



## **Donation Request Form**

In order to help us expedite the donation procedure, please complete this form in its entirety.

Mail to: The Chillicothe Park District or Email to: [chillipark@chillicotheparkdistrict.org](mailto:chillipark@chillicotheparkdistrict.org)  
100 Park Blvd  
Chillicothe, IL 61523

Name of your organization: \_\_\_\_\_

Summarize the focus of your organization (i.e. shelter, school, healthcare):

Shipping address (P.O. Boxes cannot be accepted):

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone number: \_\_\_\_\_ Non-Profit I.D. #: \_\_\_\_\_

What is the date of your event? \_\_\_\_\_

What type of event will you be hosting? (silent or live auction, raffle, etc.)

\_\_\_\_\_

What kind of attendance do you anticipate for your event? \_\_\_\_\_

What is the value of the product you are hoping for? \_\_\_\_\_

What specific area will these proceeds benefit? \_\_\_\_\_

What type of advertising are you planning to promote this event? Promote on event page & at school \_\_\_\_\_

Additional Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_