



Finance & Operations Committee Meeting

Meeting Minutes | 10/17/2023 | 1:30 PM

N56W26530 Richmond Rd, Sussex, WI 53089 | Community Room

Minutes

- I Meeting was called to order at 1:30 PM by Jenni Miller. A Statement of Public Notice was given. Present were Jeanne Siegenthaler, Zach Daniels, Jenni Miller and Laura Bradin. Ed Blake arrived at 1:40PM
- II Facilities Plan 23/24 - Jeanne presented an update on facilities projects. The front entry doors have been replaced and the project has been completed. An update on the lift station was given by Ed Blake. The town of Lisbon is asking to televise the entire building sewage piping to inspect for incoming clear water source. This has been scheduled for completion. The 25 year old VCT flooring in the school was discussed along with some options to replace. Quotes are being obtained to understand the costs associated with that project. The sealing and striping of the parking lots were discussed. This project is being discussed for completion in the summer of 2024.
- III 23-24 Budget and Levy Update -Zach gave an update on the budget and levy, which will be presented at the October 23rd Board Meeting.
- IV Fund Balance – Zach gave an update on fund balance and policy.
- V Scorecard was reviewed, and the next meeting scheduled.

Next Meeting Date: December 7th at 1:30 PM , 2023

Next Meeting Agenda Items Facilities Update, Audit Report

Adjournment by Jenni Miller at 2:35 PM seconded by Laura Bradin.
