## Greetings!

We are excited to announce that we are now offering the convenience of online registration through FamilyID (www.familyid.com). FamilyID is a secure registration platform that provides you with an easy, user-friendly way to register for our programs, and helps us to be more administratively efficient and environmentally responsible. When you register through FamilyID, the system keeps track of your information in your FamilyID profile. You enter your information only once for each family member for multiple uses and multiple programs.

#### **BFFORF YOU REGISTER:**

Please make sure to take a look at the LHS Athletic website for information about eligibility, resources, and individual sport information!

## **INFORMATION NEEDED TO REGISTER:**

It will be helpful to have the following information handy to allow for the accurate completion of your online registration.

- Emergency Contact Information
- Current Physical in an electronic format (PLEASE ELECTRONIC COPIES ONLY, DO NOT UPLOAD A PICTURE)
- Doctor Information
- Health Insurance Information

#### **REGISTRATION PROCESS:**

# A parent/guardian can register by clicking on this **HERE**.

First, create and activate your FamilyID account.

- 1. If you have not already done so, <u>create a FamilyID account here</u>.
- 2. After you sign up for an account please check your inbox for an Activation Email from FamilyID. You'll need to click the link in that email to activate your account.
- 3. Once you have activated your account, you will be ready to register for our program! Please click here to watch a guick video or read a help article on how to register for the first time on FamilyID.
- 4. Please be sure to follow the payment instructions provided. The LHS Athletic Department is using **UniPay for** athletic fees, a link is also provided in the registration. Payment is required in order to participate. If you have already participated in a sport, please select the multiple sport option.
- 5. Click the blue Submit button. After selecting Submit, the registration will be complete. You will receive a completion email from FamilyID confirming your registration.

### Family ID Support:

- If you need assistance with registration, contact FamilyID at: <a href="mailyiouter-support@familyid.com">support@familyid.com</a> or 781-205-2800 x1. Support is available 5 days per week, Monday through Friday, and messages will be returned promptly.
- For additional helpful information regarding your account/registration please click <a href="HERE">HERE</a>. This includes information about updating account information, editing a completed registration, how to upload a new physical, and beyond.

Sincerely,

Mia Muzio

**Director of Athletics** 

K-12 Physical Education, Health and Wellness Coordinator

muziom@lynnfield.k12.ma.us