

June 17, 2025 at 6:30pm
Georgia PTCO Meeting Minutes
Location: Outdoor Classroom (near buses) or if poor weather: GEMS Library
Or VIA GOOGLE MEET: www.georgiaptco.com/vc

- 1.) Call to order. Time: 6:30pm
- 2.) Attendance: & Introductions. Frank Gore, Cat Schoonejongen, Tiffany Pinecombe, Mr. Emery, Alysia Camley, Coralee Tye, Karen Lehning, Melissa Fisher, Jessica Denton, Heather Call, Sara Stewart, Chris Stewart, Logan Grimm, Heather Grimm, Aidan, St. Albans Messenger. Sara Walker by Google Meet.
 - a.) Review agenda for any additions or changes; prioritize for anyone who cannot stay the entirety of the meeting. No changes made.
- 3.) Review and approve meeting minutes from May 20, 2025. Frank motions to approve meeting minutes from May, Sara Walker seconds. Motions passes.
- 4.) GEMS Administrative Team Report. Any further feedback on Continuous Improvement Plan or Title I funds plan? School Culture Committee meeting? Karen Lehning shares she will get us a copy of the continuous improvement plan. One goal is to increase students' scoring in the high growth area of the benchmark. Other goal is around decreasing # of referrals to the planning room, things that are considered "majors", keeping students in the classroom. Third subcategory not a requirement from the state is around students on plans, they weren't meeting the benchmark compared to students not on plans. Focus is every student on a plan to make one year's worth of growth (on their learning individual learning trajectory). Defines Plan: IEP plans. Karen states we continue to be Title Eligible next year, we will see an increase this next year in our funding. Will be looking to use these funds earlier in the year for academic year 25/26. Overall we received \$17000 at first, then \$35000. Next year changes from state not sure if total is more than \$35000, but not double. Use this funding in alignment with the Continuous Improvement plans. Melissa created a deep list on what we might use the funds on, if it isn't included in the plan, can't add. Melissa notes often when we bring speakers in, the attendance isn't as high as desired. Would like to partner with PTCO on getting the word out and increasing attendance. Karen can share the list with PTCO. Frank notes PTCO would be hopeful to get together in August before the school year starts to partner and be sure we compare calendars. Jessica asks what happened with this year's Title funds? It was too late in the year to put together a plan for use. Karen states the funds will roll over in part, carry forward. Timing wise (Spring) was a barrier to using funds this year. As we think about use of funds for next year, we will contemplate timing more thoughtfully. Reason the funding is increasing, the # of families in our community whose total household income is below the specific guideline determined by the state, related to the poverty level. Karen notes families in Georgia are changing and desires to be mindful in how we continue to support them. Mr. Emery states Frank joined at the School Culture meeting. Their next meeting will be in August for us to partner with them. Also goal for PTCO to compare calendars w/ School Culture committee to be sure it doesn't collide with PTCO events. Mr. Emery states appreciated Frank being there.
- 5.) Treasurer's Report. Coralee shares final balance is \$18,719. This takes into account a few outstanding checks and the money that belongs to Logan's project. Overall most of our budgeting came in, only went over on a couple items: teacher appreciation, talent show (however we raised funds from this due to donations and ticket sales), little over on Teacher Mini Grants. Fundraising did well. Frank motions to approve treasurer's report. Jessica seconds. Motion passes.
- 6.) Communication Director update. Tanya absent. New communication director is Alysia. Frank nominates Heather Call as co-chair as communication director. Coralee seconds. Motion passes. Thank you Tanya for being our Communications Director for the 24/25 year.
- 7.) Recognition of volunteers. Frank notes we can't afford a volunteer recognition party. Slightly lower total bank balance than we ended the year with, don't want to make worse. Frank thanks Heather Call for Chairing the Talent Show. Frank notes gratitude to Kim Ploof and Amanda Mobbs for co-chairing

Breakfast with Santa. Thank you Wynea Buford for chairing Teacher Appreciation Week. He wishes to thank all other volunteers that we aren't able to name here. Bakers for bake sales, book fair clerks, pizza delivery drivers, etc. At this time, Jessica says a few words recognizing Frank for ten years of his service with PTCO total, his leadership and commitment being greatly appreciated by this board and the community. Plaque presented to Frank and photos taken by local media reporter, Aidan Schonbrun, St Albans Messenger

https://www.samesessenger.com/news/georgia-ptco-surprises-longtime-president/article_22aa3447-bd24-4fea-840f-9970a1d06191.html

- 8.) Four Winds expenses. Total for the year \$2113.87 which is materials at \$1248.87 and busses for the field trips \$865. Coralee wrote a check for \$1959.87. We paid \$825 for the busses for the field trip. Discussed continued encouragement of fundraising for Four Winds. Several people at this meeting tonight state we would support a Tree / Plant sale. Encourage some of the Four Winds parent volunteers to take lead on the fundraising efforts, allowing Ilona and Emma to continue to lesson & materials plan for each unit.
- 9.) Logan Grimm Eagle Scout Project - Logan provides reports for expenses, accounting. States a lot of places wanted cash for payment. Has left over cash in hand today. Coralee had \$854 in our account as allocated for the project. Logan states would like to ask PTCO to manage the left over funds specifically for any future sign maintenance. Logan thought we would have \$1370, Coralee's \$854. Left over cash \$225 handed in today by Logan, asking the PTCO to deposit. Frank suggests PTCO opens a new account under our main that would hold that money. Then the school would request when they need funds to maintain the sign as needed. Future action – when full board is present (Melissa, Treasurer) to approve the creation of a separate account as Eagle Scout Digital Sign Maintenance Fund. Frank states we can approve outside of a public meeting and get back to Logan by Friday. Logan confirms would like to see PTCO manage the maintaining fund. Right now Logan is creating slides for the sign and putting them up. Logan has been working with GEMS staff on training how to use the sign. Logan states once Mr. Emery / Corrina approve anything for the sign he can create the slide and get up (like future advertisement for PTCO meetings) until the GEMS staff is trained up on sign use / updating.
- 10.) Discussion of fundraisers / events:
 - a.) PreK to 4 Yearbook - Frank Gore. Went very, very well. Yearbook deliveries completed last week. Everything is paid for. Just received the last payment yesterday, transferred \$35 to our account. \$857 raised plus the \$35 from last payment. \$2357 total cost of printing the yearbooks and teacher prints via Shutterfly and ProDPI for prints. Frank states he does wish to do the yearbook next year if the PTCO would permit. Frank states has all set up, streamlined, plus relationships with teachers / staff. Wants to form a yearbook committee next year, actual content. Frank volunteers as Chair of Yearbook Committee.
 - b.) Spirit Wear - Jessica Denton - funds raised \$643, our goal was \$375. Will re-open in September and keep goal low; many staff ordered this year. Mike & Samantha were great to partner with at Fawn's Creations in Milton.
 - c.) Memorial Parade postponed to June 14 (Flag Day). Parade then was cancelled for June 14.
 - d.) End of Year Volunteer appreciation - Thank you cards out to Chairs of events - partner with Communication chairs to get cards out - review minutes to pull out that data. Jessica to get Spreadsheet to Heather & Alysia to send cards.
 - e.) Do we need to report dates of Book Fair for next year for room use? Alysia states as far as she knows return to 3 teachers for next academic year for 6th grade, so the Multipurpose room should be available to us again for Book Fair. Sara Walker to fill out forms and submit to Corrina Oct 13 to 17 Fall Fair. Kollene still willing to help with Book Fair, Heather Call & Frank both interested in helping too as they voice tonight.
- 11.) Other business:

- a.) Ask of 802 Magic to continue handling Technology needs for PTCO. Frank states he wrote up a service agreement between 802 Magic and Georgia PTCO. 802 Magic offers to continue to handle all technology needs for the Georgia PTCO. Frank reads the agreement: Google workspace account management, website management, tech support for website, web hosting including server management, Square online payment portal. Additional tech services as mutually agreed in writing. Continue until terminated with 30 days written notice. Confidentiality. Compensation fees in Exhibit A: Hourly rate for all services is 0\$ per hour (zero). Purchasing costs - any purchases required to meet the technology needs will be reimbursed by the client (Georgia PTCO). Doesn't need to be signed right now, can be signed at next meeting. Sara delegates to Jessica Denton to sign off. Jessica motions accept technology services agreement as presented by 802 Magic, Heather seconds. Motion passes.
 - b.) Babysitting for next school year, anyone with people who would be interested? \$25 stipend per meeting. Heather Call may know someone who would be interested. Frank notes must be a responsible person to come monthly. All board meetings are the 3rd Tuesday of every month except for April 2026 due to the April Break; the month of April meeting date / time to be determined at our August meeting.
 - c.) Shed - any opportunities to finish the exterior paint plan. Ms. Hogg states no art camp this summer, no reply from Ms. DeAngelis if there are any middle school camps. Sara suggests chalk paint all around. Will carry over the painting to next academic year.
 - d.) Sign Up Genius Alternative - Frank Gore. Frank will set something up this summer. Coralee states it would be nice to have one link rather than multiple for all the various opportunities to volunteer during the 25/26 school year.
 - e.) STORAGE CLEAN OUT - Frank & Sara to go over what is in his place. Jessica will clean out the closet in the school and welcomes help, date & time to be determined. Check with PreSchool on getting more storage space in the Shed. Cat states PreSchool aware that PTCO would like more space.
 - f.) Any other business - Sara Walker states do we want to open a discussion about Vice President. Cat states she's interested if there isn't much work - asks what is involved. Frank describes work and states can give her a copy of bylaws. Coralee nominates Cat Schoonejongen as Vice President, seconded by Jessica. Motion passes.
- 12.)Executive Session Start: 7:33pm - Participating: Frank Gore, Jessica Denton, Coralee Tye, Alysia Camley, Heather Call, Cat Schoonejongen, Sara Walker via Google Meet. End Executive Session at 7:43pm. Action out of session: Jessica motions creation of a committee to address tax exempt dynamic to include Chair: Melissa Branco (Treasurer), Coralee Tye (former treasurer) and Frank Gore (former president), seconded by Sara Walker. Motion passes.
- 13.)Next meeting: August 12, 2025 at 6:30pm Location Outdoor Classroom
- 14.) Regular meeting adjourn time: 7:30pm