

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!

Teacher & Student Online Skills & Tutorials

Teachers should know:

Students should know:

Parents Should know:

Chrome • How to install extensions • Apps v Extensions V Addon's • How to create a desktop shortcut to different chrome accounts • How to save Individual pages of a PDF • How to manage your bookmarks bar • Snipping Tool grab part of your screen & turn it into an image • Snip & Sketch Grading • Best Practices • Using comments effectively • Grading Hacks • Grading in Google Classroom • Mote (Commenting for Google Docs) How to use Video Conferencing Platforms • Google Meet 101 ◦ How to share your screen & still see your students ◦ How to livestream-saves bandwidth ◦ Add backgrounds & filters • Zoom 101 ◦ How to use Whiteboard ◦ Breakout rooms ◦ 7 tips all users should know.	For younger kids • Take care of your computer • Internet tips for kids • Your Online World Google Classroom: • How to log in & participate • How to turn in assignments • Control Notifications • How to set up apps on their phones/tablets ◦ Android & Iphone ◦ How to attach files to an assignment before turning in • How to ask your teacher a question • How to upload a photo • How to submit assignments Google Drive: • How to keep your drive organized • How to check 'info' → 'activity' in a shared folder to see updates • Creating & naming Folders ◦ File naming conventions • How to download video from Google Drive Email • Email Etiquette ◦ Interactive Business Emails	Mr. Campbell Rock's Guides-great channel • An Introduction • Navigation • To-Do List • Submitting Assignments • Editing Assignments • Communication Mr. Vacca resources-great channel • Tutorial for Students and Parents • A Parents' Guide to Google Classroom Meet ◦ Basics for students and parents ◦ Quick Tutorial for Students How to support kids online ◦ Tips to support ◦ 10 tips to help children learn online Progressbook-by the company ◦ Overview ◦ Parent/Guardian Account ◦ Viewing Grades ◦ Assignment Alerts ◦ Class Information Page ◦ Report Cards ◦ Navigation as a student ◦ Password Reset
--	--	--

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!

◦ Zoom Backgrounds-create and use ◦ How to use Zoom Breakout Rooms Screencasting/Screen Recording • Screencastomatic • Screencastify • Loom Scanning • Android • Iphone or IPAD Google Suite: Google Drive • Google Drive 101 • How to organize for teachers • How to force a Copy of a doc • Link Sharing options ◦ Advanced options • Emjoi's in file names Google Classroom: • How to set up google classroom as a teacher • Stream V Classwork tab • Archiving old assignments so students only see what is currently going on • Comment Banks • Best Practices for Teachers • • Adding Emojis • Control Notifications	• Reply v Reply all ◦ What reply all looks like in real life ◦ Changing your default reply setting Digital Citizenship • Elementary • Middle • High Cyberbullying • Younger kids • Middle & High Digital Footprint • Elementary • Middle & High Spotting Fake News • 5 ways to spot it • Ted Talk Video Classrooms-need to decide what we are using as a district & be consistent • Zoom 101 • Meet 101 ◦ How to use on a phone or device	• Chromebooks ◦ Taking Care of your Chromebook ◦ Chromebook care for kids (younger student version)
---	--	--

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!

- [Classroom Drive Folder](#)
- [Organize Classwork with Topics, # assignments, etc.](#)
- [Schedule Assignments ahead of time](#)
- [How to create & collect assignments](#)
- [Using Materials option](#)
- [How to use Rubrics](#)
- [How to make a quiz in classroom](#)
- Sync Grades to local gradebook system.
 - [Powerschool](#)
 - [Progressbook](#)
- [What Communication looks like through Classroom](#)
- [Re-use an assignment](#)
- [How to convert paper worksheets to digital](#)
- [Guardian Summaries](#)
- [Originality reports-plagiarism](#)
- [Email Etiquette](#)
 - [Comment Bank](#)
 - [Leaving comments](#)
 - [More effective feedback](#)
 - [The secret to giving good feedback Ted Talk](#)

Forms

- [Form Quizzes,](#)
- [Giving partial credit](#)
- [Time limit forms](#)
- [How to require complete sentences in forms](#)
- [How to add feedback to Google Form Quizzes](#)

Google Suite 101

Docs

- [What is it?](#)
- [Formatting](#)
- [Inserting Images](#)

Sides

- [Getting started](#)
- [Slides for Beginners](#)

Drawings

- [How to for students](#)

Sheets

- [The basics for students](#)

Skills

- Adding audio, images & videos,
 - [Docs](#)
 - [Slides](#)
- [How to scan & upload work](#)
- How to take a screenshot/ crop a screenshot
 - [Chromebook](#)
 - [Ipad](#)
 - [Iphone/Android](#)

Classroom

- [Using the To-Do List](#)

Internet Searches

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!

Docs ○ How to make a digital rubric ○ Classroom library checkout ○ Add Animated Gifs ○ How to make your own template ○ How to make interactive Docs ○ How to make a table of contents, outline & headers ○ How to format Comments ○ Adding fonts ○ How to check version/revision history & restore to a previous version ○ Hyperlink ○ Tables & Graphic Organizers Slides ○ How to make teaching slides that are effective & whole unit ○ Digital graphic organizers etc ○ Hyperlink ○ Hyperlink to other slides ○ Interactive Google slides through PearDeck ○ How to make interactive Slides ○ Adding Fonts ○ How to make a Drag & Drop Assignment with images ○ Making a PDF Editable to Share in Google Classroom ○ How to lock objects in Slides ○ Virtual Museums ○ Add Animated Gifs	● Checking Internet sources for accuracy & reliability. ● How to give credit-MLA ● How to use Creative Commons licenses. ● Copyright, Public Domain & Fair Use Accessibility Extensions ● Read Write-read aloud & highlight ● Dictionary ● Mercury Reader-cleans up article for ease of reading ● Night Shift & Dark Mode-color hue ● Screen Shader-color hue ● Open Dyslexic Font ● SMMRY, TLDR & Resumer-summarize articles ● Voice Instead-Voice Typing ● Visor-Readability ● Pupil Pref-Change background color ●	
--	---	--

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!

Sheets

- [For beginners](#)
- [Teachers guide-Formatting tools](#)
- [5 ways to Use Sheets](#)
- [How to make charts](#)
- [Addons for teachers](#)
- [Top 15 functions](#)

Calendar

- Adding audio, images, & videos,
 - [Docs](#)
 - [Slides](#)

Google Sites

- [Build a class website](#)
- [Interactive Games for Sites](#)
- [Tips for use](#)

Drawings

- [For beginners](#)
- [Tutorial](#)

Add-ons

- [Pear Deck](#)
- [Flubaroo](#)
 - [Tutorial](#)
- [G\(math\)](#)
- [Equatio](#)
- [Fireshot](#)
- [Loom](#)
- [Save to Drive](#)
- [Screen Shader](#)
- [Bitmoji extension](#)
- [Vocaroo.com](#)

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!

Online Review

- [Kahoot](#)
- [Quizizz](#)
- [Edulastic](#)
- [Quizlet](#)
- [Gimkit](#)
- [Edpuzzle](#)
 - [How to integrate into Classroom](#)
- [Nearpod](#)

Communication

- [Email](#)
 - [Bulk Emails through Classroom](#)
 - [Gmail Workflow to help stay organized](#)
 - Reply v Reply all
 - [What reply all looks like in real life](#)
 - [Changing your default reply setting](#)
 - [Group emails-bulk send](#)
 - [Scheduling Emails for Later](#)
 - [Google Contacts overview](#)
 - [Signatures](#)
 - [Properly using BCC: with parents](#)
- [Google Voice](#)

Help For ELL

- [Make your own flashcards in multiple languages automatically](#)

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!

Internet Searches • Copyright basics for teachers • Checking Internet sources for accuracy & reliability. • How to give credit-MLA • How to use Creative Commons licenses. • Copyright, Public Domain & Fair Use • How to add/include CC licenses to our authored work Chromebook (1-1) • 41 Tips, Tricks & Techniques for Your 1:1 Classroom • Going 1:1 Google Chrome Add-ons • ColorZilla-matching & getting names for colors on the internet • OneTab-reduce clutter in your browser • Read & Write-audio reader & highlighter • Magnifying Glass • Google Meet Grid View • Google Translate • Loom - easy screen recording and sharing, free, generates URL • Screen Shader - blue light filter. Save your eyes • Glue Tabs & scissors • Open Google Keep-keep notes • Save to Google Drive - one-click to save certain doc types to Google Drive • Permanent Clipboard keep comments		
--	--	--

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!

- h&y lorad-tutorial builder Bitmoji in the Digital Classroom Make your own banners Make your own ANIMATED banner Add Audio in Slides Make your own desktop/scene How to hyperlink images in slides this video has been removed from YouTube How to make Bitmoji stickers Uploading 3d Bitmoji's to Google Slides - Need Snapchat to do - Make your Bitmoji talk Make your own movie trailer with iMovie Using Bitmoji in slides 3D Bitmoji & Snapchat - How to make a Bitmoji Class/Staff Photo How to remove backgrounds in images Make a Flat Teacher Project How to make vinyl Bitmoji on Cricut - Make a digital library slide with links to books online Printing Bitmoji's on Post-Its Add school spirit to your Bitmoji Online Resources Trello checklists Setting up a Youtube Channel for resources Canva Seesaw-younger grades Flipgrid Padlet Interactive WordClouds How-to		
--	--	--

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!

• Trello Boards-checklists ◦ To do List set up ◦ Trello Butler ◦ Trello Free Powerups ◦ Turn post it notes into Trello Boards • Pedagogy of Online Learning • 10 TIPS of Best Practices in Distance Learning • Best Practices In Distance Education • Tips, Tricks & Best Practices for Distance Learning • Best Practices for Online Instruction - Improving Student Engagement Facebook Support Groups • Teachers using Google Classroom • Teachers using Google Suite for Education HIGHLY recommend for all kinds of help • Teachers using Google Suite for Education ADVANCED • Bitmoji Craze for Educators • Teachers of ELA • Seesaw Teachers • Teachers Ask Teachers • U.S History Teachers • Science Teacher Lesson Sharing • Common Sense Media		
---	--	--

Please add hyperlinks to good videos on the topic if you have them! I will publish the final copy!
