



NAME OF ORGANIZATION

Use this format when making:

- a. Liquidation after an activity, or
- a. Financial Report at the end of the Academic Year

FINANCIAL STATEMENT for the Period _____
Name of Activity: _____
Date Held: _____

Starting Bank & Cash Balance as of _____ **Php** _____

Add: Income		
<i>Nature of Sources</i>	<i>Amount</i>	
_____	_____	
_____	_____	
_____	_____	
Total	_____	Php _____
		TOTAL INCOME
		(STARTING BALANCE + INCOME)

Less: Expenses with Receipts		
<i>Nature of Expenses</i>	<i>Amount</i>	
_____	_____	
_____	_____	
_____	_____	
Total	_____	Php _____
		TOTAL BALANCE
		(TOTAL INCOME - EXPENSES)

Cash Account:

Cash In Hand _____

Cash in Bank _____ Name/Address of Bank: _____

Total Balance as of _____ **Php** _____



Submitted by:

Treasurer (Name & Signature)

Audited by:

Auditor (Name & Signature)

Noted by:

(President of Organization)

Attested by:

Adviser (Name & Signature)

Checked by:

(PKM Accountant)



Republic of the Philippines
PAMBAYANG KOLEHIYO NG MAUBAN
Mauban, Quezon



RECEIPT:

(Please use separate sheet when necessary/needed)