Hangout OnAir Howto

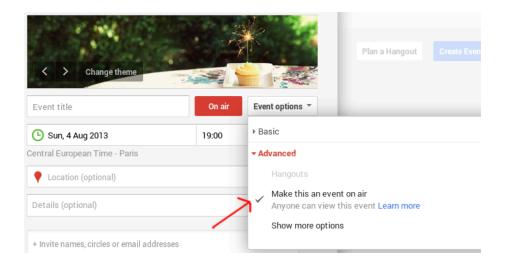
Prerequisites

You need a Google account which has to be G+ enabled. In addition to this the account needs to be confirmed and linked to YouTube! Confirmation is done by a phone call or a SMS, which gives you a confirmation-code you need to enter in YouTube, so you can record videos longer than 15 minutes. Be sure to do this in advance of your broadcast, or you could be running into time problems!

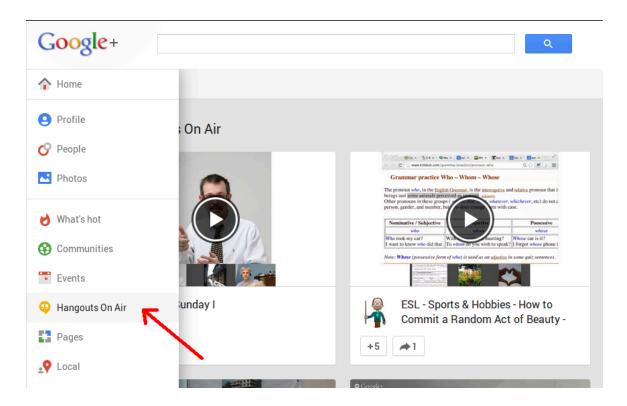
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Steps

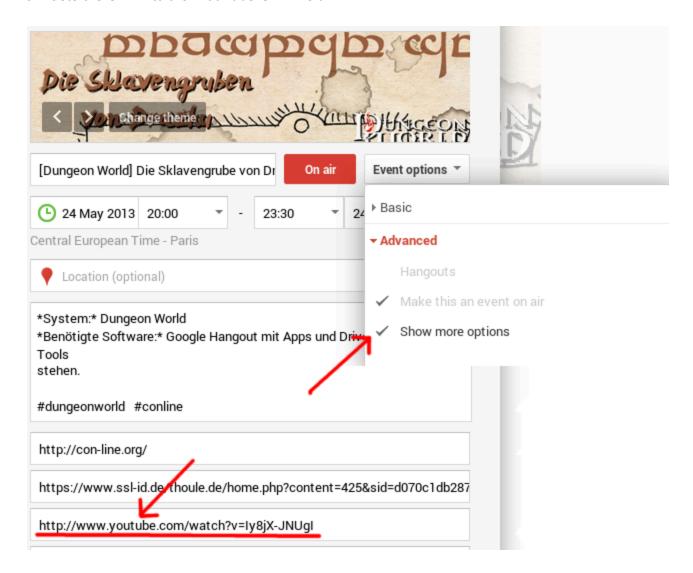
1. Create a event for you Hangout and mark 'Make this an OnAir Event' (not as a normal G+ Hangout, but this gets inaccessible anyway, if you select OnAir).



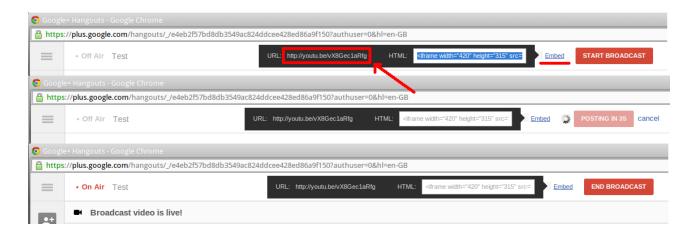
2. Shortly (but not too short!) before the Hangout is scheduled to start you need to create the actual On Air Hangout using 'Hangouts On Air' in the menu on the left. Click 'Start Hangout On Air'. The newly created Hangout will be OFF AIR initially. Now invite the people that should participate using the invite button in the upper left corner.



- 3. Copy the YouTube URL of the video from the Hangout On Air. You need to click on 'Embed' right beside the 'Start transmission' button to see it. Copy the youtu.be URL.
- 4. Edit the details of your initial G+ event (click the arrow right of Details and select 'Edit Events') and select 'Show more options'.
- 5. Paste the URL into the "YouTube-URL" field.



6. Done! Now the YouTube video is shown with the event. To start your broadcast you only need to click the 'Start broadcast' button. It will take a while till the event really starts, watch for the indicator.



- 7. Focus control: the recording will show what the Hangout initiator sees. So if you as the initiator select a certain person, the live broadcast will show that person. If you deselect, focus will switch back to automatic (show who talks). You can see the current number of live viewers in the top of the Hangout window.
- 8. Aftermath: Google will start transferring the recording to your YouTube account only after the OnAir was closed (by clicking hangup). This takes a while. After the transferral is finished you can start editing descriction, tags, etc using your YouTube video manager. The URL stays the same as the live URL you copied.



A recording of the broadcast will now be uploaded to your YouTube channel and will automatically replace the live video players that were shared. Please allow a few minutes for the upload and processing to complete. You will be able to view the recording in your YouTube Video Manager.

