

[Your Name / Company Name]

[Your Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

[Tenant's Name]

[Tenant's Address]

[City, State, ZIP Code]

RE: Notice of Entry for Property Inspection

Dear [Tenant's Name],

This letter serves as written notice that I, [Landlord/Property Manager Name], will be entering the rental property located at [Rental Property Address] on [Date of Inspection] between the hours of [Start Time] and [End Time].

The purpose of this entry is to conduct a routine inspection of the property to verify its condition and address any necessary maintenance.

Please note that this entry complies with the required notice period of [XX hours/days] as provided under [State/Local Law].

If you have any questions or would like to request an alternate time, please contact me at [Phone Number] [Phone Number].

Thank you for your cooperation.

Sincerely,

[Landlord/Property Manager Name]