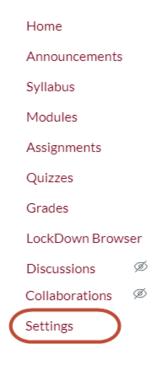
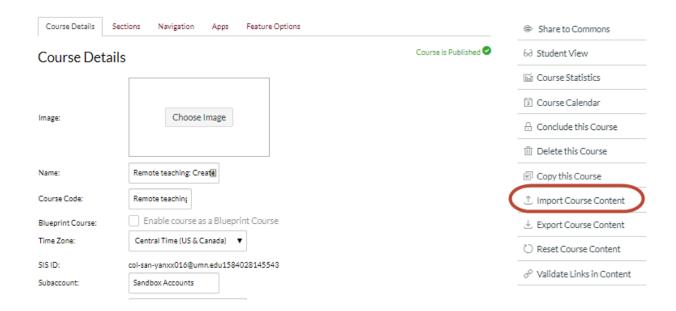
# How to Import a Quiz to a Canvas Course Site

If you have a QTI export file of a quiz, you can import that file into your Canvas course site.

In the left-side Course Navigation menu, click the **Settings** link.

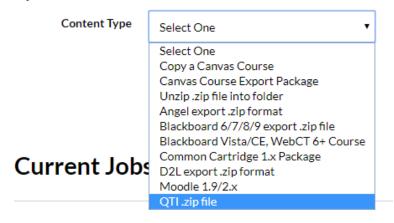


In the upper right corner, you will see a panel of the Course options. Select the **Import Course Content** option.



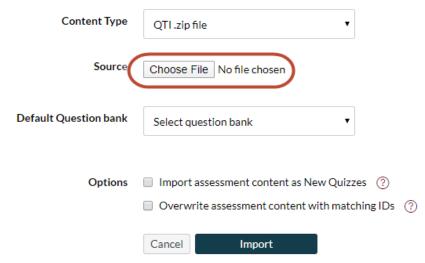
The Import Content screen will be displayed. Select the **QTI.zip file** option from the drop down menu.

## Import Content

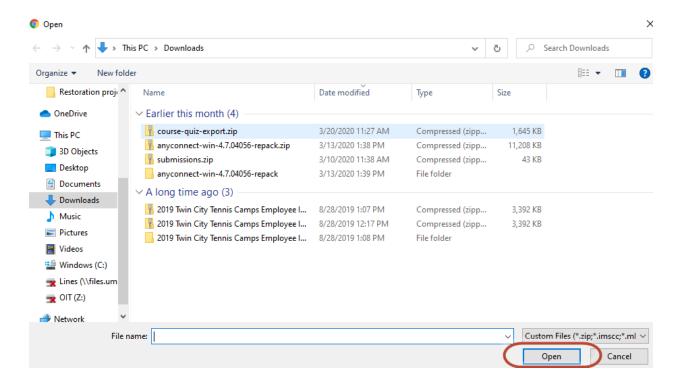


Use the **Choose File** button to navigate to your desktop and find the folder where the QTI export file of your quiz is saved.

#### Import Content

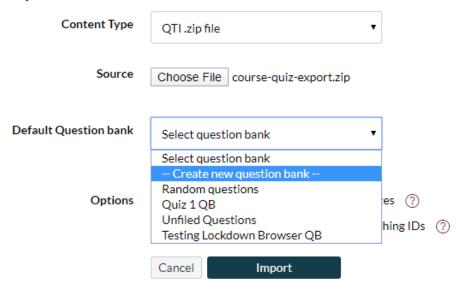


Select the .zip file of your quiz and click the **Open** button.



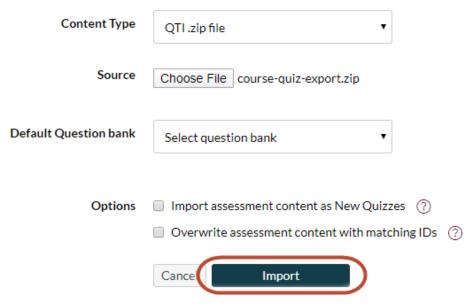
Now you need to specify what question bank to copy your quiz questions into. Since it is a new quiz, you will select **Create new question bank** option in the drop down menu; then type in a name for your quiz.

#### Import Content



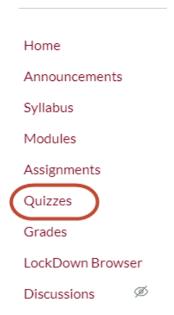
Now click the **Import** button to complete the process.

## Import Content



#### Where to find your quiz on the Canvas site?

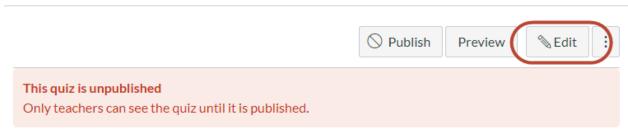
The import process should take a few minutes. Once it is completed, you will find your new quiz in the **Quizzes** area by clicking on the **Settings -> Quizzes** link on the left-side course navigation menu.



#### Please note:

By default, any imported quiz is set as a practice (ungraded) quiz. You will need to use the Edit button to change the quiz settings.

: Create Assessments > Quizzes > Sample quiz (modify for your needs)



#### Sample quiz (modify for your needs)

The steps below outline how to set up a basic quiz. After you've read through them, delete all the text and create your quiz.

1. Insert the quiz directions in this space (copy and paste from your syllabus description and/or