

Sample cover letter

[Your Name]
[Your Affiliation]
[Your Address]

[Date]

Dear [Editor name],

I/We wish to submit an original research article entitled “[title of article]” for consideration by [journal name].

I/We confirm that this work is original and has not been published elsewhere, nor is it currently under consideration for publication elsewhere.

In this paper, I/we report on / show that _____. This is significant because _____.

We believe that this manuscript is appropriate for publication by [journal name] because it... **[specific reference to the journal's Aims & Scope]**. _____.

[Please explain in your own words the significance and novelty of the work, the problem that is being addressed, and why the manuscript belongs in this journal. Do not simply insert your abstract into your cover letter! Briefly describe the research you are reporting in your paper, why it is important, and why you think the readership of the journal would be interested in it.]

A related conference publication was done in [conference name]. The major differences in this submission with respect to the earlier conference version are:

[summarize differences here]

Thank you for your consideration of this manuscript.

Sincerely,

[Your name]