

BROOKLYN ELEMENTARY SCHOOL

PAC MEETING MINUTES



Meeting Details			
Facilitator:	Jim Wright	Meeting Date:	May 21, 2019
Secretary:	Lisa Urch	Meeting Place:	computer lab
Attendees			
Present: Cam, Lisa, Megan, Brooke, Jim, Kara, Jess, Kelly, Lori, David, Chetti, Lindsey, Erica			
1. Introductions and Call to Order			
Call to order 6:35			
2. Adoption of previous minutes			
Brooke moved to adopt previous minutes, Megan seconded, passed			
3. Adoption of Agenda			
Brooke moved to adopt agenda, Megan seconded, passed			
4. Presentations			
No presentations			
5. Updates and Reports			
President Annual Report: Jim Wright Jim stated the PAC worked well as a team this year. He thanked each member of the executive for the work they have done. He thanked the many volunteers who helped throughout the year with Hot Lunch, Salad Bar, Winter Market and Spring Dance. He thanked Erica for the way she has supported the PAC. He added a special thanks to Megan who was involved in all the above and so much more, as well as recipient of the Bev Hosker Award, given by BCCPAC which honours a parent who is newly involved in their PAC/DPAC and has taken on a leadership role. Treasurer Report: Cam Morris Gaming - Balance: \$1,339.49 Non-gaming - Balance:\$24,953.81, with a few more expenditures and revenue projected end of year around \$20,000 Admin report: Erica Black - Erica shared the MDI Report (Middle Developmental Instrument), a survey done by grade 4 and 7 students, with comparisons of Brooklyn students to Comox Valley district students. She will compile and send out to the school community. She shared a few staff changes for next year - new teacher librarian, new front desk assistant, new learning support teacher, Erin Pope (Michelle Marcuzzi will be leaving us), a teacher returning from leave, Alex Seymour and 5 positions to hire for yet - three part time, two grade 6/7 level Erica asked for feedback for Lucinda Wolters and the Celebration of Learning. All good, parents enjoyed these. Erica went to Farm to School Conference with Megan.			

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Trustee Report: Janice Caton

- Draft Budget comes out Friday
- Numbers going up in district but growing in the wrong spots making some schools over populated and some under populated. District is involved in a consultation process to find a solution to the growth, changes need to be made because of demographics. Comox is not growing in students, Highland is shrinking in population which can affect programming. Janice says this is a 'true consultation' therefore everything is on the table, all possibilities considered (some mentioned so far - catchment changes, specialized programs, more dual track french immersion). The current plan is to have a decision by Dec. 2019 to give advance notice and understanding, and to be implemented in Fall 2020.
- June 30 - BCTF Contract expires - trustees have no extra info, what public knows they know

DPAC Report: Brooke Finlayson

- Stakeholder Survey on Strategic Plan- thank you to parents who participated. There was an overwhelming response for better sexual health education for gr K-12, including consent and online safety. Brooke will request finding from the survey once compiled.
- Budget Discussion - with a 1.5 million surplus, stakeholder groups were invited to request spending projects, programming, staffing, etc. A sexual health support teacher at .2 was proposed by the district plus \$5000 towards resources. Unclear as of yet what this would look like.
- A DPAC's May meeting much talk about Sexual Health- news that EPP's resolution (to add consent and online safety to grade K-12 curriculum) was passed unanimously by every PAC in attendance. This is important because BCCPAC has a seat at the table with the provincial government MOE and can influence policy, procedure and curriculum.

6. Old Business

Library Learning Commons - Our teacher librarian came to our January meeting sharing her vision for the Library, asking if PAC could give some support. PAC executive feels this meets our mandate of benefiting every student in the school.

Megan moved that we give \$5000 to Library/Learning Commons for Library committee to spend as they see fit, seconded by Chettie, passed

Honorarium to Helen Boyd -

Last meeting Lucy Nelson asked that an honorarium be given to Helen Boyd from Comox Valley Nurses for Health and the Environment because of her work with classes on caring for the environment.

Cam moved that we give an honorarium of \$100 to Helen Boyd and her organization, Megan seconded, passed

Fun Fair - Cam has it organized, just looking for volunteers. Punch card this year will be for food and events

Teacher Appreciation Lunch - Megan has it underway

6. New Business

Budget 2019/2020 Cam presented the budget, much like last year. Chettie moved to add \$1000 under parent education to budget proposed, Brooke seconded, passed

Brooke moved to adopt budget as amended, Megan seconded, passed

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Nominations/Elections

Still looking for nominations for Treasurer the other executive roles will stay the same:

President - Jim Wright

Vice - President - Megan Cowling

Secretary - Lisa Urch

DPAC rep - Brooke Finlayson

No one has stepped up for Treasurer, Cam will carry on until September while we continue to look but will be stepping down in September for sure.

Crayola Recycling - Kara asked if we could set this up, Erica says it is already done and info will be coming out at year end as to how students do this

Bike to School Week - Kara asked if we would be doing this, Erica says next week (May 27-31)

7. Date of next meeting

Next meeting will be September 2019

8. Adjournment

Chettie motioned to adjourn, Brooke seconded, passed