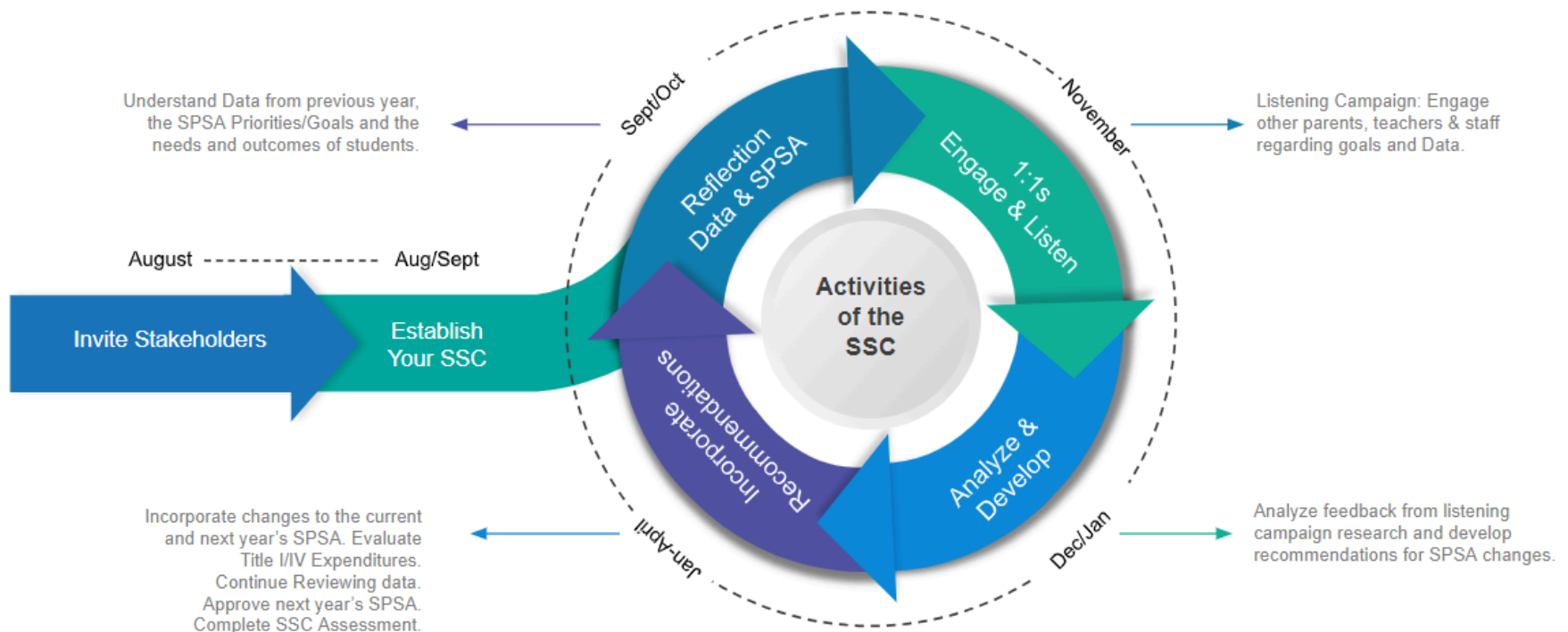


Responsibilities of Members of the School Site Council (SSC)

- Review student achievement
- Monitor and revise the use of Title I/IV funds and LCFF Funds
- Review the implementation of the Single Plan for Student Achievement (SPSA) and adjust/change as needed (ongoing)
- Monitor and evaluate the effectiveness of the SPSA strategies and activities (ongoing)
- Develop and approve the SPSA every year for Board approval
- Review school safety and climate plan (School Safety Plan)

Members of the SSC

YEARLY CYCLE OF RESPONSIBILITIES AND ACTIVITIES



Month	SSC Activities	As an SSC Member, what I can do...
September	<ul style="list-style-type: none"> ● Help to establish the SSC- support process for the election of students ● Participate in training for elected members on duties and responsibilities ● Review the Greene Act and SSC Bylaws 	
October	<ul style="list-style-type: none"> ● Review and understand Oakland Report Card data for your school and SPSA priorities/goals. Look at outcomes specifically for focus groups (English Learners, Foster Youth, Special Education, Low Income, African American, Latino, Asian/Pacific Islander) ● Suggest any necessary changes to the plan based on the data ● Review and understand the Parent and Family Engagement Policy and School-Parent Compact ● Review and approve the School Safety Plan 	
November	<ul style="list-style-type: none"> ● Look at the first benchmark assessments of the year. Are students on track for reading at grade level? For graduation? (Attendance, A-G, etc.) ● Listening Campaign for SSC members: Engage other parents, teachers, and staff regarding the SPSA goals and data. What is working? What could be improved? ● Listening Campaign for High School Students: Engage peers regarding their experiences in class and at school. What is working for them? What could be improved? How are the pathway programs working out for them? 	

December	<ul style="list-style-type: none"> Analyze feedback from listening campaign research and develop recommendations for SPSA changes for the current year and for the following school year if necessary 	
January	<ul style="list-style-type: none"> Incorporate recommendations for SPSA for both the current year and the following school year. Evaluate the current year's Title I/IV Expenditures 	
February	<ul style="list-style-type: none"> Continue reviewing student data to ensure the SPSA is being implemented successfully by staff for the current school year 	
March	<ul style="list-style-type: none"> Monitor and evaluate the effectiveness of the current plan Continue to develop a plan for next year 	
April	<ul style="list-style-type: none"> Approve the SPSA for next school year, including the budget to support the plan 	
May	<ul style="list-style-type: none"> Do the SSC Assessment and turn in to the School Governance Specialist Celebrate your work as a team! 	

Questions you can ask at SSC meetings:

For Elementary and Middle:

- Does our plan have robust strategies to teach reading? How do we know?
- Is our plan for supporting teachers and staff working? How do we know?
- How are our focus (LCFF) students doing? Are they on track to reading at grade level? How do we know?

- What are our most vital strategies for educating students? Where are we experiencing success? Where are we seeing student growth?

For High School:

- Does our plan have a robust Pathway Program? How do we know?
- Are our core classes connected to our Pathways Programs?
- How are our focus (LCFF) students doing? Are they on track to graduate? How do we know?
- What are our most robust strategies for educating students? Where are we experiencing success? Where are we seeing student growth?

YEARLY CYCLE OF RESPONSIBILITIES AND ACTIVITIES

