

MSU DENVER CLUB TAEKWONDO



METROPOLITAN
STATE UNIVERSITYSM
OF DENVER

Constitution &
Bylaws

ARTICLE I - NAME AND PURPOSE

Section 1: Official Name

1.1 MSU Denver Club Taekwondo.

Section 2: Mission and Vision

2.1 Mission Statement:

"To empower Auraria campus students and faculty of diverse skill levels through accessible and affordable martial arts training, fostering personal development, and promoting overall well-being."

2.2 Vision Statement:

"To envision a vibrant community that inspires positive lifestyle transformations and a deep passion for martial arts, shaping a legacy for future generations. We strive to provide opportunities for students to travel and compete nationwide, enhancing their journey towards personal growth and excellence in martial arts."

ARTICLE II – MEMBERSHIPS

Section 1: Tournament Team Membership

1.1 Members of the MSU Denver Club Taekwondo Tournament Team aspire to compete at the collegiate level in taekwondo, necessitating heightened dedication to both the sport and the team. The commitments for Tournament Team athletes surpass those of General Members. Acknowledging the increased level of commitment and resources essential for Tournament Team participation, dues are set at a higher level. This adjustment reflects the substantial investment in dedication, competition, and the associated costs of participating in tournaments.

Section 2: General Membership

2.1 MSU Denver Club Taekwondo understands the demanding schedules of college students and is committed to providing a flexible and inclusive experience for our semester general members. We offer a laid-back environment without rigid attendance requirements, aiming to establish a stress-free space where students can fully enjoy the practice of taekwondo, prioritize their well-being, and form enduring friendships. Whether you're a seasoned athlete or a newcomer to the sport, our club fosters an open and supportive community, contributing to an enriched college experience and a fulfilling fitness journey.

Section 3: Drop-Ins

3.1 MSU Denver Club Taekwondo welcomes drop-in members who can pay per session, recognizing the dynamic schedules of college students. Our club fosters a relaxed environment without semester-long attendance commitments, providing a stress-free space for students to engage in taekwondo, prioritize well-being, and cultivate lasting friendships. Whether you're an experienced practitioner or new to the sport, our inclusive and supportive community enhances your college experience and fitness journey.

ARTICLE III – FEES, MEMBERSHIP DUES & SPONSORSHIP

Section 1: Fees

1.1 Out-of-Pocket: These are fees and potential fees not covered by the club and must be paid for by the member individually.

Out-of-Pocket Costs	
Parchment/Transcripts	\$10.00
Non-MSU Denver Student Rec fee*	\$80.00
USATKD Individual Membership**	\$55.00
AAU Individual Membership**	\$24.00
ATA Individual Membership**	\$50.00
Belt Tests	Dependent on belt rank

Section 2: Membership Dues

2.1 Non-refundable: Semester dues are assigned for Fall and Spring. Members can choose between tiers, paying the respective membership fee. General Club members upgrading to the Tournament Team pay the price difference before participating in team activities.

2.2 Exceptions: For valid reasons like hospitalization, military service obligations, or a family death, members can request a reimbursement equivalent to the remaining weeks of the season divided by the total weeks.

2.3 Members facing financial challenges can discuss payment plans with the Treasurer. A minimum payment of \$150 is required, and the remaining balance can be addressed through a tailored payment arrangement.

2.4 *All outstanding dues and fees for lost gear are due by the beginning of finals week.*

Drop-Ins	General Membership	New Tournament Team Membership	Continuing Tournament Team Membership
			<i>Veteran member or NOT competing in sparring</i>
\$15 per practice session	\$250 Per semester	\$540 Per semester	\$400 Per semester
	- Basic v-neck Dobok (1st time new members only) - Club T-Shirt	- Tournament Dobok - Club T-Shirt - Season apparel - Full Sparring Gear Set	- Club T-Shirt - Season apparel
	- Coach Fee - Facility Fee - Equipment Fee (Assigned club sparring gear for use during sparring practice/events. May NOT be taken home by member)	- Coach Fee - Facility Fee - Tournament Fee	- Coach Fee - Facility Fee - Tournament Fee
	<i>Travel, lodging, tournament fees out-of-pocket</i>	<i>Eligible for club sponsorship for airfare, shared lodging, tournament fees.</i>	<i>Eligible for club sponsorship for airfare, shared lodging, tournament fees.</i>
	No attendance requirement	Attendance tracked for sponsorship eligibility amount	Attendance tracked for sponsorship eligibility amount

Section 3: Sponsorship by the Club

3.1 For tournament team members only.

3.2 Attendance requirements: To qualify for club sponsorship, tournament team members must demonstrate a high level of dedication by meeting the specified weekly practice attendance requirements. Any decrease in attendance may impact the level of sponsorship provided. The attendance expectations and sponsorship details are determined at the start of each semester by the Executive Board, taking into account input from returning club members.

a. Attendance Percentage to Sponsorship Amount

85-100%	100% Sponsorship
80-84%	80% Sponsorship
60-79%	50% Sponsorship
40-59%	30% Sponsorship
0-39%	No Sponsorship

ARTICLE IV – FUNDRAISING

Section 1: General Principles

1.1 Various fundraising initiatives, including Rockies 50/50 Raffle, drop-ins, club raffles, support club expenses and activities.

1.2 Rockies 50/50 Raffle can be used to cover membership dues for Fall and/or Spring semester. For a member to cover their dues for a semester:

- a.** For a new Tournament Team member, the member needs to work 7 Rockies 50/50 games in order to cover Tournament Team dues for one semester. For a continuing Tournament Team member, the member needs to work 6 Rockies 50/50 games.
- b.** For a General Team Member, the member needs to work 5 Rockies 50/50 games in order to cover General Team dues for each participating semester.
- c.** *IMPORTANT: In order to collect a game towards dues, members must not have a monetary deduction for that game.*

1.3 Referral sales (drop-ins, raffles, etc.) can cover member dues for member's Fall and/or Spring semester. For a member to cover membership dues for a semester:

- a.** General Team Member: First \$250 raised goes to the club, afterwards towards membership dues per semester.
- b.** Tournament Team Member: First \$250 raised goes to the club, afterwards towards membership dues per semester.

1.4 Any funds raised exceeding membership dues for one semester may be credited towards the following semester or towards gear and club apparel.

ARTICLE V – MEMBER, OFFICERS & COACHES ROLES & RESPONSIBILITIES

Section 1: General Principles

1.1 Club Members represent the organization with pride and professionalism, showcasing the club's values, dedication, and excellence, leaving a positive impression on others.

1.2 Club members are encouraged to collaborate, support one another, and actively contribute to team morale and bonding activities. Our primary communication platform is Discord, and we encourage all members to engage and participate in this essential channel for effective coordination and camaraderie within the club.

1.3 All members, except Drop-Ins, must actively vote on matters concerning them or the use of membership funds. A 3/4 majority vote is required, highlighting the importance of thoughtful and consensus-based decisions.

1.4 Non-tournament team members must be aware that the club does not sponsor any tournaments they choose to participate in. These members are responsible for covering all individual expenses, including registration fees, travel, and related costs.

1.3 Before participation in any physical practice session, all individuals must fill out a Club waiver form.

1.4 DEADLINES:

Soft deadlines for tournament membership registration require dues payment for inclusion in the competition roster, and to be eligible for club sponsorship of competition expenses. These deadlines ensure timely completion of all requirements.

Veteran members with special circumstances must adhere to a hard deadline for dues submission. Failure to meet either soft or hard deadlines may result in the member being responsible for covering 100% their travel expenses out of pocket, and may affect the amount of sponsorship the club provides.

Section 2: Club Members Roles & Responsibilities

2.1 Drop-In Member.

- a.** Pay per practice session.
- b.** All payments MUST be made prior to participation.

2.2 General Member

- a.** Can join the club at any point during the semester.
- b.** No attendance requirements.
- c.** Encouraged to help with club fundraising endeavors.

2.3 Tournament Team Member

- a.** Dues must be paid by "Soft Deadline"
- b.** Dues must be paid by "Hard Deadline" for extenuating circumstances.
- c.** Must be enrolled in 6 credits for competition eligibility in USATKD tournaments.
- d.** Must maintain a 2.0 GPA
 - i.** If GPA drops: Will be placed on a Tournament Team Academic Hold, restricting participation in sanctioned tournaments until GPA improves.
 - ii.** Support will be provided to assist the member be academically successful.
- e.** Practice attendance requirements will be set at the start of each semester by the Executive Officer Board
 - i.** Eligibility of club sponsorship dependent on attendance.
- f.** Must participate and actively contribute to club fundraising endeavors.
- g.** Sparring competitors must own their sparring gear set.
- h.** Prohibition of leaving early for any involvement in tournaments unless prior approval is granted by the Executive Board and Coach.
 - i.** Support for all competing members is mandatory; failure to do so will result in repayment of utilized Club funds.
- i.** Withdrawal from a registered competition must be made in a timely manner prior to start the competition date. Otherwise, the member is responsible for the cost of any competition expenses already incurred by the Club.

- i. 14 days prior for IN-STATE competition
- ii. 30 days prior for OUT-OF-STATE competition

Section 3: Officers

3.1 Executive Officers:

The Club Executive Board are the President, Vice President of Administration, Vice President of Programs, Secretary, Treasurer. Both Vice President Officer positions can be combined in one as necessary.

- a. Devotion of Time to Club Operations:** All *Executive Officers* are expected to devote 2-4 hours per week on club operations. This commitment ensures that the club's administrative, programmatic, and financial aspects receive the attention and dedication required for the smooth functioning and growth of the organization.
- b. Attendance at Biweekly Officer Meetings:** Mandatory biweekly Officer meetings for effective coordination and alignment of the club's initiatives.
- c. Attendance at Events/Training/Practices:** Practice attendance, set by the Executive Officer Board, will be tracked.
- e. Voting Responsibilities:** Mandatory participation in voting on club operations, activities, and any critical decisions; a 3/4 majority vote is required, highlighting the importance of thoughtful and consensus-based decisions.

3.2 Non-Executive Officers:

Chief of Staff, Historian, and Junior Officer

- a.** Encouraged to attend officer meetings unless requested from Executive Officers.
- b.** Expected to devote 1-2 hours per week on club operations.
- C.** Expected to help at recruitment booths and fundraising events.

Section 4: Officer Roles & Responsibilities

4.1 PRESIDENT: works with the other officers to ensure that the Club runs smoothly. The *President* presides over Club meetings. The *President* also works with any Club Advisors and other adult consultants, actively seeking advice when necessary.

- a.** Oversees club operations and relationships
- b.** Manages tournament registrations and logistics
- c.** Manages the club training calendar with the Head Coach
- d.** Final authority in 50/50 split decisions
- e.** Acquisition of supplies/materials necessary for any club operations/activities
- f.** Manages club disputes, suspension, and/or removals from tournament team with the Executive Officer Board

4.2 CHIEF OF STAFF: works with the President and Officer Staff to ensure the smooth functioning of the club. Works with the President as a club member advisor.

- a. Requirement:** Have been a former President in a previous season.
- b.** Assists in disputes and suspensions with the President
- c.** Manages vendor orders and advises the President

4.3 VICE PRESIDENT OF ADMINISTRATION: is jointly in charge of membership and recruiting with the *VP-Program*.

- a.** Assists the President in Club operations
- b.** Acting President in absence of the President and Chief of Staff
- c.** Manages of club roster, applications, and member requirements
- d.** Manages recruitment and club website
- e.** Organizes travel arrangements for tournaments and scrimmages
- f.** Handles club disputes, suspension, and/or removals with the President.

4.4 VICE PRESIDENT OF PROGRAMS: oversees the execution of Club activities and training. The *VP-Program* is jointly in charge of membership and recruiting with the *VP-Admin*.

- a.** Oversees club activities, training, and supplies..
- b.** Manages training resources and assists the coach.
- c.** Manages club gear and equipment:
 - i.** Keeps inventory
 - ii.** Tracks gear/equipment condition
 - ii.** Cleaning/disinfecting of gear at end of season
 - i.** Organization of club locker storage
- d.** Handles club disputes, suspension, and/or removals with the President.

4.5 SECRETARY: is responsible for the record keeping and communications within the club and any prospects.

- a.** Tracks attendance and records meeting minutes.
- b.** Manages communications (emails, Google forms, etc)
 - i.** Sends out weekly club emails
- c.** Organization of club Google Drive
- d.** Track tournament events and rankings for tournament team members
- e.** Assists with social media and trophy display.

4.6 TREASURER: maintains the Club financial records, setting up any required fundraising accounts in order to make it possible for the Club to maintain positive financial standings.

- a.** Maintains financial records, collects dues, and other funds.
- b.** Creates budget forecasts and organizes fundraisers.
- c.** Collaborates fundraisers with members.
- d.** Manages accounting and financial information.

4.7 JUNIOR OFFICER: helps with the set up and breakdown of Club activities, as well as aiding in simple tasks as required by other officers for the Club's growth. A *Junior Officer* can be elected at any point in the season but must be voted on by the Executive Board. A Junior Officer can be a student at ANY Auraria Campus University.

- a. Assists in club activities and growth.
- b. Attends officer meetings and recruitment booths.
- c. A potential future Executive Board Member

Section 5: Coach Roles & Responsibilities

5.1 HEAD COACH holds the central role in the management and planning of training/practices.

a. Planning Structured Training/Practices:

Designs and implements tailored training programs for club members, focusing on comprehensive skill development and progression for competition and rank advancement.

b. Preparing Athletes for Board Breaking and Poomsae Competitions:

Proactively prepare athletes for board breaking and poomsae competitions by conducting individual rundown sessions to verify their understanding of techniques and ensure accurate demonstration of the correct poomsae for their belt rank.

c. Mandatory Attendance at All Club-Entered Tournaments:

If the Head Coach is unable to fulfill their coaching duties due to unforeseen circumstances, they must promptly find a qualified replacement to ensure training continuity and tournament preparation for the team's optimal performance.

d. Club Season Training Calendar:

Actively collaborates with the Club Officers to design a comprehensive season plan

5.2 ASSISTANCE COACH(S) support the Head Coach in the instruction of training and practices.

a. Assists the Head Coach:

Works collaboratively with the Head Coach to optimize training sessions and enhance the overall coaching experience for athletes.

b. At Tournaments:

Supports athletes in preparation for competition.

ARTICLE VI – DEMOTIONS & REMOVALS

Section 1: General Principles

1.1 Officers, tournament team members, or club members may face demotion or removal based on attendance, misconduct, or lack of cooperation. Conditions for demotion and removal consideration vary depending on the category being evaluated.

1.2. Three (3) Counts of Misconduct of Club Policies: A member may face removal from the club if they are found to have committed three separate instances of misconduct, violating club policies, rules, or codes of conduct.

1.3 Failure to Cooperate with Other Members: Non-cooperative behavior that disrupts the club's harmonious and respectful environment is grounds for removal considerations.

1.4 Approval by a 3/4 Majority Vote from Complete Officer Board: Demotion or Removal or Appeal requires 3/4 majority vote by the entire officer board.

1.5 Appeal Process: An appeal process can be established to allow the officer to present their case or seek reconsideration if they believe the removal decision was unjust.

1.6 Coaches are not directly involved in the decision-making process for member removal, however their input and perspectives help ensure that the decision is well-founded, fair, and based on objective criteria.

1.7 If a member is at risk of removal, they should be notified in a timely manner and provided with an opportunity to address concerns or make improvements.

Section 2: Officer Demotion & Removal From Position

2.1 Semester Attendance Requirement Not Met:

- a. Will be placed in a probationary period.
- b. Will be unable to vote in sanctioned voting periods.

2.2 Three (3) Counts of Not Adhering to Officer Duties:

- a. Failure to perform assigned officer duties
- b. Failure to cooperate with other officers
- c. Misuse or Misconduct of officer position

Section 3: Removal From Tournament Team

3.1 Semester Attendance Requirement Not Met:

- a. Will be placed in a probationary period and sponsorship for competition will be reevaluated.

ARTICLE VII – ATTENDANCE

Section 1: General Principles

1.1 Training/practice takes place at minimum twice per week and lasts approximately 90 minutes each.

- a. Tardies exceeding 20 minutes will be documented towards a member's attendance.
- b. 3 tardies will equal one (1) missed training/practice.

1.2 Tournament Team Members: If attendance drops below semester requirements, the member will be put on competition probation until attendance improves. This will also affect the amount of sponsorship the club provides for the member.

ARTICLE VIII – MEETINGS & ELECTIONS

Section 1: Meetings

1.1 Formal meetings: Town Hall format. A notice will be sent to all individuals involved 7 days prior to any meeting and will specify a date and time for the meeting.

1.2 Board meetings: Board Meetings will be held at the beginning of each semester within the first two weeks of the semester. All Club Officials must attend these meetings. Topics that will be discussed in these meetings include:

- a. Tournament involvement
- b. Finances and funding
- c. Use of club funds
- d. Club Dues
- e. Amendments to the constitution

1.3 Year end meetings: These meetings are solely to prepare new Club Officials and will take place after elections. All current and new officials must all attend this meeting. Topics that will be discussed in these meetings include

- a. Club Taekwondo procedures
- b. Roles and responsibilities of Club Officials

1.4 Regular Meetings: They are for all members and will discuss any important topics that require all members to fully discuss. They will take place once a month. All members are required to attend to vote.

1.5 Emergency meetings: Used to discuss urgent matters with Club Officials and any other involved parties. These may include.

- a. Member eligibility issues
- b. Officer vacancies
- c. Conflict resolution between parties

Section 2: Officer Qualifications

2.1 Candidates: Must be MSU Denver students who are registered in at least 1 credit hour for semester of office.

Section 3: Types of Elections

3.1 Regular Elections are held in Fall and Spring. In Fall, elections are held the Friday before Fall Break. In Spring, elections are held April 30th after Collegiate Nationals. Elections will be open for 24 hours via online poll.

3.2 Emergency Elections are held in the case of Officer vacancies. If vacancies occur in April, regular elections shall be administered.

3.3 Run-off elections: Used when there is a tie. The election will be administered between the tied candidates. Should it still be tied, the deciding vote shall come from the remaining Members of the New Board. If a decision cannot be made among the New Board, the Club's Advisor shall submit a vote to serve as a tiebreaker.

3.4 Selection of a Junior Officer: One or more junior officers can be elected by the Executive Board each semester to help prepare the member for potential Executive Board duties in the future. Any school affiliation can be a Junior Officer.

Section 4: Election Procedure

4.1 Elections

- a. Administered online using polling and open for 24 hours
- b. Overseen by the Assistant Director of Recreation and Leadership to ensure fair and confidential election results.

ARTICLE IX – AFFILIATIONS

Section 1: General Principles

1.1 MSU Denver Club Taekwondo is affiliated with MSU Denver Club Sports and shall adhere to their policies and procedures for maintaining a fully functioning Club Sport of MSU Denver Campus Recreation.

1.2 For any club activities and events, MSU Denver Club Taekwondo shall adhere to the policies and procedures of the following affiliations:

- a.** United States of America Taekwondo (USAT),
- b.** National Collegiate Taekwondo Association (NCTA)

ARTICLE X – ADVISOR & COACH

Section 1: Advisor

1.1 All Club Sport advisors must be a current MSU Denver employee.

1.2 The advisor's main responsibility is to ensure club safety, adherence to policies, and provide guidance on organizational matters. Reporting responsibilities include addressing student conduct issues.

1.3 Other responsibilities:

- a.** Ensures MSU Denver is positively represented at all times.
- b.** Provide guidance during the development and/or evaluation of the club sport's organizational structure.
- c.** Guidance on required paperwork and club operational processes.
- d.** Help provide and maintain a smooth transition on an annual basis for the Club.
- e.** Report sexual harassment, any illegal/illicit behavior to the Assistant Director.

Section 2: Coach

2.1 Coaches may be hired by the Club to assist them in training and competitions. These coaches may be paid or volunteer. Student Coaches cannot be compensated. Decisions regarding compensation shall be made by the Officers and Advisor.

2.2 Responsibilities:

- a.** Coaches must ensure that they are positively representing MSU Denver at all times.
- b.** Coaches must be aware of and follow all MSU Denver and Campus Recreation policies and procedures relative to the Club Sports program.
- c.** Maintain a current CPR/First-Aid/AED certification and submit the certification document to Campus Recreation to be kept on file.
- d.** Adhere to FERPA and HIPAA laws.

ARTICLE XI – RATIFICATION & AMENDMENTS

Section 1: Ratification

- 1.1** This constitution shall be approved by the Assistant Director of Sports.
- 1.2** This constitution will be ratified by each member signing a copy of this Constitution by the second month of the semester.
- 1.3** The constitution shall be ratified at the beginning of each semester.

Section 2: Amendments

- 2.1** Members may propose amendments in writing to the Executive Board.
- 2.2** A meeting will be held and each member of the club will vote on the acceptance or rejection of the proposed amendments.
- 2.3** If there is a two-thirds majority vote, then the amendment will be added to the constitution.
- 2.4** Failed amendments can be resubmitted in the following semester.

ARTICLE XII – SAFETY RULES & GUIDELINES

Section 1: General Principles

- 1.1** Club safety rules align with Collegiate National Taekwondo and USA Taekwondo standards.
- 1.2** All members must understand and adhere to safety rules during any club involved activity.

Section 2: Competitor Requirements

2.1 WT Competitors are required to have:

- a.** White/Yellow, Green, & Blue belt sparring competitors: Properly-fitting WT foam headgear, with no damage or cracks. Head gear may be white, red, or blue.
- b.** USAT/AAU-approved open-finger gloves are mandatory. Gloves may be white, red, or blue. If not white, they must correspond to the color of the chest protector.
- c.** Foam or vinyl shin protectors and forearm guards. Forearm guards with hand protectors attached are not allowed.
- d.** Groin protection (required for both male and female sparring competitors) worn under uniform

- e. A mouth guard. Mouth guards must be clear or white, although exceptions are allowed (braces typically) if the competitor has a doctor's note, which must be presented during inspection.

2.2 ATA Competitors are required to have:

- A. ATA branded:
 - a. Black head gear with face shield
 - b. A mouth guard
 - c. Black zip-up chest protector
 - d. Black sparring gloves & combat gloves
 - e. Black foot protector
 - f. Groin protection (required for male sparring competitors)
 - g. Approved traditional weapons (if competing)
 - h. ATA dobok (see instructor for color exceptions)
 - i. White T-shirt (mandatory on female competitors)

ARTICLE XIII – CLUB ATTIRE & UNIFORM

Section 1: General Principles

1.1 Uniform guidelines in the taekwondo club are essential for fostering a sense of unity, discipline, and identity among members. A standardized uniform promotes a professional and cohesive appearance during practices and events, reinforcing the club's commitment to excellence. Additionally, clear guidelines ensure that members are appropriately attired, contributing to a safe and effective training environment. The uniform serves as a symbol of pride and belonging, enhancing the overall experience and camaraderie within the taekwondo community.

1.2 ALL trimmed toenails and nails (no acrylic nails); removal of any jewelry (earrings, piercings, necklaces, etc.) are ALL HIGHLY RECOMMENDED.

Section 2: Appropriate Attire & Uniform

2.1 General Members:

- a. Encouraged to wear a white neck dobok and appropriate rank belt.
- b. May opt to upgrade to the tournament team dobok for an additional fee.

2.2 Tournament Team Members:

- a. Expected to wear their MSU Denver Club Taekwondo issued tournament dobok and appropriate rank belt.
- b. Members who choose not to purchase the tournament uniform must display the club shield on a dobok of their choosing at any club involved tournaments/events.
- c. Club shield patches are available for purchase from the club.

2.3 Attire Exceptions:

- a.** Members or individuals without a dobok, those who have not been issued one yet, or those who forgot theirs are permitted to wear comfortable workout clothes during practice.
- b.** Members may also wear a club issued T-shirt with their dobok pants and appropriate rank belt.

ARTICLE XIX – USE OF CLUB FUNDS

Section 1: General Principles

1.1 MSU Denver Club Taekwondo recognizes the importance of transparent financial practices and the responsible use of club funds to support the development and well-being of its members.

1.2 All financial transactions and expenditures shall be in accordance with the law, regulations, and principles outlined in this constitution.

Section 2: Purpose of Club Funds

2.1 The primary purpose of club funds is to enhance the overall experience of club members, promote the sport of Taekwondo, and support the development and success of athletes within the club.

Section 3: Appropriate Use of Funds

3.1 Club funds may be utilized for the following purposes, among others:

- a.** Purchase of training equipment, uniforms, and necessary gear.
- b.** Payment for qualified instructors or coaches.
- c.** Facility rental for training sessions, seminars, and events.
- d.** Competition expenses, including but not limited to registration fees, travel, accommodation, and associated costs.
- e.** Administrative and promotional materials.

3.2 In addition to Section 3.1, club funds may also be used for pre-competition/training camps and post-tournament recovery activities to optimize athlete performance and well-being.

Section 4: Pre-Competition/Training Camps

4.1 Club funds may be allocated for expenses related to pre-competition/training camps, including but not limited to:

- a.** Travel expenses to and from the camp location.
- b.** Accommodation during the camp period.
- c.** Coaching fees for instructors overseeing the extended training period.
- d.** Rental of training facilities.

Section 5: Post-Tournament Recovery

5.1 Club funds may be used for expenses associated with post-tournament recovery, including but not limited to:

- a.** Additional nights of accommodation after the tournament.
- b.** Local transportation during the recovery period.
- c.** Coaching fees for instructors providing guidance during the recovery phase.

Section 6: Documentation and Transparency

6.1 All expenditures using club funds, including those related to pre-competition/training camps and post-tournament recovery, must be properly documented and transparently communicated to the club.

6.2 The club treasurer shall maintain accurate records of all financial transactions and make them accessible to club members upon request.