

**Minutes of the Regular Meeting of
The Board of Directors
Hi-Lin Water and Sanitation District**

A meeting of the Hi-Lin Water and Sanitation Board of Directors was held virtually on September 16, 2024 at 5:30 pm.

Board members present were:

Jeff Peoples, President 2025
Robin Hollenbeck, Secretary 2027
Gordon Smith, Treasurer 2025
Philip Arreola, Director 2027
Joe Rogers, Director 2025

Also Present: Darcy Beard, Kyle Beard

The meeting was called to order and the following items discussed.

1. The board reviewed the August minutes. Philip motioned to approve the minutes and Gordon seconded the motion. The board unanimously approved the minutes.
2. The August Financial Report was presented to the board by Darcy Beard. Philip motioned to approve the financial report and cash disbursements. Gordon seconded the motion. The board unanimously approved the financials and cash disbursements.
3. Darcy drafted a letter to these three homeowners to let them know that they will see a PILT charge on upcoming billing statements for the properties that are connected to the district but not part of the district. The Board reviewed the letter and Philip suggested that a sentence be added stating that we are not charging them for past due charges. Darcy will update the letters, and the Board will review in the October meeting.
4. Gordon provided an update on the ACH Fraud Protection. He and Joe will regroup before the October meeting.

5. The Board discussed a residence that had been charged for a blockage in the main sewer line. The letter Jeff signed and the documentation were mailed with a tracking number. Darcy or Jeff haven't heard or received anything from the homeowner. This expense is included on the list of records for certification.
6. The District was awarded a grant by SIPA for \$2500 to make the website ADA compliant. In order to receive the award we must have a representative attend an awards ceremony on September 23rd. Robin will attend the ceremony. Robin submitted the needed documents to the committee to accept the award. Once check is received Robin will work with the vendor to get the work on the website started.
7. The Board reviewed accounts that Darcy has certified for collection. AmCoBi confirmed the amounts due were correct. Darcy will send a letter to the homeowners to notify them of the next meeting if they choose to attend.
8. The Board reviewed the initial 2025 Budget Darcy prepared. Gordon showed the water usage data from Denver Water and compared year over year which showed that water usage was back to 2022 usage levels. Gordon will research further but we could potentially skip a rate increase this year due to the increase in usage levels generating the revenue we need. The Board decided not to an audit. The Board set the 2025 Budget Hearing for Monday, November 11th at 5:30 PM and will be virtual.
9. Website views are 69 visitors in the last 30 days and 39 in the last 7 days.
10. The next meeting will be on Monday, October 21st at 5:30 PM and will be virtual.