



School Site Council
AGENDA
March 10, 2026
3:30PM-4:30PM
Robert H. Down Elementary Library
[Slide Deck](#)

- I. Call to Order- Erica Chavez called meeting to order at 3:31pm
- II. Introductions- Erica Chavez , Lauren Banaszek , Susannah Ashton, Lexie Shammass, Tanya Fadem , Caitlin Van Zanten, Darla Vining, Emily Tsai Brownfield present
- III. Review and Approve Minutes from last meeting ([February 10, 2026](#))- Susannah Ashton moved to approve, Tanya Fadem seconded, minutes approved
- IV. Standing Items
 - A. Safety
 1. Safety Drills
 - a) March 18-Secure Campus [Protocol Script](#)
 - B. Culture of We Highlights
 1. Ramadan - 3rd-5th - Dinara Uissinbayeva
 2. Women's History Month
 3. Disability Awareness Month
 4. STEAM Night - March 12 from 5-7pm at PG Middle School in partnership with Forest Grove Elementary
 5. World Down Syndrome Day- Rock Your Socks Day - Celebrate on March 20 (March 21)- paper sock template for each student to decorate and hang up in the lobby
 6. [Art Mural](#)- some ideas below, children will help 2 artists design and create final design choice that will go up in the lobby
 - a) Raft of otters
 - b) Tidepools
 - c) Monarchs
 - d) Trees
 - e) Purple carpet
 - f) Shoreline
- V. New Business
 - A. [Chronic Absenteeism Data by Grade and Month](#)- February 2026 data reflects lowest absenteeism since August 2025
 - B. [Final Draft of Safety Plan](#)- Submitted to Chief of Police and Chief of Fire
 - C. Review [SPSA Goals and Actions](#)
 1. Propose adjustments

- Goal 1: omit line in Action 1.3 that states Spanish teacher will provide cultural lessons on Hispanic and other cultures as the Spanish teacher position has been eliminated for the 2026-2027 school year
- Goal 2: add to action 2.6 to invite parents and families to join the Technology Committee
- Goal 3: modify language in Action 3.2 to reflect potential changes to pending contract with MAP testing

D. Nominations for SSC for 26-27- Emily will put in a call out into the next Principal's newsletter to try and elicit more nominations

E. Summer Program (K-2) Criteria- Board approved cutting the Summer Literacy program after Summer 2026

1. red (most intensive) quartile by composite on MOY DIBELS and/or
2. In intervention

VI. Updates

A. PTA

1. STEAM Night
 - a) [Math Festival Volunteers](#)
 - b) [Pie Donations](#)
2. Big Sur Marathon Volunteer Sign Up [here](#).

B. Taste of PG- PRIDE- April 4th

VII. Propose Topics for next meeting

1. SPSA overview
2. SPSA action updates with draft
3. SSC for 26-27- nominate chair
4. City of PG plans for safety in front of Robert Down

VIII. Announcements

A. Technology Committee Rescheduled to April 1 at 3:30PM

B. Next Meeting April 7, 2026

IX. Adjournment- Erica Chavez adjourned meeting at 4:20pm