



Debriefing Form

Name :	Rank :
Vessel :	Planning from/until: /
Briefed : ☐ by phone / by Skype / visit in person at the office	Date :

FEEDBACK CREWING DEPARTMENT	DEBRIEFED BY:
A. PERSONAL EXPERIENCES IN GENERAL: (E.g. atmosphere o/b, trading area, welfare o/b, contract length, handover period, flights etc.)	

B. EXPERIENCES WITH OTHER CREWMEMBERS:		
Rank : Master	Name :	Remarks :
Rank : Chief Officer	Name :	Remarks :
Rank : Second Officer	Name :	Remarks :
Rank : Third Officer	Name :	Remarks :
Rank : Chief Engineer	Name :	Remarks :
Rank : Second Engineer	Name :	Remarks :
Rank : Chief Cook	Name :	Remarks :

Rank : Bosun	Name :
Remarks :	

Rank : Seaman (AB)	Name :
Remarks :	

Rank : Seaman (AB)	Name :
Remarks :	

Rank : Seaman (AB)	Name :
Remarks :	

C. Evaluation Report made/ received upon off signing
Work and Rest hours compliance: Rating overtime: CBT training schedule compliance: Communication with the Crewing Department: IFS Virtualing :

D. COMMUNICATION WITH DECK / ENGINE DEPARTMENT:
Deck : Engine room : Remarks :

E. COMMUNICATION WITH / FEEDBACK FROM SHORE ORGANISATION(S): (mainly for senior officers only)
Owner : Operator : Charterer : Agent(s) : Remarks :

F. CAREER PLANNING - PLANNED COURSES / TRAININGS DURING COMING LEAVE:
Requested by seafarer: Required by I.S.M./STCW 2010/Company/Operator/Charterer: Necessary courses/training to be followed in case of promotion(career planning):

G. AVAILABILITY / PROMOTION / PLANNING:	
Available as per	: (end of leave date:)
Discussed promotion	:
Remarks	:
Planning date	:
Vessel	:
FEEDBACK OPERATIONS DEPARTMENT	DEBRIEFED BY:
DISCUSSED FOLLOWING ITEMS:	
• Fleet Operating Instructions and their relevance under T/C and spot. • Communication and performance of Charterers. • Feedback on ports and terminals visited. • Reporting to Veslink. • Vettings and inspections. • Performance of agents. • Performance of Iver Ships Operations. • Proposals for improvement. • Specific Topic Remarks:	

FEEDBACK TECHNICAL DEPARTMENT	DEBRIEFED BY:
DISCUSSED FOLLOWING ITEMS:	

Leaders in Safety (LiS):

FEEDBACK QHSE DEPARTMENT

DEBRIEFED BY:

DISCUSSED FOLLOWING ITEMS:

Leaders in Safety (LiS):

FEEDBACK IVER SHIPS SENIOR MANAGER

DEBRIEFED BY:

DISCUSSED FOLLOWING ITEMS:

Leaders in Safety (LiS):