# Conroe Music Teachers Association




# Membership Handbook
# 2026-2027

**Conroe Music Teachers Association website: www.conroemta.org**
**Database Access: portal.conroemta.org**

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# General Information

# Conroe Music Teachers Association
# Executive Board 2026-2027

| | |
|---|---|
| President | Catherine Law |
| 1st Vice President (Student Affiliate) | ….Lawrence Shields |
| 2nd Vice President (Membership) | ……..Nancy Hall, NCTM |
| 3rd Vice President (Programs) | .....Alexandra Chibukhchyan |
| Recording Secretary | ……..Alecia Russell, NCTM |
| Corresponding Secretary | ……..Sharon Callahan |
| Treasurer | ……Rebecca Landreth, NCTM |
| Member at Large | ..…..Elisa Bee |
| Immediate Past President | …… Karen Wallace |
| Parliamentarian | ……Rebecca Landreth, NCTM |

# Committee Chairs

## Standing Committees

| | |
|---|---|
| Auditing | Catherine Law |
| Awards…… | Dr. Ilonka Rus |
| Certification | Sheryl Speelman, NCTM |
| Community Outreach Chair…… | Alecia Russell, NCTM |
| Facilities…….. | Scolastica Melchiorre Cordivani |
| Handbook Editor | Sharon Callahan |
| Historian…… | Mihai Vatca |
| IMTF | Polly Beaver |
| (Independent Music Teachers Forum) | |
| Judges Coordinator | Piper Ward |
| Member of the Year | Becky Landreth |
| Social Media | Galia Echegaray |
| Website | Piper Ward/Ji Sohn |

## Student Affiliate Events

Betty Clampitt Piano Contest ……Elisa Bee

Laurie Keyser Sonatina Tournament……Piper Ward

SA Chamber Music (Open)

Senior Awards & Scholarships…..Sharon Callahan

Summer Camp Scholarships…….Elisa Bee

Don Harris Multi-Era Piano Solo Competition……..Scoli Melchiorre

Doris Lum Meyer Award Kristy Cox

SA Ensembles Jennifer Ott

Directors: Elementary Nick Bastardo

Jr. High Kalista Kresta

High School Lawrence Shields

SA Original Composition……...Donna Ryan

SA Performance Contest Naomi Shibitani

SA Publication Contest Sheryl Speelman, NCTM

SA Theory Fall Test Jennifer Ott,

Assistant Chair: Becky Landreth, NCTM

SA Theory Spring Test Lawrence Shields,

Asst Chair: (Open)

SA World of Music Sharon Callahan

Fall Festival Alexandra Chibukhchyan, Asst Chair: Beth Curtis

Spring Festival Alexandra Chibukhchyan, Asst Chair: Beth Curtis

# CMTA Calendar of Events 2026-2027

| Event | Entry Deadline** | Date of event | Fee* | Location of Event |
|---|---|---|---|---|
| **New Member meeting** | | **Saturday, August 8 2pm** | | **Home of Catherine Law 38 Woodborough Way The Woodlands** |
| **General Meeting August** | | **August 14 9:30 a.m.** | | **H-E-B Community Room 7988 FM 1488** |
| SA Registration | September 17 | | $22 (8/1–12/31)<br>$27 (1/1 – 5/1)<br>K & Adult Local fee $10 | Fees to Treasurer Chair = Lawrence Shields |
| **General Meeting September/October** | | **October 2 9:30 a.m.** | | **Via Zoom** |
| Fall Festival | September 25 | October 24 | *$25* | Christ Church *(Fees to Treasurer* Chair = Catherine Law / Alexandra Chibukhchyan |
| Fall Theory Test | October 9 | October 31 | $25 | Covenant Christian School Fees to Treasurer Chair = Becky Landreth/ Lawrence Shield |
| Laurie Keyser Sonatina Tournament | October 16 | November 14 | $25 | Wildwood Methodist Fees to Treasurer Chair = Piper Ward |
| Publication Contest | November 1 | Revisions due Jan. 16 | $20 per article | Fees to Treasurer Chair = Sharon Callahan |
| Original Composition Contest | November 1 | Revisions due Jan. 16 | $25 | Fees to Treasurer Chair = |
| **General Meeting November** | | **November 6 9:30 a.m.** | | **H-E-B Community Room 7988 FM 1488** |
| Performance Contest | January 8 | February 5 Video submission deadline | $55 | video Fees to Treasurer Chair = |
| TMTA Chamber Ensemble | Email Deadline March 27 | June 17-20 | $25 (up to TWO ensembles) $10 each additional ensemble | Fees to Treasurer Chair = _____ |
| **General Meeting January** | | **January 8 9:30 a.m.** | | **Via Zoom** |
| Spring Theory Test | January 29 | February 20 | $25 | Covenant Christian School Fees to Treasurer to Lawrence Shield |
| | | | | |

# CMTA Calendar of Events 2026-2027

| Event | Entry Deadline | Date of event | Fee* | Location of Event |
|---|---|---|---|---|
| TMTA Piano Ensemble Auditions | Registration: Feb. 20 Audition Videos due: March 27 | June see the ensemble rehearsal schedule below | $30 | Fees to Treasurer Chair = Jennifer Ott |
| World of Music | February 26 | March 31 | $15 | At Teachers' Studios Fees to Treasurer Chair = Sharon Callahan |
| Spring Festival | *March 5* | *April 3* | *$25* | Woodlands Methodist Fees to Treasurer Chair = Catherine Law/ Alexandra Chibukhchyan |
| **General Meeting March** | | **March 59:30 a.m.** | | **Via Zoom** |
| MTNA National Conference | | April 2-6 | | St Louis, Missouri |
| Don Harris Multi-Era Piano Solo Competition | March 19 | April 24 | Gr 5 & 6 $40<br>Gr 7 & 8 $45<br>Gr 9-12 $50 | Scolastica's Piano Studio Fees to Treasurer Chair = Scolastica Melchiorre |
| Chopin Recital | March 6 | Not This Year | $20 | |
| Senior Awards and Diane Delk Continuing Studies in Music Scholarship | April 15 | | | To Sharon Callahan |
| Doris Lum Meyer Award | April 15 | | | Kristi Cox |
| Betty Clampitt Piano Contest | March 19 | April 17 | $30 | Christ Church Fees to Treasurer Chair - Elisa Bee |
| Member of the Year | April 10 | Presented at May meeting | | Chair = Becky Landreth |
| **General Meeting May** | | **May 7 10:30 a.m.** | | **Eden Café FM1488 and Egypt Lane** |
| Ensemble Rehearsals | | Video rehearsal: April 24<br>Live: June 5th,<br>June 14,15,16 | | Home of Kalista Nguyen in Magnolia<br>98 Courageous Side Way |
| Judy Collins and Phyllis Kypke Summer Camp Scholarships | May 15 | | | Chair = Elisa Bee |
| TMTA State Conference | | June 17-20 | | Dallas Hyatt Regency |

*Fees listed are for students of CMTA members. See Rules Governing Student Affiliate Activities #6 for non-member fees. **Additional requirements for events are listed in the CMTA Rules Governing Student Affiliate Activities, the CMTA Guidelines During Events, and individual event descriptions (in this handbook).

# Addresses of Event Locations 2026-2027

| Location* | Address |
|---|---|
| **H-E-B Magnolia Place**<br>*CMTA Meetings (August 14 and November 6 only)* | 7988 FM 1488<br>The Woodlands, Texas 77354<br>(832) 934-3400 |
| **Covenant Christian School**<br>*Fall and Spring Theory Tests* | 4503 I-45 North<br>Conroe, Texas 77304<br>(936) 890-8080 |
| **Christ Church United Methodist**<br>*Fall Festival and Betty Clampitt Piano Contest I* | 6363 Research Forest Drive<br>The Woodlands, Texas 77381<br>(936) 271-2030 |
| **Woodlands United Methodist Church**<br>*Spring Festival* | 2200 Lake Woodlands Drive<br>The Woodlands, Texas 77380<br>(281) 297-2900 |
| **Wildwood United Methodist Church**<br>*Laurie Keyser Sonatina Tournament* | 8911 FM 1488<br>Magnolia, Texas 77354<br>(832) 934-0100 |
| **Catherine Law home**<br>*New Member Meeting* | 38 Woodborough Way<br>The Woodlands, Texas 77389<br>(832) 589-9830 |
| **Scolastica Melchiorre home**<br>*Don Harris Multi-Era Solo Competition* | 23 Monet Bend Place<br>Spring, Texas 77382<br>(813) 270-8452 |
| **Kalista Kresta home**<br>*Ensemble Rehearsals* | 98 Courageous Side Way<br>Magnolia, Texas 77354<br>(832) 314-8177 |
| **Eden Café**<br>*CMTA May 7 Luncheon and Meeting* | 33418 Egypt Lane, Suite 16<br>Magnolia, Texas 77354<br>(832) 934-2800 |

# Governing and Rules

# Conroe Music Teachers Association
# Constitution and By-Laws
**(Revised August 20, 2022)**

**Article I: Name**

The name of this organization shall be the Conroe Music Teachers Association.

**Article II: Purpose**

The Purpose of this organization shall be to raise and enrich the quality of music education in the Conroe area. It shall be organized and operated exclusively for educational purposes as defined in Section 501(c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended.
This association is not organized for profit and no part of its earnings, contributions or grants shall inure to the benefit of any individual or entity. We propose to meet this goal in the following ways:

1. To maintain a permanent organization.
2. To further student knowledge and education in the field of music.
3. To promote high standards in teaching music.
4. To encourage the self-improvement of the membership.

**Article III: Fiscal Year**

The fiscal year shall be from July 1 through June 30.

**Article IV: Affiliation**

**Section 1.** The Conroe Music Teachers Association shall be affiliated with Texas Music Teachers Association, including Student Affiliate, and Music Teachers National Association.

**Section 2**. The local organization shall operate under this Constitution and By-Laws, the spirit of which is in accord with the aims and purposes of the State and National organizations.

**Article V: Membership**

**Section 1.** Membership in this organization shall be unlimited in number and shall be open to individuals who are interested in music education. Membership shall be obtained by online application through Music Teachers National Association. An individual who meets the requirements listed in Article V, Section 2 shall be granted the appropriate class of membership.

**Section 2. There shall be four classes of membership:**

**A. Active:** An active member shall be engaged in the teaching of any branch of music for remuneration, provided he/she has graduated from high school or earned a GED certificate and qualifies through one of the following prerequisites:

1. Holds MTNA Certification.
2. Holds a degree or artist diploma in music from an accredited institution.

3. Has studied his/her instrument for a minimum of eight years and taught for a minimum of two years prior to application for membership.

4. Transfer/Resignation/Reinstatement

   a. Transfer of Membership: A member in good standing from another association affiliated with Music Teachers National Association, Inc., may transfer to the Conroe Music Teachers Association as an Active member provided he/she meets the local Active membership requirements.

   b. Resignation: A member desiring to resign in good standing shall send a written resignation to the Membership Chair who shall present it for recording at the next meeting of the Executive Board.

   c. Reinstatement: A member who was in good standing when he/she resigned from the Conroe Music Teachers Association may be reinstated to the class of membership from which he/she resigned by paying the Local, State, and National dues, and by requesting that the Membership Chair to place his/her name before the Executive Board for reinstatement.

5. Probation

   A member who fails to fulfill the yearly participation requirement as outlined in Article VI by June 30 of the current year will be classified as probationary after due process as outlined in Article VI, Section 3. Members placed on probation may attend meetings and work in the association, but may not vote, hold an Executive Board position or enter students in events until the participation requirements are met for the following year beginning July 1.

B. **Provisional:** Provisional membership shall be granted to an individual who has applied for membership and who is working to meet the requirements for Active Membership. His/Her membership status shall be reviewed after a two year period or sooner at the individual's request to evaluate progress toward active membership. Provisional members may attend all meetings and present students on programs, contests, theory tests, or any other association function but may not hold office or vote.

C. **Patron:** Patron membership is open to all persons not professionally engaged in any field of musical teaching activity who wish to support the programs of CMTA. Because their association will be at the local level only, the Patron member will be asked to pay only the local dues. Such membership provides admission to all CMTA meetings but does not include the right to vote or hold office.

D. **Inactive:** An inactive member fulfills all prerequisites of active membership but chooses to remain inactive for personal reasons. An inactive member may attend meetings but may not vote, hold an

Executive Board position or enter students in events. An inactive member shall pay all national, state and local dues, but will not be expected to fulfill the local participation requirement (Article VI, Section 3). Inactive members may choose to resume their active status at any time without penalty.

**Article VI: Dues, Fees and Participation**

**Section 1:** Local dues and fees shall be set by the General Membership upon recommendation of the Executive Board.

**Section 2:** Payment of Dues and Fees

A. Active, Provisional and Inactive members shall pay annual Local, State, and National dues directly to the National Office.

B. New Members

1. Shall pay Local, State and National dues.
2. Dues of members accepted at the April Executive Board meeting shall be for the following fiscal year.

C. Only members who have paid dues in full to MTNA, TMTA and CMTA for the current fiscal year may present students in activities sponsored by the Association.

D. Non-member teachers wishing to enter students in Student Affiliate events shall pay the appropriate non-member fees as listed in the TMTA-SA Handbook and/or the CMTA Handbook.

**Section 3:** Participation Requirement for Active and Provisional Members

A. Active and Provisional members are required to participate in the local Conroe MTA for each year of membership through **a combination** of **any of** the following **for a minimum of six (6) hours** and provide documentation to the membership chair.

- Attend a minimum of **three (3) General Membership Meetings** (Documentation is kept by the membership chair). The new member orientation meeting may also count as one of the **three (3)** required meetings for participation.
- Hold a position on the Executive Board
- Serve as webmaster for CMTA
- Serve as Facilities Coordinator for CMTA
- Serve as director or assistant director of an ensemble or chamber music group and attend all rehearsals of ensemble, the local concert and the TMTA concert with the ensemble.
- Serve as Judge Coordinator for CMTA
- Serve as Handbook Editor
- Serve as an Event Chair

- Work a minimum of **six (6)** documented hours on committees or at events beyond the time required for participation because of student entries. Board Positions or SA committee member positions at the state or national level shall fulfill **3 of the 6** required hours for participation.

B. The active and Provisional membership role will be reviewed by the Membership Chair (2nd VP) on or before May 30. Members who have not submitted documentation of the required participation will be notified and given until June 30 to provide the information required.

C. On June 30 of the current year, the Membership Chair will provide any name(s) of Active or Provisional member(s) who failed to meet the requirements in Article VI, Section 3(A) to the OUTGOING Executive Board who will then place those members on Probation effective July 1.

D. Members placed on probation will be returned to Active or Provisional status with all rights and privileges outlined in the CMTA Bylaws as soon as the participation requirement is met for the following year beginning July 1 and documentation has been provided to the Membership Chair who will make the notification to the Board.

**Article VII: Officers**

**Section 1.** The officers of the Association shall be of three classes: elective, automatic and appointed.

A. The elective officers shall be: **President**, **First Vice President** (Student Affiliate Chair), **Second Vice President** (Membership Chair), **Third Vice President** (Program Chair), **Recording Secretary**, **Corresponding Secretary, Treasurer** and **Member-At-Large**.

B. The automatic officer shall be**: Immediate Past President.** The Immediate Past President shall be the member who most recently completed one full term (minimum of one year) as President.

C. The appointed officer shall be: **Parliamentarian** and shall be appointed by the newly elected President following elections and confirmed by the incoming Executive Board. The Appointed officer does not have a vote on the Executive Board but retains all other general member voting rights.

**Section 2. Term Limits**

A. **The President** shall be limited to a two year consecutive term in that office.

B. The following officers: **First Vice President**, **Second Vice President**, **Third Vice President**, **Recording Secretary**, **Corresponding Secretary, Member-At- Large, and Parliamentarian** shall serve no more than a three year consecutive term in that office.

C. The office of **Treasurer** is a non-tenured office.

**Section 3. Duties of Officers**

A. **Elective**

1. **President**: He/She shall preside at all general and board meetings of the Association. He/she shall select all appointed officers and supervise the affairs of the Association. The president is an ex-officio member of all committees except the nominating committee. He/She may call meetings of any committee at his/her discretion. He/She will also coordinate the Association's meeting programs with the Third Vice President.

2. **First Vice President** (Student Affiliate Chair). He/She shall assist the President when necessary and shall, in the absence of the President, perform all the duties of that office. He/She is the Student Affiliate (SA) Chair and shall see that all arrangements related to Student Affiliate are carried out properly at the Local and State levels. As Student Affiliate Chair, he/she assists members with enrolling students as Student Affiliates (SAs) in both the TMTA and CMTA databases ensuring that the name and grade for each student matches exactly. The SA Chair will reconcile payments and mark SAs as paid upon evidence of payment from teachers. The SA Chair will complete the necessary TMTA forms and forward the information to the Treasurer for payment prior to the TMTA deadline. The SA Chair will work with both the MTA and CMTA database administrators when needed to complete SA registrations.

3. **Second Vice President** (Membership Chair). He/She shall assist the President and First Vice President when necessary and shall, in the absence of the President and First Vice President, perform all duties as required of each office. He/She is the CMTA Teacher Membership Chair. He/She shall regularly check (at least monthly) the MTNA database for CMTA membership renewals and additions, then notify the President, First Vice President, Corresponding Secretary, and database administrator. In December, he/she shall check for any new members who are not attending meetings to suggest they volunteer at an event to learn about the association and to gain hours toward participation requirements as stated in the CMTA Bylaws. A list of members who have not fulfilled their participation requirement will be reported to the Board in June to assist members in completing their requirements to retain their membership status as active.

4. **Third Vice President**. He/She shall be Program Chair and shall collaborate with the President in the selection and number of programs to be arranged each year. He/She shall also contact possible presenters, work out the scheduling, see that they are properly paid for their services and subsequently send a letter or note by mail or email acknowledging the presenter's service to CMTA.

5. **Recording Secretary**. Shall take the minutes and record the proceedings of the Association and the Executive Board. At the

close of each administration, he/she shall file the records for future reference.

6. **Treasurer**. Shall receive, collect, hold and pay out all moneys for routine expenditures of the association, subject to the order of the President. Expenditures not in the budget shall be voted upon by the membership. An account of all monies received and expended shall be kept and reported at each meeting. The treasurer shall handle all financial matters relating to MTNA and TMTA. All accounts shall be prepared for audit each year by August 15 for the Fiscal Year ending June 30. He/She shall authorize a financial audit every other year for years ending in an even number. (Ex: 2000, 2002, 2004 etc.) The treasurer receives regular membership status reports from MTNA and shall furnish same to the President and Second Vice President.

7. **Corresponding Secretary.** Shall be responsible for all correspondence relative to CMTA activities and requested communications. He/She will be responsible for sending the appropriate cards and or flowers/plants to CMTA members when deemed necessary, the sending of thank you notes to chairs of events, and to Event judges when necessary. He/She will send regular emails to association members to notify them of important news and updates between meetings.

8. **Member-At-Large**. He/She shall act as a facilitator to receive CMTA membership suggestions, grievances or criticisms **in writing only**. All letters are to be submitted to the President for Executive Board review and decision. He/She shall be a voting officer and is expected to attend all General meetings and Board meetings.

B. **Automatic**

**Immediate Past President**. The Immediate Past President shall advise the incoming President and has a vote on the Executive Board.

C. **Appointed**

**Parliamentarian.** Shall be thoroughly familiar with every article and section of the CMTA Constitution and By-laws, Standing Rules, and shall see that they are upheld. He/she shall advise the officers and members as to parliamentary procedures according to Robert's Rules of Order, Newly Revised.

**Article VIII: Election of Officers**

**Section 1**. A Nominating Committee shall be chosen from the membership at the January association meeting. This committee is to be made up of three members in good standing. The President is not eligible to serve on this committee. The committee shall recommend a slate of one name for each office before the March general meeting. Nominations from the floor will then be accepted at the March meeting pending verification of eligibility.

**Section 2. Eligibility**

A. To be eligible for nomination, any prospective officer must have been an active member in good standing in the Conroe Music Teachers' Association throughout the twelve months immediately prior to his/her nomination.

B. To be eligible for nomination for the office of President the member must have served on the CMTA Executive Board for a minimum of two out of the previous four years. In the event all members meeting this criteria decline the nomination of President, the nominations committee, president or executive board may approve the appointment of a member for this office.

**Section 3.** Election of the officers shall be at the association meeting in March. Nominations from the floor will then be accepted pending verification of eligibility.

**Section 4**. The new officers shall be installed at the May meeting.

**Section 5.** Should an officer resign or otherwise be unable to complete his/her term of service, the executive board shall appoint a replacement to serve in that office until the fiscal year is completed.

**Article IX: Executive Board**

The Executive Board of this association shall include the following elective and automatic officers: President, First Vice President, Second Vice President, Third Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Member-At-Large, Immediate Past President and the Parliamentarian. It is the duty of this board to exercise general supervision and control of the affairs of the Association. This board shall have power to act on behalf of the General Membership in all emergencies. Action taken by written consent (equal to or exceeding the minimum number of votes constituting a quorum) of the members of the Executive Board via mail, or electronic transmission (by a determined deadline) shall be a valid action of the Board. Such action of the Board shall be preserved and reported in the official minutes.

**Article X: Committees**

**Section 1**. The President shall appoint standing committee chairs. The First Vice President (Student Affiliate Chair) shall appoint a chair for each student event. All Chairs shall be approved by the Executive Board.

**Section 2**. Duties of each committee chair shall be to preside over the special event placed in his/her charge. He/She shall make reports on his/her event to the association at regular intervals via the Corresponding Secretary and at meetings.

**Section 3**. Each committee chair shall keep a report of the financial activities of his/her event and shall turn in all monies to and request all payments to be made by the association Treasurer. All transactions are to be accompanied by the proper Check Deposit or Check Request forms.

**Section 4**. Each committee chair shall keep a notebook, file or folder of all materials related to his/her committee or event.

**Article XI: Meetings**

**Section 1.** The Association shall hold a minimum of six meetings from August through May.

**Section 2.** The meeting agenda will be prepared and distributed to members one week in advance of the meeting.

**Section 3.** Any additional called special general membership business meetings must be announced to all active members via email two weeks in advance. An announcement of special called general membership meeting must include the agenda for the meeting.

**Section 4. Quorum**

A. Four members of the Executive Board shall constitute a quorum of that body.

B. A quorum of the general membership shall be defined as the number of members present at a regularly scheduled monthly business meeting as listed on the CMTA Website with the agenda posted on the website and/or via email one week prior to the meeting.

C. When the conditions in Article XI, Section 5, Paragraph B are met, the members present and voting represent a quorum of the general membership. Otherwise, twelve members must be present at a regularly scheduled or special meeting to constitute a quorum.

**Section 5.** Voting will occur at regularly scheduled or special called meetings of the general membership except as provided otherwise in the bylaws of CMTA. Motions which need a vote before the next scheduled General Meeting, other than amending the bylaws, may be sent to the membership for an email vote. The number of votes received by the stated deadline, must be at least equal to a quorum of the membership. Without a quorum or more number of votes, the motion will be considered failed. When the number of votes equals or exceeds the minimum for a quorum, a 2/3 majority will determine if the motion passes or fails. The Recording Secretary will keep a record of the votes. At the next meeting, the President will read the motion, the number of votes received, and the voting results for the record. Motions sent by email may not be amended. Motions may be withdrawn and a new motion presented, but no amendments are allowed due to a lack of the opportunity to discuss.

**Article XII: Amendments**

**Section 1**. These By-Laws may be amended at any General Meeting provided a quorum is present. A two-thirds majority of the votes cast shall be required to amend the By-Laws.

**Section 2**. A proposed amendment shall be published, posted, or read aloud at a General Meeting at least eighteen hours before action may be taken upon it.

**Article XIII: Rules of Order**

Robert's Rules of Order, Newly Revised shall be the authority on all questions of parliamentary procedure not covered by the CMTA Constitution and By-Laws. Other matters not related to parliamentary procedures will be governed by the CMTA Constitution and By-Laws and Standing Rules.

**Article XIV: Dissolution**

In the event of the dissolution of the association for any reason, any funds or other assets of the association remaining after settlement of the liabilities of the

association shall be contributed to another organization described in Section 501 (C) 3 of the Internal Revenue Code, for use as a scholarship fund.

**Article XV: Initial Registered Office**

The initial registered office of this organization is 397 Cleveland Road, Conroe, Texas 77304.

**Article XVI: Initial Registered Agent and Officers**

The initial registered agent is the 1992 President of the organization, Doris Lum. The initial 1992 elected officers are as follows:

| | |
|---|---|
| President: | Doris Lum |
| First Vice President: | Celia Jenkins |
| Second Vice President: | Alecia Russell |
| Secretary: | Linda Odom |
| Treasurer: | Linda Odom |

# Conroe Music Teacher Association
# Required Procedures (Standing Rules)

(Revised July 2023)

1. It is required that a check request form be completed and sent to the Treasurer for reimbursement of any funds on behalf of Conroe Music Teachers' Association. Any check request form received 90 days after the date of the event will not be paid; the expenses will be absorbed by the event chair.
2. It is required that any funds to be deposited submitted to the treasurer should be labeled as to what CMTA activity they pertain to per the Deposit Request form found available online or from the treasurer. Each member submitting a Deposit Request form should also keep a copy of this form, along with copies of the checks to be deposited, as backup documentation. All monies and Deposit Request forms MUST be submitted to the treasurer within TWO WEEKS after the enrollment deadline for the event. Any member sending funds in the mail to the association treasurer should also call or notify the treasurer by e-mail to let him/her know that the funds will be arriving soon.
3. Only the treasurer can make deposits to the CMTA bank account with the exception of Zelle direct payments. Only the President can issue checks in the absence of the treasurer. The treasurer is **NOT** responsible for delivering blank checks to event chairs. If an event chair needs a blank check (for judges' fees, lunch expenses, etc.), it is required that a minimum of one week notice be given to the treasurer.
4. It is required that Conroe Music Teachers Association pay each ensemble director a stipend to direct piano ensemble at the TMTA Conference in June. It is required that Conroe Music Teachers Association pay each Chamber ensemble director (maximum of two) a stipend to rehearse and direct an ensemble of students composed from various CMTA teachers at the TMTA Conference in June. The ensemble group must be composed of at least 30% of students other than the director's students, and represent two or more CMTA teachers. If the conference is held in the Houston area, CMTA will pay each ensemble director $150, otherwise, CMTA will pay each ensemble director $200. Any award money from TMTA for a winning ensemble will be given to the students of that ensemble.
5. It is required that Conroe Music Teachers Association pay each delegate to the TMTA Conference a stipend if attendance at the delegate assembly requires the delegates to remain at the conference through Sunday. If that is the case, CMTA will pay each delegate $75. Each delegate MUST attend ALL delegate assembly meetings at the conference. If the required delegate assembly meetings are held on Saturday night of the conference or earlier, CMTA will not pay a stipend. CMTA is allowed two delegates as local representation based on a local membership count of less than 50 members. If a delegate's hotel room is compensated by TMTA for Sunday night, then CMTA will not pay a stipend.

# Conroe Music Teacher Association
# Required Procedures (Standing Rules) (continued)

(Revised July 2023)

6. It is required that Conroe Music Teachers Association pay a portion of the President's expenses to the TMTA Conference. If the conference is held in the Houston area, CMTA will pay $150; otherwise, CMTA will pay $250 of the President's conference expenses. This will be applicable to both the individual who is President in June of that fiscal year and the individual who has been elected to be President beginning July 1 if they are different individuals.
7. It is required that Conroe Music Teachers Association pay a portion of the other CMTA executive board members' (First Vice President, Second Vice President, Third Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Member-at-Large, and Immediate Past President) expenses to the TMTA Conference. If the conference is held in the Houston area, CMTA will pay each executive board member $100; otherwise, CMTA will pay each executive board member $150.
8. It is required that the treasurer issue the aforementioned checks in items # 4 - 7 **before** the end of the fiscal year, June 30.
9. CMTA members eligible for more than one stipend in items #4 – 7 will receive only the highest stipend plus $50 per additional responsibility. Ensemble directors' costumes and additional travel/hotel expenses for the TMTA Conference will **not** be reimbursed in addition to the stipends listed above.
10. It is required that any teacher who owes a financial debt to CMTA will **NOT** be allowed to enter any students in any CMTA event until that debt is cleared with the treasurer. This procedure is retroactive to the founding of CMTA, May 1992.

***Strict adherence to Required Procedures (Standing Rules) should provide a more unified association and promote more effective cooperation and communication among members.***

# Conroe Music Teachers Association
# Rules Governing Student Affiliate Activities

(Revised July 2026)

1. The First Vice President is in charge of all student affiliate activities and TMTA student affiliate commitments and communications.
2. Since the intent of CMTA is to organize the teachers together in active participation to achieve the goals of the organization, it is expected that the membership will attend as many meetings as possible and participate in the committees and student affiliate activities as needed.
3. All members of CMTA entering students in any CMTA event or activity must be available to assist in these events. Requests to provide a substitute must be submitted to the chair of the event with the submission of the entries in that event. Members with unexpected medical or family emergencies should contact the event chair as soon as possible (no later than 24 hours prior to the event) and send a suitable substitute. Any teacher unable to secure a substitute will be charged the cost of securing a suitable replacement. A substitution may include another teacher, spouse, student's parent, or college and/or high school students who are very well known to the CMTA teacher submitting their name as a substitute. Regarding the theory test, if a substitute is required, the teacher with students participating who is not working the theory exam must provide a QUALIFIED substitute; i.e., another CMTA teacher who does not have participating students. The teacher requiring a substitute must notify the chair when registering students, providing authorization by the substitute teacher that he/she plans to attend in the absence of that teacher. This may also apply to other events. Members entering students in the theory test must be available to assist at the theory test for the entire test duration. Teachers who do not show up to work when scheduled and do not provide a suitable substitute will be charged a $100 fine and may not enter students in any event within the next 12-month period.

4. If a teacher has more than 30 students entered in an event, they need to provide extra help. They may find a qualified helper to send in addition to themselves to the event or they may pay $50 and CMTA will hire a helper.
   EXCEPTION: The chair of that event is exempt from this rule.

5. Each student of CMTA members must be enrolled as a TMTA/CMTA student affiliate member to participate in any TMTA/CMTA event except as noted in Exceptions to Rule #5. CMTA members may enroll only their current students as SA members to participate in any TMTA/CMTA event. If a CMTA teacher is found to violate this, the offending teacher will pay a penalty of $100 per student to CMTA plus any applicable TMTA-SA enrollment fees, late fees and penalties imposed by TMTA.

# Conroe Music Teachers Association
# Rules Governing Student Affiliate Activities (continued)
(Revised July 2026)

**Exceptions to Rule #5:**

a) Adult students and five-year old students may participate in non-competitive CMTA festivals without Student Affiliate enrollment by paying the local portion of the Student Affiliate Fee in addition to the registration fee.

b) Student Affiliate enrollment is not required for Chamber Music.

c) Students who are not Student Affiliate members may enter the Collaborative Arts Festival by paying $5 in addition to the registration fee.

d) Five-year old students may enter the grade 1 level of the Betty Clampitt Piano Contest and the grade level 1-4 category of the Laurie Keyser Sonatina/Sonata Tournament by paying the local portion of the Student Affiliate Fee in addition to the registration fee.

6. Non-member teachers may enter a student or students in CMTA events (except theory test) at the cost of $50 per event for the teacher and double the posted student entry fee for each student for each event. These fees are for participation in local CMTA events and do not include any additional non-member fees charged by MTNA or TMTA. The teacher entering a student(s) in a CMTA event is expected to assist with the event or pay an additional $50 to assist with the organization and operation of the event. Teachers who are non-CMTA members but MTNA/TMTA teachers in other associations who wish to enter students in the CMTA theory test will be charged double the posted student entry fee and must work the event or pay $50 to hire a qualified and approved substitute.
7. The chair of the event has the authority to disqualify any entrant from participation for an infraction of any rule by teacher, student, or parent.
8. Deadlines set for the different events mean that the entries are to be in the hands of the chair on or before that deadline date. No late entries will be accepted.
9. Notification of schedules for all CMTA and student affiliate events should be written and sent via email.
10. Fees for events will not be refunded after the deadline date for the event.
11. Permission to print students' photos in TMTA or CMTA publications is implied when photo is taken or submitted.
12. A maximum of $27 per person may be spent by CMTA on teachers' and judges' (and any other workers working all day) lunches and snacks at Student Affiliate events. If an event is finished by 1:00, there will be no lunch provided (if start time is 9:00 or 9:30). If the event proceeds past 1:00, lunch will be provided and the judges will be paid for their time at lunch. Lunch will be scheduled for 45 minutes when it is needed.

# Conroe Music Teachers Association
# Rules Governing Student Affiliate Activities (continued)
(Revised July 2026)

13. Members may be reimbursed $.15 per copy when using personal/home copy machines/printers for CMTA business and events ($.25 for double-sided pages). (CMTA does not reimburse paper and/or ink cartridges used in home printers/copiers. Receipts should be submitted for copies made at a retail place of business.)
14. No Xerox or photo-statically reproduced copies of music may be given to the judges at events. Digital copies are allowed if proof of purchase is presented.
15. The facility chair will schedule facilities for each event at the beginning of the school year according to requirements outlined by event chairs. Event chairs are responsible to communicate specific needs to the facility once the facility is scheduled.
16. A chair in charge of an event should notify the participating teachers a minimum of two weeks in advance of the participating students' performance or testing times.
17. Members are expected to protect the privacy of event chairs by keeping his/her contact information (i.e., phone numbers, email addresses) confidential. Contact information for event chairs should never be given to students or parents without permission. Rather than forwarding email communication from event chairs, teachers should create their own emails with information pertinent to their individual students. The complete list of participating students/teachers should not be forwarded to protect the privacy of all concerned.
18. One check from the teacher should be submitted for entries. No student checks should be sent for entry fees. ONE payment per SA enrollment period and ONE payment per event should be made either via Zelle or a check payable to CMTA which should be mailed PRIOR to the deadline to the Treasurer. The teacher MUST then notify the event chair that payment has been sent to the Treasurer. If a check bounces, the teacher's student(s) will not be allowed to participate in any CMTA event until that debt is cleared. A $25 returned check fee will also be added to that debt.
19. In general, no CMTA member shall judge in an event where he/she has students competing. The exceptions to this rule are: Festivals designated as fund-raisers and State Ensemble Auditions. Teachers who judge for a fund-raiser Festival or ensemble audition will not judge his/her own students. CMTA members should be advised in the handbook if the festival is a fund-raiser and CMTA judges will be used instead of outside judges. It may be necessary to use a CMTA teacher to judge the Original Composition and Publication Contest entries as long as that teacher has no student entries in that event.

# Conroe Music Teachers Association
# Rules Governing Student Affiliate Activities (continued)
(Revised July 2026)

20. An event chair or assistant chair MUST be present at their particular event. There MUST be coverage at ALL times (especially to answer questions).
21. Outside judges will be selected for all CMTA performance events. However, CMTA members may be asked to judge without compensation for the Fall Festival and/or Spring Festival if either is designated as a fund-raiser for a specific year. Teacher members will monitor the Theory and World of Music tests. It is the Publication Contest chair's decision whether or not to hire outside judges for this event.
22. It is customary to pay the outside judges $60 per hour for all live performance events. No mileage will be reimbursed for any judge. Judges receive the hourly rate beginning 15 minutes prior to the start of said event until the last group they judge is scheduled to finish. Judges are also paid during the lunch break. The Original Composition Contest judge will be paid $10 per entry (grades 1-6) and $20 per entry (grades 7-12) or a minimum check of $30. If an outside judge is obtained for the Publication Contest, the same fee for Original Composition Contest judging will apply. Checks will either be given to the judges at the conclusion of the event or mailed within seven days after the event with a "Thank-You" letter from the event chair.
23. CMTA does not dictate studio policies, set fees, or provide legal advice or defense for actions in teachers' private businesses.
24. For events where online registration is not available, entry forms are available for download from the CMTA website or database and should be completed and submitted online through email to the event chair prior to the deadline. No paper entries will be accepted.
25. CMTA teachers with a student registered as a Student Affiliate who lives outside of the Independent School Districts for Conroe ISD, Magnolia ISD, Montgomery ISD, Willis ISD, Kingwood-Humble ISD, Spring ISD, Huntsville ISD, Navasota ISD, Klein ISD, Tomball ISD, New Caney ISD, Houston ISD, Katy ISD, Waller ISD, North Forest ISD, Aldine ISD, Humble ISD, Galena Park ISD, Pasadena ISD, Alvin ISD, Pearland ISD, Stafford ISD, Fort Bend ISD, Spring Branch ISD, Cypress-Fairbanks ISD, Alief ISD, Friendswood ISD, or Clear Creek ISD may participate in CMTA events via video with approval from the Executive Board.

# Conroe Music Teachers Association
# Guidelines During Events

## MONITORS

1. Be as much help as possible to the judge in your room, but please DO NOT ENGAGE HIM/HER IN CONVERSATION WHILE HE/SHE IS LISTENING TO A STUDENT PERFORM.
2. Monitors should NEVER discuss a student's performance with the judge or make suggestions as to the student's rating.
3. Be calm and pleasant at all times, even though something may have upset you. Your attitude can either put the students at ease or make them tense and apprehensive (especially if you work in one of the waiting rooms). Remember, how you feel about a situation may not be at all how other people perceive the same situation.
4. Be careful of criticisms (both positive and negative) you express in the hallways. You WILL be overheard, not only by students, but also by their parents.
5. If you have a legitimate complaint, take it quietly to the chair of the festival or contest. If something can be done at that time, he/she will do his/her best to rectify it. If it is a situation in which nothing can be done about it at the time, save your criticism and suggestions and call the festival or contest chair the day after the event or put it in writing and give to the member-at-large.
6. Above all, be cheerful, calm, and positive. The students performing are under enough strain without adding the burden of obvious discord among the teachers, judges, and monitors.

## TEACHERS

1. If you come to observe your students play, and you have students performing at the same time in different judging rooms, decide beforehand which student(s) you will observe. NO ONE SHOULD LEAVE A JUDGING ROOM AFTER THE STUDENTS HAVE BEGUN PLAYING UNLESS IT IS A REAL EMERGENCY. We require this of all parents; we certainly should require it of ourselves. Jumping up and down and/or going in and out can be very distracting to those trying to perform.
2. If you listen outside the room, be as unobtrusive as possible. It could be distracting to a student to look up and see your face peering in the window at him/her. Please don't wave to other teachers or your students. We must be professional!
3. You may certainly greet your students when they arrive but make every effort to do it quietly and try to keep the noise level down in the hallways. Some judging rooms get so much "hall-noise" that the students' concentration is completely shattered.

# Conroe Music Teachers Association
# Guidelines During Events (continued)

4. Remember, the success of these festivals and contests depends as much on you as it does on the chairs in charge. They work with large numbers of people in a concentrated space and in a relatively short time span. We must be on the alert as to how we can be helpful at the moment and save our suggestions and criticisms for later when they will be the most effective.
5. If you, as a teacher, give special awards (trophies, medals, ribbons, etc.) to your students who participate in the Student Affiliate activities, remember that neither the organization's name nor the initials "CMTA" should appear in any way on such awards. Only those awards presented by the association may carry the association's name in any form. If you do give such awards, you might use such wording as "Special Award" or "Activity Award" and the date. Whatever wording you choose, however, you should make clear that the award is from the TEACHER and not from the ASSOCIATION (CMTA).

## TEACHERS, STUDENTS AND PARENTS

When at a CMTA event, please recognize that you are a guest in someone else's facility and act accordingly by following these rules.

1. No food, drink, or gum will be allowed on the premises of any facility during a CMTA event without proper approval.
2. To avoid disruption during a rehearsal, parents and siblings are asked to wait outside unless a specific waiting area is available inside the building OR if the parent is specifically helping as a monitor to assist in directing students in an orderly manner.
3. Parents, teachers, students, family members and guests are expected to conduct themselves with appropriate concert etiquette at all CMTA events (i.e. No talking or cell phone use during performances or rehearsals, appropriate dress, appropriate language).
4. The outside premises of facilities should be treated as private property, not a recreational area. Parents or siblings waiting outside should wait in cars or return at the end of rehearsals.
5. No rehearsals will be conducted on the outside premises of the building.
6. No costume or music preparation that creates a mess will be allowed on the premises.

# Conroe Music Teachers Association
# Guidelines During Events (continued)

7. All participants are to respect the property and must leave it in better condition than they found it. All participating teachers, parents, and students will clean up after themselves and will not leave the property until it is spotless.
8. Moving of instruments or property will ONLY be permitted by a designated pre-approved adult. This may be a contracted individual from the facility or from CMTA.
9. It is the responsibility of the event chair to check in with the facility each day that CMTA is present and communicate with the facility about any needs or requirements. Participating teachers, parents, directors, or students should direct all questions about the facility to the event chair (NOT the facility).
10. After prior warning, violators of the above rules may be asked to leave the premises or may be dismissed from the event by the event chair.

# Vocal Rules for Festivals and Competitions

Rules established for festivals and competitions regarding copyright and use of music are standard across all genres and instrumentation. All major organizations require compliance with these rules.

Festivals and Competitions Requirements for Vocal Students

- Repertoire should be age appropriate and follow the guidelines required by the event organization.
- Student must provide original music with numbered measures.
- Arrangements must be identical to what the student will perform. It is difficult to judge whether a singer is accurate if the judge cannot determine the exact accompaniment and arrangement that the singer will perform.
- Music should be in the same key as the student will perform. If an original is not available in the key (i.e., more than one original is required), then the key the student will perform in should be noted at the top of the song provided to the judge.
- When a track is used as accompaniment, a CD or digital accompaniment should match what is written in the music the student will perform. Many series provide a CD or digital track that matches the music.
- Accompanists may use a binder with copied music, but the teacher must present proof of ownership of an original in addition to the judge copy. The arrangement and key the accompanist uses for performance is copied from an original that may be provided.
- Copyright law violations will result in student disqualification.

# CMTA Video Recording Tips

A smartphone is one of your greatest assets nowadays! If you don't own a fancy video recorder, you can simply use your smartphone and record a professional video. Below are a few pointers to enhance the quality of the video recording.

**MEMORY, BATTERY AND FLIGHT MODE ON MOBILE DEVICE**
Before you start recording, charge the battery and free up memory space on your mobile device. Turn on the airplane mode before recording, in which case your phone is unavailable for phone calls.

**PUT THE CAMERA CLOSE TO THE PERFORMER**
It is important that the whole body of the performer is visible in the recording. The camera and performer should not be too far apart, your video will be small and narrowed relative to the player. Position the camera closer to the performer. **Don't use zooming!**

**AVOID VERTICAL RECORDING**
Vertical recording is not the best way to record video. Vertically recorded video does not look good because it does not fill the entire screen. You have more of a black screen than the video content.

**SHOOT WITH LOTS OF LIGHT**
**The best way to record a video is to shoot in daylight!** Ideal lighting is the one we have during the day. At night, the light that fits your eyes will often be too dim for the camera. The shot will not be sharp, it will appear fuzzy and dark.

**RECORDING IN 1080p RESOLUTION**
The best resolution to use is 1080p. Do not use optical effects (sepia, fast shooting, b / w photo, etc.).

# CMTA Video Submission Guidelines

**VIDEO REQUIREMENTS:**

- The keyboard, face, hands, and feet of the performer must be clearly shown in the video.
- If the event requires multiple pieces, the student will record separate videos for each piece. Read the document "Video Recording Tips" carefully for additional information.
- Before playing, the performer must face the camera, say their name, and display their music book with the cover visible. Example, "Hi, I am Melody Stafford." Then, the performer will perform the piece (The Don Harris Multi Era Solo Competition will require an additional video of scales/cadences. See event requirements for details).
- NO edits or cuts to the video recording are allowed, and NO sheet music is allowed during the performance.
- Video Recordings that do not meet these stated requirements may be disqualified at the chairman's discretion.

**UPLOAD VIDEOS TO YOUTUBE:**

- Go to www.youtube.com.
- Log in to your account, or create a new account.
- Follow the on-screen instructions for uploading videos. ***Ensure that the "unlisted" option is selected in the YouTube video setting when uploading.***
- Email the link as directed below under DEADLINE.

**SHEET MUSIC PREP AND SHARING:**

- **The chair needs all pages of the piece in ONE combined PDF formatted file. *Do not send each individual page as a separate PDF attachment.* Multiple pieces should be sent as ONE PDF.**
- HOW TO DO THIS:

1. Take clear and complete pictures (or scans) of the cover of the book used, and the pages of sheet music.
2. Go to www.smallpdf.com.
3. Scroll to "JPG to PDF" and follow the on-screen instructions to save all images as a PDF file.
4. Once the book cover and sheet music are PDF files, go to www.smallpdf.com and scroll to "Merge PDF" and follow the on-screen instructions.
5. Email the PDF attachment as directed below under DEADLINE.

**DEADLINE:**

- The parent will confirm the video and PDF open properly and will then compose an email to the Event Chair no later than the due date. Early submissions are allowed.
- The BODY of the email should contain ONLY the Student Name, School Grade, YouTube Link, and attached PDF. The email SUBJECT should contain ONLY the Student Name, and Grade Level (Example: Melody Stafford, Grade 5).
- **No additional content should be added to the email such as parent and teacher information, as this is inappropriate. Entries not following these instructions will not be accepted.**

# CMTA Photograph and Video Recording Release Authorization Form

**1. <u>PARTIES</u>:**

Conroe Music Teachers Association (CMTA)

"PARENT":_____
(Name of Parent or Legal Guardian)

"CHILD":_____
(Name or Names of Child or Children Covered by Authorization)

**2. <u>AUTHORIZATION</u>**: I, the PARENT authorize Conroe Music Teachers Association (CMTA) to take and use video recordings and/or photographs of my CHILD for the purpose of creating online recitals, promotional material and/or publications.

DATE: SIGNATURE OF PARENT:

_____ _____

# Conroe Music Teachers Association
# Presenter's Agreement

With regard to the Presentation, the Presenter agrees to the following:

1. The Presenter warrants that the Presentation is the sole, exclusive and original work of the Presenter, except for such excerpts from copyrighted works as may be included with permission of the copyright holders thereof.

2. The Presenter warrants that the Presentation shall not contain any libelous or slanderous statements or material.

3. The Presenter warrants that the Presentation shall not infringe upon any copyright, trademark, patent, statutory right or proprietary rights of others in any intellectual property or otherwise.

4. The Presenter warrants that no part of the Presentation shall violate any federal or state antitrust or restraint of trade laws and that during the Presentation the Presenter shall not discuss or permit the discussion of unlawful anti-competitive behavior including, but not limited to, price fixing, group boycotts, tying arrangements, and refusals to deal.

PRESENTER'S SIGNATURE_____ DATE_____

## CONROE MUSIC TEACHERS ASSOCIATION

## COPYRIGHT REPRESENTATION AND INDEMNIFICATION AGREEMENT FOR USE OF DOWNLOADED/COMPUTER-GENERATED MUSIC

**ONE COPY OF THIS FORM MUST BE SIGNED BY THE TEACHER AND STUDENT** (or Legal Guardian if not 18 years old) and attached to EACH downloaded/computer-generated work that will be performed in the event. **WITHOUT THIS COMPLETED FORM ATTACHED TO THE MUSIC, THE STUDENT WILL NOT BE ALLOWED TO PERFORM THE COMPOSITION IN CMTA EVENTS. Should it be determined this is not a "legal" copy, the student's performance will be considered invalid nor will the student be entitled to a refund.**

This is an agreement between the undersigned teacher and student (or legal guardian if not 18 years old), (hereinafter "you"), and Conroe Music Teachers Association (CMTA). In consideration of CMTA granting the student the opportunity to participate in the event for which you are entered, you agree as follows:

You represent and warrant that, with regard to the sheet music you intend to use in the event: (i) you obtained a license to use the reproduced sheet music, (ii) you otherwise have the right to use the reproduced sheet music, or (iii) the reproduced sheet music is in the public domain.

You agree to indemnify and hold harmless CMTA from and against any and all claims, liabilities, obligations, injuries, damages, or other losses (including taxes and related penalties if applicable), and any related costs and expenses (including reasonable attorneys' fees and disbursements and costs of investigation, litigation, settlement judgment, appeal, interest, fines and penalties) arising from a breach of this Agreement.

**TEACHER SIGNATURE:** _____

Name: _____

Address: _____

**STUDENT SIGNATURE** (or Legal Guardian if not 18 years old): _____

Name: _____

Address: _____

DATE OF EVENT: _____ LOCATION OF EVENT: _____

**TITLE AND COMPOSER OF DOWNLOADED/COMPUTER-GENERATED MUSIC BEING PERFORMED IN EVENT.**

Performed by: _____

Download printed from _____ site;

Download purchased from _____ site.

## ASSOCIATION WAIVER AND RELEASE OF LIABILITY FOR EXPOSURE TO COVID-19 (continued)

Association Name: _____

Place of Event: _____

Date(s) of Event: _____

**THE UNDERSIGNED HAS READ THE ABOVE WAIVER AND RELEASE, UNDERSTANDS THE RISKS POSED BY COVID-19, AND SIGNS THE WAIVER AND RELEASE VOLUNTARILY.**

Attendee's Name: _____

Signature: _____

Date: _____

 Copyright Music Teachers National Association 2020

# Student Affiliate Events and Activities

# BETTY CLAMPITT PIANO CONTEST

**PURPOSE:** Provide a challenging and stimulating experience for interested students, and to encourage students to strive for a higher level of playing.

**REPERTOIRE:** Students may enter the same level as the school grade or one level above. No student may enter a level below their school grade. Students in levels 1-6 will perform TWO of the three pieces from the selected repertoire of that year. For levels 1-6, the two pieces must be from the same level. Students in levels 7-12 will perform ONE selected repertoire of that year. All performed selections, regardless of level, MUST be memorized. The editions of the pieces listed in the repertoire are suggestions only, and it is each student's and teacher's responsibility to compare the different editions carefully, as the notes must be identical. All students MUST bring the edition s/he is using to the contest for the judges' reference. NO XEROX COPIES ALLOWED.

**FORMAT:** Students will play the required selection(s) for a panel of two judges and a small audience. Students have the option to enter the contest room before his/her performance or wait until his/her scheduled time. Interested persons (teachers, parents, and family friends), will be allowed to attend **as space permits**. NO CHILDREN UNDER THE AGE OF 5 WILL BE ALLOWED IN THE PERFORMANCE ROOM.

**REQUIREMENTS:** Each student must be a CMTA Student Affiliate member and must be currently taking lessons from a CMTA teacher at the time of the event.

Participation in the TMTA Theory Test is NOT required. Students from grades K – 12 may participate (all students from grades 1 – 12 may enter his/her grade level or one grade level higher only).

Non-member teachers may enter students in this event but must comply with all specifics itemized in Rule #6 of "Rules Governing Student Affiliate Activities" found in the CMTA handbook.

# BETTY CLAMPITT PIANO CONTEST (continued)

**APPLICATION:**

To apply, complete an entry in the CNR database. Teachers may sign into the database from the CMTA website at www.conroemta.org by selecting "links", then "CNR Database". After signing in, select the magnifying glass symbol to the rightmost side of the "Betty Clampitt Piano Contest" window. Select "Add", choose the student(s) to be added to the contest, and choose the respective repertoires. Always SAVE after entering any information. The entry will not be completed until entry fees have been received by the Treasurer via mail or Zelle and the chair has been notified via email. If the CNR database is unavailable to you, please contact the chair for assistance.

Submit one check or Zelle payment to CMTA (to cover entry fees for all students) to the Treasurer. Then notify the World of Music Chair that payment has been made. If submitting a Zelle payment, be sure to follow the guidelines for Zelle payments under Forms on the CMTA website.

**AWARDS**:

Trophies will be awarded to 1st, 2nd, and 3rd place for highest point total given. Honorable Mention ribbons will be awarded to students from each level that did not place but deserve recognition. All trophies and awards will be given and recognized immediately after each grade level contest. Awards (of the same placement) will be given to both students in case of a tie. However, the next highest award would be skipped. No more than four students will receive an award in each grade level. Winner must receive six (6) points or higher to receive an award.

Unclaimed trophies, critique sheets, and engraving plates of the winners will be placed in the CMTA bin at the Music and Arts. The winner's teacher will be notified to pick up the plates later when the engraving is done.

**BETTY CLAMPITT PIANO CONTEST RATING SYSTEM**

**1ST PLACE:** Highest score given

**2ND PLACE:** Second highest score given

**3RD PLACE**: Third highest score given

**HONORABLE MENTION:** Fourth highest score given (if necessary)

# Betty Clampitt Piano Contest Repertoire 2027

| | | | |
|---|---|---|---|
| Level 1 | | | |
| 1 | Last Minute Piano Practice | Kevin Costley | FJH 2360 |
| 2 | The Sneaky Tiger | Kevin Costley | FJH2315 |
| 3 | Allegro | Alexander Reinagle | The Festival Collection Book 1 or FJH1625 |
| | | | |
| Level 2 | | | |
| 1 | March | D. Shostakovitch | Piano Literature |
| 2 | Cyberspace Detective | Amit Anand | Sheet Music Plus or Musescores Digital Download |
| 3 | Saturday Stomp | Melody Bober | Alfred 46099 |
| | | | |
| Level 3 | | | |
| 1 | Bumblebee Toccata | Lynn Freeman Olson | P3299 |
| 2 | Etude in A Minor | Phillip Keveren | HL00301857 |
| 3 | In the Garden Op. 140, No.4 | Cornelius Gurlitt | HL00420143 |
| | | | |
| Level 4 | | | |
| 1 | Tonnerre sur les plaines (Thunder on the Plains) | Jennifer Linn | HL00118198 |
| 2 | The Wild Horseman Op.68, No.8 | Robert Schumann | |
| 3 | Harmony of the Angels Op.100, No.21 | F. Buurgmuller | |
| | | | |
| Level 5 | | | |
| 1 | Misty Waters | Kevin Costley | W9482 |
| 2 | Sarabande in D Minor | G. F. Handel | https://michaelkravchuk.com/wp-content/uploads/2023/03<br>andel-Saraband-In-D-Minor.pdf |
| 3 | Snowstorm | Kevin Olson | EP20180 |
| | | | |
| Level 6 | | | |
| 1 | Rhythm of the Rain | Kevin Olson | W9443 |
| 2 | El Gato | David Karp | W9512 |
| 3 | Waltz in A minor Op | F. Chopin | https://michaelkravchuk.com/wp-content/uploads/2020/05<br>hopin-Waltz-In-A-Minor.pdf |

| | | | |
|---|---|---|---|
| Level 7 | | | |
| 1 | Run, Run! | Octavio Pinto | The Festival Collection Book 6 FJH1590 |
| 2 | Rhapsodie Espagnole (Spanish Rhapsody) | Catherine Rollin | Alfred 46011 |
| 3 | Nocturne No.13 in G Major | Dennis Alexander | Alfred 46288 |
| | | | |
| Level 8 | | | |
| 1 | Fantasie In D Minor KV 397 | W. A. Mozart | Alfred 871 |
| 2 | Prelude in D Flat Major Op.28, No.15 | F. Chopin | ISBN10:0739028979 |
| 3 | Prelude in B Flat Major BWV 866 | J. S. Bach | ISBN 10: 0739010719 |
| | | | |
| Level 9 | | | |
| 1 | Doctor Gradus ad Parnassum | Debussy | Children's Corner |
| 2 | Sonatina in C major for Piano | Aram Ilyich Khachaturian | ISBN:9790577085616 |
| 3 | Notturno Op.54, No.4 | Grieg | GP393 |
| | | | |
| Level 10 | | | |
| 1 | Sonata K.25, L.481 | Domenico Scarlatti | The Festival Collection Book 8 FJH 2101 (No repeat) |
| 2 | The Little White Donkey | Jacques Ibert | Alfred 16734 |
| 3 | Reverie | Debussy | Alfred 6301 |
| | | | |
| Level 11 | | | |
| 1 | Nocturne in E Minor Op.72, No.1 | F. Chopin | ISBN 10: 0739009885 |
| 2 | Seguidilla Op.232, No.5 | Albeniz | Alfred 46280 |
| 3 | Clair de Lune | Claude Debussy | ISBN 10: 0739012924 |
| | | | |
| Level 12 | | | |
| 1 | Rondo a Cappriocio | L.V. Beethoven | Alfred 4629 (No repeat) |
| 2 | Etude in F Major Op.72, No.6 | Moritz Moszkowki | Alfred 4859 |
| 3 | Ballade Op.118, No.3 | J. Brahms | ISBN 10: 1495076539 |

The editions listed are for reference only. Other editions may be used, but it is each student's and teacher's responsibility to compare different editions carefully, as all the notes must be identical. All students must bring the edition s/he is using to the contest for the judges' reference.
Students may enter the same level as the school grade or one level above.
Students entering levels 1 - 6 will perform TWO of the three selected repertoire, while the two pieces must be from the same level. Students entering level 7 - 12 will perform ONE piece from the selected repertoire.

# Chopin Piano Recital

## NOT for 2027

**PURPOSE:** To give piano students an opportunity to perform Chopin repertoire before an audience. To develop interest in Frederic Chopin and his Romantic period pieces.

**FORMAT:** Students are scheduled in small groups to perform in a relaxed atmosphere for an audience. Interested persons (parents, family, friends, teachers), will be allowed to attend as space permits. **NO CHILDREN UNDER THE AGE OF 5 WILL BE ALLOWED IN THE PERFORMANCE ROOM.**

**REQUIREMENTS:** Students of CMTA teachers must be TMTA-SA members. Exception: Adult and Kindergarten students. Non-member teachers may enter students in this event, but must comply with all specifics itemized in Rule #7 of “Rules Governing Student Affiliate Activities” found in this handbook. The TMTA State Theory Test is NOT required.

**REPERTOIRE:** Students may perform one (or two) selections with a 10-minute total time limit. Memorization of the selection not required but recommended. Xerox copies are strictly forbidden according to copyright law. Piece selections may be original works of Chopin or simplified arrangements.

# CMTA Collaborative Arts Festival
## NOT for 2027

**PURPOSE:** The purpose of this festival is to introduce and encourage the art of collaboration by offering a venue for duets, trios and ensembles to perform and receive feedback from a judge.

**FORMAT:** There will be two format options:
1. **Festival** Format: Students will perform before a judge and any guests in group recitals as space permits. The festival judge will write a critique of the performance which will be given to the teacher(s).
2. **Clinic** Format: Students will perform before a judge and any guests, followed by a 20-minute clinic. In the clinic, the judge will work hands-on with the students, like a master class.

**In both formats**, a ribbon or certificate will be awarded to each participating student. There are no "winners" or other awards.

**TEACHER ELIGIBILITY:** Teachers in good standing may enter students. Non-member teachers may enter students in this event but must comply with all specifics itemized in Rule #6 of "Rules Governing Student Affiliate Activities" found in this handbook.

**STUDENT ELIGIBILITY:** Students are encouraged to be Student Affiliate members to enter this event. Students who are not Student Affiliate members may enter by paying an additional $5 on top of the registration fee. Elementary through adult students may enter.

**REPERTOIRE:** Published repertoire in one of the following categories are recommended: Piano duets or trios, Mixed Chamber Ensembles in Jazz, Mixed Chamber Ensembles in Musical Theater, Mixed Chamber Ensembles in Classical. Ensembles can include pianists, singers, and instrumentalists. **An arrangement for specific instruments may be acceptable but MUST be pre-approved by the chair.**

**APPLICATION:** Application will be through the CMTA database. Non-SA members must request an application form from the chair.

**FEE:** An entry fee will be assessed for each participating student. (See Calendar of Events for Entry Fees.)

# Don Harris Multi-Era Piano Solo Competition

**PURPOSE:** The purpose of this contest is to encourage and recognize high achievement in piano performance, theory, and pianistic technical skills for students **in school grades 5-12**.

**TEACHER ELIGIBILITY:** CMTA Members and Non-member Teachers
Non-member teachers may enter student**s** but must comply with all Specifics itemized in Rule #6 in 'Rules Governing Student Affiliate Activities' found in the current CMTA Handbook.

**STUDENT ELIGIBILITY:**

1. To be eligible, a student must be in **school grades 5 – 12** and must live within or be taught within the boundaries of one of the following school districts: Conroe, Huntsville, Kingwood-Humble, Klein, Magnolia, Montgomery, Navasota, Tomball, and Willis.
2. Students may enter only in their **current school grade level. Grades 5–6, Grades 7–8, Grades 9-10 and Grades 11-12**
3. Students of CMTA teachers must be **Student Affiliate Members**.
4. Each applicant must **pass the TMTA-SA Theory Test** for their current school grade with a minimum score of **90% for grades 5 – 8 and 85% for grades 9 – 12.**

**REPERTOIRE & PARTICIPATION REQUIREMENTS:** **Three original piano solo compositions** of contrasting styles may be selected from the following Five Periods of Music:
**Baroque (1600 –1750) Classical (1750 – 1830)**
**Romantic (1820 – 1900) Impressionist (1870 – 1910)**
**and Modern (1900 – Current)**
The date "**current**" refers to ONLY classically recognized works – NOT teaching pieces.

Transcriptions and arrangements will not be accepted.

The dates of a composer's life span will determine the correct Period of Music regardless of the style of a composition.

All pieces are to be performed from memory with the following maximum time limits not counting the warmup.
**Grades 5 – 6 (15 minutes)**
**Grades 7 – 8 (20 minutes)** and **Grades 9 – 12 (25 minutes). Total performance time cannot exceed the maximum time limit of any grade level.**

# Don Harris Multi-Era Piano Solo Competition (continued)

A group of short pieces from a set of pieces by the same composer may replace a longer composition for any period if desired.
Example: 5 variations on a theme, 4 German Dances, etc.

**REPERTOIRE & PARTICIPATION REQUIREMENTS:** Several short individual pieces by the same composer to replace one Longer composition is not allowed.

**WARM-UP REQUIREMENTS:** **Scale and Cadences of Three Different Keys**

**a)** Play the scale and cadence for the key of each repertoire piece.
**b)** If two pieces are in the same key, the student may play the scale and cadence of any other major or minor key of their choosing.
**c)** For pieces not written in traditional diatonic major or minor keys, the student may play the scale and cadence of any other major or minor key of their choosing.

**Grades 5 – 8** may play 2 or 4 octave **scales** hands together and **I-IV-I-V or V7-I cadence** in one or three positions.
**Grades 9 – 12** must play 4 octave **scales** hands together & **I-IV-I-V or V7-I** in three positions.
Students may play the natural, harmonic or melodic form of the minor scale.
The harmonic minor form is recommended and is preferred by judges.

**APPLICATION:** Entries must be made on the **Excel Application Form** found online at **www.conroemta.org.** All entries from the same teacher must be itemized on the same Excel Form.
Every item on the form must be **COMPLETELY FILLED OUT** and Forwarded by **email to the Chair on or before the current calendar deadline date**.
Teachers must submit a completed **CMTA Photograph and Video Recording Release Authorization form** for each student entered.

# Don Harris Multi-Era Piano Solo Competition (continued)

**AWARDS:** **Cash Award Breakdown by Grade Level:**
**Grades 11-12 - (1st - $100, 2nd - $75)**
**Grades 9-10 - (1st - $80, 2nd - $60)**
**Grades 7-8 - (1st - $60, 2nd - $40)**
**Grades 5-6 - (1st - $35, 2nd - $25)**

**The judge(s) will award 1st, 2nd, and 3rd (Honorable Mention) places for each grade category. Monetary awards will be given to all winning students after the competition's virtual Winners Recital is released. Honorable Mention students will receive a ribbon. All students will receive an award certificate acknowledging their participation and a written critique from each of the judges. In the event of a tie, the two awards (i.e. 1st and 2nd place) will be combined and divided equally between the two students who tied. However, if donor funds for any specific year should be adequate enough to do so, both tied contestants will receive the full amount of each individual award earned.**

**AWARDS:** **All winning places will be awarded for each age group, unless there should be insufficient "qualifying" participants in any individual age group to do so. When less than three contestants are entered in any individual age group, the judges will be permitted to use their own discretion in determining which individual performers qualify for winning status and what winning placement is appropriate in each individual case.**

~~**RECITAL:** A video of each student will be made during judging to be used as Needed for the Virtual Winners Recital: First and Second Place Winners and Honorable Mention Student. Winners will have one selection included in a Virtual Winners Recital. Depending on the number of entries and on the number of winners, the Honorable Mention (3rd Place) Winner may be included on the Virtual Winners Recital which will be determined on an annual basis.~~

# Student Affiliate Piano Ensembles

**PURPOSE:** To stimulate interest in ensemble performance, to help students learn to follow a conductor and to maintain a steady beat. To provide an opportunity for students to rehearse with other students and work toward the common goal of a polished performance. To provide an opportunity for highly motivated students to represent CMTA at the annual TMTA Conference.

**REPERTOIRE:** Pieces to be posted on CMTA Website when available. Students and teachers may choose a piece from the proper category. Students may participate in only one ensemble.

**PERFORMANCE DATES:** A dress rehearsal and concert for each group will be scheduled at the TMTA Conference. Notification of specific dates and times will be sent later by TMTA officials.

**PERFORMANCE INFORMATION:** Performance is during the TMTA State Conference. Grand pianos are available for the use of the ensemble participants to perform their selection. The participants will wear costumes that carry out the theme of the selection being performed. **All participants will be responsible for their own hotel, meals, transportation, and costumes. Conference registration fees for participants have already been included in the ensemble application fee.**

**ELIGIBILITY:** Ensemble students must be studying with a TMTA teacher (from registration through performance). The teacher does not have to be a member of CMTA but must have the CMTA Ensemble Chair's permission to register students in CMTA ensembles. All students must be registered Student Affiliate members and must have passed the required theory test for this fiscal year with a minimum score of 70.

Theory Requirements for Ensemble:

1. Students in grade 1 must pass the level one test.
2. Students are also permitted to test up to **two grade levels below** their school grade.
3. 6th-12th grades must pass the test at a minimum of level 4. Only students **who earn a medal** (score of 90 or higher) must advance at least one level higher each successive year and may skip levels until they reach their current grade level.

# Student Affiliate Piano Ensembles (continued)

4. Students in grades 10-12 who have passed the Level 9 theory test are not required to take further tests to participate in an ensemble.
5. Students in grades 1-8 **who earn a medal** (score of 90 or higher) must advance at least one level higher each successive year until 10th grade and may skip levels until they reach their current grade level.

All ensemble students are STRONGLY encouraged to take the fall theory test so that if they score less than 70 in the fall they will have another opportunity to pass the theory test in the spring. This is especially important for students in grades 8 through 12 because, in addition to making it possible for them to participate in the high school ensemble, their passing score may also make it possible for a younger or older student to participate in that ensemble (see **The TMTA 75% Rule** below).

**The TMTA 75% Rule – Special Eligibility Considerations for the High School Ensemble:** Younger or older students may perform in a high school ensemble, providing 75% of the students in the ensemble are in grades 8 through 12.

IF YOU HAVE STUDENTS YOUNGER THAN GRADE 8 OR OLDER THAN GRADE 12 WHO WANT TO PERFORM IN THE HIGH SCHOOL ENSEMBLE, PLEASE CONTACT THE ENSEMBLE CHAIR AS SOON AS YOU KNOW OF THEIR DESIRE TO PARTICIPATE. DO NOT WAIT UNTIL REGISTRATION IS DUE.

The Chair will list their names in order of notification received from teachers and will allow them to audition in that order, taking one student from that list for every three 8th through 12th grade students who submit applications and audition successfully, so that the TMTA 75% requirement is satisfied.

**CRITERIA:** Students who have passed their required state theory test will be selected to participate in the ensemble program based on their ensemble audition.

**AUDITION DAY:** Students will submit an audition video to the director of the ensemble. Students must perform, hands together, a pre-determined portion of the piece. MEMORY IS NOT REQUIRED ON AUDITION DAY. In order to be considered for audition, the student and parent must complete and submit the electronic Ensemble Commitment Form emailed to them the day after the registration deadline.

**TEACHER REQUIREMENTS:** Participating teachers are **required to help at the four "in person" rehearsals at the end of May and in June.**

# Student Affiliate Piano Ensembles (continued)

**REVISION OF SCORE:** IT IS PERMISSIBLE, WITH THE ENSEMBLE DIRECTOR'S APPROVAL TO REVISE THE SCORE for the benefit of a student who has physical limitations. The most common reason for revision is insufficient hand span to be able to play an octave.
REVISIONS MAY BE ACCOMPLISHED BY MOVING NOTES IN THE SCORE TO THE OTHER HAND OR BY DROPPING NOTES FROM THE ORIGINAL SCORE. **NO NOTES MAY BE ADDED** TO THE ORIGINAL SCORE. If you are considering altering the score in any way, please consult with the ensemble director as soon as possible and **WELL BEFORE** audition day.

**REHEARSALS:** The first rehearsal will be video driven. Each student must submit a video of him/herself playing their part up to tempo with their teacher or another student on the alternate part. The sheet music or book may be on the piano for the teacher's sake, but the student should have the **music memorized** at this point. Rehearsal times for all the CMTA ensembles will be coordinated to make it possible for the largest possible number of families with siblings in several ensembles to have back-to-back rehearsals with no waiting time in between. Students MUST attend local rehearsals and the TMTA Conference dress rehearsal in order to perform at the conference concert.

**CONFERENCE PERFORMANCE:** A dress rehearsal and concert for each group will be scheduled during the last three days of the conference (Friday, Saturday and Sunday). Notification of specific dates and times will be sent later by TMTA officials. Students MUST attend the dress rehearsal in order to perform at the conference concert. A professional group photograph will be taken immediately after the dress rehearsal. Concert performances will be professionally videoed. Videos will be shared as soon as they become available from TMTA.

If a student has participated in ensembles for nine years or more, a photo is required. Please see the TMTA Handbook on the TMTA website for more information

**REGISTRATION:** Use the CMTA online Database to enroll students before the designated deadline. Submit one check (to cover entry fees for all students) to the Ensemble Chair or submit a Zelle payment to CMTA following the guidelines for Zelle payments under Forms on the CMTA website.

# Fall and Spring Festivals

**PURPOSE:** To enable piano, vocal, and instrumental students to perform for a judge to point out good qualities, as well as areas that need attention.

To develop interest and appreciation of all period styles – including classical, jazz and pop idioms as well as student compositions.

To develop students' interest in the areas of holiday and church music and assist in preparing students for possible participation in church and social musical activities.

**FORMAT:** Students are scheduled in small groups to perform in a relaxed atmosphere for a judge and audience.

Interested persons (teachers, parents, and family friends), will be allowed to attend **as space permits**. NO CHILDREN UNDER THE AGE OF 5 WILL BE ALLOWED IN THE PERFORMANCE ROOM.

*Should it become necessary to change this event to a virtual event, please see the CMTA Video Tips and CMTA Video Submission Guidelines pages in the handbook.

**REQUIREMENTS:** Students of CMTA teachers must be TMTA-SA members. Exception: adult and kindergarten students.

Non-member teachers may enter students in this event but must comply with all specifics itemized in Rule #6 of "Rules Governing Student Affiliate Activities" found in this handbook.

TMTA state theory test is NOT required.

**REPERTOIRE:** Students may perform **one or two** selections with an eight-minute time limit. One entry includes TWO pieces (TWO solos, or ONE solo and ONE duet). Partners or accompanists should be listed.

Memorization of the selection(s) is optional. However, if the selection is not memorized, two ORIGINAL, purchased pieces of **each** selection must be provided (one copy for the student and one copy for the judge). Xerox copies are strictly forbidden according to copyright law.

Three-movement Sonatas or Sonatinas are allowed with an **eight-minute** time limit.

# Fall and Spring Festivals (continued)

**All pieces from all periods and styles are encouraged and permissible at both Fall and Spring Festivals** (i.e. classical, jazz, popular, a student's own composition, or standard teaching pieces).

**Duets and ensembles** are permitted (See **Notes** on the next page for entry procedure). All students must be enrolled as a Student Affiliate member. One student pays the entry fee. ~~Each student pays the festival entry fee which may NOT be divided between students~~. Each student entry has a time limit of eight minutes performing solo and/or duets (ensembles) in any combination.

There will be **one** critique sheet written by one judge for duets and ensembles. The entering teacher may make a photocopy of the critique sheet so each student will have a critique from the duet (ensemble) performed.

Taped accompaniment will only be allowed when the enrolling teacher provides equipment. Equipment is to be set up prior to Festival start and disassembled after the Festival is completed.

Each performance room will have ONE piano or ONE keyboard for singers and instrumentalists if an acoustic piano is not available for the voice/instrument room.

No two-piano selections can be accommodated.

**APPLICATION:** Use the CMTA online database to enroll students.

**TIMING**: All performances must be timed by the teacher accurately. **Important: Include 15 seconds** between pieces if more than one piece is to be performed. Include this in the TOTAL performance time. Time format can only be by minute and by quarters of a minute.

***ONLY USE THE FOLLOWING:*** The first number to enter is the minute(s). *Type a **period** after the minute number.*

| | | |
|---|---|---|
| ***Quarter of a minute*** | ***.25 = 1/4 minute*** | 1-15 seconds |
| ***Half of a minute*** | ***.5 = 1/2 minute*** | 16-30 seconds |
| ***Three quarters of min.*** | ***.75 = 3/4 minute*** | 31-45 seconds |
| | ***Whole number*** | 46-60 seconds |

*Example: A student has two pieces. Piece one is 45 seconds (.75), add 15 seconds between pieces (.25). The second piece is ONE minute and 13 seconds (1.25). The two pieces together total a performance time of 2 minutes 13 seconds which will be entered as 2.25 in the database.*

# Fall and Spring Festivals (continued)

Students should practice waiting for 15 seconds between pieces. This time is counted in the total performance time when entering in the database.

**Level** is to specify the difficulty of the piece(s) - Not age or length of study.

**NOTES:** All notes must be minimal and concise**. Write purpose first**.
***ONLY use the following***:

**Siblings** – last name, first name of sibling on **each entry of each sibling** entered one after the other in database. *Siblings – Wright, Orville; Edison, Thomas*

**Duet (Ensemble) partners** - last name, first name listed together on **both** student entries. *Ex: Duet – Parton, Dolly; Brown, John. Ensemble – Churchill, Markell, Meghan; Mendelssohn, Fanny*

**Time requests** - General times to play may be requested - e.g. early morning, late morning, early afternoon, late afternoon. Separation or inclusion of students playing in the same recital may be listed.
*Ex: Time – Early morning*

**Voice or Instrument** – Put "Voice" or name of "Instrument"
*Ex: Voice or Ex: Instrument - Cello*

Once the database is closed there are **NO modifications** allowed. **No substitution of pieces, (including upon arrival at Festival to perform.)**

**FESTIVAL DAY:** **Do NOT enroll a student to play one piece and have the student show up with a different piece to play.** This creates confusion for the judges as all the judge critique sheets have the names of the pieces listed and this also slows the progress of the recital.

**NO exchanging one student's time for another student.** Such an exchange could change the duration of the session. Sessions cannot run late and hold up other students and parents from their scheduled times later in the day.

**Late arrival:** If a student arrives late to perform, they lose their opportunity. Judge critique sheets are in order by recital and will not be found to accommodate late arrivals. **No addition of pieces when the database is closed** or once at the festival. **No addition of students to the enrollment form** after the deadline**.**

**PAYMENT:** Payment of entry fees and enrollment must be completed before the designated deadline. Submit one check made payable to CMTA to cover entry fees of all students to the festival chair.

# Laurie Keyser Sonatina/Sonata Tournament

**PURPOSE:** To provide a challenging opportunity for conscientious students to prepare Sonatinas/Sonatas (any movement acceptable) for critiques. This event is meant to deepen knowledge of music theory and literature by encouraging understanding and performance of Sonatina/Sonata works.

**REPERTOIRE:** Each student will present **ONE** movement from any Sonatina/Sonata from any period of music. Performance time of the entire program will not exceed **FIVE** minutes in grades 1-4; **EIGHT** minutes in grades 5-8; **TEN** minutes in grades 9-12. Students must NOT exceed the time limit for their grade category. Students will be stopped if they exceed the time limit (counting performance time only). All works will be performed from memory. Selections written in ABA Form, but not titled Sonatina or Sonata will **not** be accepted. If a teacher is not 100% certain a piece meets the repertoire requirements, they should contact the chair before teaching this piece to their student for this tournament.

**FORMAT:** Students are scheduled in small groups to perform in a relaxed atmosphere for a judge and audience.

Interested persons (teachers, parents, and family friends), will be allowed to attend **as space permits**. NO CHILDREN UNDER THE AGE OF 5 WILL BE ALLOWED IN THE PERFORMANCE ROOM.

Up to twenty-five percent of each grade category will be declared “High Honors” and these students will receive medals. An additional half of 25% may receive the rating of “Honors” from the judge and also receive medals. Students will be heard and judged by their school grade level. Judges may transfer awards between grades at their discretion.

*Should it become necessary to change this event to a virtual event, please see the Video Recording Tips and CMTA Video Submission Guidelines pages in the handbook.

# Laurie Keyser Sonatina/Sonata Tournament (continued)

**REQUIREMENTS:** **Students of CMTA teachers must be TMTA/CMTA S.A. members for grades 1-12 and CMTA S.A. members for Kindergarten.** Teachers who enter students in this event are expected to assist with the event. Students will be accepted for entry only if they meet the repertoire rules. Kindergarten-age students may enter in the Level 1 – 4 Division. Non-member teachers may enter students in this event but must comply with all specifics itemized in Rule # 6 of "Rules Governing Student Affiliate Activities" found in this handbook.

**APPLICATION:** **Teachers will enter students via the CMTA Database. Teachers must also submit a completed CMTA Photograph Release Authorization form for each student entered.**

**NOTIFICATION:** Each teacher will furnish to the competition chair a telephone number at which he/she - or a responsible party - may be called with the results on the competition day. If the teacher chooses to receive notification via voicemail, the teacher will be responsible for making sure their student(s) receives the results. Critique sheets will be distributed to the teachers following the winners' announcement. Unclaimed critique sheets will be placed in the CMTA bin at Music and Arts.

**AWARDS:** Every participant will receive a certificate and a critique sheet. Students selected for "High Honors" and "Honors" will receive a medal, and these will be awarded at the conclusion of the winners' announcement. Unclaimed medals and teacher folders containing certificates and critiques will be placed in the CMTA bin at Music and Arts.

# TMTA Original Composition Contest

**REQUIREMENTS:**

| | |
|---|---|
| Division S 1-3 | Grades 1-3 |
| Division S 4 | Grade 4 |
| Division S 5 | Grade 5 |
| Division S 6-7 | Grades 6-7 |
| Division S 8-9 | Grades 8-9 |
| Division S 10-12 | Grades 10-12 |
| Division S P12 | Post 12 |
| Division E 1-4 | Grades 1-4 |
| Division E 5-8 | Grades 5-8 |
| Division E 9-12 | Grades 9-12 |
| Division E P12 | Post 12 |
| Division L 1-12 | Grades 1-12 |
| Division L P12 | Post 12 |

All “S” divisions are for solo compositions. “E” divisions are for ensemble compositions involving more than one performer. “L” divisions are for ensemble compositions written for more than ten performers.

A team of two or more students can write and enter their composition together and any prize will be split between them. If the composition wins at any prize level, the award will be split between the collaborators.

All compositions will be submitted digitally as a PDF. Sharp, legible manuscripts are required.

**PLEASE refer to your TMTA Handbook on the TMTA website for eligibility requirements and more detailed information.**

**APPLICATION:** Complete one Application Form for each participating student. (The form is available for downloading on the CMTA website.) The completed form, plus the compositions must be in the hands of the chair by the deadline. Once received by the chair, the compositions will be judged by a competent and well-qualified local judge.

**TMTA CONTEST:** Each local entry receiving an excellent or superior rating will be eligible for the TMTA contest. The required state fees for judging compositions on that level will be paid by CMTA, without any cost to local winners.

**Note:** Students eligible for the state contest should make corrections suggested by the local level judge before turning in their compositions to the local chair for submission to the state level. (Teachers should refer to the TMTA-SA Handbook for additional student instructions on preparing compositions for submission to TMTA.)

# TMTA/CMTA Performance Contest

This is a multi-tiered contest where students compete at the local association level, and if chosen, progress on to state, or regional followed by state. Contestants are categorized by instrument, school grade and solo/concerto. The performance contest details are listed in the TMTA-SA Handbook, see link below. Please read the handbook carefully and thoroughly before enrolling a student.
https://www.tmta.org/about/tmta-handbook/

The following is a list of the contest categories:

Orchestral instruments, including classical guitar (local, and state)
Grades 7-8, 9-10, 11-12, Young Artist

Vocal Solo (local, and state)
Grades 9-10, 11-12, Young Artist

Piano Solo (local, regional and state)
Grades 7, 8, 9, 10, 11, 12,

Piano Solo (local and state)
Young Artist

Piano Concerto (local and state)
Grades 9-10, 11-12

**LOCAL CONTEST ONLY: ALL contestants will submit a video for adjudication.**

**REQUIREMENTS:** Please refer to the TMTA-SA handbook for eligibility requirements. Students should not enter the local contest unless it is their intent to compete at the state conference.

**Students in Junior and Senior Divisions** will use chronological age (birthdate as of September 1 to determine eligibility for TMTA Performance contests through high school graduation.

- Junior Division 1 (students who are age 12 on Sept. 1, 2025)
- Junior Division 2 (students who are age 13 on Sept 1, 2025)
- Senior Division 1 (students who are age 14 on Sept. 1, 2025)
- Senior Division 2 (students who are age 15 on Sept. 1, 2025)
- Senior Division 3 (students who are age 16 on Sept. 1, 2025)
- Senior Division 4 (students who are age 17 or above and still in high school on 9/1/25)

# TMTA/CMTA Performance Contest (cont.)

Each association qualifies to advance one entry per contest category per 150 Student Affiliate members. The number of contestants is determined by the Student Affiliate enrollment on April 1 of the preceding year for existing associations or the SA enrollment on November 1 of the year a new association is chartered. Based on the chart below, Conroe MTA can have three entries per category as there were 314 SA members on May 1, 2026.

- 1-150 SA members - 1 entry per contest level
- 151-300 SA members - 2 entries per contest level
- 301-450 SA members - 3 entries per contest level
- 451-600 SA members - 4 entries per contest level
- 601-750 SA members - 5 entries per contest level
- 751-900 SA members - 6 entries per contest level
- 901-1050 SA members - 7 entries per contest level
- 1051-1200 SA members - 8 entries per contest level
- 1201 and above SA members- 9 entries per contest level

**REPERTOIRE:** Please refer to the TMTA-SA handbook.

**APPLICATION:** Registration for the Performance contest should be completed on-line on the CMTA website.

**WINNERS:** Up to three highest scoring local Piano Solo contestants in each of the 7th through 12th grade categories will compete at the Regional Contest in March. Up to three highest scoring contestants in Instrumental, Vocal, Young Artist categories will proceed directly to Semi-Final Contest at the TMTA State Conference in June. In Piano solo Grades 7-12, the number of students that advance from each region to state semi-finals will proportionately represent the SA Enrollment of each region. Each region's allotments will be determined by the total SA enrollment of that region as a percentage of the total TMTA SA enrollment. All numbers will be calculated based on the enrollments of the state and region as of April 1 of the prior year. Regional judges may choose less than the maximum number allowed to advance to state semi-finals if there are fewer qualified contestants.

# TMTA/CMTA Publication Contest

**PURPOSE:** To promote excellence in music research and publication.

**REQUIREMENTS:** It is important that teachers enroll students in Student Affiliate BEFORE enrolling them in the Publication Contest. Theory test is NOT required.
Please refer to the current TMTA Handbook on the TMTA website for all eligibility requirements.

**FORMAT:** Students write an article on a required music-related topic based on his/her school grade. Creativity outside the "essay" box is encouraged. Successful forms have been an interview, a newspaper article, and a short story. These are just examples. Perhaps other writing forms can be utilized to become winning entries. Judges are looking for a fresh, original perspective. The topics are purposefully broad to allow the student journalist freedom of perspective.
Please refer to the current TMTA Handbook on the TMTA website for writing guidelines.
Past winning essays, contest tips and current contest topics may be found on the TMTA website.

**ENTRY:** E-mail the local chair of your intent to enter. The chair has many materials to loan to students for research. The state level judges expect to see more than internet research in the bibliography. Expect at least one back-and-forth editing process before the essay goes to the state judges.
Submit entries to Local Chair by the deadline.

- Word Documents, not PDF documents
- Times New Roman, 12-point type
- Double-spaced
- One-inch margins

**APPLICATION:** Use the Publication Contest Entry Form on the CMTA website.

**AWARDS:** Each article is judged at the LOCAL LEVEL for: word-count, accuracy of information, punctuation, spelling, sentence structure, development of ideas, form of bibliography, and discography. Articles judged “superior” or “excellent” are THEN sent to the STATE LEVEL. State judges award “Winner” and “Outstanding” articles, which are published in the TMTA-SA Publication Contest Book. Winners receive certificates and cash awards. All awards will be presented at the annual TMTA State Conference.

TMTA Publication Contest

Topics 2026-2027

Grades 1 & 2 (pick one of the following; 75-300 words)

A) Camille Saint-Saens "Carnival of the Animals"
B) Music & Emotions

Grades 3 & 4 (pick one of the following; 250-550 words)

A) K-Pop
B) Beethoven & his Symphonies

Grades 5 & 6 (pick one of the following; 400-650 words)

A) Music & Nature
B) The Music of *Harry Potter*

Grades 7 & 8 (pick one of the following; 500-750 words)

A) Improvisation in Music
B) The benefits of music education

Grades 9 & 10 (pick one of the following; 600-850 words)

A) Rebecca Clarke
B) Revolutionary Music

Grades 11 & 12 (pick one of the following; 700-950 words)

A) Schubert and Goethe
B) Music & AI

Post 12th Grade (750-1050 words)

A) Music as rehabilitation in our prison system

# Student Affiliate Theory Tests

**AGE:** Grades 1 through 12.

**REQUIREMENTS:** A teacher entering a student(s) is required to work on the day of the test. If a teacher is unable to attend on test day, he/she may engage another TMTA/CMTA teacher to work in their place with advance notification of the Theory Chair.

Student must be a current student of a CMTA teacher at time of event. TMTA/CMTA Student Affiliate (SA) membership is required. (See TMTA website for information on fees and eligibility for non-SA students or students of nonmember teachers.)

For **TMTA event eligibility**: Students in grade 1 must pass the level one test. Students in grades 2 – 6 are now permitted to test up to **two grade levels below** their school grade. 7th-12th grades must pass the test at a minimum of level 4. Only students **who earn a medal** (score of 90 or higher) must advance at least one level higher each successive year and may skip levels until they reach their current grade level. See the TMTA Handbook for detailed rules.

**TESTING OPTIONS:**

**IN PERSON PAPER TEST:** CMTA will provide a testing site one Saturday within each testing period. Students will be monitored by TMTA/CMTA teachers in rooms divided by test levels. All teachers entering students are required to work as a monitor on testing day.

**ONLINE TESTS:** Online tests are currently available for Levels 1-7 only. Students may test either at their teacher's studio, at another teacher's studio, or in their home. Two monitors are required but one or both monitors may monitor remotely via electronic video device(s). The student, the student's work area, and screen must be visible on video for the entire test. One monitor may be the student's teacher. Students taking the online test are to be monitored just as if taking a written test following the monitoring guidelines of TMTA and CMTA. Ear training is played through the online platform and may be paused but not replayed. The Chair or assistant chair (as designated) MUST be notified of date(s) and time(s) of test(s) and monitors' names.

**APPLICATION:** Registration for theory exams will be only through the CMTA database.

# Student Affiliate Theory Tests (continued)

**MAKE-UP TESTS:** Make-up exams are limited to students who have a school event conflict, SAT or ACT testing conflict, illness, or emergencies only. There will be a make-up test for the Fall Theory Exam ONLY for Exam Levels 75-12. The spring exam will offer makeups for all Exam Levels. Make-up tests will be given as directed by the Theory Chair or the Assistant Chair in charge of makeup tests. ~~on the following Sunday afternoon~~. If a student needs to take the make-up exam, the student's teacher MUST let the theory chair know by the Wednesday prior to the Saturday testing day. If a teacher schedules a student for the make-up exam, that student's teacher is required to make arrangements with another teacher to monitor the makeup test ~~work both the regular test and the make-up exam test~~. At least two CMTA teachers MUST ~~be present at~~ monitor the make-up examination ~~site, with more required depending on the number of students~~. or one teacher monitoring remotely. The theory person in charge of overseeing the makeup exams and online tests MUST be informed of the dates, times, and locations of the makeup test(s) along with the monitors' names.

**MEDALS: TMTA Whitlock Medals are for students who score 90 or higher on a test that is the SAME level as their School Grade.** Those students scoring 90 or above will be awarded a TMTA Whitlock medal as follows:

| | |
|---|---|
| Gold | scores of 98 - 101 |
| Silver | scores of 94 - 97 |
| Bronze | scores of 90 - 93 |

Theory Achievement Medals are for any student who scores 90 Or higher on a test that is BELOW their current school grade.

**All students who earn a 90 or above must advance to the next level test each year.**

Students may **not** test above their school grade and may only take **one** level each testing period with the exception of a grade 11 student who may take the Level 12 test in the Spring.

Students who ~~are~~ test below their school grade may test in different levels each testing period (Fall and Spring). Students

may skip levels up to their school grade.

All medals count toward various TMTA/TMTEF senior awards. See the TMTA Handbook for more information.

**Medals will be ordered in April by CMTA** without additional cost to the teacher/student. ONLY the CMTA Theory Chair is permitted to order medals.

## Student Affiliate Theory Tests (continued)

**GRADING ERROR:** If a teacher believes that there is an error in grading of a student's test, either to the positive or the negative, the test may be submitted for reevaluation. The entire test will be regraded if submitted for regrading which could result in a higher/lower/no change in the final score. ONLY tests where a medal might be changed or pass/no pass changed should be sent for regrading.

**REMINDER:** Students **must** take the state theory test in order to participate in other TMTA events offered by this association (Performance contest, TMTA Conference Ensemble, and Original Composition contest) or CMTA events requiring a passing theory score at the prescribed level (Don Harris Multi-Era Piano Solo Contest). Exception: Students who have successfully passed the Level 9 Theory Test do not need to pass additional theory tests to participate in the TMTA Conference Ensemble.

# Theory Test Monitor Guidelines

26. A monitor should stay in their assigned testing area at all times to watch students and see that they do not look on another student's test paper. A monitor should also see that the students do not talk among themselves. Monitors should not talk to each other during the test.

D. There are to be NO cell phones in sight during the test. Monitors should ONLY use their cell phones if requesting assistance from the Theory Chair or administering ear training.

E. A monitor may help a student to understand what a question is asking by re-wording the question to make it more understandable. A monitor may NOT define terms, such as key signature, time signature, major, minor, scale, etc.

4. A monitor is required to read the questions aloud to grades 1 and 2, since these children may not all have adequate reading skills. The Monitor may also read the questions aloud to grade 3 if requested to do so, or if it is felt worthwhile at the time. Any student with difficulty in reading in any grade may have the questions read to them.

5. A monitor may not tell a student that his/her answer is correct or incorrect. A monitor may not give answers to students at any time.

6. **A monitor should check over each test paper as it is turned in and point out questions that were left unanswered, especially questions with several sections (A, B, C, etc.).**

7. A monitor should check to see that the student has written his/her name at the top of page three and page five for upper levels.

8. A monitor is to administer the test equitably and NOT TEACH. All teaching should be done prior to the test day.

9. A monitor should answer the ~~student's~~ students' questions aloud so that other students taking the same grade level test may receive equal benefit ~~of~~ from the answer as the student asking the question.

10. A monitor giving answers or teaching during the exam should not be allowed to enter students during the next theory testing period.

11. A monitor should review the CMTA Teacher Instructions and TMTA Theory Testing Guidelines that are provided by the Theory Chair via e-mail prior to testing.

**These Monitor Guidelines will enable members of CMTA to earn the respect of the students and parents. To aid a student unethically causes discouragement, resentment, and lack of respect by parents and students towards all CMTA members**

# Student Affiliate World of Music Test

**PURPOSE:** To stimulate interest and appreciation for music composers, their works, and the history of their times.

**REQUIREMENTS:** Students must be currently taking lessons with a CMTA teacher at time of the event.

Non-member teachers may enter students in this event but must comply with all specifics itemized in Rule #6 of "Rules Governing Student Affiliate Activities" found in this handbook.

Student Affiliate membership is required.

School grades 1-12 may take the test (no pre-school students).

Beginning Spring 2027, students will be able to take the test **below**

School grade level. However, a gold medal CANNOT be earned. But there will be an achievement medal available. Refer to the TMTA website for further information.

Theory test is NOT required.

**APPLICATION:** Payment of entry fees and enrollment must be completed before the designated deadline.

Use the CMTA online database to enroll students.

Submit one check or Zelle payment to CMTA (to cover entry fees for all students) to the Treasurer. Then notify the World of Music Chair that payment has been made. If submitting a Zelle payment, be sure to follow the guidelines for Zelle payments under Forms on the CMTA website.

**STUDY MATERIAL:** Workbooks/Syllabi are available from TMTA for $10 each for grades 1-12. The answer key for all World of Music student book review pages is also available for $10 from TMTA. The most recent set of digital tests and answer keys are available for $10 (each set) from TMTA. Three years of study tests and answer keys for the study tests are also available on the TMTA website at no cost. Use the "Student Affiliate Materials Order Form" located on the TMTA website (www.tmta.org) to order all WOM materials. See your TMTA Handbook for the

content of each book and for further information (also available on the TMTA website).

# Student Affiliate World of Music Test (cont.)

**AWARDS:** Gold medals are awarded to students earning a grade of 90 or above.

**BONUS:** Any graduating senior earning gold medals on the World of Music test for grades 4-12 will receive a $200 cash award and an engraved plaque (Janet McGaughey award) at the TMTA state Conference in June. Also, any graduating senior earning gold medals on the World of Music test for grades 1-12, will receive an additional $100 cash award and another engraved plaque (Carolyn Jones Campbell award). A 12-year participation award is also available for those students who scored passing grades (70 or higher) in grades 1-12. Students earning medals in grades 9-12 will receive a plaque and a $50 cash award (U'Nita Sweatmon award).

# Convention Activities

# Convention Activities

**OVERVIEW:** These student activities take place during the annual TMTA Conference. Student Affiliate membership is not required. Students receive one point each year per activity in which they participate. These points accumulate towards the TMTA Student Affiliate State Participation Award. For more information about any of these activities, refer to the TMTA handbook on the TMTA website.

**CHAMBER MUSIC CLINIC:** See complete details on the TMTA Chamber Music Clinic page in this handbook.

**JUNE LEONDAR CHAMBER MUSIC/ ENSEMBLE CONTEST:** The June Leondar Contest goals are to promote interest and education in original classical literature, to encourage, support and provide more opportunity for collaborative arts. It also serves as a preparatory level for those desiring MTNA competition and provides opportunities for talented piano students not competing in Student Affiliate contests. There are three categories for this Contest: piano duets/duos (classical), duo and mixed chamber groups (classical), and jazz/pop ensembles.

**ALL-STAR FESTIVAL:** The TMTA All-Star Festival provides a state level of performance opportunity for piano, voice, and instrumental students in a fun and noncompetitive setting. Any student who receives a “Superior” or “I” rating in a local association festival, NFMC festival, or UIL is eligible to participate in this event. Students will receive a critique from a TMTA Collegiate Student Chapter member and a gold medal for a Superior rating or a silver medal for an Excellent rating.

**CONFERENCE PROJECTS:** Students at any grade level may submit Conference Project entries on any music-related theme. They may work on the project individually or as a group of two to six students. Completed projects may be presented as a poster board, game, art, composition, booklet, or other tangible item which will be displayed during the annual TMTA Conference. Participants receive a certificate of participation and a medal.

**DIGITAL KEYBOARD ORCHESTRA:** The Digital Keyboard Orchestra Reading Session is a noncompetitive instruction and participation activity that features group ensemble sight-reading of music written for Keyboard Orchestra. All students will be awarded a certificate of participation.

# TMTA Chamber Music Clinic

**PURPOSE:** The TMTA June Leondar Chamber Music Clinic is a non-competitive workshop, designed to encourage all students in grades 1-12 to participate in small group chamber ensembles and to improve sight-reading, listening, performance and collaborative abilities. Participants have the opportunity to work with a qualified chamber music clinician at the annual TMTA Conference.

**REPERTOIRE:** Repertoire is left to the discretion of the local chair in collaboration with the participant. Students being placed in groups will receive their music by early spring. Selections may be combinations of music for brass, piano, guitar, strings, wind or percussion instruments, or voices, and may include any number of pieces or movements. There is a ten-minute time limit per group and music is performed from original scores – no memorization is required. Repeats are left to the discretion of the ensemble. Cuts in the music are not permitted.

**FORMAT:** All chamber participants will play before an audience at a master class with a renowned clinician at the TMTA state conference. A student may participate in one or more chamber ensembles, including mixed, piano duo/duet, and jazz. Piano-only ensembles are not allowed. All students will receive a certificate of participation.

**REQUIREMENTS:** Complete chamber groups or individual students may register. There are no TMTA-SA dues or theory requirements for this event. Students do not have to be studying with a TMTA/CMTA teacher. If the student is in a group being coached by a CMTA teacher, that teacher may sponsor the student for the clinic. The student would appear on the entry form as the student of the chamber music coach for the purposes of chamber music. When a group is coached by a non-member teacher, the non-member rule is followed. Piano teachers may sponsor their students who also play band/orchestra instruments or sing for this event. Piano Ensemble students are eligible for participation on their band/orchestra instruments or as singers.

**APPLICATION:** The TMTA Chamber Music Registration Form may be found on the TMTA website at www.tmta.org. For more information, please refer to the TMTA handbook on the TMTA website.

# Student Recognition and Scholarships

# Judy Collins and Phyllis Kypke
# Summer Camp Scholarships

**PURPOSE:** These scholarships were established in memory of Judy Collins, NCTM – a charter member of CMTA who passed away in 1997, AND Phyllis Kypke – a very devoted CMTA member who passed away in 2008.

**FORMAT:** CMTA will award three $300 scholarships to pay the tuition for an out-of–town summer music camp. The scholarship committee will choose the students. Two senior high students (just completed grades 9-12) and one junior high student (just completed grades 7 or 8) will be selected. If there are no senior high entries, all three scholarships will be given to junior high students, and if there are no junior high entries, all three scholarships will be given to senior high students. A total of three $300 scholarships will be awarded. Once the scholarship recipient and his or her teacher have determined the summer camp location, CMTA will submit the $300 check to the registrar's office of that particular camp. If the $300 is more than the actual tuition, the remainder of the money will go towards room and board. If the $300 is less than the actual tuition, the student will pay the balance of the tuition amount.

**REQUIREMENTS:**

- Student must be currently taking lessons from a CMTA teacher at time of application.
- Student Affiliate membership with CMTA is required.
- Student must be at least 12 years of age at time of application.
- Student must register as an active participant of the camp, not as an observer.

**APPLICATION:**

- Student must submit an essay of 200 words or less on the subject: "Why I Want to Go to Summer Music Camp".
- Student must complete the application found on the CMTA website and send to the chair by posted deadline. No late applications will be accepted.
- Student must submit a CD, DVD or YouTube link of a performance of two pieces of contrasting music periods.

**AWARDS:** The chair/committee will determine winners and contact them. Additional scholarships may be awarded if funds are available and criteria is met.

# CMTA FOUNDER DORIS LUM MEYER AWARD

**PURPOSE:** In memory and honor of Doris Lum Meyer who was the founding member of the Conroe Music Teachers Association in 1992. The award recognizes students who have participated in Conroe Music Teachers Association events and the student's achievements in the events.

**REQUIREMENTS:** Each student must be a Conroe MTA Student Affiliate and studying with a Conroe MTA teacher at the time of application. Only participation in Conroe MTA events are accumulated.

**APPLICATION:** A total accumulation of 30 points from one or multiple CMTA events must be earned to apply. Accumulation may be over several years of participation and scores in Conroe Music Teachers Association (CMTA) events. Accumulation of points begins with events in and after September 2021. Application is to be completed using the CMTA spreadsheet on the website**.**

Conroe Music Teachers Association Sponsored events which earn ONE (1) point for participation in each event include the following:

- CMTA Laurie Keyser Sonatina/Sonata Tournament
- CMTA Fall Festival
- CMTA Spring Festival
- CMTA Don Harris Multi-Era Solo Piano Contest
- TMTA/CMTA Performance Contest (local level)
- CMTA Betty Clampitt Piano Contest
- CMTA Collaborative Arts Festival
- TMTA/CMTA Publication Contest (entry at TMTA level)
- TMTA/CMTA Composition Contest (entry at TMTA level)
- TMTA/CMTA Theory Test (TMTA graded) – One point per grade level test
- TMTA/CMTA World of Music Test (TMTA graded) – One point per grade level test
- TMTA/CMTA Ensemble – One point for participation in CMTA ensemble at the TMTA Conference

# CMTA FOUNDER DORIS LUM MEYER AWARD (cont)

Additional points for high scores:
- Superior (Fall and Spring Festivals) = 1 point
- High Honors (Sonatina/Sonata Tournament) = 1 point
- Outstanding (Publication Contest) = 1 point
- First Place (Betty Clampitt Piano Contest) = 2 points
- First Place (Don Harris Multi-Era Solo Piano Contest) = 3 points

Performance Contest (local contest) –
- Advanced to next level of competition (regionals for piano and State for vocal and instrumental) = 1 point

Theory and World of Music Tests –
- Medal Winners: 90 – 101 score = 1 point

TMTA/CMTA Ensemble –
- Earned 9-year bar = 1 point
- Earned 10-year bar = 1 point
- Earned 11-year bar = 1 point
- Earned Elizabeth Morris Award (12-year bar) = 2 points

**AWARDS:** Award will be a special trophy or plaque with the student's name engraved.

# CMTA Senior Awards

**PURPOSE:** To award Three Hundred Dollars ($300) to each graduating senior who has continued his/her music study through the past four years.

**REQUIREMENTS:** Student must be a graduating high school senior.
Student Affiliate membership with CMTA required.

**APPLICATION:** Available on the CMTA website at www.conroemta.org.

**FORMAT:** Students must fulfill all requirements listed below.

**********

To be eligible for this award, the following requirements MUST be met:

1. Student must be currently enrolled with a CMTA teacher at the time of application.

2. Student must have studied continually with a qualified teacher for the past four years.

3. Student MUST pass the grade 12 TMTA Theory test with a score of no less than 70.

4. Verification of activities (such as copies of Theory tests, certificates, evaluation forms, etc.) **must** accompany the application (It is preferred that the verification documents be sent as PDFs via email).

5. Student must have participated in at least two **MTNA/TMTA/CMTA** sponsored events each year for the past four years.

6. Beginning 2021-2022, a partial ¾ award may be earned by students starting in grade 10 and a partial ½ award may be earned by students starting in grade 11.

Events could include the following: CMTA Betty Clampitt Piano Contest, CMTA Don Harris Multi-Era Piano Solo Competition, CMTA Laurie Keyser Sonatina/Sonata Tournament, CMTA Fall and/or Spring Festival, CMTA Collaborative Arts Festival, TMTA Theory test, TMTA World of Music test, TMTA Ensembles, TMTA Publication Contest, TMTA Original Composition Contest, TMTA Performance Contest, TMTA Chamber Music, TMTA All-Star Festival, TMTA Digital Keyboard Orchestra, TMTA Conference Projects, MTNA Composition Contest, MTNA/TMTA Performance Competition.

# Diane Delk Continuing Studies in Music Scholarship

**PURPOSE:** To provide a $750 scholarship to a graduating high school senior for further study in a music field. The membership may vote to increase the scholarship amount or number of scholarships awarded if the budget allows.

**FORMAT:** Students will fulfill all requirements listed. The committee chair will receive all applications and keep each application anonymous. A musically degreed judge from another MTA, or a university music faculty member will score each applicant and select the scholarship recipient according to the following criteria:

Participation – 45%

Audition tape – 25%

Essay – 20%

Letters of Recommendation – 10%

**AGE:** Required to be a graduating high school senior

**APPLICATION:** Available on the CMTA website for downloading

**PERFORMANCE:** Winner may be invited to perform at a CMTA function as the budget allows and at the discretion of the board.

**AWARD:** Scholarship may be presented at individual High School Senior Awards Assembly or presented at a CMTA event. Multiple scholarships may be awarded if funds are available and criteria is met.

**REQUIREMENTS AND APPLICATION:**

1. Student must be accepted by an accredited college, university, or conservatory for undergraduate study in a music-related field and must submit a copy of the acceptance letter from the Music Department with their application form.
2. Student must submit a taped audition to include three selections from three different styles/periods. Recordings may not be returned.

# Diane Delk Continuing Studies in Music Scholarship (Continued)

3. Student must submit a 250-275 word essay containing the following information:
    a. Significance of music in his/her life
    b. How CMTA has assisted in his/her music education
    c. Professional plans
4. Student must submit the application found on the CMTA website. The application will include a detailed list of all MTNA/TMTA/CMTA Student Affiliate activities and other music-related activities they have participated in throughout high school. The list must reflect the following minimums:
    a. Minimum of four MTNA//TMTA/CMTA Student Affiliate events per year for the last two years of high school
    b. Participation and a passing score on TMTA theory tests for grades 11 and 12
    c. **Verification** of activities must accompany application.
5. Student must submit **three** letters of recommendation:
    a. School teacher or counselor
    b. Adult other than relative who knows student well (minister, employer, etc.)
    c. Private music teacher
6. Student must be a CMTA Student Affiliate and have been enrolled for the last two years of high school prior to graduation in private music lessons with a teacher who is a member in good standing of CMTA and has met the minimal attendance/participation requirements for the current year.

*(In the event there is no eligible senior, no scholarship will be awarded for that year. Students planning on being music majors will have preference over students planning on being music minors.)*

# Teacher Recognition and Professional Development

# Independent Music Teachers Forum

*Please take a moment and learn about Independent Music Teachers Forum (IMTF). Contact the Chair, Polly Beaver, with any and all ideas for resources you may need to assist the business, educational, and other aspects of your private studio.*

**HISTORY OF IMTF:** The Independent Music Teachers Forum was granted status and support by MTNA in 1972. Since the inception of IMTF, the state and national chairs have worked to improve the status of the independent music teacher whose individual income is derived primarily from music teaching outside of an institution or other agency that guarantees a certain income.
MTNA provides information and resources related to IMTF through the *AMERICAN MUSIC TEACHER* magazine, through monthly newsletters, and via teleconferences or webinars. TMTA offers new ideas in teaching and self-improvement in the *TEXAS MUSIC TEACHER* magazine and through newsletters.

**GOALS OF IMTF:**

To investigate the role of the independent professional music teacher in American society today.

To study the problems, advantages, and practices of this group regarding their socio-economic conditions.

To increase public awareness of the dedication, education, and experience necessary to become a qualified music teacher.

To establish independent music teaching as a profession.

The IMTF is consistently striving to create better working conditions and a better livelihood for the independent music teacher. It is a channel of communication that provides dialogue from the individual or smallest association to state, division, and national levels of MTNA.

**AREAS OF CONCERN:** Studio policies; financial security; communication between teachers, students, and parents; curriculum planning; certification; public school credit/released time; tax laws and business deductions; lesson fees; continuing education and increased professionalism; public relations; communication with college and public school teachers; involvement of more independent music teachers in MTNA; providing music education for a wider range of the public; and licensing and zoning requirements.

# Independent Music Teachers Forum (continued)

**CURRENT IMTF PROGRAMS**: Newsletters which include items of current interest (many listed above) are forwarded to each state and division of MTNA. State and local associations are encouraged to write articles based on the needs of their members for their state newsletters and plan relevant programs for their state and local associations. Surveys, coordinated through the state and IMTF chairs, are conducted to ascertain the needs and concerns of the membership.

A resource panel, consisting of the IMTF Division Chairs, was formed to provide answers and suggestions addressed to them by concerned teachers.

**LOCAL APPLICATION:** We of Conroe Music Teachers' Association want to subscribe to the principals set out by IMTF to help upgrade the teaching profession in our local area.

Dr. Janet Soller is prepared to assist us in the betterment of ourselves, as teachers, and in the betterment of Conroe Music Teachers' Association.

# MTNA National Certification

**PURPOSE:**

To recognize professional and pedagogical competence within the membership of Music Teachers National Association.

To promote the highest standards of music teaching through continuing education and professional involvement.

To identify for the public qualified instructors who are committed to excellence in the profession.

**OBJECTIVES:**

To administer a practical plan which will assure a high professional status to music teachers (all mediums).

To motivate the teacher to obtain and maintain professional growth through guidelines for study, performance, leadership, and professional activities.

To support and give added stature to the national and state certification plan.

**REQUIREMENTS:**

Contact the CMTA Certification Chair for information.

**GENERAL INFORMATION:**

The renewal plan helps give teachers an added incentive to keep abreast of new ideas, methods, repertoire, and the heritage of today's students.

Being MTNA certified attests to the fact that you are a highly qualified, professional music teacher who has met a nationally accepted standard. Teachers should display their certificate proudly in their studios. Fellow teachers and patrons will appreciate the evidence of a certified teacher's diligence in constantly improving his/her skills. CMTA congratulates all MTNA Certified teachers who have obtained this status and urge all other teachers in the association to start to work toward this worthy and important goal.

Lists of Nationally Certified teachers are published in leading musical journals and magazines, which are becoming more and more available in public libraries throughout the nation.

**FEES:**

To review all MTNA Certification requirements, visit the MTNA website at www.MTNA.org.

After becoming certified, the renewal fee is $30 per area per year. The non-member fee will be $35. The delinquency fee will be $10 for members and $15 for non-members. MTNA will send a Renewal Form that includes a checklist for you to easily list activities you performed throughout the year for MTNA, TMTA and CMTA. ~~You submit a report (via email) of your professional renewal activities (a minimum of three points is required). These activities include anything that you do for TMTA or CMTA~~.

Yearly certificates are awarded to all certified members.

# CMTA Member of the Year Award

**PURPOSE:** To honor those CMTA members who have made great contributions to CMTA and the local community through music education and service.

**DEADLINE:** See Calendar of Events and/or newsletters/email blasts.

**PROCEDURE:** Nominations will be made by secret ballot at the March general meeting or within one week of the meeting - either by telephone, ~~written notification in the mail~~, text or e-mail, to the chair. The chair will then interview the top three nominees and write a resume' about each nominee which will be published and distributed to members. Voting will take place prior to the May meeting via email. The winner will be announced at the May meeting. ~~Flowers and~~ A plaque will be given to the recipient of the CMTA Member of the Year award at that time.

**NOTE:** The only CMTA member ineligible to receive this award is the recipient of the CMTA "Member of the Year" award for the preceding year who will also serve as the chair for the year after receiving the award.

**SUGGESTED CRITERIA:** The following criteria should be based on the current year's activities.

1. Office held in CMTA.
2. Committees served in CMTA and local events worked at for CMTA.
3. Any other special services rendered to CMTA (handbook editor, present a meeting program, website updates, database updates, responsible for adding new teachers to CMTA, serve on a TMTA Student Affiliate state level committee, etc.)
4. Judging CMTA (~~ensemble auditions~~) or other musical events (National Guild, PCS Piano Proficiency Examination, CCMTA, BVMTA or other local association festivals/competitions, etc.)
5. Public performance (Woodlands Symphony, Houston Symphony, Conroe Symphony, Crighton Theater, etc.).
6. Public service in a music field (church pianist/organist or music director/minister, school choir accompanist, UIL contest solo accompanist, playing an instrument at weddings, funerals, parties, or receptions, etc.)
7. Presentation of seminars or workshops for area, state or national music teachers' associations.

# Conroe Music Teachers Association Thanks This Year's Sponsors

**Catherine Law Home**
38 Woodborough Way, The Woodlands, Texas 77389
(832) 589-9830

**Christ Church United Methodist**
6363 Research Forest Drive, The Woodlands, Texas 77381
(936) 271-2030

**Covenant Christian School**
4503 Interstate 45 North, Conroe, Texas 77304
(936) 890-8080

**Eden Cafe**
33418 Egypt Lane, Suite 16, Magnolia, Texas 77354
(832) 934-2800

**H-E-B Magnolia Place**
7988 FM 1488, The Woodlands, Texas 77354
(832) 934-3400

**Kalista Kresta Home**
98 Courageous Side Way, Magnolia, Texas 77354
(832) 314-8177

**Scolastica Melchiorre Home**
23 Monet Bend Place, The Woodlands, Texas 77382
(813) 270-8452

**Wildwood United Methodist Church**
8911 FM 1488, Magnolia, Texas 77354
(832) 934-0100

**Woodlands United Methodist Church**
2200 Lake Woodlands Drive, The Woodlands, Texas 77380
(281) 297-2900