



BCE Parents Club Meeting

September 5, 2024 (virtual) 6:00pm

AGENDA

1. Welcome

Roxann called the meeting to order at: 6:03 PM

2. Introductions

In attendance: Roxann Morrill, Tasia Siegel, Michelle Onalfo, Jason Aleksander, Chrissy Boyd Miller, Surabhi Gaur, Ebin warner, Marc Koenig, Sarah Bartos, Gerri Fippin, Leilani Carrara, Jamie Evare, Claudia Oblea, Alana George, Kristi Anderson, Melissa Chavez, Michelle Childs, Elizabeth Marzilli, Maura Callahan, Morgan, Jenn Brees, Joshua Macha, Branka Jevrich, Natalia Bytheway, Salina Branson,

3. Approval of Agenda

Motion to approve agenda: Tasia motioned to approve the agenda, Michelle Onalfo seconded

No oppose, no absentions, motion passed.

4. Approval of April 24 Meeting Mins

Motion to approve April meeting agenda: Elizabeth has a correction for the cradle to career - change from Elizabeth to Claudia as presenter. Gerri motions to approve the minutes with the change.

No oppose, no absentions, motion passed unanimously

5. Principal Report

(Gerri)

We are in week 5 of school, it has gone by fast. Everyone has been busy. The iReady assessments have been done and interventions have started. PBIS is up and going. The

new playground is a big hit. It has been really hot outside, so staff are trying to find new ways to play on the structure when it is hot. It has been a smooth start to the school year; teachers have helped a lot to establish routines. The school is still experiencing some construction. Thank you to everyone who came to Back to School Night. First bear paw store coming up.

6. President's Report

(Roxann/Jason)

Both Roxann and Jason are going into this new year as co-presidents. They are both excited to work together, and everything to come for this year. Roxann shared there are lots of ways for people to volunteer and participate in the parents club. Someone does not need to be involved in big events, they can do things from home. They mentioned to feel free to introduce yourself, we are open for all. Again, the PC (Parents Club) is always looking for volunteers. They are excited for beloved events to come up this year. Thank you to Gerri and Kristi for help navigating into these new roles and supporting the Parent Club. It will take awhile for us to learn to work together in new roles.

7. Treasurer's Report

(Ebin/Micah)

Bank account changes - resolution

Ebin noticed we over spent on water because we overpaid over summer for fall. Micah is excited to take on this new role. Micah brought up that we will need to vote on the changes for the current Parents Club bank account. She asked for a motion to remove board members who are no longer part of the board and add herself and Roxann to the bank account. Michelle Onalfo seconded the motion. Further discussion was had before voting as to who the non-board members were that needed to be removed. Chrissy Dahl is still on the account and needs to be removed, and Ebin Warner will need to be removed, and Elizabeth Marzili will need to be removed. Micah made another motion to remove Chrissy, Ebin, and Elizabeth from the bank account. No oppose or absentions, approved by unanimous consent.

Budget outline for 2024-2025 - resolution

Micah has gone through the financial reports from last year. It looks like the highest expenditure was for 5th grade science camp. Then it was art, library, family dinner nights, grounds improvements, and teacher lounge. She stated the most money was made at the Gala and silent auction, then the carnival, and drive for schools. Micah explained that restricted funds are funds that have been donated on a conditional basis (needs to be spent on a particular purpose). These funds are kept over from year to year. We have discovered some restricted funds no longer in existence. She made a proposal to put that money into the general fund. Micah also suggest the board be given temporary authority under administrative requirements under \$250 without needing to

vote (example pens, pencils, paper, etc.). Same events and fundraising activities that received funding will be the same so far for the coming year. Ebin mentioned we have not voted on specific purchases other than reimbursements in the past. Micah clarified that she is just trying to make sure we are all accountable by having a specific policy/procedure in place. We do need to decide how much money to allocate for certain events, but not ready for that piece of the budget. Overall budget will be ready for the next meeting. Jenn Breese asked about the day to day expenses; what would the board need? Michelle Onalfo mentioned that the board has usually been needed for approval of spending/reimbursements in the past. Jason mentioned we will revisit this for the next board meeting. We just want to be transparent about our funds. Day to day funds would be taxes, posters, insurances, mailings, etc.

8. Votes

A. Co-VP Election

Last April we had 3 VP nominations, but can only vote for 2 per by-laws. Now that we have clarification, we are here to vote for Sarah Bartos and Melissa Chavez as Co-VP's. Tasia motions to nominate Sarah Bartos and Melissa Chavez as co-vp's. Micah seconds. No oppose, no abstentions, motion passes unanimously.

B. Co - Secretary Election

Surabhi Guar is interested in being co-Secretary. Melissa motions to nominate surabhi Guar as co-secretary. Sarah seconds. No oppose, no abstentions, motion passes unanimously.

9. Other Business/Upcoming Events (varies)

Jason shared a list of school events to come up this year. This information will be on the website as well. Dates with TBD will be presented at the next board meeting. Trying to be mindful of time. Geri shared that open House is April 17, 2025 to update that event. Roxann motions to approve the event calendar for the year. Michelle Childs seconds this motion. All of these will be added to the BCE calendar once approved. These are the events the BCE Parents Club supports, other events can be added later. All Parent Clubs met from other schools to try and not overlap events; but sometimes the schedule is limited. This schedule is based on the needs of BCE. The principals tried to get together to work on schedules, but only so many dates that can be worked out. Will bring it back to the board if we need changes. These are the best dates we can do right now. No oppose, no abstentions, motion passes unanimously.

1. Ice Cream Social (Michelle)

Tomorrow is the Ice Cream Social 9/6. Some student tickets for the free scoop went out already, some will get out tomorrow. If anyone wants to help please come. Ice cream was donated, and we had supplies. Micah mentioned there should be a vote to support/pay for ICS. Micah motions to support/pay for ICS. Gerri mentioned that since the event is tomorrow, and the calendar has been approved that approves the event/budget. The budget from last year was \$500, next year it should be higher. Recommended to add 10% to next year's budget. Micah motioned for a budget \$550 for this event. Ebin seconds the motion. This is based on past costs and 10% increase. No oppose, no abstentions, motion passes. Cups and spoons were donated. Some tubs were donated by Marianne's, the other tubs donated by a 5th grade family. The spoons and cups were donated from Marianne's.

2. Drive for Schools (Roxann)

This will start on 9/10. People are asked to buy tickets, and all proceeds go directly to PC for general funds. Buying tickets allows you to win prizes. More information will be sent home with students. Lots of opportunities. First year not in conjunction with Ice Cream Social. Roxann mentioned the PC would love some volunteers to help sell tickets. [Michelle Onalfo](#) had an idea to promote sales. If 9/27 is open, sale tickets at Toy Car Show; this would be a free event for the community. possibly have toy car race; kids would bring their own cars. The race would cost money because it would require a ramp (\$200). There could be categories for a toy car show. This would be a new event. Goal would be to sell 1300 tickets, perhaps have a food truck. Budget would be \$250-\$300; revenue possible \$6500. Food trucks usually give 10% too. Michelle Onalfo motion for \$250 for Toy car event, Micah seconded. Gerri mentioned in order to have the event on the school campus, we have to get approval from the school board, and then re-approve calendar, and have staff involved. It was mentioned to possibly have it at a community center or rec center to avoid other obstacles. Asking for a vote for possible event pending approval -

3. Community Nights/movie nights

Tabled until next meeting

4. Walk-Jog-a-thon (Roxann/Jason)

Was going to be tabled until the next meeting. Ebin mentions having a back up date for the backup date in case of weather issues. Gerri mentions passing a budget for walk-jog since it is coming in October, in case we need to start planning/spending. Ebin mentioned last years budget was \$4500, but

only spent \$3175.55. It used to be \$5500, but moved \$1000 to family dinner nights. Money was spent on t-shirts without sponsors. We had a surplus of funds left over from the previous years sponsors, so for 23-24 we did not ask for sponsors. Micah suggested to try and start getting sponsors we can start working with t-shirts. Tasia motions for \$4500 for walk/jog, and Ebin seconded. Micah mentions we need to be mindful of the money raised at a later date. Ebin mentioned the money is restricted to athletics. Gerri mentions sponsors are only for t-shirts and the money earned from the event goes back into the general fund. The board will explore sponsorship options. Ebin mentions to increase by 5%, since we didn't need to do the back of the shirt. Tasia revised the motion to be \$4,750 to include increased costs and for the committee to explore potential sponsorship. No oppose, no abstentions, motion passes unanimously.

5. BCE Gala

Tabled until next meeting

10. Other budgetary Matters:

Ibu Drumming :

Each class gets 16 sessions of drumming. Time is determined by attention span for lower levels 30 minutes, and 45 minutes for older grades. Gerri motions for \$23,000 for the year for 16 sessions of drumming with Ibu. The district pays Ibu and the district invoices the PC. Gerri shared in the past it has been paid in 2 - 8 week sessions. The district only pays for sessions that are given. Melissa seconds the motion. No Oppose, no abstention, motion passes unanimously.

Running Club:

Campus participates in a running club on Monday/Friday on the uppers playground. The students are given a QR code that they scan to keep track of laps/miles. During rewards ceremonies kids are recognized for how many miles they have accumulated. Last year the funds came from walk/jog profits. Lap tracker is the company used to log/track the students laps/miles; and it is also used during walk/jog. Gerri motions for \$500 for the running club. Gerri mentioned that she would need to ask Dusti for more specific program information. Michelle Childs seconds the motion. No oppose, no abstentions, motion passes unanimously.

Administrative Expense Budget:

Postponed until the next meeting. See treasures report as well.

General Program Fund:

Usually approved at the May/June meeting, but they were previously canceled by the 2023-24 Co-Presidents. The General program fund at the school has been

\$5000 in the past. Gerri shared this is money she uses on teachers, teacher appreciation, students and their needs, used on paper, food expenses, however is needed for the school/staff. Gerri said this year the District is asking the Parent Club to hold the money and have the Principal ask for reimbursement. Another example is the Jump house for summer reading, comes out of this line item; popsicles on hot days comes from this fund, a toy box for PBIS stuff, bought teachers lunch/dinner for an event, etc. Gerri requests to continue with \$5000 for the general program fund. Micah is hesitant due to the wording with the by-laws; she feels there should be a more detailed description of what costs that would be permitted or money earmarked for a particular item. Micah suggests looking into this a bit more for transparency. Melissa disagrees with Micah. Melissa motions to approve \$5000. Micah motions to seek legal representation. Gerri motions to table this motion for now. Melissa withdraws her motion, and Micah motions to postpone this until later.

11. Community Input/ Open Floor

Sarah Bartos wants to speak on behalf of her and Michelle Childs as art chairs. Need more volunteers for square one event coming up.

Chrissy Boyd wanted to share some information about the Bear Paw store. She did not realize Kristi Anderson has taken charge of this in her new role as Dean. She shared some suggestions to help. Perhaps make a reusable bear paw. Maybe create shopping bags for kids to use; like reusable tote bags. Chrissy is offering to help with both ideas. She also shared an idea for a student bear paw store representative to help give input. Mentioned also have a table at events to accept donations for the Bear Paw store. Will meet with Kristi to discuss further.

Ebin wants to shout out the Valley Womens Club, for the native plant sale. 9/28 from 9-3 at highlands park in Ben Lomond.

Surabhi asks for volunteers for the yearbook, and to help spread the word. If interested in taking photos, or layouts, or want more information send an email.

Other events:

Tabled and Roxann wants to thank everyone for their patience as we are learning new roles.

- C. Next Meeting- Date, time, location
 - a. October 3rd, at 6:00 - 7:30pm

10. Adjournment

Ebin motions to adjourn, Roxann seconds. No oppose, no abstentions, motion passes.
Adjourned at 8:02

[Repository of 2024-2025 BCE Parents Club Agendas, Resolutions and Minutes](#)