



ARTS FOR RUTLAND GRANT SCHEME

Application Form for Individuals

Contact Details

Name	
Date of Birth <i>if under 18</i>	
Name of Parent/Guardian <i>if under 18</i>	
Address <i>including postcode</i>	
Telephone Number	
E-mail Address	

Please submit your grant application by e-mail to artsforrutland1@gmail.com or by post to Arts for Rutland, Rutland County Museum, Catmos Street, Oakham, LE15 6HW

Our committee normally meets on the first Monday of every month. If an application is received by the 20th of any month, we will aim to consider it at our next meeting. Applicants may be asked to provide the committee with additional information if required before a final decision is made.

It is important that your project does not start for at least 3 months to allow time for us to process your application. We are not able to consider applications for events in the past.

Please expand the boxes on this form if you are completing it digitally, or continue on extra sheets if necessary. If you need advice or help completing the form, please contact us.

DETAILS OF YOUR PROJECT

What do you need the grant funding for?

*You should be applying for help towards artistic costs that will help you develop, but which you are unable to fund yourself. We do not normally fund 100% of your costs, except in exceptional cases of need. **We are unable to offer funding** for projects leading to financial profit or commercial gain for the applicant, or for projects that promote religious or political beliefs. See our website for more details.*

Please give details of your artistic experiences to date.

These could include details of your current standard, skill level or qualifications.

How will our grant help you develop artistically?

You might like to write about the skills that you hope to develop, or any qualifications/exams that you hope to work towards.

How will you share your artistic progress with people in Rutland?

This might take the form of a demonstration, sharing your skills in a workshop, mounting an exhibition or giving a performance.

Why do you need a grant from Arts for Rutland?

Please explain why this funding is necessary and why you cannot fund your project alone.

Financial Details

If necessary, please add extra rows digitally or continue on a separate sheet.

What are the costs of your project?

Please make sure that you send us two quotes for the costs involved in any purchases (e.g. by taking screenshots from a supplier's website)

Item	Cost (£)
TOTAL COST	

Are there any other sources of funding for your project?

Please remember that we only fund 100% of the costs in exceptional circumstances.

The number in the yellow box below is the grant that you are applying for, which may not be larger than £500.

Item	Cost (£)
Grant applied for from Arts for Rutland	
TOTAL FUNDING	

Please explain how it would affect you if you did not receive an Arts for Rutland grant, or if you only received a smaller grant from us?

Think about if you or anyone else could help you with funding your project.

Would your project have to be abandoned, or could you continue in a different way that would cost less money?

Referees

You need to provide details of **at least one referee** who can support your application. Please ask their permission first as we will contact them before making our decision.

You might like to approach any of the following:

- a current or former teacher/tutor;
- someone from an organisation you have been involved with;
- someone who can confirm your current skills and/or need for a grant.

The first referee must be able to confirm your financial need for a grant and may not be a family member. The second referee is optional, but this person can be a family member.

REFEREE 1 <i>who must be able to confirm your financial need for a grant</i>	
Full Name	
How do you know this person?	
Address <i>including postcode</i>	
Telephone Number	
E-mail Address	

REFEREE 2 <i>optional</i>	
Full Name	
How do you know this person?	
Address <i>including postcode</i>	
Telephone Number	
E-mail Address	

APPLICATION CHECKLIST

Please check your application carefully before sending it off to avoid us having to contact you for missing information.

Please tick

I have completed each section of the application form, checking the notes above each box carefully.	
I have provided two quotes for the costs involved in any purchases in my project, e.g. by sending screenshots from a supplier's website	
I have asked permission from my referee(s) to provide their contact details, and my first referee is happy to confirm my financial need for a grant.	

By signing this page, you are confirming your agreement to the following statements:

- My grant application is for the amount in the yellow box on the Financial Details page.
- I will only use any grant money received from Arts for Rutland for the purpose(s) explained on this application form.
- I agree to allow Arts for Rutland to publicise any grant for promotional purposes, and I agree to take part in A4R's promotional activities.
- I will acknowledge my receipt of a grant from Arts for Rutland in any of my own publicity, social media posts or press releases.
- I understand and agree that I must share my artistic progress with people in Rutland as outlined on this form (e.g. giving a demonstration, workshop, exhibition or performance).
- I will repay the grant in full if I fail to complete the project within 1 year.
- By applying for this grant, I understand and accept that the information on this form will be shared with the Arts for Rutland committee in confidence for their consideration.

Print Name	
Signature	
Date	