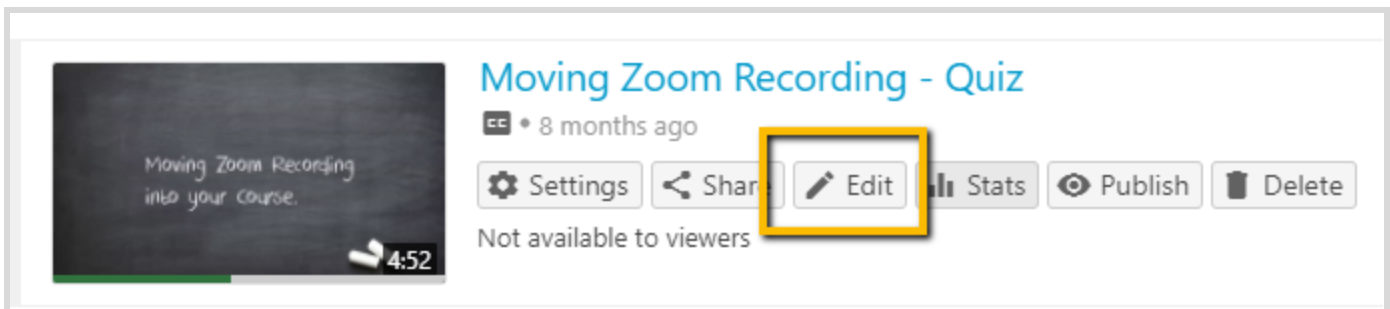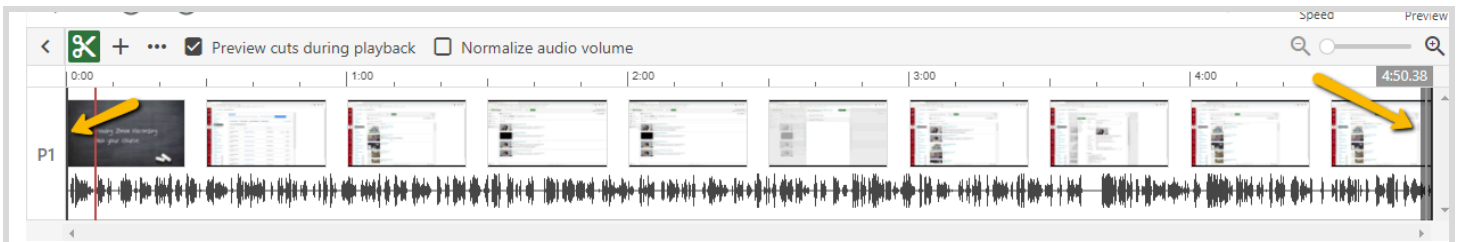## Editing Panopto Recordings

Posting videos to your canvas site is a great way to have students interact with important content outside of class hours. When working on your asynchronous lecture content, you may want to occasionally edit the final video. To be mindful of the time commitment, keep your videos shorter than 15 minutes (the research supports having videos no longer than 6 minutes for optimal online learning) so be mindful of recording duration!
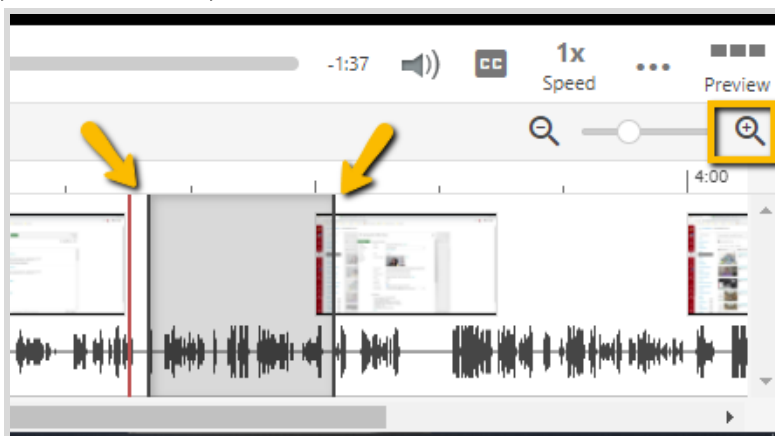
Slicing and Trimming a Video

Go to the course where your video is located and mouseover the video you want to edit and select **Edit** on that video.
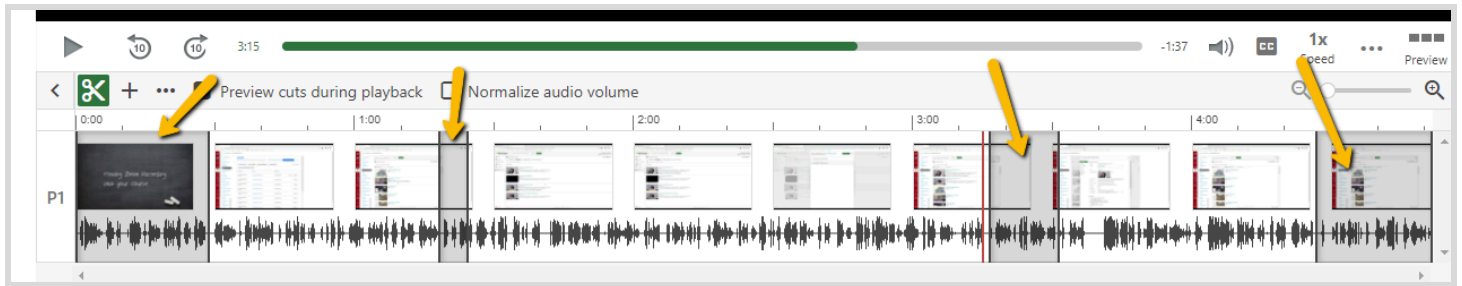

You will see a timeline of your recording below the video. Move the sliders to the beginning and end of the section you want to keep. The play button will allow you to preview what will be saved.
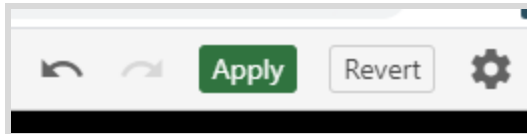

If you need to trim the middle of the recording, you can do so by highlighting the area of the timeline that needs to be removed. You can zoom into a part of the video using the magnifying glass icon to get a more precise time crop.

Anything in the shaded area will be removed.

When you are done, select the green **Apply** button at the top and it will process the changes.

Renaming Videos

You can rename the video by going to **Settings** > **Overview**.

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