

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 6th October 2025, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/ac0h0qiDI5>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• Presentation: Cogniti AI Pilot - Key Findings and Recommendations	
<ul style="list-style-type: none">• RAA / Canvas Updates:<ul style="list-style-type: none">○ TEL Training opportunities in October○ AI 101 Workshops and Drop Ins○ Canvas Updates○ ATAIN Hui	
<ul style="list-style-type: none">• Tech Updates<ul style="list-style-type: none">○ Exams in Canvas○ Canvas Impact update○ DCO - Read Only	
<ul style="list-style-type: none">• Karakia	

Monday 1 September 2025, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/ac0h0qiDI5>

Agenda	Comments
<ul style="list-style-type: none"> • Mihi 	
<ul style="list-style-type: none"> • Presentation: Curriculum Management and Online Course Catalogue - Transition from DCO by Julia Hook, Senior Project Manager, USPO 	
<ul style="list-style-type: none"> • RAA / Canvas Updates: <ul style="list-style-type: none"> ○ Gen AI 101 course and workshops ○ TEL Training opportunities in September ○ 	
<ul style="list-style-type: none"> • Tech Updates <ul style="list-style-type: none"> ○ DCO Timeline ○ Speedgrader enhancements ○ Green Screen - Copyright Protection in Lecture Theatres ○ Panopto recent release 	
<ul style="list-style-type: none"> • Karakia 	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 4 August 2025, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/ac0h0qiDI5>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• Presentation: Formative Quizzing using Inspira<ul style="list-style-type: none">○ Hazim Namik, Professional Teaching Fellow	
<ul style="list-style-type: none">• RAA / Canvas Updates: TEL Training opportunities<ul style="list-style-type: none">○ H5P, Perusall webinars	
<ul style="list-style-type: none">• Tech Updates<ul style="list-style-type: none">○ University Gen AI Tools○ Panopto Save As feature○ Inspira grade pass back○ GTAs with staff emails○ Canvas enrolments issue○ L&T Support numbers	
<ul style="list-style-type: none">• Karakia	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 7 July 2025, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/ac0h0qiDI5>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• Presentation: Student Engagement in large classes<ul style="list-style-type: none">◦ Suzanne Reid	
<ul style="list-style-type: none">• RAA / Canvas Updates: TEL Training opportunities<ul style="list-style-type: none">◦ Canvas Essentials, Canvas Assessment◦ Gen-AI drop-ins	
<ul style="list-style-type: none">• Tech Updates<ul style="list-style-type: none">◦ Dual Recording - presenter camera◦ QR code for tech support◦ Canvas Impact	
<ul style="list-style-type: none">• Karakia	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 2 June 2025, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/ac0h0qiDI5>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• Presentation: Inspira Updates and Roadmap<ul style="list-style-type: none">○ Grant Beevers, Inspira	
<ul style="list-style-type: none">• Tech Updates<ul style="list-style-type: none">○ Exam assignments in Canvas○ Recording exemptions process○ Canvas Impact	
<ul style="list-style-type: none">• Karakia	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 5 May 2025, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/ac0h0qiDI5>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• Presentation: Baseline Practices Update	
<ul style="list-style-type: none">• RAA / Canvas Updates: TEL Training opportunities<ul style="list-style-type: none">○ Canvas Marking & Grading○ H5P Webinars○ Lucid Suite	
<ul style="list-style-type: none">• Tech Updates	
<ul style="list-style-type: none">• Karakia	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 7 April 2025, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/ac0h0qiDI5>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• RAA / Canvas Updates: TEL Training opportunities<ul style="list-style-type: none">○ Canvas Assessment○ H5P Webinars○ GenAI Drop-Ins - 'Prompt Parlour'○ Canvas system role training sessions○ Staff Access Upload Tool drop-in sessions	
<ul style="list-style-type: none">• Tech Updates<ul style="list-style-type: none">○ Lecture recordings update - automatic unmuting	
<ul style="list-style-type: none">• Interactive demonstration: Feedback Fruits with Nuddy Pillay	
<ul style="list-style-type: none">• Karakia	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 3 March 2025, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/ac0h0qiDI5>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• Presentation<ul style="list-style-type: none">○ Generative AI 101 Professional Learning course - Launch of Module 1	
<ul style="list-style-type: none">• RAA / Canvas Updates: TEL Training opportunities<ul style="list-style-type: none">○ Canvas Essentials○ Perusall Academy○ H5P Webinars	
<ul style="list-style-type: none">• Tech Updates<ul style="list-style-type: none">○ Panopto Access AI Trial○ Reflections on student/staff survey results	
<ul style="list-style-type: none">• Karakia	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 10 February 2025, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/ac0h0qiDI5>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• Presentation: Paul Essing from Ed Discussion	
<ul style="list-style-type: none">• RAA / Canvas Updates<ul style="list-style-type: none">○ Feedback Fruits and Lucid for Education○ Training & Canvas Updates<ul style="list-style-type: none">■ Canvas Essentials■ Ed Discussion■ HSP Webinars■ LESU Familiarisation sessions	
<ul style="list-style-type: none">• Tech Updates<ul style="list-style-type: none">○ Panopto Access AI Trial○ Panopto Webcast Pilot○ Te Hiku Media - bilingual captioning testing○ Canvas Inbox - phishing issue, student access○ Canvas Contract renewal	
<ul style="list-style-type: none">• Karakia	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 09 December 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/98280674498>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• 2024 Reflections: Celebrate the successes, challenges, and insights from this year's TEL initiatives.	
<ul style="list-style-type: none">• 2025 Horizon: Dive into the vision for TEL in 2025, as pilot projects transition to BAU. We'll discuss the broader implications for TEL, Learning Design, and faculty expectations.	
<ul style="list-style-type: none">• RAA Impact: How this shift shapes our communication, support, and PD priorities, ensuring our teams are ready to support faculty-led initiatives and maintain momentum in TEL innovation.	
<ul style="list-style-type: none">• Karakia	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 04 November 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">• Mihi	
<ul style="list-style-type: none">• LucidSuitefor Education	
<ul style="list-style-type: none">• Calendar items	
<ul style="list-style-type: none">• Highlight Dec TEL RAA session	
<ul style="list-style-type: none">• Canvas updates	
<ul style="list-style-type: none">• Staff discussion on streamlining and reducing admin via Canvas functionality	
<ul style="list-style-type: none">• Feedback on TEL Monthly 2024 and topics to consider for 2025	
<ul style="list-style-type: none">• Karakia	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 07 October 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">• Introduction and welcome	
<ul style="list-style-type: none">• Presentation and questions: Talis-Rosaria Price	
<ul style="list-style-type: none">• Presentation and questions: Learner Success/ Disability Action Plan - Eilidh	
<ul style="list-style-type: none">• Training updates <p>Upcoming Events</p> <p>Canvas Coaching</p>	
<ul style="list-style-type: none">• Tech Updates- LTI Process Map	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 02 September 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">• Introduction and welcome	
<ul style="list-style-type: none">• Presentation and questions: Feedback Fruits	
<ul style="list-style-type: none">• Training updates<ul style="list-style-type: none">-Upcoming Events	
<ul style="list-style-type: none">• Tech Updates<ul style="list-style-type: none">- Rubrics Redesign- L&T Help staffing- LibApps	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 05 August 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">● Training updates<ul style="list-style-type: none">○ Upcoming Events in August○ Smart Search and Discussion Summaries Demo<ul style="list-style-type: none">■ Available to test in beta: https://auckland.beta.instructure.com/	
<ul style="list-style-type: none">● Tech Updates<ul style="list-style-type: none">○ ACODE benchmarking activity<ul style="list-style-type: none">■ Recommendations going to next TLQC○ QR codes in lecture theatres○ Learning Essentials for students○ Ed Discussion transition and training<ul style="list-style-type: none">■ Poll here: https://auckland.h5p.com/content/1292342514694725529	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 01 July 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">• Email Support Changes presentation by Helen Vance and Dave Hendricks from Digital Services	
<ul style="list-style-type: none">• Teachwell Calendar – upcoming events in July (and new recordings available)	
<ul style="list-style-type: none">• New Canvas Feature available<ul style="list-style-type: none">○ Speedgrader Screen Capture (record feedback using in-built screen capture tool)	
<ul style="list-style-type: none">• Upcoming Canvas Releases on 20/07/2024<ul style="list-style-type: none">○ Module Differentiation (assign modules to sections/students)○ Announcements and Discussions redesign (changes)	
<ul style="list-style-type: none">• Technology Updates<ul style="list-style-type: none">○ Canvas projected grades and ‘what-if’<ul style="list-style-type: none">■ Please do not hide totals in students grades summary (Course Settings)■ This makes it hard for students to know what their current grades are for the course and they resort to using external tools○ Pronouns in Canvas<ul style="list-style-type: none">■ Now enabled and comms going out to students ahead of S2 start○ Perusall – Turnitin integration<ul style="list-style-type: none">■ Evaluates similarity in student comments○ Canvas Feature: Apply score to ungraded	

<ul style="list-style-type: none"> ■ Use at the end of term before final grade submission 	
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Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 17 June 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none"> ● RAA Training & Canvas Updates (5 minutes): Karl McGuirk 	
<ul style="list-style-type: none"> ● Presentation (20 mins): Zac Miller-Waugh 	
<ul style="list-style-type: none"> ● Canvas Design Blocks Technology Updates (10 minutes): Nissa Anderson 	
<ul style="list-style-type: none"> ● Digital Capability Coaches (10 minutes): Eleanor Almeida and Gill Hotter 	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 8 April 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">Upcoming training sessions in April on Teachwell	
<ul style="list-style-type: none">Bulk Access for Canvas – drop in sessions	
<ul style="list-style-type: none">Turnitin Plagiarism Review – transition support and drop-in sessions	
<ul style="list-style-type: none">Canvas Support – please use L&T Portal forms	
<ul style="list-style-type: none">Presentation – Canvas Baseline Practices update	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 4 March 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">● Tech Update<ul style="list-style-type: none">○ Dual Recording update (slides updated since this morning)○ Piazza transition○ Inspira LTI update○ Turnitin AI Detection Update (added slide)	
<ul style="list-style-type: none">● CFT/Learning Design Update<ul style="list-style-type: none">○ Canvas training sessions, Perusall trainings○ Turnitin Plagiarism Review drop-in sessions○ Learning Futures CoI (added slide)	
<ul style="list-style-type: none">● Presentation<ul style="list-style-type: none">○ Gayle Morris: Direction of TEL (<i>Postponed</i>)	

Technology Enhanced Learning Monthly Forum

Meeting agenda

Monday 12 February 2024, 11am - 12pm

Venue: via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">• Introductions and Welcome	
<ul style="list-style-type: none">• Tech updates (15 mins)<ul style="list-style-type: none">o Lecture Theatre Recording - Dual Recording (Gemma & Jay)o Lecture Theatre Recording – QR code (Jay)o Turnitin LTI and Canvas Plagiarism Review (Gemma)o Canvas Course Roster changes (Radhini/Patricia)o Feedback Fruits announcement (Steve)o Next TEL Monthly Forum – Gayle Morris on direction of TEL in 2024	
<ul style="list-style-type: none">• CFT/Learning Design Updates (15 mins)<ul style="list-style-type: none">o Design Blocks & Icon tool (Zac – 5 mins)o Upcoming PD sessions on TeachWell Calendar (Lisa)o New COI on Generative AI for Education (Steve)	

<ul style="list-style-type: none"> • Presentation (30 mins) <ul style="list-style-type: none"> o Michelle Kilkolly-Profitt & Kim Ashton, B&E 	
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Canvas and Teaching Technology Monthly meeting

Meeting agenda

Monday, 06 November 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none"> • LTI 1.3 update summary 	
New Bulk Access tool for Canvas	
<ul style="list-style-type: none"> • DCO Update 	
<ul style="list-style-type: none"> • Canvas roadmap 	
<ul style="list-style-type: none"> • Feedback Fruits updates 	
<ul style="list-style-type: none"> • UDOIT updates - training session 7 Dec 	

<ul style="list-style-type: none"> • Presentation: CFT Refreshed Grad Profiles (Una Lightfoot) 	
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Canvas and Teaching Technology Monthly meeting

Meeting agenda

Monday, 02 October 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none"> • Welcome 	
Tapestry of Practice reminder	
<ul style="list-style-type: none"> • Canvas & New Quizzes Updates 	
<ul style="list-style-type: none"> • Teachwell Consult Service 	
<ul style="list-style-type: none"> • UDOIT Update 	

<ul style="list-style-type: none"> Canvas Design Blocks demo 	
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Canvas and Teaching Technology Monthly meeting

Meeting agenda

Monday, 04 September 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none"> Turnitin Single Sign On 	
Folios	
<ul style="list-style-type: none"> Inspira feature testing process 	
<ul style="list-style-type: none"> Curriculum Management project update (Julia Hook) 	

<ul style="list-style-type: none"> • Presentation: Podcast Studio (Mareike Schmidt) 	
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Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

Monday, 07 August 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none"> • Canvas bulk publish modules (Lisa) 	
Canvas.ac.nz retirement, Piazza training video & Persuall Academy (Shareeni)	
<ul style="list-style-type: none"> • DCO update: roles (Gemma) 	

<ul style="list-style-type: none"> • AOB 	
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Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

July-Meeting Cancelled

Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

Monday, 12 June 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

[Recordings of past meetings](#)

Panopto

[Presentation slides](#)

OneDrive

Presenters

Gemma Sinclair, Mohammad Ladha, Waruna Weerasekera

Attendees

Ashlay Wei, Wen, Aldon Hartley, Steve Leichtweis (Auckland), Maria Rodrigues, Sue Tickner, Margaret Tibbles, Sarah Wang, Barkha Bheda, Gemma Sinclair, Ayumi Shino, Sarah Etheridge, Andrew Withy, Oriel Kelly, Andy Fey, Nabeel Albashiry, Jacqui Thornley, Joy Rane, Louise Allan, kay harrison, Jenna, Delwyn Holder, Anne McKay, Mohammad Ladha, Sarah Kirk, John Yang, Anna Ma, Xinai Wu, Heera Kim, Radhini Sabanayagam, Sheryll McIntosh, Mikeh, Peter Bier, Manisha Cronje,

Sarah-Jane Crewther, Jamie Denton, Melissa McMinn, Craig Housley, Lisa Ransom, Waruna Weerasekera, Jennifer, Una Lightfoot, Alison Yang, Bernd Martin, Michelle Yao, Lynette Leong, Jason Stephens, Shareeni Kala, Sandra Storz

Agenda	Comments
<ul style="list-style-type: none">• Microsoft OneDrive in Canvas demo	<p>Mohammad started by introducing OneDrive and its potential as an alternative for Google Drive Collaborations.</p> <p>OneDrive's basic features were highlighted, emphasising its integration with Excel and PowerPoint documents. It was mentioned that OneDrive could be utilised for assignments, creating templates, and collaborating with students.</p> <p>The meeting then proceeded to discuss the first feature, Cloud Assignment. It was described as a useful tool, especially during labs. With Cloud Assignment, instructors can create templates that students can edit themselves. Students can submit their completed work, and the instructors can review and access these submissions through Canvas or SharePoint.</p> <p>The second feature discussed was Template-less Assignments. This feature was highlighted as a solution to the problem of students losing their assignment due to forgetting to save their work on their computer. By using OneDrive, students can access and update their files from any internet-enabled device with the OneDrive app. The files automatically save progress as students work, allowing for easy access and version control.</p> <p>The Collaborations feature allows students to work collaboratively on a document. Students and Teachers can start a collaboration. Collaboration documents are accessible to Teachers so you can see your students work live on the documents.</p> <p>The next feature was Adding Files to Modules. Files from OneDrive can be directly added to Canvas Modules. The files appear unpublished when added, allowing instructors to preview them before deciding when to publish.</p> <p>The last feature is Course File Storage for OneDrive which is a course SharePoint site. It was clarified that every person involved in the course can view this site. Teachers are automatically added as owners, while students become members with limited viewing permissions. Files submitted by students can be found in the student work folder (as a copy of the file is made at the point of submission). Importantly, none of these files count towards personal storage quotas, as they are individually stored on the SharePoint site.</p>

	<p>OneDrive LTI</p> <ul style="list-style-type: none"> • Resources on Teachwell <p>LTI Support</p> <ul style="list-style-type: none"> • Canvas Support form
<ul style="list-style-type: none"> • Turnitin AI Detection testing 	<p>Gemma gave an update on the AI detection feature in Turnitin. In April, the tool was made available to Turnitin customers, however University of Auckland opted out so that we could allow for testing and guidance for teaching staff.</p> <p>The AI detection feature has been enabled in a separate sub-account for testing purposes, and attendees were encouraged to express their interest in participating by emailing Gemma. The testing period will be extended to accommodate busy schedules during the exam period into July.</p> <p>An example submission was shared, demonstrating the AI detection score. It was noted that minor tweaks to certain sections could affect the AI detection score. The AI score is viewable inside the similarity report, accessible by clicking on the score in Turnitin.</p> <p>The attendees were informed the statistics Turnitin Chief Product Officer (CPO) shared regarding the initial release of the AI detection feature. Out of 38.5 million submissions analysed, 3.5% were identified as having more than 80% AI-written text. Concerns about false positives were addressed, with Turnitin acknowledging the need for improvement. They found that scores below 20% were less reliable and marked with an asterisk. The minimum word count for was increased to 300. False positives were more common in the introduction and conclusion sentences and Turnitin made changes to their sentence aggregation to address this issue.</p> <p>The next steps included reviewing the findings, discussing them in upcoming committee meetings, and making recommendations to educational leadership. If the tool is recommended for enabling, guidelines and communications for teaching staff would be developed.</p> <p>Finally, the attendees were informed about a Q&A session on Gen-AI in Teaching & Learning scheduled for the afternoon, featuring qualified speakers. They were encouraged to attend the session for further insights. Note: The Q&A webinar was recorded.</p> <p>Resources from Turnitin</p> <ul style="list-style-type: none"> • Approaching a student regarding potential AI misuse: This guide supports honest, open dialogue with students regarding

	<p>their work without either party becoming overly defensive during what can be a difficult interaction.</p> <ul style="list-style-type: none"> •Discussion starters for tough conversations about AI: This guide helps educators focus on growth in the work that has been submitted and facilitate productive conferences. •AI conversations: Handling false positives for educators: This guide shares strategies educators can consider before and after submissions when discovering a false positive. •AI conversations: Handling false positives for students: This guide for students shares strategies they can consider before and after submissions when confronted with a false positive. •Ethical AI use checklist for students: This checklist for students provides guidance during all phases of work and suggests ways for them to make decisions that support integrity and align with educator guidelines.
<ul style="list-style-type: none"> • Presentation: Waruna Weerasekera: Enhancing student engagement in synchronous teaching sessions 	<p>Waruna began with the issue of limited engagement during in-person lectures. He mentioned that very few students ask questions during these sessions.</p> <p>The VEVOX tool allows students to ask questions anonymously, which has been well-received by the students in multiple teaching periods.</p> <p>Two main functions of VEVOX were highlighted: Q&A and Polls. Both functions are available in the free version and have been shown to increase student engagement.</p> <p>The presentation continued with a demonstration of the tool's activities. Waruna initiated an anonymous question-asking session and then conducted a poll to assess general knowledge. Participants actively engaged in the activities, and the results were displayed and discussed.</p> <p>Waruna also mentioned some limitations and student feedback of the tool, please see the presentation recording for more details.</p> <p>There was also a discussion about use of anonymous questions as teaching staff commented that in larger courses there have been issues with inappropriate comments. Such questions/comments can be deleted in VEVOX but require monitoring.</p>

Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

Monday, 12 June 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMcFpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">• Microsoft OneDrive in Canvas demo	

Turnitin AI Detection testing	
<ul style="list-style-type: none"> • Presentation: <p>Waruna Weerasekera: Enhancing student engagement in synchronous teaching sessions</p>	

Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

Monday, 01 May 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Presenters

Gemma Sinclair, Mohammad Ladha, Craig Housley, Steve Leichtweis

Attendees

Andrew Withy, Sarah Wang, Sandra Storz, Marion Blumenstein, Merle Hearn, Delwyn Holder, Jacqui Thornley, Lisa Ransom, Radhini Sabanayagam, Sarah Kirk, Zac, Aldon Hartley, Mike Hurst, Lynette Leong, Morena Botelho de Magalhaes, Peter Bier, Shareeni Kala, Bettina Schwenger, Michelle Yao, Bernd Martin, Sheryll McIntosh, Linda Susanty, Kay Harrison, Hashinika Abeygunasekera, Sumia Quazi, Ayumi Shino, Nicola Paton, Sarah Crewther, Mohammad Ladha, Nabeel Albashiry, Craig

Agenda	Comments
<p>Inspira preparing for exams - drop ins</p>	<p>Exam Preparation Reminders</p> <p>The Semester one examination timetable has been published and is available for students.</p> <p>The submission deadlines for exam questions are Monday May 15 for Week 1+2 (Thursday 8th- Saturday 17th June) examinations, and Monday May 22 for Week 3 (Monday 19th- Monday June 26) examinations.</p> <p>Steps to create a practice test or quiz using external tool (LTI):</p> <ul style="list-style-type: none"> • Inspira LTI Quick Guide in Canvas Documentation course <p>Inspira Resources:</p> <ul style="list-style-type: none"> • Inspira UOA SharePoint sites • Inspira Zoom Drop-in support <p>The updated Zoom Room hours are (until exam period)</p> <ul style="list-style-type: none"> – Monday: 1 pm - 4 pm – Tuesday: 10.30 am - 2.30 pm – Thursday: 9 am - 12 pm <p>If you require Inspira assistance outside of these hours, please email inspera@auckland.ac.nz.</p> <p>Assessment Design:</p> <ul style="list-style-type: none"> • Visit TeachWell site for Inspira
<p>QuestionMark queries</p>	<p>Gemma talked about the QuestionMark assessment tool. The tool has been around for a while and can be used to generate booklets for in-person tests. However, it has not been working properly since 2019 or 2020, and the team has been unable to restore the service.</p> <p>To access the question banks in QuestionMark, the team has developed a tool that can import questions from QuestionMark into</p>

	<p>Canvas. The instructions on how to do this are available on QM import tool.</p> <p>Gemma acknowledged that there is no direct alternative to QuestionMark, as there is no other tool that can do all the things that QuestionMark can do in terms of creating assessments with different question types, versions, and records of which questions were used in assessments were used. The alternatives discussed were for paper-based assessments.</p> <p>One option is the Booklet Generation and Processing tool in UoA toolbox. This tool was created as an alternative to Crowdmark, and requires a separate PDF document with the questions. The team recommended this tool for smaller courses as it may not work well for larger classes if there are scanning issues.</p> <p>Kevin Jia noted that 90% of his students booklets scanned successfully and the remaining 10% needed to be manually scanned and loaded to SpeedGrader.</p> <p>Crowdmark is another alternative, it requires a license and provides more advanced features, including importing assessments created in Word, LaTeX, or PDF templates.</p> <p>Large classes or paper-based exams should use Crowdmark as it provides more features, including assigning specific questions to graders and seeing marking progress (per question) for the assessment.</p>
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Changes in teaching spaces

Gemma also talked about recent upgrades to teaching rooms for hybrid teaching. The rooms listed below have been upgraded with microphones placed throughout the room to capture student questions and comments.

This allows remote students to hear what is happening in the room through Zoom. However, it was noted that the lecturer will not be able to see remote students. The upgrades aim to improve the audio quality of recordings.

It was also mentioned that there are eight more rooms in the process of being upgraded.

Complete as of 24/04/23	To complete by the end of S1
206-220	105-029
260-051	105-039
302-G20	253-101
401-401	273-104
435-830	303-148
501-010	303-153
507-G007	405-422
654-122	405-430
654-G25	
801-209	
801-312	

<p>Update on Canvas.ac.nz moving to Teachwell</p>	<p>Craig discussed migrating content from the canvas.ac.nz resources website to TeachWell. This decision was made to rationalize information and bring it into one place. All the features of Canvas have been pulled through into TeachWell under the Support section.</p> <p>The UDOIT accessibility assistant is a tool installed to assist with scanning the course for accessibility issues. It provides suggestions on how to improve the accessibility of the content. The Canvas resources website will be wound up shortly, and the pages will be redirected to TeachWell. The Canvas newsletter subscribers' email addresses have been captured and added to the TeachWell database, so the newsletter will continue to be sent to them.</p> <p>He called for teachers to volunteer their teaching practice for case studies on TeachWell. The current case studies are a bit dated, and the team is looking to update them with more relevant examples. The case studies are themed by signature pedagogical practices, such as assessment, relational learning, and technology-enhanced learning.</p>
<p>Cadmus recording (link) from Learning Design Col</p>	<p>Steve talked about piloting a new tool Cadmus that helps students transition into long-form writing activities at the university. They plan to extend the pilot to four courses in semester two and are interested in first-year courses with long-form writing assessments. Interested parties can contact Steve Leichtweis or Rebecca White in the academic quality office for more information.</p> <p>Cadmus software for supporting long-form text assessments - https://www.cadmus.io/</p> <p>Link to Cadmus presentation at recent Learning Design Col meeting - https://youtu.be/FYW1N_hO8u8</p>

Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

Monday, 01 May 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Agenda	Comments
<ul style="list-style-type: none">• Inspera preparing for exams - drop ins	
<ul style="list-style-type: none">• Update on Canvas.ac.nz moving to Teachwell (Craig)	
QuestionMark queries	
<ul style="list-style-type: none">• Changes in teaching spaces	
<ul style="list-style-type: none">• Cadmus recording (link) from Learning Design Col	
<ul style="list-style-type: none">• Presentation: none	

Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

Monday, 03 April 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Presenters

Gemma Sinclair, Mohammad Ladha, Steve Leichtweis, Radhini Sabanayagam, Alex Sims

Attendees

Iliane Gomez Vilchis, Zac, sue Tickner, Sarah Wang, Marea Topp, Angela Tsai, Oriel Kelly, Margaret Tibbles, Bernd Martin, Shareeni Kala, Nicola Paton, Gemma Sinclair, Sarah Crewther, Sarah Kirk, Manisha Cronje, Hashinika Abeygunasekera, Andrew Withy, Lisa Ransom, Marion Blumenstein, Tony Chung, Craig Housley, Liz Sowden, Ayumi Shino, Heera Kim, Kay Harrison, Aisha Khan, Radhini Sabanayagam, Michelle Yao, Lynette Leong, Nabeel Albashiry, Louise Allan, Melissa McMinn, Jennifer, Aldon Hartley, Rachelle Singleton, Rachel Rogan, Xiaowei Ding, Mike Hurst, Barkha Bheda, Alex Sims, Anna Ma, Una Lightfoot, Sandra Storz, Agung Harahap, Lynette Farrell, Steve Leichtweis, Sophie Yu

Agenda	Comments
Turnitin AI Detection (Gemma)	<p>Gemma updated us on Turnitin's AI detection feature, which is based on GPT-3 or 3.5, and Chat GPT. An early version of this feature is about to be released, but several institutions in the UK, Australia, and New Zealand have opted out, including the UoA. Unlike the similarity score, the AI detection score is invisible to students.</p> <p>The attendees were shown what the AI detection feature looks like and explained that it wouldn't be part of UoA's early release.</p>

	<p>If a user were to click on the AI score, it would highlight the text that the tool believes has been generated by AI, and there would be links to additional information and resources.</p> <p>However, lack of transparency, additional guidance time to teaching staff needed, and Learning from other institutions will be trialing the tool were reasons for delaying the feature's implementation.</p> <p>Please see Gemma's slides for more details.</p>
UDOIT (Steve)	<p>Steve introduced the UDOIT Advantage tool, which is a cloud-hosted version of an open-source program developed by the University of Central Florida. The tool is a whole course checker for accessibility in Canvas. It checks the content and files in the Course for accessibility errors and provides suggestions for better practices. Every Course in the university now has this tool, which can be found in the course navigation bar.</p> <p>Steve also provided a link to a Youtube video that provides a comprehensive walkthrough of how to find and use the UDOIT Advantage tool. It was noted that the tool is a huge advantage over the current inbuilt checker that Canvas provides, as it assesses the whole Course and not just individual pages. However, it does not assess any LTI plugins, so ensuring that all third-party plugins follow the best convention is important.</p> <p>He went through the tool and mentioned that it takes some time to scan the Course and provide results. Once the scan is complete, it breaks down into two components: the content in the Course and the files in the Course. He mentioned that it is an educative tool, and people with a passion or desire to do better for their students can start fixing obvious errors in their content. Also, learning technologists will be able to work through the university courses to do accessibility checking and improving.</p>
Bulk Access (Shareeni)	<p>Shareeni Kala explains that normally the course access authorization is given by the faculty admin or the course access authorisers.</p> <p>An email was sent last Thursday regarding the bulk access process for semester 2, Quarters 3 and 4, and late-year term courses. The bulk access process will start on April 13 and end on May 13 by 5 pm.</p>

	<p>The team will look at the Google sheet every other day and provide access to those who have updated it.</p> <p>Faculty admins also have access to provide access to their staff in case of any urgent need.</p> <p>If you have cross-listing requests, please submit your request here.</p>
FAQ: When will my new Course appear in Canvas? (Radhini)	<p>Radhini talked about the process of creating official courses on Canvas.</p> <p>The attendees were informed that once a department decides which courses will be running for the next year, the courses will be set up on Student Services Online and scheduled. Once the courses are scheduled on Student Services Online, the details will flow to Canvas.</p> <p>Therefore, if anyone has concerns about their Course not appearing on Canvas, they should contact their academic services and see why it's not scheduled on Student Services Online.</p>
CourseBuilder (Steve)	<p>Most of the unique functionality of the course builder is now replicated with H5P. Steve reminded the attendees of the upcoming deadline (July 2025) for the transition from Course Builder to H5P or Canvas.</p>
Presentation: AI and Assessment Design (Alex)	<p>Alex discussed the challenges and opportunities AI generated and gave a few ways to deal with the situation during the assessment design.</p> <p>Please see the recording of the presentation.</p>

Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

Monday, 03 April 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Presenters

Steve Leichtweis, Mohammad Ladha, Radhini Sabanayagam, Alex Sims

Agenda	Comments
· UDOIT (Steve)	
· Bulk Access (Mohammad)	
· FAQ: When will my new course appear in Canvas? (Radhini)	
· CourseBuilder (Steve)	
· Presentation: AI and Assessment Design (Alex)	

Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

Monday, 06 March 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Presenters

Gemma Sinclair, Shareeni Kala, Mohammad Ladha, Chun Li, Steve Leichtweis

Attendees

Agung Harahap, Aldon Hartley, Bernd Martin, Cheryll Uy, Craig Housley, Gayle Morris, Hashinika Abeygunasekera, Heera Kim, Huyen Vu, Kay Harrison, Louise Allan, Manisha Cronje, Mike Hurst, Mohammad Ladha, Michelle Yao, Nicola Paton, Rachelle Singleton, Radhini Sabanayagam, Sandra Storz, Sarah Crewther, Sarah Wang, Shareeni Kala, Steve Leichtweis, Tetiana Sviridova, Wen Chen Hol, Tony Chung

Agenda	Comments
Cross-listing requests reminders (Shareeni)	Any cross-listing requests need to be done before the first assessment. If you have cross-listing requests, please submit your request by the end of week two, semester one. CANVAS support - Service Portal (service-now.com)
LTIS/RAA Drop-ins (Mohammad)	Weekly Zoom drop-ins for teaching staff Zoom drop-ins for teaching staff started last week with Learning & Teaching Connect and Ranga Auaha Ako team members. These sessions are for questions about learning or assessment design in your course or for technical questions on using Canvas, Panopto, Lecture Recordings, Turnitin, H5P, Perusall, Talis etc. We will run these sessions until the mid-semester break in April as a pilot.

	<p>Available times for Zoom drop-in:</p> <p>Tuesdays: 2 pm – 3 pm</p> <p>Thursdays: 11 am – 12 pm</p> <p>If you need to raise a support case or request Canvas access, please log a request here.</p> <p>Instructure also offers 24×7 support for Canvas via live chat or phone 0800 005 205</p> <p>All L&T related events and drop-ins are listed on the TeachWell calendar.</p>
Canvas training (Chun)	<p>The Canvas Training sessions for staff and have been extended for another two weeks, covering the first two weeks of Semester one.</p> <p>Top three questions asked in the Canvas Training sessions:</p> <p>Top three questions asked in the Canvas Training sessions:</p> <ol style="list-style-type: none"> 1. Course Access Coordinators (CAC) cannot edit or add content. But CACs can add people, including themselves, as teachers then edit content in their Canvas courses. 2. Make sure assignments are created in Canvas and the weights of assignment groups are set up correctly. 3. You can use the link validator tool in Canvas to check all the hyperlinks in your Canvas course. It's important to make sure all the links are working, especially when content is imported from another course.
New Canvas Baseline (Steve)	<ul style="list-style-type: none"> Context for the 2016 migration to Canvas <p>Decommissioned a local Moodle installation & the bespoke, Cecil platform.</p> <p>Some of the drivers for this change: Risk, BCP, Adopt SaaS technology, and swap CAPEX costs to OPEX.</p> <p>The migration was a classic 'technical lift and shift' (ie, copy & paste).</p>

	<p>'Canvas Minimum Presence' document identified the expected baseline.</p> <p><u>Canvas Minimum Presence:</u></p> <p>Course Syllabus</p> <p>Copyright material listed in Talis</p> <p>Course resources available electronically</p> <p>Grade management via Gradebook</p> <ul style="list-style-type: none"> · Learner experience in Canvas (2016 -2020) <p>Used Canvas as a digital repository</p> <p>Inconsistent approaches within degree programmes</p> <p>Lack of awareness of the pedagogical affordances & importance of the learner experience in the online space.</p> <p>Students experienced inconsistency during their studies, as reflected in multiple L&T feedback surveys and SETs. This is not a unique UoA issue as identified in a recent JISC survey.</p> <ul style="list-style-type: none"> · Drivers for this update <p>UoA student feedback, international research, and good practice from peer institutions.</p> <p>Aligning the use of Canvas with the strategic goals of Taumata Teitei & the Curriculum Transformation Framework project.</p> <p>Ensuring we meet the accessibility requirements identified in the new UoA disability Action Plan.</p> <ul style="list-style-type: none"> · Accessibility <p>In 2021, the Tertiary Education Commission (TEC) moved to recognise accessibility as a 'responsibility' of tertiary education organisations through requiring a Disability Action Plan (DAP).</p> <p>UoA now has a DAP and a programme of work that will address accessibility gaps in Canvas and develop minimum requirements for digital content, based upon principles of Universal Design for Learning (UDL) and Web Content Accessibility Guidelines (WCAG).</p>
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	<p>UoA is licensing UDOIT Advantage for Canvas to support this new requirement.</p> <ul style="list-style-type: none"> · Canvas baseline practices <p>Intended to provide students with more consistent, easy to use, and inclusive online learning experiences within their programmes.</p> <p>It is underpinned by Universal Design for Learning accessibility requirements and informed by the student voice.</p> <p>The biggest change involves the intentional use of Canvas' inbuilt features to support a more coherent course structure. With the added opportunity to adopt an academic-driven, consensus approach within a programme, major, or specialisation.</p> <p>The aim is for consistency, not uniformity, in design.</p> <p>Steve gave an overview of the Canvas course design, including the expected baseline practice and the benefits. Please see the recording for more detail.</p>
<ul style="list-style-type: none"> · Presentation: New Teachwell site and Q&A (Sarah and Craig) 	<p>Gayle introduced the new TeachWell website and drivers.</p> <p>Craig gave a run through of the different areas and elements of the TeachWell website, including the event calendar, key projects such as CFT and Education Office pages, Signature Pedagogical practices, case studies, academic development, communities of interest, awards and grants, faculty pages, learning technologies, and subscription to Teachwell newsletter.</p> <p>Please see the presentation recording.</p>

Canvas and Teaching Technology Monthly meeting

Meeting agenda and previous minutes

Monday, 06 March 2023, 11am - 12pm

Venue: Via Zoom

<https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

Presenters

Gemma Sinclair and Connect L&T team, Chun Li, Steve Leichtweis and the project team, Sarah Wang, Craig Housley

Agenda	Comments
· Cross-listing requests reminders (Gemma and Connect L&T team)	
· LTIS/RAA Drop-ins (Gemma)	
· Canvas training (Chun)	
· New Canvas Baseline (Steve and the project team)	

<ul style="list-style-type: none">· Presentation: New Teachwell site and Q&A (Sarah and Craig)	
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