

August Priorities

**Strong
Start**

Precise
Execution

Rigor &
Engagement

Benchmarking
for Success

Precision &
Rigor 2.0

Crescendo

Forming Habits of Excellence

- 1) 100% of schools have school wide instructional systems developed, calendared and operational (planning, DDI systems and operating mechanisms)
- 2) 100% of teacher are proficient on targeted monthly GET 2B, 2C, 3B
- 3) 100% of leaders are proficient SLL 3B, 8B, 8D, 6A
- 4) 100% of students have mastered behavioral and academic habits
- 5) 100% of students feel safe and respected by teachers and peers

Week	Priority	Weekly Actions
Aug 2-7	Literacy across the contents	<u>Schools Team</u> - Unit unpacking and LP systems are schoolwide and meet regional CFS - Obs/Feedback meetings are calendared for every teacher in leader core calendars - All leaders and teachers know how to access the curriculum corner and its materials
	Quality Data Meetings	Schoolwide data tracking systems have been designed (ET, assessments)
	Joyful and inclusive environments	100% of families are have completed NFO onboarding - Practice clinics are calendared for Ts not proficient in key culture routines from NTI/Boy PD 85%+ of students attend meet the teacher night 100% of students received a phone call from their teacher by August 7th. 100% of families receive parent weekly by August 2nd. - Teachboost accounts are set up for all teachers
	Quality systems for enrollment, ADA and Persistence.	<u>Operations</u> - Remind messages must be sent out on Monday, Wednesday and Friday re-iterating FWOS logistics for all families - Top 10 families on waitlist for every grade must be contacted and sufficiently prepared to be send an offer during FWOS. - SEC must ensure Top 10 on waitlist have gathered all registration documents - All SSA/SC's overview persistence data daily.
	Safe return for in-person learning	- Every campus must have a dress rehearsal for Enrollment room with an invite sent to RDO and VP - Campuses who are projected to be below 100% enrollment for any grade must be daily in-field actively recruiting to ensure 100% enrollment - All drills must be scheduled with all campus leadership and signed off with RDO - All APOs must have a complete dress rehearsal for all Arrival and Dismissal duties and processes.
	Auxiliary Development & Retention	APO must introduce themselves to all new aux staff members and ensure aux staff members have met the front office operations team.
	High quality hiring and onboarding	<u>Human Capital</u> Provide staffing rosters to HR
	Efficient and effective hiring systems	- New hires complete pulse check survey from HR - Ops/AUX new staff orientation at Regional Office
	Develop, retain, & promote high performing staff	N/A
	Foundations (Other)	Deadline: Complete SAIP/CNA (8/2) - Leader calendars are audited and provided feedback

Week

Priority

Weekly Actions

August Priorities

Aug 9-13	Literacy across the contents	<u>Schools Team</u> □ Leaders and teachers can clearly articulate the schoolwide unit unpacking and LP expectations □ Every teacher has unpacked their first unit and reviewed with their manager
	Quality Data Meetings	□ Schoolwide data tracking systems and data meeting expectations are rolled out to all teachers (sped, intv, gen-ed) □ Checkin expectations have been rolled out to all leaders
	Joyful and inclusive environments	□ Schools have calendared times to observe and coach GET 2Ci/iii, 2Di/ii/iii, 2Eii □ Teachers have a system in place to learn student names and opportunities to get to know students (2B) □ 100% of lead facilitators implement Move This World to fidelity □ Culture camp lessons are customized to include engaging content and mastery of routines □ Leaders and teachers are trained in Teachboost
	Quality systems for enrollment, ADA and Persistence.	<u>Operations</u> □ Daily Enrollment Calls for all absent scholars □ Call families off waitlist to fill in potential open seats □ Campuses who are projected to be below 100% enrollment for any grade must be daily in-field actively recruiting to ensure 100% enrollment □ ADA Escalation matrix rolled out to staff □ Enrollment Room must be executed at every campus with 100% accuracy □ Daily persistence audits to ensure proper coding.
	Safe return for in-person learning	□ RDO and ED do facilities campus audit □ All staff are executing arrival and dismissal expectations at 100% efficiency □ APOs submit dates/times of safety drills to RDO and calendar August required drills
	Auxiliary Development & Retention	□ APO must observe breakfast and lunch distribution for any coaching or changes that may need to occur
	High quality hiring and onboarding	<u>Human Capital</u> □ Audit Roadmap training □ Begin to have goal setting conversations
	Efficient and effective systems for hiring	□ HR will share clear protocols for flex teacher changes
	Develop, retain, & promote high performing staff	□ N/A
	Foundations (Other)	□ Leader checkin docs are created and expectations rolled out □ Every Leader has a clean calendar with clear weekly priorities □ August PD calendar has clear weekly topics and are highest leverage

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August Priorities

Aug 16-20	Literacy across the contents	<u>Schools Team</u> □ All teachers meet requirements for Lesson plan submission deadlines □ Leaders are using 3c/3d snapshot to ground LB Feedback to teachers □ All instruction (DI, Content, CSI) begins □ Every leader is holding lesson/script rehearsals daily
	Quality Data Meetings	□ Leader checkins are being held and leaders are fully prepared to lead/participate in a quality check-in
	Joyful and inclusive environments	□ Leaders baseline rate Teachers on GET 2Bii, 2Ci, 2Di/ii/iii, 2Eii □ Practice clinics (or equiv) are held for Ts not proficient in key culture routines □ Conduct weekly Move This World walkthroughs to observe for fidelity □ All operating mechanisms are in place (triad, ADA huddle, LT tactical etc)
	Quality systems for enrollment, ADA and Persistence.	<u>Operations</u> □ Campuses who are projected to be below 100% enrollment for any grade must be daily in-field actively recruiting to ensure 100% enrollment □ All ADA Operating mechanisms must be executed consistently and with fidelity (ADA Huddle, ADA Escalation Matrix, Communication, training) □ ACs to ensure 100% of persistence trackers for 2021-2022 are finalized.
	Safe return for in-person learning	□ Arrival and Dismissal should be under 30 minutes.
	Auxiliary Development & Retention	□ APO should take 5-10 minutes ensuring all newly hired staff are feeling supported
	High quality hiring and onboarding	<u>Human Capital</u> □ Annual Compliance DUE
	Efficient and effective systems for hiring	□ HR will share late hire onboarding process
	Develop, retain, & promote high performing staff	□ N/A
	Foundations (Other)	□ Every leader has a clean calendar with clear weekly priorities

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Aug 23-27	Literacy across the contents	<u>Schools Team</u> □ Every teacher is observed each week and given a high leverage action step (culture/rigor) in Teachboost □ Every leader is holding lesson/script rehearsals daily
	Quality Data Meetings	□ Data meeting expectations and CFS have been rolled out to teachers and leaders
	Joyful and inclusive environments	□ Every leader has a clean calendar with clear weekly priorities □ Every school conducts daily culture clinics to address gaps in school culture expectations.
	Quality systems for enrollment, ADA and Persistence.	<u>Operations</u> □ Campuses who are projected to be below 100% enrollment for any grade must be daily in-field actively recruiting to ensure 100% enrollment □ SCs to ensure 2020-2021 persistence data is finalized with proper coding. □ SCs begin implementation of persistence tracker for 2021-2022.
	Safe return for in-person learning	□ APO must make sure that arrival and dismissal does not take longer than 30 minutes
	Auxiliary Development & Retention	□ N/A
	High quality hiring and onboarding	<u>Human Capital</u> □ N/A
	Efficient and effective systems for hiring	□ N/A
	Develop, retain, & promote high performing staff	□ N/A
	Foundations (Other)	

Week	Priority	Weekly Actions
	Literacy across the contents	<u>Schools Team</u> □ Every teacher has been rated in GET 2B, 2Ci, 2Dii, 3B, 3C, 5Ei □ Leaders rated on SLL 2A, 2C, 8B, 8D & 6A- principals only
	Quality Data Meetings	□ Every teacher and leader is consistently utilizing the school ET system

August Priorities

Aug/Sep 30-3	Joyful and inclusive environments	☐ Administer SEL Panorama Survey to 100% of students. ☐ Family engagement event is planned for Quarter 1. ☐ Every school assesses school culture strengths/opportunities on school rubric
	Quality systems for enrollment, ADA and Persistence.	<u>Operations</u> ☐ Campuses who are projected to be below 100% enrollment for any grade must be daily in-field actively recruiting to ensure 100% enrollment ☐ 100% of campus receives weekly persistence email. ☐ 100% of grade teams are utilizing mission list.
	Safe return for in-person learning	☐ Execute on first month of school state/district mandated drills
	Auxiliary Development & Retention	☐ All newly hired aux staff members must have attended HR onboarding session at the regional office
	High quality hiring and onboarding	<u>Human Capital</u> ☐ N/A
	Efficient and effective systems for hiring	☐ Review student enrollment numbers to level staffing FTEs
	Develop, retain, & promote high performing staff	☐ N/A
	Foundations (Other)	