

HIGHLAND PARENT ADVISORY GROUP AGENDA'S/MINUTES 2025-26

Highland Parent Advisory Group Monday 12/1/25 3pm-4pm.

MINUTES:

AGENDA:

- Accreditation=Areas we are doing good, areas to improve.
 - Good=A lot of good.
 - Improvement=Student input/voice, Student learning strategy/skills, Professional Development, Assessment/Data at classroom level.
- Attendance kiosks-attendance office, eventually classrooms.
- Online Program report 1st trimester.
- Construction Update.

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Highland Parent Advisory Group Monday 9/22/25 3pm-4pm.

MINUTES:

Principal Wallace reviewed the results of some of the data that Highland uses to measure their success, including SAT and ISAT Scores. Highland's SAT scores have steadily increased since COVID reaching new levels. Highland tests approximately 90% of its Juniors. ISAT scores on the other hand have declined recently and been inconsistent over several years. The Highland Leadership Team has discussed why this is the case and has several possible reasons. The 2 most likely reasons are, 1st, the 10% that don't test on the SAT have a large impact on results as they are tested on the ISAT. The 2nd reason is students do not receive any direct benefit from taking the ISAT and they do from the SAT. The SAT is directly connected to their future opportunities where the ISAT is not. As a result, Highland is still working on setting a goal for the year regarding the ISAT.

Principal Wallace also talked about that this is an Accreditation year for Highland. Every 5 years a company, Cognia, comes in and does an accreditation review and determines if Highland still remains as an accredited institution. This review will be completed in October.

Ms. Hilliard provided an update of the Highland Online Program that currently involves 22 students and is expected to grow in numbers as the program becomes more established throughout the school year.

The Highland Building Project continues to roll forward with completion of the C Wing Science remodel. The next phase is the Upper B classrooms remodel into up-to-date science labs. Our Science department chair Mr. Thompson has been very involved with the details of the remodel and is aiding in oversight of the project. The overall project is moving forward on time. The project is building from South to North so the gym, weightroom, wrestling room, cafeteria, and locker rooms will all be completed by Winter Break of next school year, 2026-27 and then the auditorium and surrounding classrooms will be completed into the summer and ready for the 2027-28 school year.

On other comments the new cell phone policy was discussed. The policy is now a part of the schools standard operating procedures, but Principal Wallace has failed to do much follow up and will make this a part of his routine moving forward until it becomes an established part of the school culture. Also, there was discussion on how to increase school spirit and create more comradery amongst the students during lunch time. Ideas were shared that included providing food to motivate students to stay and hang out together. Discussion of requiring students to eat in the newly developed cafeteria was also discussed with the idea that eating lunch together would help students, especially new students, feel more comfortable and less isolated. Also, a parent shared that our boys soccer team is 8-2 and are doing very well. They requested to fill the stands at Senior Night on September 30th at 7:30pm at Highland Stadium v. Canyon Ridge. Also, parents asked that all the dances could be put in the calendar as dates are set. It was discussed that the next dance would be the Senior Ball in December.

It was also brought up by a parent that 3 seats in the school board election on Election Day in November will be opened for election. These include:

- *Zone 1: Megan Furniss.*

- Zone 2: Heather Clarke.
- Zone 5: Deanna Judy.

The next meeting was set for Monday October 20 at 3pm in the Highland Media Center.

AGENDA:

[Highland Vision and Mission.](#)

[Highland Data used to drive improvement.](#)

Highland's Goals for 2025-26.

Accreditation review.

Accreditation interview-October 13th.

Online Program-Update.

Highland Facilities Updates:

- Remodel of C Wing(this summer) and B Wing(next summer).
- The committee met to prioritize the next phase of the Highland Building Project.

Other Discussion...

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HIGHLAND PARENT ADVISORY GROUP AGENDA'S/MINUTES 2024-25

Highland Parent Advisory Group Monday 5/5/25 3pm-4pm.

MINUTES:

Only 1 in attendance, meeting cancelled.

AGENDA:

Name Tags & Snacks

Accreditation next school year.

Online Program next school year.

SAT Scores.

End of School Year Calendar.

AP Testing.

Summer School Registration.

Next School Year Calendar-Schedule Pick-up, Orientation Night, Fall Athletic/Activities Schedules.

Corporate Sponsorships-Any interested?

Summer-Gateway.

A huge thank you!

Highland Facilities Updates:

- [Renderings of Design](#), Question/Answer.
- Remodel of C Wing(this summer) and then B Wing(next summer).
- Parking limitations.

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Highland Parent Advisory Group Monday 3/17/25 3:15-4:15pm

MINUTES:

AGENDA:

Name Tags & Snacks

Books.

Make-A-Wish Week & Assembly.

Attendance-Virtual Present.

Highland Band Director.

SAT & ISAT Days coming up.

Highland Facilities Updates:

- [Renderings of Design](#), Question/Answer.
- Construction begins today.
- Ground breaking ceremony Wednesday at 12pm, You are invited!
- Remodel of C Wing(this summer) and then B Wing(next summer).
- Parking limitations.
- Team Rooms/bathrooms and storage at stadium field trip/tour.

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Highland Parent Advisory Group Monday 1/13/25 3:15-4:15pm

MINUTES:

Highland will be holding their elective and extracurricular activity fair on Monday, January 27th from 6pm-7:30pm in the Highland Commons, Gym, and Library. This is an opportunity to get an idea of what electives students may want to take before academic planning begins, to speak with the teachers who offer those electives, and to explore extracurricular options.

Summer plans for Highland extracurriculars will also be provided. Please put the date on your calendar and plan on attending.

Academic Planning for the 2025-26 school year for Incoming Freshman will take place Thursday, February 6th, 5pm-7pm and Friday, February 7th, 8am-12pm.

Academic Planning for the 2025-26 school year for current freshman, sophomore's, and juniors will take place in the students TA, during 1st period, on Monday, February 10th.

Only 1 parent will be allowed with their incoming freshman for academic planning.

High School attendance enrollment areas are being looked at by a committee at the district level. They have narrowed it down to two options. Minutes of the enrollment area meetings can be found on the school district website...

- Go to: <https://go.boarddocs.com/id/pcsd25/Board.nsf/Public>
- Click on **Meetings** on the top right.
- Click on the **+** symbol by **2025** on the left.
- Click on **Jan 7th Meeting**
- Click on **View the Agenda** in the middle of the page.
- Click on **Agenda Item Letter C on the left** hand side of the page.
- The attachments of the information regarding enrollment areas are in the middle of the page.

The school board is looking for feedback from the public for all grade level enrollment area changes, from elementary-high school. This is Wednesday 1/15/25 at 7pm at Pocatello High Schools auditorium. Please fill out the google form if you wish to speak at the meeting that can be found on the front page of the district website.

The school district is taking steps to update/revise their current electronic device policy for all the schools in the district. A request for parent

involvement was sent out and over 80 parents responded. Dr. Morton, assistant principal at Highland, is on the committee. Parents to be on the committee will be drawn randomly. Discussion about the cell phone guidelines at Highland and in other schools followed. Dr. Morton talked about the book, The Anxious Generation by Jonathan Haidt. Principal Wallace is ordering either a hard copy or an audiobook for the parents who want a copy that are on the committee. This book sounds the alarm of the dangers we are seeing from excessive cell phone use and screen time.

An update was provided on things that are being worked on and are completed. The committee will take a tour at the next meeting in February of the new team rooms/bathrooms and storage at Highland Stadium. Mr. Bell added that lights have been added in our gym to enhance the experience. Mr. Bell reminded Principal Wallace to discuss possibly wrapping the front of the school windows for safety and to enhance curb appeal. The cost is around \$6500-\$7000. Bids have been given by Herff Jones and Bengal Works. The committee was in favor of wrapping the front windows of the school.

An idea was also discussed to make a champions wall in the cafeteria, taking half of the wall of windows and making it so there are still all windows providing light, but creating a wall on the upper or lower half where champions/trophies can be displayed.

The next meeting is scheduled for Monday February 24th at 3:15pm in the Highland Media Center.

AGENDA:

Name Tags & Snacks

Elective & Extracurriculars Fair

Academic Planning

High School Boundaries

District Cell Phone Committee

Highland Facilities Updates:

- Highland this summer-no power.

- Parking lot in front of school now has lights
- Team Rooms/bathrooms and storage at stadium completed.
- Shower in Gateway to be completed soon.

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Highland Parent Advisory Group Monday 10/21/24 3:15pm-4:15pm

AGENDA:

Name Tags

- Feedback of the safety event at Highland from a parents standpoint.
- Goal of improved communication-switch to new newsletter platform, Daily announcements?-to students, parents?
- Impact on Cell Phone Plan for last school year:
 - Number of failed classes last school year=
 - T1-360
 - T2-238 Cell phone guidelines introduced.
 - T3-214
 - 40% decrease.
- New Bleachers, Update on rebuild and Stadium.
- Attendance, Doctor's notes within 3 days.

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Highland Parent Advisory Group Monday 9/9/24 3:15pm-4:15pm

MINUTES:

The vision and mission of Highland were reviewed by Principal Wallace.

Highland collects data in several areas with the aim to continually improve.

New data added this school year is AP testing results data.

From this data Goals for the ISAT were set along with other areas the Highland Leadership Team felt needed focus. These goals were reviewed with the Parent Advisory Group.

There were questions on how the cell phone procedures were going at school. All reports have been positive. Questions were asked about ear buds and if these are also providing a distraction. Principal Wallace will discuss this with the school leadership team and report back to the parent group.

Mrs. Wilcox presented what has been done in the past with academic planning and asked for how it could be improved. Several ideas were discussed. The parent group felt that making videos and posting them along with frequently asked questions with answers to an Academic Planning Page, organized by grade level, would be highly beneficial for parents. The parent group felt this would be more effective than a parent informational night that would be separate from academic planning night.

Principal Wallace spoke about the construction of the school building. Bateman Hall & Design West is starting demolition of the remaining part of the school that received fire damage now and construction will start in the spring with a goal to finish in 3 years. A field house was discussed. With the resources of the new part of the school that will be built and the MEC opening a field house, Highland Administration felt confident that they will not need a field house.

Principal Wallace also talked about the growth of Artificial Intelligence in the education field. A district committee has been formed to look at putting in policy/procedure regarding the growing impact of AI on schools.

AGENDA:

Name Tags

Vision & Mission

- <https://docs.google.com/document/d/1IG8lah4mZQJhmCcExjxcO-S6t6DhfPZ7ZFMpPB1M1PA/edit?usp=sharing>

HHS Data

- https://docs.google.com/spreadsheets/d/1FDbJX3_uFcqKMyZAF7ILFaHmT57psENpvcNUAem7IAw/edit?usp=sharing

Highland's Goals This School Year

Highland ISAT Goal 2024-25		
SubGroup	2023-24	GOAL 2024-25
SPED ELA	10%	15%
SPED Math	0%	5%
ELA Whole Student Population	68%	70%
Math Whole Student Population	36%	38%

- We will communicate student achievement, meetings, and events more effectively with students, staff, parents, and community.
- We will increase student awareness and opportunities for participation in clubs & extracurriculars at Highland.

Academic Planning

- Ideas for improvement.

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HIGHLAND PARENT ADVISORY GROUP AGENDA'S/MINUTES 2023-24

Highland Parent Advisory Group Monday 5/13/24 3:00pm-4:00pm

Name Tags & Snacks

Highland Rebuild Update-possible budget.

End of Year Calendar & Next Year.

Survey and data that fuels next school year.

What can make this meeting/group better? Goal & Data?

Thank You!

Another Meeting?

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Highland Parent Advisory Group Wednesday 4/10/24 2:00pm-3:30pm

MINUTES

Snacks were provided.

Discussions and updates about what has been going on with the design committee.

Review of end of year items and some discussion about Teacher Appreciation Week.

Principal Wallace provided a recap of what an amazing year Highland has had and where they were at the beginning of the year to where they are now. It has been a very successful school year, looking forward to more great things next school year.

AGENDA

Name Tags & Snacks

Highland Rebuild Update, Bill 521 & Bond

- Anything you would like to see?

End of Year Calendar Items-Questions?

Last meeting, 1 more meeting or 2 more?

Celebrations

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Highland Parent Advisory Group Thursday 2/29/24 2pm-3:30pm

MINUTES

The meeting did not start out good as Principal Wallace forgot to provide snacks. The group was very understanding.

There was some discussion on the Cell Phone Free in Classrooms and about how it is going. Parent feedback from their students was that some are enforcing it and others are not. Overall Highland Administration has seen a positive impact and has heard great things from teachers. This idea has spread to the other 2 comprehensive high schools and they are also seeing positive results.

The school district is moving forward with putting a bond on the ballot for May unless Bill 521 gets passed before the deadline. Until then we are in a holding pattern but things will start to move forward once decisions become concrete.

The PAC is looking for a treasurer and are finalizing their process to become official. Rebecca Clawson showed interest and had some questions.

Principal Wallace presented the calendar for the 2024-25 school year. Discussion ensued about doing something for our Highland students this school year or next. Discussion evolved to a Student Appreciation Day. Highland Administration will take this to the Highland Leadership Team to try and finalize a plan to implement this idea.

AGENDA

Name Tags & Snacks

Cell Phone Free Classrooms Update

Bond Update

PAC Interest

Next Year Calendar and Third Trimester

- Student Appreciation Day

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Highland Parent Advisory Group Monday 11/13/23 3:30pm-5pm

MINUTES

Mrs. Courtney Fisher, District PR Director, came and spoke with our parent committee. She talked about things that possibly impacted the bond. The school board will decide what we will do to move forward over the next few weeks and into the new year. One of the things discussed was a Political Action Committee(PAC). There was not really enough time for a PAC to be put together for the bond that was just on the ballot. A PAC has a lot more legal leeway to promote the bond than the district does, so organizing a “yes” campaign would be a great benefit towards passing the bond. Some of the parents spoke about the process of how to start a PAC and then how to move this forward. Mrs. Fisher also shared that a report has been completed regarding how different precincts voted. Principal Wallace sent out the report to the Parent Advisory Group.

State of Idaho site to create a PAC:

<https://sos.idaho.gov/elections-division/campaign-finance-filing/>

Phone Number for any questions:

(208) 334-2852

Mrs. Romriell had contacted Principal Wallace to add to the agenda exploring the research regarding cell phone free schools. West Ada school district, with the largest high schools in the state is doing it. Principal Wallace shared that this was explored by the Highland Building Leadership Team at the start of the year and that some teachers are doing this. It was discussed that the Middle Schools have been doing it for a couple of years. The parent group was supportive of the idea of a cell phone free school as far as having a method that students did not have their phones during class instruction. Some of the committee wanted a total cell phone free day, some not cell phones when students went to the restroom. Several benefits were discussed. Some obstacles to implementation were discussed. The

parent group was supportive that this is something they would like to see implemented as soon as possible. Principal Wallace will discuss the implementation with the Highland Building Leadership Team.

Mrs. Mitchell shared some ideas for supporting teachers at Highland and possible dates were discussed about when to put these ideas in place. She is always looking for businesses to help sponsor the ideas she is implementing. Please contact her with any ideas.

AGENDA

Name Tags & Snacks

Parent/Student Handbook

https://docs.google.com/document/d/1eRLWRldFkzLQNVFIZH5at7hENkpxlGjUOVI6H0ju_NA/edit?usp=sharing

Highland's Book Study This Year

- Rising Strong by Brene Brown

The Bond-What happens now?

Cell Phone Free Schools-What do you think? Positives? Negatives?

School Support-Michelle Mitchell

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Highland Parent Advisory Group Monday 10/2/23 3:30pm-5pm

MINUTES

Principal Wallace began to review the vision and mission of Highland High School along with reviewing the impact the Highland Parent Advisory Group has had over the past few years including the building of the press box, progress towards a new parking lot design(interrupted by the fire), suicide prevention training, and more. He provided a handout of some of the core leadership principles from FOCUS 3 that Highland uses for their leadership training. Principal Wallace explained some of the data and what Highland Administration and other school leadership members look at for feedback. They pay particular attention to SAT scores, IHSA School of

Excellence data, Graduation Rate, Behavior Data, and Survey Data. These provide a comprehensive review of how Highland is performing academically, with behavior, and so on. It also provides perceptions from students, parents, and staff members of how Highland is doing regarding actualization of their vision and mission.

Goals from the last couple of years were discussed and reviewed. Principal Wallace committed himself to finishing up the parent/student handbook and to get it to parents before the next meeting to look over. Highland is reading Brene Brown-Rising Strong for their book study. Please contact Principal Wallace if you want a physical copy or a copy to listen to on Audible.

Principal Wallace brought up a question of clubs. He explained the goal to have as many students as possible involved in clubs or other extracurriculars. Highland wants students to find a place where they belong and are comfortable where they can grow their talents and interests. Many clubs are very informal, usually eat lunch and hang out. The question has become is it the school's responsibility to notify parents if their students are in a club. There was great discussion. A waiver to join a club was discussed. The concern was that this would prevent students from participating or put voluntary club advisors in a difficult spot by being required to enforce that a student not participate without a waiver. Overall parents felt that if the school notified parents of the clubs that are active and encouraged them to speak with their student about these clubs, if they are attending any, etc. It would be sufficient. Further promotion of clubs was discussed as well.

Information about the Bond Election and where to find this information was discussed. Principal Wallace requested that the parent group help in educating others in the community about the Bond and where to find information on the School District's website. Also there was a reminder of a Bond Election Informational Meeting at Highland on Wednesday 10/4 at 6pm. You can find the information also on the school newsletter <https://rammessages.blogspot.com/>

It was asked to Principal Wallace what Highland needed from the parent group. Michelle Mitchell spoke up and requested help in a goal she has to recognize teachers on a regular basis throughout the school year providing support and appreciation. Many shared how amazing the teachers have been with what they have faced.

The next meeting is set for Monday, November 13th at 3:30pm.

AGENDA

Name Tags & Snacks

Core Leadership Philosophy/Principles of Highland

- https://docs.google.com/presentation/d/1UW3bxAymxbFpsZmyX9_5vhFOhrX25Bgml0eHGwwYDU/edit?usp=sharing
- Handouts Leadership Team Deeper Study from Focus 3.

Vision & Mission

- <https://docs.google.com/document/d/1IG8lah4mZQJhmCcExjxcO-S6t6DhfPZ7ZFMpPB1M1PA/edit?usp=sharing>

Highland's Goals/Book Study This Year

- District Theme: A focus on Joy.
- 20% or above of Native American students will score proficient or advanced on the ELA ISAT.
- We will decrease the number of students off track to graduate by 25%.
- Rising Strong by Brene Brown & 10 Mindframes for Visible Learners by John Hattie and Klaus Zierer.

HHS Data

- https://docs.google.com/spreadsheets/d/1FDJbX3_uFcqKMyZAF7ILFaHmT57psENpvcNUAem7IAw/edit?usp=sharing

Question of Clubs

Bond Information

Parent Advisory Direction for 2023-24

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HIGHLAND PARENT ADVISORY GROUP AGENDA'S/MINUTES 2022-23

Highland Parent Advisory Group Wednesday 4/12/23 12-1:30pm

AGENDA

Name Tags and Eat Lunch

- Testing Season-Juniors April 12th and April 25th-online for everyone except Juniors. AP Exams.
- Parking Lot, Baseball Field, Turf, Auditorium Sound System and Lights.
- Book Purchasing Process for the school library.
- Welcome to Highland Sheet
 - https://docs.google.com/document/d/1eRLWRIdFkzLQNVFIZH5at7hENkpxlGjUOVI6H0ju_NA/edit?usp=sharing
- End of Year Calendar Review
- Graduation Information & End of School Year Information
 - <https://docs.google.com/document/d/1am68biO7NYd22Xk1FxyI81fp1zuy2uw4tHBzVPDJldA/edit?usp=sharing>
- Other?

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Highland Parent Advisory Group Wednesday 3/3/23 12-1:30pm

MINUTES

Principal Wallace talked about Make-A-Wish. This is such a special event and our students were able to raise more than \$10,000 to donate to Make-A-Wish and fund not only the person they sponsored but help with others. Other major accomplishments included Highland Cheer winning state, academic state champions, and winning nationals their first year ever attending. We are so proud of the cheer team and the coaches. Wrestling, basketball, and Speech and Debate all made it to state and Wrestling was state academic champions. We are proud of all these programs. BPA club had 4 students qualify for nationals. Lots of amazing accomplishments happening at Highland High School.

The calendar for next school year 2023-24 was shared.

Questions about graduation came up. Why we are not using Holt Arena? Principal Wallace explained that there is construction at Holt Arena and so

we were not able to use their facility this year, but the plan is to return there next school year for graduation. Details about graduation were discussed. No personal chairs will be able to be brought into the Wellness Amphitheater. We are hoping for good weather.

Principal Wallace discussed that April 12th(SAT Test) and April 25th(ISAT Test) will be online days for all students except Juniors who will be testing. Students not testing will stay at home. This allows for us to meet testing requirements and procedures and provide enough proctors. Please contact the school for any questions.

Highland is scheduled to receive turf this summer and to have it in place to use for soccer, band, and football in the fall of 2023. Below is an image of the design. Rooms that received some flooding including the Family and Consumer Science classroom, the weightroom, our speech/yearbook room, and a Social Studies classroom will all see some renovation this summer.

Highland is adopting a new security communication system for emergencies. This provides quick, real time communication that can help improve safety in emergency situations. It is called Emergent 3.

PVTech will be underway for next school year. Students who sign up for classes at PVTech will be there either 1st and 2nd period traveling during 3rd or traveling at lunch and 4th and 5th periods. Busing will be provided if students cannot transport themselves.



AGENDA

Name Tags and Eat Lunch

- Make A Wish-Over \$10,000 raised
- Big accomplishments-Cheer, Wrestling, Basketball, Speech and Debate, BPA
- Calendar for the 2023-24 school year approved.
 - School Calendar 2023-24
<https://resources.finalsite.net/images/v1672871830/d25k12idus/fyyaq146nffseawggpwi/2023-2024Calendar-Adopted-12-14-22.pdf>
- Academic Planning-Incoming Freshman nights March 13,14 and 15.
- Testing Season-Juniors April 12th and April 25th-online for everyone except Juniors and here is why.
- Welcome to Highland Sheet
 - https://docs.google.com/document/d/1eRLWRIdFkzLQNVFIZH5at7hENkpxlGjUOVI6H0ju_NA/edit?usp=sharing
- Graduate Information
 - <https://docs.google.com/document/d/1am68biO7NYd22Xk1FxyI81fp1zuy2uw4tHBzVPDJldA/edit?usp=sharing>

- Security: District Wide New Communication System-Emergent 3
<https://emergent3.com/>
- Classrooms-flooded, weightroom, Baseball Field, Turf, and Parking Lot
- PVTech-programs for 2023-24 (Vet Tech, Business-Commerical Photography, Programming, Accounting, Law Enforcement, and CNA)
- Other?

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Highland Parent Advisory Group Wednesday 11/2/22 12-1:30pm
MINUTES

Principal Wallace provided examples of what students learn and discuss as part of the their advisory lessons each Monday with regards to the RAM Attitudes.

Progress towards goals was reviewed. Ideas on what to update on the handbook for new students was provided including a rough schedule of tryouts, practice times and locations, etc for extracurricular's. This can help the school with its goals of getting students involved with and connected to the school through either an extracurricular.

The process for looking at school finances was discussed and a parent who went through the process explained how to do it.

The graduation google doc was discussed. This has all the latest up to date information regarding what the Seniors need to look forward to regarding graduation. Graduation right now has been moved out of Holt Arena due to construction. There are a few different venues being looked at for holding graduation this school year.

One of our school's department chairs developed a supervision schedule of the school's bathrooms to curb the current graffiti and vandalism in the bathrooms. This has been working great. At Highland, despite what some students say, there are always bathrooms available to the students. As

soon as there is graffiti a bathroom is locked down and cleaned up and then reopened. Even with this occurring, we always ensure there are a couple different bathrooms available to students.

Security cameras and cameras that pick up audio were discussed. Principal Wallace informed the committee that this is also being looked at, at the district level. A shift in the security camera processes is coming. Highland administration has walked the school with the School Resource Officer and made notes of where cameras are needed and are in the process of adding some cameras each year until they make it through the list. This list includes cameras outside the building and others that need replaced.

The Highland Parking lot will be redone this summer and will include the addition of several spots, a parent pickup and drop off spot, and a new bus pickup and drop off spot. Speed bumps, curbing, and designated entrance and exit areas will be a part of the student lot. Possible plans were reviewed. Discussion about flashing cross walk signs that were pursued in the past were discussed. Principal Wallace stated he would pursue those again with the city.

Principal Wallace discussed that he was excited with the progress being made.

AGENDA

Name Tags and Eat Lunch

Examples of RAM Attitude Lessons in Advisory

- Respect & Caring:
https://docs.google.com/presentation/d/1bS8N6l3LLui_UyLF7ETYdUfVe8gRZaaDGlc7lo8Heu8/edit?usp=sharing
- Accountable and Prepared:
https://docs.google.com/presentation/d/1v-HvIQi_hz52JHAljmYtbjnkImHn-tlfLuMMthwSVtk/edit?usp=sharing
- Motivated and Focused:

<https://docs.google.com/presentation/d/1X3UYDFF-gGZRm4TCNKjdMUeFOQeJ7awRfB1677q7Kwg/edit?usp=sharing>

- Scholarly and Spirited:

<https://docs.google.com/presentation/d/1CKgM6xMbAZV4Ve5PRdkdQTLbcl-iUbAaeL-7uhbkiMo/edit?usp=sharing>

Parent Advisory Group Goals Update

- Welcome to Highland Sheet
 - https://docs.google.com/document/d/1eRLWRldFkzLQNVFIZH5at7hENkpxlGjUOVI6H0ju_NA/edit?usp=sharing
- Transparency about finances.
 - We figured out the process...Public Records Request through district and sit down with administration.
- Graduate Information
 - <https://docs.google.com/document/d/1am68biO7NYd22Xk1FxyI81fp1zuy2uw4tHBzVPDJldA/edit?usp=sharing>
 - Use the College and Career Advisors and your students counselor:

Counseling Center (208)237-1300

-Tami Romriell=students with last name A-D (romrieta@sd25.us) phone ext.131

-Christa Santos-Smith=students with last name E-K (santosch@sd25.us) phone ext.109

-Cali Baker(Department Chair)=students with last name L-R (bakerc1@sd25.us) phone ext.110

-Tricia Harvala=students with last name S-Z (harvaltr@sd25.us) phone ext.116

-Sarah May Clarkson=College & Career Advisor (clarkssa@sd25.us) phone ext.123

-Alice Rowe=College & Career Advisor (roweal@sd25.us) phone ext.236

- Security-Bathrooms-plan is working, Cameras & Audio.
- Parking Lot
 - Review possible plans. Thinking this summer.

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Highland Parent Advisory Group Wednesday 9/21/22 12-1:30pm

MINUTES

Principal Wallace reviewed the leadership philosophy and founding principles of Highland High School that work as the foundation for their decision making practices and guide their leadership. He also reviewed the schools overall goals last year and the goals they have set this year as a school.

He then walked through previous goals the Parent Advisory Group has pursued and the impact/results. More time was given to last year's goals in particular along with an apology by Principal Wallace for not having been more focused last year on the groups objectives. There was discussion about the lack of progress last year and it was discussed that the group did not meet regularly and plans this year to meet once a month.

Principal Wallace asked if the group would still prefer him creating a parent/student handbook. His perspective was that all of the things being placed in the handbook are already available through links on the school newsletter. Clarification was provided from multiple parents that a handbook may not be necessary, but a one page sort of cheat sheet of what you should know about attending Highland High School would be highly beneficial. Principal Wallace promised progress with this objective and a rough draft available to be reviewed by the next meeting.

Discussion around information of what should be included on the cheat sheet led to several questions. Parents brought up 4 discussion topics.

1) Advanced Opportunities. There was discussion about making sure information was provided that is clear and easy to understand and that it is provided to parents effectively.

2) School Athletics/Activities Money. There was discussion and questions about school activities and athletics fees and money.

Transparency was discussed. Principal Wallace explained that the school has both internal and external audits of the money they bring in and has restrictive spending protocols. Athletics and Activities are expensive and self-sustaining. A question was also brought up about what if students

cannot afford to play. Principal Wallace shared that payment plans are not uncommon and are always an option for those that need it. We do not want students to be discouraged from participating because of fees and are willing to put plans in place for any student who wants to participate. Money from student fees, tickets, and concessions is what runs our athletic programs. This money goes to hotel stays, meals, transportation, referee fees, equipment, tournament fees, etc. A question was asked about why volleyball doesn't play in the main gym. A few years ago the volleyball coach at the time requested to play in the lower gym because the ceiling is taller. Since this has been the case and when the floors were redone, they were painted in align with this decision. Since the meeting, it was decided at by school administration that If a parent wants to see the budget, they can set up a meeting with school administration and we can sit down with them and walk them through what they have questions about.

3) Communication in general. There were several comments about communication. A request for better communication about when sports for each season are starting up and that the information is communicated so more students are aware and able to pursue participation. Also, making sure dances and other events are communicated are important. There were discussions about the school calendars, both the academic and the athletic/activities calendar. Someone from the group reminded about the link for summer camps, etc tab for knowing what is going on over the summer. There was discussion about the elective fair in the spring in providing all this information to incoming freshman so they know how to jump into high school stuff as soon as summer begins. Communication across multiple platforms was requested.

4) Graduates stuff. There were questions about if you have a student that is supposed to be graduating, how do you know if they are on track or not. There was discussion about how to check on infinite campus, and Principal Wallace clarified that the school counselors are keeping track of this and will be in contact with the student and the parent/guardian if a student may not graduate. A request was made by parents to send out Graduate information early so parents have a heads up of what is coming throughout the year. Principal Wallace said that this can easily be done and he will make sure and send this out by next week at the latest. He also said

that most this information is on the School Academic Calendar and is updated for the next school year in June of each year.

Other discussion included the purchase by the district of the Downard Funeral Home property and questions about why the land in front of Highland wasn't purchased. Principal Wallace said that he did not know why the land in front of Highland was not purchased, but that the Downard Funeral Home purchase was necessary, if not for anything else, for parking. Discussion about the property in front of Highland revolved around that it has been shared that there will be an apartment complex going in. Concern by parents and administration was shared concerning the traffic in the mornings and keeping students from parking in the apartment complex. It was shared by Principal Wallace that his understanding is there will not be an exit and entrance from Olympus into the complex, only through bench due to that the road on Olympus was constructed with Federal \$ and there are strict guidelines for changing what was constructed.

The next meeting was set up for the 1st Wednesday in November on November 2nd from 12-1:30pm at Highland.

AGENDA

Name Tags and Eat Lunch

Leadership Philosophy/Principles of Highland

- https://docs.google.com/presentation/d/1UW3bxAymxbFpsZmyX9_5vhFOhrX25BgmlOEHGwwYDU/edit?usp=sharing

Highland's Goals This Year

- <https://docs.google.com/presentation/d/1oiVXqDdyLWtRSYj13pnL0LHYYe0KzUXkrGPEKrgo2x0/edit?usp=sharing>

Last Year's Goals

- Create a Long Term Plan for Highland
- Handbook vs. Newsletter

Vision & Mission

- <https://docs.google.com/document/d/1IG8lah4mZQJhmCcExjxcO-S6t6DhfPZ7ZFMpPB1M1PA/edit?usp=sharing>

HHS Data

- https://docs.google.com/spreadsheets/d/1FDJbX3_uFcqKMyZAF7ILFaHmT57psENpvcNUAem7IAw/edit?usp=sharing

Parent Advisory goals for 2022-23....

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AGENDA'S/MINUTES 2021-22

Highland Parent Advisory Group Wednesday 4/6/22 12-1:30pm

Name Tags and Eat Lunch

- Parking Lot

Discussions about the parking lot. District is talking about having an civil engineer come and take a look and provide a consultation.

- Highland Handbook-digital

The plan is to provide the Highland Handbook for the 2022-23 school year available digitally. A rough draft will be sent to parents over the summer to provide feedback for revision.

- 10 year plan-

- What factors influence this? What do we need to know?
- Do we look beyond Highland-district wide?
- Shooting from the hip, what do you want to see?

Principal Wallace questioned if we move forward with creating a 10 year plan because of so many outside influences that impact the completion of that plan. After discussion it was decided to move forward with the plan.

-Visit Press Box

The group discussed meeting more frequently next school year in order to continue to improve towards the groups goals. The group will meet every other month next school year.

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Highland Parent Advisory Group Wednesday 10/13/21 12-1:30pm @ Highland Media Center

Name Tags & Eat Lunch

Tik Tok

Walk the school grounds.

Identify needs and decide on how to proceed with vision.

Ideas of what to include for the student/parent Highland handbook.

- https://docs.google.com/document/d/1eRLWRldFkzLQNVFIZH5at7hENkpxlGjUOVI6H0ju_NA/edit?usp=sharing

Ideas of where to focus were discussed. A tour of the grounds spent the majority of the time identifying needs and gaining an idea of where to focus efforts and develop a vision.

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Highland Parent Advisory Group Wednesday 9/8/21 12-1:30pm @ Highland Media Center

Name Tags

Introductions occurred and then Mr. Wallace presented the leadership principles they are constantly working on applying at Highland High School. He explained the organization of their leadership and their vision and mission. He explained the leadership principles they are trying to instill and are continually revising as Highland leadership deepens their knowledge. In the end the goal is to continually improve, the why is for our students. We want to provide the best we can for our students at Highland. Mr. Wallace spoke about his vision with the formation of the parent group and the desire to work together to provide the best education and experience we can for our students. Working together we can continually improve.

Meeting Norms

https://docs.google.com/document/d/1YTucwAo_IPeBmGjxgnC2hjGkZXAnZtH-vmK3-SUo9dl/edit?usp=sharying

Norms were reviewed and adopted.

How Highland is Organized.....

- Vision and Mission
 - <https://docs.google.com/document/d/1IG8lah4mZQJhmCcExjxcO-S6t6DhfPZ7ZFMpPB1M1PA/edit?usp=sharing>
- School Wide Goals 2021-22
 - <https://docs.google.com/document/d/1V6m28NHWqhzL8Tz-oZBMxwcf5m1H4sfPe1i3hNfQftw/edit?usp=sharing>
- Highland Leadership Team
 - <https://docs.google.com/document/d/1i-1f9j-oNgdpYuWA8yv25wmlIMkYpbu9p2Zel1Dbh4a0/edit?usp=sharing>
- Data
 - https://docs.google.com/spreadsheets/d/1FDbJX3_uFcqKMyZAF7ILFaHmT57psENpvcNUAem7IAw/edit?usp=sharing

Parent Advisory Group

Updates on 2020-21 goals:

- Parking lot progress.
- Pressbox Progress.
- Suicide training and prevention.
- Other

We have seen goals over the past few years. Mr. Wallace reviewed ideas for improvement and obstacles faced as well as victories gained. He reminded the group that we have been making progress though slowly. There was discussion about how to speed up the progress and tying it to a larger vision. There was also a lot of discussion about what to pursue this year both from a bigger idea impacting the entire Highland environment and more immediate needs for students.

It was decided that developing an information sheet or booklet targeted at what are the most important things to know for parents/guardians of first time high school students and for the

students themselves. This was born out of discussion of information that is provided, but is sometimes overlooked because of how or where it is provided. Making this information more accessible and easy to find would be the goal. This could include a number of things from where to drop off and pick up students, what to be aware of in the student parking lot and how many and what dual enrollment classes should I make sure and take and how dual enrollment works.

The second focus will be to create an overall comprehensive vision board with what we want Highland to look like in 10 years. This would include changes to the parking lot, additions to the building, auditorium renovations, safety upgrades, etc. With this vision complete we could use it to prioritize and plan out actualizing it over the next 10 years.

How Often Do We Meet and at what time?

We will meet again on Wednesday 10/6/21 from 12-1:30pm.

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AGENDA'S/MINUTES 2020-21

Highland Parent Advisory Group Wednesday 3/10/21 12-1:30pm @ Highland Ram Room

Please wear a mask.

Agenda Items:

- **Leadership Training**
 - https://docs.google.com/presentation/d/1UW3bxAymxbFpsZmyX9_5vhFOhrX25BgmlloeHGwwYDU/edit?usp=sharing

- **Student Mental Health**

*We have purchased the Why Try program. This is a mental health and character education program started by Christian Moore, the author of our current book study **The Resilience Breakthrough**. We are working through how to best implement the curriculum and how to secure training. It will most likely be something we implement next school year.*

School Counselor Mrs. Santos-Smith set up Gatekeeper training through the State of Idaho for our staff last school year and we will be setting up a follow-up training next school year. The rough plan is to provide this training, which is suicide prevention training, every other year.

Mrs. Santos-Smith has also been visiting health classes to discuss mental health and provide education and resources to students. Parent, Mrs. Candice Sandy asked about the curriculum of the new health textbooks and what they provide regarding mental health. Mr. Wallace said we are not sure what the textbook provides, he will need to check with our health teachers, but his guess is that considering the continuing awareness that this would be updated to be more current. Media Center Specialist Mrs. Nielsen and Assistant Principal Mrs. Wilcox included that despite what is in the textbook, they know our health teachers include outside materials and are diligent in educating students about mental health. The textbook doesn't dominate the curriculum. Health teachers across the district develop standards and units collaboratively and use the text as a resource amongst other resources.

Mr. Wallace also talked about how what he feels is important is we are having contact and checking in on every single students. That no student goes unnoticed. Advisory/TA is a big part of this and we are happy this is again a part of our regular school week. One very effective way of finding out about student issues is word of mouth by teachers who notice needs of a student and bring it to the school counselors or administration.

Mr. Wallace asked Mr. Morton about Natural Helpers which has been on pause because of COVID-19 restrictions. Mr. Morton who helps run this peer support club in collaboration with Mrs. Baker-School Department Chair for the counseling department will be getting this up and running next school year, hopefully, with less restrictions in place and more normalcy.

There is always more we can do with this and the school will continue to work on ways to improve at reaching every student.

There is also a concern about what appears to be an increase in THC/Marijuana use for self-medication purposes to deal with stress and anxiety. Corporal Stapleton and Principal Wallace are working to figure out proactive ways to educate students about the dangers. This is a very accessible drug and can have huge consequences. Driving under the influence, and becoming reliant on the drug are major concerns. We ask that parents please speak with their kids about these dangers and all the others that associate with the drug.

- **Graduation-this is where we are at.**

We will be having graduation on May 27th at 6pm. It will be a traditional type graduation ceremony with caps, gowns, and walking across a stage. It may be shortened, most likely not as many musical numbers or speakers. We are still unsure where this will be happening. Right now the two venues being discussed are Holt Arena and the amphitheater at the Portneuf Wellness Complex. We prefer Holt Arena, but if this doesn't work out we will most likely use the amphitheater. As of now there will be limited seating, 4 tickets per graduate. It will also be streamed. The school will not be hosting a prom. It sounds like some parents will be hosting a prom since the school is not. Senior Finals will be on May 20th and 21st with the 21st being their last day at school. There will be an all-night party, but this will be, as it has been, put on by the parents and is not affiliated with the school. We are hoping that after spring break decision of the venue will be finalized towards the beginning weeks of April.

- **Parking Lot**

The parking lot is a continued concern and we are making progress. We have added additional lighting and the district confirmed we will be adding 2 more cameras this summer. We have explored different options on how to react towards reckless driving. Principal Wallace and Corporal Stapleton have been spending time in the parking lot to deter rowdy behaviors and littering. We will be taking away a students permission to park if they continue after being warned and we will continue contacting parents of students who are driving recklessly asking for their help. Parent, Mrs. Deanna Judy suggested the following diagram for parking=



Principal Wallace will propose this to district administration towards the beginning of next school year with the hopes for something to be done over the next 2 years. Also, Corporal Stapleton and Principal Wallace will be applying for a grant to help fund lighting, safety signage, and cameras. Principal Wallace will also propose to district administration a plan for

additional parking so students no longer park in the vacant lot in front of the school, which is private property. Principal Wallace also will start working with our film class to create a safety video about how to safely drive in the parking lot, exiting and entering with traffic so that students can start to have appropriate driving expectations of each other. There is a lot of work to do here, but it is important and we will stay the course in trying to make safety improvements.

- **Pressbox/Concessions/Bathrooms Update**

We have never stopped working on this project. There was a moment where it was put on pause while we had to figure out the best way to move forward through a few obstacles and to provide a chance for a district facilities committee to be developed that can guide the project from a district level instead of from Highland. It is important to understand that the school board has always been supportive of the project and willing to do what it takes to get it done. It is also important to note that Connections Credit Union has been more than patient, always willing to support. We are appreciative of them and their willingness to stay with us in this project. We couldn't do it without them. A contract has been agreed upon by Connections Credit Union and District 25 and we will be building a pressbox/concessions/bathrooms facility at Iron Horse Stadium this summer. This is exciting and will be a nice benefit for all district events held at this facility.

- **Accreditation-Focus Group 4/6 & 4/7**

On 4/6 and 4/7 we will be visited by an Accreditation team. We have been hard at work on making sure we pass accreditation. Principal Wallace asked if parents would be willing to participate in a focus group interview with the accreditation committee and they all agreed. Principal Wallace said he would let them know of specific dates and times in the next couple of weeks.

- **Other...**

*The book study/review slides for **The Resilience Breakthrough** is on the google classroom. Also, for those who requested books, they are on there way and Principal Wallace will get them to you.*

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Friday 12/11/20 12-1:30pm @ Highland Media Center

Please wear a mask.

Agenda Items:

- **Book Study-The Resiliency Breakthrough by Christian Moore and Extreme Ownership by Leif Babin and Jocko Willink**

Principal Wallace reviewed the book studies Highland staff and the Highland Leadership Team are involved in this school year and wanted to see if the Parent Advisory Group would like to take part in these book studies with Highland. The parents responded that they would like to do so. Principal Wallace will get them books ordered and will share the information with them delivered in professional development's and leadership meetings.

- **Student Mental Health-close to \$3000**

- **Why Try**

Curriculum=https://www.youtube.com/watch?v=NwZmVNQBCUE&feature=emb_logo

- **Sources for Trauma Treatment**

From the Federal Cares Act Highland received approximately \$3000 to be used for helping with putting a social emotional learning program in place. This task has been given to our counseling department chair. She has been in discussion with the other counselors and has been exploring different social emotional curriculums. One they have begun looking at more deeply is the Why Try Curriculum. Principal Wallace shared a video with an overview about the Why Try Curriculum. Also, the counselors have been discussing ways to address trauma as this is becoming more and more relevant.

Mrs. Sandy, a parent, shared concerns about student mental health. Ideas were brainstormed. One idea was doing regular check-ins with students. A few different methods were discussed on how to do this. Principal Wallace

brought it back to that we can work as a school to figure out the method. The point is that this is something needed especially at this time.

- **Clarification, new CDC guidelines.**

Mrs. McCarthy, a parent, had questions about attendance. Principal Wallace provided clarification with new CDC guidelines and attendance. We are not counting the online check-ins as absences if a student forgets to complete this task. There have been too many technology glitches and errors for accountability to be fair. However, we are counting and holding students accountable for in-school days.

Principal Wallace also shared that if a student needs to quarantine, it is now for 10 days and no longer 14 as guided by the CDC. Principal Wallace also asked parents to communicate when they are testing a student, especially a student in extracurricular activities because this impacts the entire team or group they are in the extracurricular activity with.

- **Graduation Ideas?**

Principal Wallace informed parents that we will not be using Holt Arena this year for graduation. Parents discussed different ideas that the student advisory group had come up with. They liked the idea of having a shortened version of the traditional graduation, whether that be at Iron Horse Stadium or the Wellness Complex.

- **Parking Lot-Cameras**

The Highland Safety Committee will start looking into installing additional cameras around the school including the school parking lot.

- **Call to city about flashing crosswalk signs.**

Principal Wallace got a hold of the city to talk about installation of flashing crosswalk signs. Highland is not a priority as the city is looking at Elementary Schools, then Middle Schools and then High Schools. So even looking at Highland is several years down the road. Also, these signs are in high demand and so purchasing them and getting them installed ourselves is not an option as the materials and manpower are dedicated to meeting the priorities already established.

- **Press Box Concessions/Bathrooms**

Currently the district facilities committee has decided to move forward with installation of a Press Box/Concessions/Bathrooms building at Iron Horse this summer. This is great news!

- **School Board Meeting January 15th.**

Principal Wallace reminded parents about the school board meeting on January 15th to review our current hybrid schedule. He expressed some concerns as our school board is under huge pressure and is worried this may have an impact on the decision making process. He has no idea what they will decide. He commented on how leading our district during this pandemic has been filled with extremely difficult decisions and our school board has done a great job at moving education forward and leading us through such a difficult time.

There was discussion on how to share your opinions with the school board. Principal Wallace suggested that to email them and told the group the school board is reading and using those emails to help guide them through the decision making process at this time. On this website is access to contact information for the school board members.

<https://www.sd25.us/DistrictBoardEd.aspx>

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Wednesday 9/30/20 12-1:30pm

Please wear a mask.

Parent Advisory Group Members:

Meeting Norms

https://docs.google.com/document/d/1YTucwAo_IPeBmGjxqnC2hjGkZXAnZtH-vmK3-SUo9dl/edit?usp=sharing

Meeting Norms were reviewed and adopted by the group to guide meetings for the 2020-21 school year.

How Highland is Organized.....

Principal Wallace explained how Highland is organized regarding vision, mission, leadership, and parent advisory group. There was a moment to review the vision and

mission and suggest any revisions or to request explanation. He also explained that this school year he would be working with students in a student advisory group at Highland. These groups review the data from the school, discuss, and make decisions regarding how to improve towards fulfilling the Vision and Mission. The vision and mission were adopted as they are written for the 2020-21 school year.

Highland Leadership 2020-21

https://docs.google.com/document/d/1tUbMm_nLu5yrOQPbM8wLr54SJsWllgFpnFzq_R3Yw5g/edit?usp=sharing

<https://docs.google.com/document/d/1F45IIMVlqTWFbzmRoTHdEihjzLQRItrvIRbdiGT55LU/edit?usp=sharing>

Vision and Mission

<https://docs.google.com/document/d/1IG8lah4mZQJhmCcExjxcO-S6t6DhfPZ7ZFMpPB1M1PA/edit?usp=sharing>

Data

https://docs.google.com/spreadsheets/d/1FDJbJX3_uFcqKMyZAF7ILFaHmT57psENpvcNUAem7IAw/edit?usp=sharing

The data was reviewed. There were questions asking why enrollment in National Honor Society dipped last school year. A decrease in vaping was apparent. Principal Wallace explained the data they pay most attention to for improvement is the IHSA School of Excellence Data-because it gives good feedback regarding the vision of the school, SAT/ACT scores, ISAT scores, Behavior data, and survey results. All the other data is looked at and monitored, but does not receive the same deep

analysis that these other areas do as we feel they provide the best feedback for improvement.

Parent Advisory Group

What we have been able to accomplish:

- Parking lot progress.
- Suicide training and prevention.
- Pornography Addiction Education
- Other

Progress of past objectives was reviewed and discussion on how to improve this school year. There were questions about the pressbox/concessions/bathrooms at Iron Horse. Principal Wallace explained that there is now a district facilities committee and they are making amazing progress at improving our facilities in our district for our students and community. A continued effort regarding safety, the parking lot, and suicide prevention and response were discussed and it was decided these plus other objectives that come out of discussion would be pursued.

There were several questions regarding the current situation with the pandemic. Questions were asked about what was meant in the school board meeting regarding synchronous teaching and learning. Principal Wallace explained that we are going to provide training to specific departments that are interested in adding synchronous teaching to their skill set. This rollout at Highland will increase as teachers become more comfortable and less overwhelmed. A few parents commented that the recorded

videos from the teachers help their students a lot. Principal Wallace explained that they are providing new training on a slower schedule as teachers are still working on developing hybrid teaching and learning lessons and figuring out time management. Mr. Bell explained that finding time for creating videos will be the issue. Teachers are busy teaching everyday and on Wednesday's they have meetings, grading, and training along with lesson planning. As more teachers become more affluent with the process then training will increase as to other tools and teachers will have more time to add them to their skill set.

A parent asked for students to be notified/reminded about what is appropriate behavior regarding partisan activities as the election approaches.

Several parents shared appreciation and commended HHS teachers and administration for extraordinary efforts in setting up classes in the hybrid model, and for organizing programs including marching band and sports despite challenges related to COVID-19. Extracurricular activities and the ability to come to school, even if it is only twice per week is valuable to the students.

How Often Do We Meet?

It was decided to meet every other month. The next meeting will be in December.

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AGENDA'S/MINUTES 2019-20

Highland Parent Advisory Group Agenda/Minutes 2019-20

Next Meeting Thursday May 7, 2020 @ 12-1:30 Pizza Pie Cafe

Thursday 3/5/20 12-1:30pm @ Pizza Pie Cafe

Parent Advisory Group Members:

Farnworth	Cami
Hogan	Jody
Judy	Deanna
McCarthy	Tiffany
McKee	Natalie
Otero	Belinda
Piquet	Rhonda
Quayle	Tammy
Rabuck	Jennifer
Roscher	John
Sandy	Candace
Summerill	Tanielle
Thomas	Michelle
Wilson	Dee
Wood	Emma

Christa Santos Smith- Steve Mortan- Bradley Wallace - Jena Wilcox

Goals/Discussion

ISU Tutoring Support-what other things can we do to help students who need intervention?

Emma Wood shared that at ISU in the department of Education they have some students who may be able to help at Highland with tutoring or in other capacities and do so as a paid internship through ISU. Ideas were brainstormed about where these ISU students could help. Helping with campus security, working as substitute teachers, tutoring, and other ideas were shared.

Parent Meeting-Adding First in Class Recognition and Graduation Speaker

Mr. Wallace met with a parent who requested that Highland administration look at including the Valedictorian-first in class, as a speaker at graduation. Highland currently does not recognize valedictorians, but recognizes Highest Honors, High Honors, and Honor Students. Currently the speakers included at graduation are the School Principal, the Senior Class President, and a Highest Honors student voted on to speak by the other Highest Honors students. The parent shared their concern for recognizing academic achievement and giving the student who has reached the highest level amongst their peers the recognition they deserve. This would not replace a speaker, but would be added. Also the parent discussed recognizing the sub group of Highest Honors students who achieved the highest levels of academic achievement possible. Mr. Wallace expressed that he likes the idea, but has some concerns. Questions about what to do if there is a tie between students, if the highest GPA student doesn't want to speak, weighted vs. unweighted GPA, the way release time plays into this as far as figuring GPA, etc. Some of these questions have easy answers and some do not. The Parent Group discussed what to do if the case of a tie and how splitting hairs could cause parents who were hoping their student would speak but didn't get the chance to be upset. Principal Wallace discussed that if they decide to go this route, there will be a clear and fair process criteria developed. A final decision about this still has not been made. Principal Wallace wants to discuss it with the other principals and the director of secondary education before deciding what to do. He previously discussed it with the Highland Building Leadership Team.

Parking Lot Progress and Ideas Being Pursued

School district CFO and Facilities Director Bart Reed communicated with Principal Wallace that they would be putting in additional lights and cameras in the student parking lot this summer. Principal Wallace was going to speak with him again to discuss ideas about expanding the parking lot and possibly employing a security guard/parking lot attendant.

Tax Levy-Reminder to Vote

- ***Idaho Power and Brian Glenn***

- District Facilities Committee
- Gym Floor

Principal Wallace reminded the Parent Group to vote about the levy. He explained that some of the huge benefits the district has been able to provide have been because of the past Levy. Recently Idaho Power came and did a walk through and could not say enough about the amazing work Brian Glenn-District Energy Specialist has been doing by upgrading lighting, HVAC, and other systems in our district to meet the highest and most state of the art standards. These upgrades are saving our district on energy costs. Also, Highland is going to get a new gym floor this summer, the other floor is 60 years old, and the district facilities committee is developing a vision to meet the needs of the facilities across the district. All of these would not be able to be addressed without the levy. It is essential for the day-to-day, the short term goals, and the long term vision regarding the buildings and resources the district has for providing the best education possible for our students and also providing assets for our community.

School Accreditation in October

Highland will be engaging in their reaccreditation next school year 2020-21. Dr. Wallace has requested and is hoping that they can get the accreditation done in October. Reaccreditation happens every 5 years. To prepare, Dr. Wallace, Mrs. Wilcox, and Mr. Morton have all volunteered to serve on school accreditation teams in the area to develop a sense of what these teams are looking for and what to expect and prepare for, for Highland's accreditation. Dr. Wallace also asked the parents if they would be willing to meet with the accreditation team next school year for a group interview and the group expressed their willingness to participate.

Next Meeting May 7, 2020 @ 12-1:30 Pizza Pie Cafe

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Thursday 1/16/20 12-1:30pm @ Pizza Pie Cafe

Parent Advisory Group Members:

Farnworth	Cami
Hogan	Jody

Judy	Deanna
McCarthy	Tiffany
McKee	Natalie
Otero	Belinda
Piquet	Rhonda
Quayle	Tammy
Rabuck	Jennifer
Roscher	John
Sandy	Candace
Summerill	Tanielle
Thomas	Michelle
Wilson	Dee
Wood	Emma

Christa Santos Smith- Steve Mortan- Bradley Wallace - Jena Wilcox

Goals

Meeting with District Administration-Baby Steps...What is the next step we should take?
Steps to Suicide Prevention

Tax Levy- New Calendar

Mr. Wallace talked about how we have been making good strides with our goals. First, an update about the discussion in the last meeting about the goal to pursue training and ideas about suicide prevention. Mrs. Santos-Smith set up training for the whole staff at Highland regarding suicide prevention from the State Department and is spearheading this for the school. This training will be provided on 1/17/20.

The second goal, increasing safety in the school parking lot, has also had some progress. Mr. Wallace met with Mr. Reed (Director of Business Operations for the school district) and Mrs. Petit (Director of Secondary Education). They discussed several options for improving the parking lot. Many which have been pursued over the years that Mr. Reed has been in his position. In the end, it was agreed that this summer, the first steps would be to add additional lighting and additional security cameras to the student lot.

The group brainstormed some other ideas for next steps. Some of these ideas included hiring a parking attendant, having students work as parking attendants to work off parking tickets, having a section for reserved spots where students pay more to park there, slanting parking lines, narrowing driving lanes between parking, opening the other entrance to the parking lot and making an entry/exit, moving the teachers from their lot and expanding the front parking for the teachers and using their lot for pickup/drop off for buses and parents.

Mr. Wallace explained that this is not a unique problem, most high schools face the issue of safety in their parking lots and it is something that will continue to receive attention for improvement.

Frustrations with the attendance policy shared to the group from parents outside the group were discussed. Highland administration understands why parents and students are frustrated. Mr. Wallace explained that he is willing to work with parents as he understands there are often extenuating circumstances for missing school-family vacations, illness that may not require a doctor's visit, etc. He urges students and/or parents to call or email him so they can work things out. The goal of the attendance policy is for students to attend school, not to get rid of students.

John shared an idea about holding senior night for all students participating in sports or activities during a home football game. This way all students can be honored. Mr. Wallace shared that he had heard of schools doing something similar with all fall sports and activities together, all winter sports and activities together, and all spring sports and activities together. Mr. Wallace shared that he would speak with Mr. Bell about the idea.

Next Meeting Thursday March 5th 12pm-1:30pm @ Pizza Pie Cafe

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Wednesday 11/7/19 12-1:30pm @ Pizza Pie Cafe

Parent Advisory Group Members:

Farnworth	Cami
Hogan	Jody
Judy	Deanna
McCarthy	Tiffany
McKee	Natalie
Otero	Belinda
Piquet	Rhonda
Quayle	Tammy
Rabuck	Jennifer
Roscher	John
Sandy	Candace
Summerill	Tanielle
Thomas	Michelle
Wilson	Dee
Wood	Emma

Purpose/Goal(s) for the School Year

There was lots of discussion on what the purpose of the school year would be. Mr. Wallace reviewed last year's purpose and goal of focusing on increasing safety in our parking lot. The group decided that this would continue to be the goal. Mr. Wallace communicated that the requests and ideas from the group from last school year were placed on the Capital Improvement Request form for the district and school board to review and prioritize.

It was discussed on how to make sure this is seen as a priority. Mr. Wallace said that he would come up with a plan of action moving forward that would be discussed over email and put into play as soon as possible. The idea of a meeting with and/or a letter to district administration or with school board members was brought up and Mr. Wallace said this should definitely be part of the action plan. Mr. Wallace will create steps to an action plan to be shared and revised over email and then they can pursue them the rest of the year, meeting to check progress.

Also it was discussed that a broader range of safety be the focus, looking at installing crosswalks, cameras, and other things the school may need to increase safety at Highland.

Other discussion shared included information about the HOPE program or other suicide prevention programs. Discussion about Natural Helpers. Discussion about the newsletter and more effective ways to get information communicated to parents.

Next meeting will take place at Pizza Pie Café on Thursday 1/16/20.

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Wednesday 9/4/19 12-1:30pm @ Highland Media Center

Parent Advisory Group Members:

Farnworth	Cami
Hogan	Jody
Judy	Deanna
McCarthy	Tiffany
McKee	Natalie
Otero	Belinda
Piquet	Rhonda
Quayle	Tammy
Rabuck	Jennifer
Roscher	John
Sandy	Candace
Summerill	Tanielle
Thomas	Michelle
Wilson	Dee
Wood	Emma

Meeting Norms

https://docs.google.com/document/d/1YTucwAo_IPeBmGjxgnC2hjGkZXAnZtH-vmK3-SUo9dl/edit?usp=sharing

Meeting norms were adopted by the group for the 2019-20 school year.

Mr. Wallace shared the goal(s) of the group last year and the great impact the group had on Highland's vision for improvement.

- *Plans for improvements to the parking lot were developed and are being pursued.*
- *Purposes and plans for a pressbox/concessions/bathroom for Iron Horse Stadium were decided upon and are being pursued.*
- *An effort to create awareness around the harmful impacts of pornography were accomplished.*
- *Discussions about how to improve attendance impacted discussions that lead to the newly adopted attendance procedures.*
- *Increased communication and transparency between school and stakeholders.*

Highland Leadership 2019-20

https://docs.google.com/document/d/1tUbMm_nLu5yrOQPbM8wLr54SJswllgFpnFzq_R3Yw5g/edit?usp=sharing

<https://docs.google.com/document/d/1F45IIMVlqTWFbzmRoTHdEihjzLQRltrvIRbdiGT55LU/edit?usp=sharing>

Vision and Mission

<https://docs.google.com/document/d/1IG8lah4mZQJhmCcExjxcO-S6t6DhfPZ7ZFMpPB1M1PA/edit?usp=sharing>

Data

https://docs.google.com/spreadsheets/d/1FDbJX3_uFcqKMyZAF7ILFaHmT57psENpvcNUAem7IAw/edit?usp=sharing

Discussion about why the decrease in enrollment in CTE courses. Principal Wallace explained that the leadership team at Highland also discussed this issue. Possible reasons for the decrease were the increased interest in AP and Dual Enrollment courses and the addition of another required trimester of math each school year with the adoption of integrated math. The culture of education has already begun to change with increased interest in additional math and science courses. Discussion about the worry of a well rounded education, taking electives and exploring different areas of study to find passions, was discussed. The limit our 5 period schedule provides was discussed. It can limit a students ability to be able to take courses they are interested in. There are a lot of pressures that influence this and the Highland leadership team recognized this as well.

Discussion about ISAT scores and the decrease in English results followed. Mr. Wallace and Mrs. Wilcox explained that the decrease could be attributed to how the test was administered. Last school year we issued math on the first day-whose scores raised significantly, and English the day immediately following. We feel students may have been unmotivated to take the second test after taking a test the previous day. This year we will do them on separate

weeks to try and isolate each test and increase both motivation and focus and hopefully increase results.

Discussion about vaping and attendance followed. There has been an increase involving both. Suggestions on bringing in guest speakers to warn of the dangers of vaping were suggested.

Questions about family trips was discussed regarding attendance. Mr. Wallace explained that we are not trying to kick kids out of school. We will take into account, in an appeal why a student was absent in the scope of their other absences and school performance. Mrs. Wilcox explained that in order to maintain academic integrity as an educational institution we must expect students to attend. A lot of learning occurs in the classroom beyond assignments and assessments. Students miss this learning when absent and as a result when they miss over 10% of a class we cannot in good conscience give them credit, they simply have missed too much learning.

Highland School Wide Goals 2019-20

https://docs.google.com/document/d/1QiJe_yt5QYvl-0_rMHK7dnsnPvUrkBUZ4afgn4PQMlQ/edit?usp=sharing

Professional Learning

Book Study-Drive by Daniel Pink and Feedback: Grading Practices

Revised Attendance Procedures

<https://docs.google.com/document/d/1avmkSRYZEd2hkaofhOlrbezcnYm0NdCkssb1DatQRHU/edit?usp=sharing>

Purpose of this Group and How Often Do We Meet?

The group decided to meet every other month. In the next meeting deciding purpose and goal(s) will be the focus. The next meeting will be from 12pm-1:30pm at Pizza Pie Cafe on Tuesday November 5, 2019.-=Changed to November 7,2019.

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AGENDA'S/MINUTES 2018-19

Highland Parent Advisory Group Agenda/Minutes 4/5/19

- **Next Meeting before the school year begins in August in preparation for the 2019-20 school year.**

Agenda=

- **Review of Data from Trimester 2**

https://docs.google.com/spreadsheets/d/1FDbJX3_uFcqKMyZAF7ILFaHmT57psENpvcNUAem7IAw/edit?usp=sharing

We are seeing a lot of vaping across the school. Please be aware and report this. This is tobacco use and is against the law. School Administration and Officer Stapleton are working to decrease usage at school.

A committee has been formed at the district level and a change in attendance policy is being discussed. This discussion includes looking at several other district policies from all over the state. Mr. Wallace is a part of this committee. Discussions are leaning towards a policy that would include an expectation for 90% attendance and once a student reaches above 10% absenteeism (or 7 absences in a class in a trimester) they will lose credit for that class. Students who are 15 or younger will follow a different policy that will involve the judicial system and citation for habitual truancy/chronic absenteeism. Discussion also includes an appeal process for the credit lost

and which absences will be excused (School Activity, Medical, Legal, Pre-Arranged, etc).

- **Academic Planning**

Academic planning is complete. We appreciate everyone's hard work. We are now figuring out class request loads to determine how many sections of each class we will need in order to meet the demand from student requests. We will then build the master schedule.

- **Fight the New Drug-April 10th Parents, April 11th Students**

- <https://fightthenewdrug.org/about/>

We are seeing an increase of the impact of pornography at the high school level. Sexting, sexual harassment, and other similar issues are founded in pornography.

Highland strongly encourages parents to attend the Fight the New Drug parent night on Wednesday April 10th 6:30pm at Century High School and we strongly encourage students to attend the assembly at their school on Thursday April 11th during the school day. Addressing the dangers and addictiveness of pornography is something that feeds right into the sexual harassment trainings students have been receiving and is something community agencies have stated needs to be addressed. We hope everyone can attend.

Questions were asked about a youtube broadcast of the parent night at Century, for those who can't make it. Mr. Wallace said he would speak to Mr. Hobbs and this information will be provided if it is possible.

- **Parking Lot Plans/Ideas**

A plan is being developed to try and create a better area for drop off and pick up of students and to improve the flow of the student lot. Also, ideas of slanting parking lines, adding light posts, curbing/medians, trees, and additional cameras were discussed. Along with those ideas, thoughts of how to increase parking spaces with areas of additional parking available as well as changing the barriers to bench road being changed to a gate that could be used in cases of emergency. Drawings were provided from a parent that included drop off and pick up ideas and a reconfiguration of the

front lot and teachers lot along that would increase safety along with cross walk/traffic flow safety additions.

Mr. Wallace and Officer Stapleton will set up a meeting with the city and with the district office to address these ideas and develop a long range plan to improve the parking at Highland. This is something that will take time, but because of great parent input and continual oversight through this advisory group, it is something that will be addressed.

- **Pressbox, etc.**

We are waiting for final cost on the pressbox, but Connections Credit Union has agreed to support us in this endeavor along with Dioptra, Booth Architecture and Briscoe/Bybee Contractors. We should have final costs this week or next and we are hoping to break ground in May to be completed around next August or September to begin the 2019-20 school year.

We are excited about what this will provide-concessions, bathrooms, and a press box-that will increase the opportunities for our district programs through this facility.

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Highland Parent Advisory Group Agenda/Minutes 2/11/19

- **Next Meeting April 2, 2019 12-1:30pm at Perkins(Lunch Provided)**

Attendance:

Faculty- Travis Bell, Brad Wallace, Jena Wilcox, and Melissa Nielsen

Parents-

Candace Sandy

Tammy Quayle

Deanna Judy

Rhonda Piquet

Agenda=

- **Academic/Extracurricular Fair and Academic Planning**

- **Fight the New Drug-April 10th Parents, April 11th Students**
 - <https://fightthenewdrug.org/about/>
- **Parking Lot Plans/Ideas**
- **Review of vision with Pressbox, etc.**
- **Proposed classes to be added.**
- **Other comments, questions, concerns, etc.**

MINUTES=

Scheduleds

Incoming 8th graders

- ***Exposed them to all electives-activities- core classes- clubs***
- ***Counselors will met with them in at their schools***
- ***Last year's freshman night not good***
 - ***Name of teachers incharge for classes or clubs (NHS)***
 - ***Honors Math for Freshman***

Students enrolled 9th, 10th, 11th

- ***First two Mondays before spring break during TA***
- ***Math locked In for plans***
- ***Drone- 1 Tri (Juniors and Seniors -have to be 16)***
 - ***Take the test at the end - taught at the Airport***
- ***Coding -Networking***
 - ***Ty Pearson- ISU Grant (one day dual enrollment)***

Fight the New Drug

- ***April 10th Parent Assembly***
- ***Working with Kent Hobbs***
- ***ONLY High School***

Parking lot

- ***Iron Horse Stadium***
 - ***Press Box -Concession -Bathroom***
 - ***Connections Credit Union***
 - ***Approved by District***
 - ***Break Ground in April done in August***
 - ***Sound System***

- **Indoor Activity Building-Next to the Box Car**
 - **Spring Sports**
 - **Locker Room**
 - **Weight Room**
- **Turfing the Football Field**

Plowing in the Winter

- ***Walk through with Officer Stapleton***
- ***District willing to listen to ideas***
 - ***Take 3 ideas to the district***
- ***Idea for teacher's Parking Lot***
 - ***Students standing in parking***
 - ***Permanent walking area***
 - ***Diagonal lines***

Sexual Harassment classes

- ***Make them more maturity specifics***

Next Meeting=April 2nd, 2019

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Highland Parent Advisory Group Agenda/Minutes 12/4/18

Next Meeting February 5, 2019 12-1:30pm at Perkins(Lunch Provided)

Attendance:

Faculty- Travis Bell, Brad Wallace, Jena Wilcox, and Melissa Nielsen

Parents-

Candace Sandy

Tammy Quayle

Susan Still

Will Gurel

Dianna Judy

Natali McKee

Rhonda Piquet

Norms-Review=

- https://docs.google.com/document/d/1YTucwAo_IPeBmGjxgnC2hjGkZXAnZtH-vmK3-SUo9dl/edit?usp=sharing

Business from last meeting=

- Restorative Practices intro-books.

Data used to determine needs and drive decision making=

- https://docs.google.com/spreadsheets/d/1FDbJX3_uFcqKMyZAF7ILFaHmT57psENpvcNUAem7IAw/edit?usp=sharing
- Do we want to collect something else for this group?

Vision, Mission, Goals=

- Building Self and Collective Efficacy:
 - https://docs.google.com/document/d/1f_EY2i6wFkH5J0dIDbTPmHgMyPBXnfSZsHuFha1QEJs/edit?usp=sharing

MINUTES=

Data

Mr. Wallace showed the data for the first trimester. Discussion on contracts and attendance procedures were the primary areas of discussion along with the collected comments regarding school safety from the surveys given by Mr. Wallace at the end of the first trimester to parents, staff and students.

- ***Brad explained Student Contracts***
 - ***Truancy-Attendance***
 - ***Looking into something for something different-to suggest to the district***
 - ***Idaho Law 90% attendance to get credit***
 - ***Other District Unenroll students that do not meet the 90%***
 - ***Mr. Gruel-Are Rewards for good attendance Implemented?***
 - ***In some districts a big reward they do is that some classes if you meet a specific attendance goal, you don't have to take the final for that class.***
 - ***Mrs. Sandy-Highland used to use student courts in the past.***
 - ***From the District there is attendance incentive money if Century, Poky and Highland meet specific improvement goals. This money is used directly for students and to help reward attendance. In the past***

Highland has used this money for a variety of things, the biggest being a student/family ski night at Pebble Creek. We did not get this money this year.

- ***No Contact contracts are also used and represent some of the contracts in the data.***
- ***Contracts are also created when directed by a district discipline committee or by the school board in an expulsion hearing.***
- ***This time, in the survey results, Brad included comments that were regularly repeated by participants of the survey. The most common amongst students and parents concerning how to improve safety was addressing the issues with the student parking lot and the pick up and drop off area.***

Mr. Wallace explained that the major purpose of this meeting today is to decide what the purpose of this group should be....The group decided that each year they will pick specific goals to improve at Highland and to also act as a liaison between parents and school, bridging a gap of communication, information, and identifying needs or wants.

What should our goals be, what are our areas of concern?

The goals decided upon and the discussion around them included=

1. Addressing and Educating Students About Sexual Harassment.

- ***During Homeroom-Training (Sexual Harassment), make this more direct. Don't skirt around the issues.***
 - ***Address issues of teachers not following through with the lessons.***
 - ***Specific example of a Video that became a joke rather than addressing the issue directly.***

- **Highland administration feels a strong need to address pornography, as they see this as a growing issue that is foundational to other issues, including but not limited to, sexual harassment and would like to pursue educating students to its dangerous effects and addictive nature. The platform they are interested in using to do this is=**

- **Pornography the New Drug**

- <https://fightthenewdrug.org/>

- **It is a parent and student program and can be presented in an assembly format and through advisory/homeroom lessons.**

2. Increasing Safety in the Student Parking Lot=

- **Ideas shared include=**

- **More space**
- **Dividers**
- **An In and Out**

3. Providing Information and Education Regarding School Fees and Finances=

- **22 activities at Highland**
- **Activities Fees- go only to Travel and Coaches- \$5 goes to Travis**
 - **Travel kills us financially.**
- **Travis shared ideas of district wide fundraisers specific to activities that could possibly help with fees.**
- **Parents requested to simply be included in general information and education about where fees go and what money exists where. Mr. Wallace said he will put this together.**
- **The school is communicating better, was a common shared feeling. This is something that will continue to be a priority with the current administration at Highland.**

- ***When questioned about graduation, Mr. Wallace reminded parents of the academic calendar that has graduation and other academic events. This is available on the school newsletter under the calendars heading.***

Mrs. Sandy had specific questions about Choir Tour and where they can and cannot go, asking, essentially if they could go somewhere else besides California. Mr. Wallace said they could go to other locations and that this is decided by the Choir Director. However, there are limitations. There most likely won't be approved trips to Hawaii or out of the country. Even traveling very far East is a stretch, but Oregon, Washington, California, Nevada, Arizona, Etc may be possibilities. The goal is to make these events about the performances and not to have the primary focus be on the destination, example=a trip to Disneyland with some singing on the way.

It was decided by the group to meet every other month for lunch at Perkins. Here are the months and dates chosen for the next meetings=

February 5th, 2019

April 2nd, 2019

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Highland Parent Advisory Group Agenda/Minutes 10/16/18

Next Meeting December 4th, 2018 12-1:30pm at Perkins(Lunch Provided)

Attendance:

Faculty-Brad Wallace, Travis Bell, Jena Wilcox, Melissa Nielsen

Parents-

Candace Sandy

Tammy Quayle

Susan Still

Will Gurel

Natali McKee

Rhonda Piquet

Michelle Iverson

Norms-Setting and Adopting

- https://docs.google.com/document/d/1YTucwAo_IPeBmGjxgnC2hjGkZXAnZtH-vmK3-SUo9dl/edit?usp=sharing

Norms were explained by Mr. Wallace and the group adopted the same norms as used in meetings for teachers at Highland High School.

Mr. Wallace will provide a short training of what Restorative Practices are to the group with videos and a powerpoint before the next meeting along with a short training and some books at the next meeting.

Vision, Mission, Goals

<https://docs.google.com/document/d/1IG8lah4mZQJhmCcExjxcO-S6t6DhfPZ7ZFMpPB1M1PA/edit?usp=sharing>

https://docs.google.com/document/d/1f_EY2i6wFkH5J0dIDbTPmHgMyPBXnfSZsHuFha1QEJs/edit?usp=sharing

- Structures in place.
 - Highland Leadership Team
 - https://docs.google.com/document/d/12Dc0PM4jJ6So-RFsO7d-XY85Xsk_SGwExxl4ZWpz7LQ/edit?usp=sharing
 - Professional Development, Professional Learning Communities, & Passion Projects.
 - <https://docs.google.com/spreadsheets/d/1AqXsRTPsNldBnu-6GxmgC5CvTcJmWA3S2CTYvz3qGQ/edit?usp=sharing>

Mr. Wallace walked the group through the current structures for Highland High School including the Vision, Mission and Goals along with Professional Development.

He explained that the goals are based on data and research and Professional Development helps drive the school to reach those goals which in turn drive the school to reach the Vision and Mission. The purpose of the data is to determine whether Highland is truly living its Vision and Mission or if it is just lip service.

He also explained that the book studies for the staff are carefully chosen to align with the goals Highland has in place.

He explained the 2 separate books=

- **10 Mindframes for Visible Learning: Teaching for Success**
 - **Research based improvement. Foundational for teaching with Visible Learning in mind.**
- **No Barriers: A Blind Man's Journey to Kayak the Grand Canyon**
 - **An inspirational example tied to RAM Attitudes and goal setting and achievement.**

Mr. Wallace also brought up that Russ Davies-founder of the non-profit PTSD in Pocatello will be coming to speak with the Highland Staff on 10/29 as his organization aligns with the book No Barriers.

Data used to drive decision making=

https://docs.google.com/spreadsheets/d/1FDbJX3_uFcqKMyZAF7ILFaHmT57psENpvcNUAem7IAw/edit?usp=sharing

Mr. Wallace presented the data. A parent asked about the decline in CTE, AP, and Honors classes. Mrs. Wilcox responded that some numbers increase or decrease naturally with separate groups of students, but she was unsure why the numbers have dropped. This is something Highland Administration will examine. Mr. Wallace pointed out that Highland may not have all the answers and this is the value he sees in this group, helping see what Highland administration may overlook or not see and he appreciates the parent for pointing this out.

A parent asked about difference in scholarship numbers. Mr. Wallace explained that he had this same question at the end of last school year. Mrs. Baker, a counselor at Highland, works with scholarships and reporting scholarships. These numbers can be squishy as they are based on students reporting them. Also, a particular student or a few students who may or may not report who have large scholarships can influence the data tremendously. Mr. Wallace said that this is what created the discrepancy in the data between 2016-17 to 2017-18.

A question was asked regarding boundaries. Mr. Wallace said, for him, growth won't really occur in Pocatello or Chubbuck without jobs. He says until this occurs there may be a fluctuation in school populations, but it will be do to migration from south Pocatello to Chubbuck, rather than population growth. A parent asked if the boundaries will change. Mr. Wallace said that it was agreed by the committee to reconvene in 3-5 years, so they could, but this will be impossible to determine until 3-5 years is up.

A parent asked about the policies for finals because they heard they were changing. Mr. Wallace said, yes they are changing, it was sent out in the newsletter yesterday. Here are the new policies which summed up include, No Early Finals Allowed, but you can take your finals, if you miss them, within a week after they are given. Here is the notification in the newsletter=

A reminder that first trimester finals will occur on Monday November 19th and Tuesday November 20th, 2018.

After meeting with administration from the different high schools, and the district office, the following has been decided regarding finals.

Students will not, under any circumstances, be able to take finals earlier than the dates assigned. We understand that there will be extenuating circumstances due to medical, legal or other events that infringe on this time that cannot be controlled or determined. As a result, students who may be gone during any of their finals have the first week of school after finals, until November 30th, 2018, to make up what they have missed. This time must be setup by the student with the teacher of the class of the final the student missed. Teachers are required to submit grades for the first trimester by November 26th, 2018. As a result, students who miss their finals will be recorded as having a score of 0 on their final. After the student makes up the final they have missed a grade change will be submitted.

Reminder to students and parents that the expectation for finals is that students will remain in class during finals and will not be able to checkout during class time. This time has been reserved for students to complete finals and will be protected as such. This will minimize distractions and create the best possible environment for assessment. All the high schools in the district seek academic excellence and creating an appropriate environment for assessment is essential in helping students perform at their best.

The question then becomes, "Can I check my student out during finals?" The answer is, not during class time. If there is an emergency then school administration will determine how to respond and will work with those involved. Dental appointments or other doctor appointments do not count as emergencies and the school expectation is that these appointments will need to be rescheduled when they do not infringe

on the time dedicated for finals. Please call the school and speak with school administration with questions or concerns.

A question was asked about why student contracts have gone up. Mr. Wallace explained that contracts have increased because of a greater effort to work with students. Also, it is a result of enforcement of truancies. A parent asked at what stage in the process a contract was created. Mr. Wallace explained that it depends. A student could go to a District Discipline hearing and/or an Expulsion hearing and come back with the requirement to be put on a contract. In the case of truancies, once a student hits a truancy 3 they are placed on a contract.

There was a question on if the numbers were accurate, shouldn't it be higher. Mr. Wallace explained that like any large population, there are most definitely more behavioral events occurring than are caught or receive consequences from school administration, but these are the numbers that represent those who school administration has dealt with.

The suggestion was made to number the pages of the data so it is easier to know what page(s) to look at.

Mr. Wallace spoke about how he really likes a collective look at the data and finds the IHSA High School of Excellence data valuable in taking a holistic look at how Highland is doing regarding the vision of the school.

Mr. Wallace suggested that if anyone has data they wish was reported or made available to let Mr. Wallace know and he will start to gather it.

Purpose/Structure of Parent Advisory Group

Mr. Wallace explained that these are the groups that have been involved from a parent/school standpoint across the whole school in the past. He recognizes that there are several parents working

tirelessly in several other groups at the school and appreciates their work. He wants this group, The Parent Advisory Group, to be an overarching group that looks at the whole school, its vision and mission, and how to continually improve from a parents perspective. He recognized that often the school gets so focused on other things that they forget about parents and Mr. Wallace does not want this to occur.

- Needs=
 - PTA

In the past, PTA has been organized primarily for the insurance for Senior All-Night Party events which expires in December and costs the school \$150, so almost time for the paperwork again. This is typically completed by the parent(s) of the Senior Class President. This is something that can be changed if wanted by this group.

- The Highland Foundation

This group has involved parents and Mr. Wallace and Mrs. Nielsen want to revive the foundation some more. They are currently working on getting a Venmo account so people can donate more easily to the foundation. In the last couple of years this money has helped renovate the school media center and install a digital reader board.

- Ram Rodders

The current president is Brad Curtis. There are challenges to the Ram Rodders as each extra curricular seems to have its own set of parents running a booster club and have difficulty contributing to an overall booster club. This is not a unique problem as most high schools struggle with the same issue.

- Goals

In the next meeting, it was decided that the group would create its own goals and determine its own purpose. This will help provide direction that guides the progress of the group.

Mrs. Wilcox and Mr. Bell brought up the idea of looking at a better way to run parent nights like Back to School Night which are often poorly attended. Parents shared that scheduling was the biggest issue and so the group decided to look at this in the future.

It was decided by the group to meet every other month for lunch at Perkins. Here are the months and dates chosen for the next meetings=

December 4th, 2018

February 5th, 2019

April 2nd, 2019