



## HOLBROOK PFC MEETING

5-9-23

On zoom Chris calderon, Dolores, Connie, Adriel, Nayelli

In person – Erin T, Erica, Principal Orellana, Jen S, Briana, Alexis, Diana, Daniel

### Housekeeping

- A. April minutes on website as draft for 48 hours. Please review and comment before they are finalized.
- June PFC meeting – June 13th at Round Table – PFC to provide Pizza. 6–8

### Summary of Completed Business

- A. Chipotle Dine and Donate – \$79 – Cinnaholic \$5. Not successful event, lack of communication.
- B. Earth Day – 30 – 40 people, great event.
- C. Teacher Appreciation Week – Super successful – Erica to send out survey
  - Communication – figuring out how to do that so that everyone sees it.
  - PFC to have parent square – Principal to look into this
- D. Springfest – Rain kept some home, but it was still successful and fun.
  - For a day coming from Principal soon.
  - April reading challenge, calculators are the gift. May is last one for Asian Pacific Heritage Month.

### Principal's Report

- 5–8th performing at 6pm with instruments.
- 5.17 – Open house come together first at 6pm and then go to respective rooms
- Working on being recognized nationally for our bilingual education
- Promotion 5th – June 1 @ 9am and 8th grade June 2 @ 9am – after 8th grade ceremony they will do farwell walk.
- 2 big projects for end of year – Social Cultural competence and End of the year procedures 5.24 last staff meeting – working on articulation – look at students create classes for next year.
- Dress code – only 1 meeting a month vs normally 2 a month. Teachers worked on dress code last meeting – team of teachers, not all. They created a merged dress code – presenting tomorrow (5/10) to staff to get approved and then will be included moving forward.

- Safety plan to be updated on Website - with dress code and more

## Teachers' Report

No teacher present

## Financial Report (Briana)

### A. Summary of Balances (April 2023)

Beginning balance: \$28,975.87

Deposits + \$2,404.08

Withdrawals - \$5,894.66

Ending balance: \$25,485.29 - \$16k is for teachers aide

### B. Upcoming Spending

- Field Day - Erin to motion \$500 for field day - all approved
  - 5<sup>th</sup> Grade Promotion - June 1 - 51 students - Adriel to do bags
  - 8<sup>th</sup> Grade Promotion - June 2 - 18 students - Jessica to do tiles, blankets
- Motion to spend \$200 approved
  - Jen to do balloons
  - Erica to do names on blankets
  - Erica to do cupcakes
  - CARES to set up photo booth for graduation
  - Motion to spend \$250 to spoil CARES for lunch - All in favor - Jen to manage
  - Erin to motion to spend \$775 to get new spiritwear - all in favor
  - Marga to send message to coordinate yard signs
  - Erin to motion spend \$1800 for both promotion - balloons, cupcakes
  - \$200 for Jackie - Retirement - Erin
  - \$200 for Mr Bill - Retirement - Erin

## New Business

### A. Field Day: Adriel and Erica - 5.31

Walk a thon schedule - using that. Erica and Adriel to work on it.

Parent volunteers

Using 8th graders to help.

### B. Team Reports

1. Equity: Alexis Ford and Nayelli Gallardo
    - Dress Code Update – addressed in Principal report
    - Gender Neutral Bathroom Update – addressed in Principal Report – Constriction to happen over the summer when kids aren't present. Hopefully before the start of the new year. Took measurements and pictures but not sure of the priority right now.
    - End of Year Middle School Dance – May 19th – 5th grade parents to help. – Principal Orellana to handle permit and cell phone agreement.
  2. Academic: Erin Tims (Connie Lam: Enrichment)
    - Enrichment Programming and Scholarship Report – Diana: SPRING vs. WINTER Way more successful –92 kids – all classes filled up except 1 (mindfulness)
      - We need to raise \$14000 annually to continue this at this rate. Brainstorming how to continue.
    - Spelling Bee
  3. Spirit: Jennifer Sylvestre and Jessica Phelps
    - A wonderful year!
  4. Finance: Briana Espindola and Adriel Ewell, (Liz Retuma: dine and donates)
    - December Calendar prize update
    - Dine and Donates: Upcoming May 19, 3-9PM @ ChuckE Cheese
  5. Communications: Erica Hoffmann and Marga Marshall
- C. Elections for 2023-24 Board of Directors
- Communications – Briana and Marga
  - Academics – OPEN
  - Finance – Erin and Adriel as Coordinator
  - Equity – Nayelli and Diana – Directors and Alexis and Daniel Zarazua as Coordinators
  - Spirit – Erica and Jessica – Directors – Devin to help

President – Briana

VP

Secretary

Treasurer

\*PFC to provide lunch on 5/24 for staff – Erica to send sign up genius for pot luck. 1:45.

436 students total

**Open Comments**