contribute
- Everyone feels welcomed and valued

Whether attending an event, volunteering, supporting learning at home, or simply staying connected through communication, every contribution matters.

Getting Involved

Families are an important part of the Hope School community.

Volunteering

Volunteers help make many of our programs and events possible.

- Opportunities may include:
- Classroom support
- Field trips
- Special events
- PTA activities
- School beautification projects
- Enrichment programs

Volunteer requirements and procedures are available through the school office.

Parent Teacher Association (PTA)

The Hope School PTA is an essential partner in building community and supporting students. Visit the [PTA website](#) for more information.

The PTA helps:

- Organize family events
- Support enrichment opportunities
- Build connections among families
- Strengthen school culture

PTA General Meetings

General Meetings occur the 2nd Wednesday of September, November, January, March, and May. All meetings begin at 6:00 pm. These meetings are for our entire Hope School community.

PTA Board Meetings

Board meetings occur every month on the 2nd Wednesday of the month. All meetings begin at 6:00 pm. These meetings are for the executive PTA board.

We encourage every family to become involved in whatever way works best for them. Contact our PTA President (president@hopewavespta.org) if you would like to participate in the PTA.

Major Fundraising Events

Raising Hope: Our annual giving campaign invites families, alumni, and friends to support Hope School's mission by investing in exceptional programs, dedicated teachers, and enriching opportunities for every student.

Jog-a-thon: Students raise funds while staying active and building school spirit during this exciting event that brings our community together to support Hope School.

Social and Auction (Adults Only): Enjoy an elegant evening of dining, entertainment, and community while bidding on unique auction items to raise vital funds that directly benefit Hope School students and programs.

Our PTA is always looking for people to join committees and support our events. Please contact our **VP of Programs** (vpprograms@hopewavespta.org) or **VP of Fundraising** (vpfundraising@hopewavespta.org) to find out how you can help.

English Language Advisory Committee (ELAC)

The English Learner Advisory Committee (ELAC) is a parent-led group that provides input on programs and services that support English learners at Hope School. ELAC meetings offer families the opportunity to learn about English language development (ELD), provide feedback on school programs, and collaborate with staff to help ensure the academic success of all multilingual students. All parents and guardians are welcome and encouraged to participate.

Join our meetings to learn about the [Reclassification process](#), our ELD programs, and provide input to help us improve.

School Site Council (SSC) - District

Hope School participates in a District School Site Council (SSC) shared with our two neighboring district schools. Because our three schools are located in close proximity and together serve fewer than 1,000 students, we operate a single SSC that represents all three campuses. The SSC includes parents, staff, and administrators who work together to review student achievement data, provide input on school improvement efforts, and help guide the use of state and federal funding to support student success across our schools.

Hope Education Foundation

The Hope Education Foundation supports educational opportunities throughout our district through fundraising, partnerships, and community support.

We are grateful for the Foundation's continued investment in our students and schools.

Family Fun Events



Back-to-School Picnic: Kick off the new school year by connecting with classmates, families, and staff over food, games, and fun.

Halloween Evening: Enjoy a festive evening of costumes, treats, and family-friendly activities as we celebrate Halloween together.

Family Ice Skating: Join our school community for an afternoon of ice skating, laughter, and winter fun for all ages.

Science Night: Explore the wonders of science through interactive experiments and hands-on activities the whole family can enjoy.

Celebration of Cultures: Experience the rich diversity of our school community through food, performances, traditions, and cultural displays.

Mini-Madonnari: Create colorful chalk art inspired by the Italian Madonnari tradition while celebrating creativity and artistic expression.

Glow Party: Light up the night with music, dancing, glowing games, and high-energy fun for the whole school community.



Safety & Wellness

The safety and well-being of our students and staff is our highest priority.

Hope School is committed to providing a safe, secure, and welcoming environment where students can learn, grow, and thrive. For more information about our Safety Plans and Policies, please see our detailed [Public Facing Safety Plan](#)

Health Office Procedures

Keeping Students Healthy

The health and well-being of our students is a top priority. We ask families to help us maintain a healthy learning environment by keeping children home when they are ill and updating emergency information each year.

If Your Child Becomes Sick at School

If a student becomes ill or is injured during the school day, office staff will contact a parent or guardian. If we are unable to reach a parent, we will contact the emergency contacts listed in Aeries. Please be sure your emergency contact information is current throughout the school year.

Medication at School

Whenever possible, medications should be administered at home. If a student must take medication during the school day:

- All medication must be brought to the school office by an adult.
- Medication must be in its original labeled container.
- Prescription medications require written authorization from both the student's physician and parent/guardian before school staff may administer the medication.
- Students may not carry medication unless authorized by the physician and school nurse (such as certain inhalers or emergency medications).

Please contact the school office if your child requires medication during school hours or has a medical condition that requires special accommodations.

Emergency Information

Accurate emergency information is essential.

Please notify the school immediately if any of the following change:

- Home address
- Parent or guardian phone numbers
- Emergency contacts
- Medical conditions
- Health insurance information (if applicable)

Keeping this information current allows us to respond quickly if an emergency occurs.

District Wellness Policy

A summary of the Hope School District Wellness Policy will be included here.

Snack Expectations & School Meals

Healthy Snacks

Students are encouraged to bring a healthy snack for morning recess. Nutritious snacks help students stay energized and focused throughout the day.

Examples include:

- Fresh fruit or vegetables
- Cheese
- Yogurt
- Whole grain crackers
- Trail mix (when appropriate for classroom allergy guidelines)

Please avoid candy, soda, energy drinks, and other foods that may interfere with learning or classroom routines.

School Breakfast & Lunch

Hope School proudly offers free breakfast and lunch to every student each school day.

Monthly menus are available through the Hope School District website and are shared with families throughout the year.

If your child forgets their lunch, we will always ensure they have a nutritious school meal available.

Campus Access & Visitor Procedures

To help maintain a safe and secure learning environment, Hope School limits access to campus during the school day.

- All campus gates and exterior doors remain secured during school hours.
- All visitors, including parents, guardians, volunteers, contractors, and guests, must enter through the **Office Quad** and check in at the school office before proceeding anywhere on campus.
- Visitors must have an appointment or scheduled observation or volunteer time scheduled.
- Visitors must wear a school-issued visitor badge while on campus and sign out at the office before leaving.
- Visitors should go directly to their approved destination and remain in authorized areas while on campus.
- Students may not invite or bring visitors onto campus during the school day.

To protect the safety of our students and staff, the principal or designee may deny access to or remove any individual whose presence is unauthorized, disruptive, or poses a safety concern.

Thank you for helping us maintain a safe, secure, and welcoming campus for everyone.

Emergency & Disaster Procedures

The safety of our students and staff is Hope School's highest priority. The school maintains a comprehensive Emergency Operations Plan and conducts regular emergency drills throughout the school year, including fire, earthquake, evacuation, shelter, secure, hold, and lockdown procedures.

In the event of a school emergency, trained staff will supervise and care for all students until they can be safely reunited with their families.

Parent Information During an Emergency

If a significant emergency occurs:

- **Do not come directly to the school unless instructed to do so.** Emergency vehicles must have clear access to campus.
- **Do not call the school office.** Phone lines must remain available for emergency communication.
- **Monitor ParentSquare, district communications, and local emergency information** for official updates and instructions.
- If student release is necessary, families will receive information about the designated reunification location and process.

Student Reunification

If students need to be released following an emergency:

- Students will be released **only to a parent, guardian, or emergency contact authorized in Aeries.**
- A **valid photo ID** is required before a student can be released.
- Families will be directed to a designated check-in location where staff will verify identification before bringing students to their parent or guardian.
- For the safety of all students, please be patient. The reunification process is designed to ensure every child is released safely and accurately.
- Detailed Reunification Process is located in our [Safety Plan](#)

We encourage all families to review and update their emergency contact information in Aeries each year so we can reach you quickly during an emergency.

Registration, Attendance & Daily Procedures

Beginning of the School Year

Each school year begins with a few important tasks that help us prepare for a safe and successful year.

Annual Aeries Registration

All families are required to complete the annual online registration process through Aeries before the start of school. This process updates student information and completes required district forms.

Emergency Contact Information

Please review and update your emergency contacts each year. Students may only be released to individuals listed as authorized contacts in Aeries.

Address Verification

State regulations require families to verify their current residence each school year. The district may request documentation to confirm residency within school boundaries.

Completing these items before the first day of school helps ensure a smooth start to the year.

Attendance Matters

Regular school attendance is one of the strongest predictors of student success. Students who attend school consistently are more likely to:

- Build strong academic skills
- Develop meaningful friendships
- Participate actively in classroom learning
- Stay connected to their teachers and peers
- Establish positive daily routines

Every day of learning matters. We value partnering with families to ensure students attend school regularly and arrive ready to learn.

When Students Should Stay Home

Please keep your child home if they:

- Have a fever. Students may return after they have been fever-free for at least 24 hours without the use of fever-reducing medication.
- Are vomiting. Students may return after being symptom-free for at least 24 hours.
- Have a contagious illness that may place others at risk.

If your child is healthy enough to participate in classroom activities, we encourage them to attend school.

Arriving on Time

Being on time helps students begin the day successfully and establishes positive habits for learning.

Students who arrive late may miss:

- Morning routines
- Community-building activities
- Important announcements and instructions
- Valuable learning opportunities

Families can support punctuality by establishing consistent morning routines and allowing enough travel time each day.

Reporting an Absence

Please notify the school office whenever your child will be absent.

Attendance Contact

- **Email:** dteixeira@hopeschooldistrict.org
- **Phone:** (805) 563-2974

Whenever possible, please schedule medical appointments, vacations, and family travel outside of school hours or during school breaks.

Attendance Review Process

Hope School is committed to working collaboratively with families to support regular attendance. If a pattern of absences, tardies, or truancy develops, the school follows the South Santa Barbara County School Attendance Team (SAT) process to identify barriers and provide support before more formal interventions become necessary.

Attendance Support – Letter #1

When a student has missed **3 days or 10% of the school days enrolled**, or begins to demonstrate a pattern of chronic absence, excessive tardiness, or truancy, the Attendance Review Process begins.

Support may include:

- Contact from a teacher, counselor, or attendance staff
- A School Attendance Team (SAT) meeting
- Identification of barriers to attendance
- Development of an attendance improvement plan
- Connection to school or community resources
- Ongoing progress monitoring

Continued Attendance Concerns – Letter #2

If attendance concerns continue, additional supports may include:

- A Student Success Team (SST) or Multi-Tiered System of Supports (MTSS) meeting
- Review and revision of the attendance improvement plan
- Home visits, when appropriate
- Referrals to community agencies or support services
- Continued family collaboration and case management

Habitual Truancy – Letter #3

When significant attendance concerns continue despite intervention, students may be referred for additional district-level support, including:

- Administrative attendance meetings
- Increased attendance monitoring
- Referrals to outside agencies, when appropriate
- Referral to the School Attendance Review Board (SARB), as required by California Education Code

Our goal throughout this process is to work in partnership with families to remove barriers, improve attendance, and support every student's success.

Arrival, Dismissal & Campus Access

Morning Arrival

Morning supervision begins at 8:00 a.m.

Students arriving before 8:25 a.m. should:

- Enjoy breakfast in the MPR, or
- Participate in supervised playground activities

TK and Kindergarten students should use the TK/K playground.

Students should not be on campus before supervision begins unless participating in a supervised program.

Drop-Off Procedures

To help maintain a safe and efficient arrival process:

- Pull forward as space becomes available
- Follow staff directions
- Use designated loading areas
- Watch carefully for pedestrians and bicyclists
- Drive slowly and cautiously

Student Check-Out During the School Day

If your child needs to leave school before dismissal for a medical appointment or other necessary reason:

- Please come to the school office to sign your child out.
- Students will only be released to a parent, guardian, or authorized emergency contact listed in Aeries.
- For student safety, we do not call students out of class until the adult arrives.
- If your child returns to school later that day, they should check back in through the school office before returning to class.

We appreciate families scheduling appointments outside of school hours whenever possible to maximize instructional time.

Dismissal Procedures

At dismissal, students should:

- Leave campus promptly unless participating in a supervised activity
- Follow established pick-up procedures-
- Students Wait at the yellow lunch tables

Families should communicate dismissal changes through the school office whenever possible.

Parking

Visitor parking is limited with only a couple of Visitor spots. We encourage you to park on La Colina Rd and walk into campus.

All parking spaces that say staff are for staff only and if you do not have a staff placard, your car can be ticketed.

When possible, families are encouraged to walk, carpool, or use curbside drop-off and pick-up procedures to help reduce congestion.

Calendars and Schedules

Calendars

[District Calendar for 2026-2027](#)

[Hope School Google Calendar](#) - School Events are Added to this Calendar

Bell Schedules

Regular Day Schedule Monday Tuesday, Wednesday, and Friday				
Grades	TK	K	1-3	4-6
Start	8:30 a.m.	8:30 a.m.	8:30 a.m.	8:30 a.m.
Recess	9:30-9:45	9:45-10:00	10:15-10:30	10:30 – 10:45
Lunch	11:15-12:00 Play 11:15-11:35 Eat 11:35-12:00	11:30-12:15 Eat 11:30-11:50 Play 11:50-12:15	11:45-12:30 Eat 11:45-12:05 Play 12:05-12:30	12:15-1:00 Eat 12:15-12:35 Play 12:35-1:00
Dismissal	1:30	1:30	2:30	3:00

Thursday Day Schedule				
Grades	TK	K	1-3	4-6
Start	8:30 a.m.	8:30 a.m.	8:30 a.m.	8:30 a.m.
Recess	9:30-9:45	9:45-10:00	10:15-10:30	10:30 – 10:45
Lunch	11:15-12:00 Play 11:15-11:35 Eat 11:35-12:00	11:30-12:15 Eat 11:30-11:50 Play 11:50-12:15	11:45-12:30 Eat 11:45-12:05 Play 12:05-12:30	12:15-1:00 Eat 12:15-12:35 Play 12:35-1:00
Dismissal	1:30	1:30	1:30	1:30

Minimum Day Schedule				
Grades	TK	K	1-3	4-6
Start	8:30 a.m.	8:30 a.m.	8:30 a.m.	8:30 a.m.
Recess	9:30-9:45	9:45-10:00	10:15-10:30	10:30 – 10:45
Dismissal	12:00	12:00	12:00	12:15

*Students eat lunch at home or ELOP. Lunch is available "to go"

Staying Connected

ParentSquare

ParentSquare (<https://www.parentsquare.com/>) is Hope School's primary communication platform.

- Families should regularly check ParentSquare for:
- School announcements
- Classroom updates
- Event information
- Reminders
- Emergency notifications
- Celebrations and recognitions

We encourage all families to enable notifications and keep contact information current.

Communication Guidelines

We are committed to responding to families in a timely, respectful, and collaborative manner.

Because teachers are actively engaged with students throughout the school day, responses may not be immediate. Staff members typically respond within one school day.

When questions or concerns arise, we encourage families to begin with the staff member closest to the situation.

Who Should I Contact?

To ensure that your concerns and needs are addressed efficiently, please follow the communication protocol below:

Concerns Regarding Your Student (Academic or Behavioral):

- **First Point of Contact:** Your child's teacher. Teachers have been directed not to text or email parents during class time. They will respond within 24 hours, but during the school day they are teaching your student.
- **Additional Support:** If further assistance is needed, contact Julie Walsmith or Jackie Perez, Office Managers, to schedule a meeting with Principal Anna Scharfeld. Julie or Jackie will confirm if you have already spoken with the teacher and inquire about the specific nature of your meeting request and schedule a time to meet.

Attendance and Reporting Absences:

- **Contact:** Dafne Teixeira, School Clerk.

Health-Related Needs:

- **Contact:** Dafne Teixeira, School Clerk.

General Inquiries and School-Wide Information:

- **First Point of Reference:** Check Parent Square or the school website for dismissal times, events, and other school information.
- **If Information is Unavailable:** Reach out to Julie Walsmith/Jackie Perez for school-wide information or your child's teacher for classroom-specific information.

Contacting the Principal:

- Email or Call: Julie Walsmith/Jackie Perez to reach Principal Anna Scharfeld or email ascharfeld@hopeschooldistrict.org

Support in Spanish:

- Contact: Jackie Perez, Office Manager on Monday and Thursdays or Dafne Teixeira, School Clerk any day.

Contact Information:

- (805) 563-0035 to Contact Anyone:
- Julie Walsmith, Office Manager T, W, F: jwalsmith@hopeschooldistrict.org
- Jackie Perez, Office Manager M and Th jperez2@hopeschooldistrict.org
- Dafne Teixeira, School Clerk: dteixeira@hopeschooldistrict.org

By following this protocol, we can ensure that your concerns are addressed promptly and by the appropriate person. Thank you for your cooperation.

Appendices

Appendix A - Link to Comprehensive Plans and Policies

[Hope School Safety Plan](#)

[Annual Notification to Parents \(ANTP\)](#) - District Information and Policies

[Board Policies and Administrative Regulations](#)

[Title IX](#)

Appendix B - Staff Directory and Emails

TK	Sofia LeBlanc	sleblanc@hopeschooldistrict.org
TK	Sara Kono	

ofia LeBlanc

Appendix C - Links to Websites

[Hope School District Website](#)

[Hope School Website](#)

[HOPE PTA Website](#)

[Hope School District Education FOundation](#)

