



	Location: Silver Ranch Elementary Library
	Date: October 6, 2025
	Time: 6:00 PM

Silver Ranch November PAC Meeting

Our purpose is to provide support for students' educational and recreational needs and increase cooperation between parents, guardians, Silver Ranch Elementary staff, and the Bismarck Public School District

I. Call to order

- a) Purpose & direction of Silver Ranch PAC
- b) Introductions
- c) Mentimeter voting test run - **it works!!**

II. Secretary's Report

- a) [September Meeting Minutes](#) - mentimeter voting
 - i) Updated notes to reflect that PAC will stay as Council, mentimeter voting all in favor.
 - ii) Motioned approval from Brittany K., approved from Jenna Z.

III. Treasurer's Report

- a) [October Treasurer Report](#) - mentimeter voting
 - i) Jenna reviewed numbers - mentimeter voting in favor
 - ii) Kristin B. motioned approval, Jen S. approved
- b) Banking questions follow up
 - i) If we stay under the foundation they take care of the 501(c)3 status including filing paperwork and completing audits.
 - ii) The PAC board is ever changing so to stay under the foundation is beneficial to make sure all processes are completed correctly and timely.
 - iii) Despite the fees for deposits and admin fee it offsets meeting all banking requirements.
 - iv) We should add this information to the PAC overview or at a glance file in the PAC G-Drive.

IV. Staff Report

- a) Shared Chess enrichment dates and chess club dates (noted below in agenda)



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- i) Open to grades 2 through grade 5
- ii) Payment is only due for enrichment dates on the day Todd Wolf is here.
- b) Staff feedback on playground enrichment
 - i) FNT is able to install a gaga pit and funnel pit but would prefer to not be on grass for mowing purposes
 - (1) No installation fee for gaga pit or funnel ball
 - ii) Web apparatus would require installation fee from outside entity and needs to be in the wood chips area on the playground.
 - (1) Can we make the wood chip area bigger? - Mrs. Jordan will follow up with FNT
 - (2) Mrs. Jordan will work with FNT to come up and measure what size we can do without needing additional wood chip space.
- c) Conferences - do parents have questions or comments of what is helpful during conferences
 - i) Should the kids join parents for conferences?
 - ii) Appreciate seeing test scores
 - iii) Multiple copies of student data for separate families is so appreciated
 - iv) Reporting on strengths and weaknesses and students scoring themselves for comparison is nice to know how to empower students and also support struggling areas.
 - v) Explaining the scoring of students and what the goal points are given the time of year to know if student is on track is very helpful.
 - vi) Is it possible to coordinate with Simle to not have conferences on the same night for coordinating times?



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V. Old Business

- a) 24-25 Silver Ranch store payment status - received email 9/17 that payment is coming, no payment received yet - payment should be in the amount of \$194.51
 - i) Ashley Mattson sent follow up email about payment status since it hasn't been received yet
- b) Silver Ranch By-Laws - have updated on website
- c) Feedback from PAC Survey - 9 responses so far
 - i) Meeting dates - Monday and Thursdays at 6 or 7 have the highest votes, Thursdays at 7:00 is the highest voted currently.
 - ii) Fundraising ideas - playground items, music and/or art needs, indoor recess items
- d) Cash Raffle Updates
 - i) Tickets should be printed in the next couple days
 - ii) Jenna will be purchasing a variety of gift cards as prizes
 - iii) Increasing payouts from \$3,500 to \$4,000
 - iv) Reviewed a thermometer of prizes for students as the money comes in so there are mini goals to keep the momentum going.
 - 1) Combine the levels of prizes with the kids voted on prizes - chalk, bubbles, etc.
 - v) Create thermometer of prizes poster to hang at monster mash
 - vi) Tickets going home with students on Monday-Oct 13 or Tuesday-Oct 14
 - vii) Tickets are due back Monday, November 27th
 - viii) Timeline discussion/request - mentimeter voting
 - 1) Proposal to purchase 2 funnel balls and 1 gaga pit this year
 - 2) 2-year plan for a web apparatus - possibly \$60-\$75K including installation costs
 - 3) Possibly apply for a grant to help purchase playground items
 - ix) Fundraising Ideas
 - 1) 40%-50% of item cost would be the installation cost
- e) Monster Mash Updates
 - i) Reviewed the monster mash flier
 - ii) Went over goodie bag prizes



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- 1) Jen S. has 360 halloween pencils to donate
 - iii) Games in the hallway with cookie walk to help reduce running in hallways
 - iv) QR code poster in the entryway for immediate feedback.
 - v) Committee will post sign-up genius on facebook for volunteers to set up and run the event.
- f) Fall Conference Meals - October 13th & 14th - mentimeter voting
- i) Review quotes - Firehouse Subs (\$285), Amici Pizza (\$255), Taco Del Mar (\$479), Olive Garden (\$310-\$430)
 - ii) Mentimeter voting determined Firehouse Subs & Amici Pizza
 - 1) 3 gluten-free staff members - Mrs. Jordan will confirm this number
- g) Dine to Donate
- i) September 25th @ Stonehome Success!
 - 1) \$479 payment
 - ii) November 3rd @ Space Aliens
 - 1) Overlapping with next month's PAC meeting
 - 2) Kristin will follow up if this is dine in only or can also be take out sales
- h) Snack Cart Updates - cart was a success in September, staff were happy to see it back and new staff were excited to experience the cart for the first time.
- i) October 24th @ 1:00pm
 - 1) Reminder post on facebook the week of October 20th for donations to fill in the gaps of the cart
 - i) Chess Club - Discussed as part of the staff update with Mrs. Jordan
 - i) Chess Enrichment Dates: January 12-13
 - ii) Chess Club: 2:20-4:00
 - 1) January 20, 22, 23
 - 2) February 9, 10, 11

VI. New Business

- a) Box Top Fundraising Update - \$145.10! - providing an update on our current status
- b) Budget Requests



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i) Review [requests](#) - mentimeter voting

(1) Review request for money counter at \$109.99

(2) Mentimeter voting all in favor, Motioned for approval from Brittany K. approved by Kristin B.

(3) Ashley C. will write up an explanation about budget request form for Mrs. Jordan to send out to staff if they would have anything to submit.

ii) Click [here](#) to submit a request. - Jen S. will look into getting this form on the PAC website.

VII. Adjournment - Ashley C. motioned adjournment, Jen S. approved