



**Southern Lehigh School District
Board of School Directors Meeting
Monday, May 22, 2023**

**Board of School Directors Meeting
May 22, 2023
Southern Lehigh High School
High School Boardroom
5800 Main Street
Center Valley, PA 18034
6:30 p.m.**

1. OPENING PROCEDURES

- a. Call to Order
- b. Recording of Attendance
- c. Pledge of Allegiance

2. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the Board on items that are before us, or may come for us for a vote.

3. MINUTES

- a. Executive Session Summary-Board Solicitor
- b. Approval Board Minutes April 24, 2023
 - i. **Motion to Approve the Board Minutes of April 24, 2023**
 - 1. [April 24, 2023 School Board Meeting Minutes](#)
- c. Approval Board Workshop Minutes of May 8, 2023
 - i. **Motion to Approve the Board Workshop Minutes of May 8, 2023**
 - 1. [May 8, 2023 Board Workshop Minutes](#)

4. SUPERINTENDENT

- a. Discussion and potential nominations for a second Southern Lehigh School District Representative to the Southern Lehigh Library Board of Directors.
 - i. The board will discuss matters associated with the Southern Lehigh Public Library. Following the discussion, the board may take nominations and appoint a second representative to serve as a board member to the Southern Lehigh Public Library Board of Directors.
 - 1. **Consideration of a motion to appoint a second representative to the Southern Lehigh Library Board of Directors for a partial term expiring on December 31, 2023. This appointment is being made pursuant to Article II of the Library's by-laws.**
- b. District updates

5. CURRICULUM/STUDENT AND STAFF SERVICES

6. SPECIAL EDUCATION AND STUDENT SERVICES

- a. PTS Therapy Services Agreement
 - i. **Motion to approve the PTS Therapy Services Agreement for behavior technician services for a student with special education programming needs. Pending Solicitor and PTS amended changes.**
 - 1. [PTS Therapy Services Agreement](#)

7. TECHNOLOGY

- a. New Era Technology EFax Proposal
 - i. **Motion to approve the attached quote from New Era Technology for New Era Electronic Fax. Term of contract is three years, monthly cost \$77.00 and one-time setup & programming cost \$350.00.**
 - 1. [New Era Technology for New Era Electronic Fax Quote](#)
- b. New Era Technology SIP Service Proposal
 - i. **Motion to approve the attached quote from New Era Technology for New Era SIP Service. Term of contract is three years, monthly cost \$555.94 and one-time non-recurring charges of \$4565.00.**
 - 1. [New Era Technology for SIP Service Quote](#)

8. BUSINESS AND FINANCE

- a. Bills List
 - i. **Motion to approve the attached bills list dated May 22, 2023.**
 - 1. [May 22, 2023 Bills List Summary and Details](#)
- b. Treasurer's Report and Investment Report for the month of April, 2023
 - i. **Motion to approve the Treasurer's Report and Investment Report for the month of April, 2023.**
 - 1. [April, 2023 Treasurer's Report & Investment Report](#)
- c. Adoption of the 2023-2024 Proposed Final Budget
 - i. **Motion to approve the 2023-2024 Proposed Final Budget as presented in the attachment.**
 - 1. [2023 - 2024 Proposed Final Budget](#)
- d. 2023-2024 Appointment of Solicitor
 - i. **Motion to approve the continuation of services with Sweet, Stevens, Katz & Williams according to the attached agreement until outstanding items have been completed.**
 - 1. [Sweet, Stevens, Katz & Williams 2023-2024 Agreement](#)
- e. Appointment of Auditor for the School District for 2022-2023 Fiscal Year
 - i. **Motion to approve the appointment of Buckno, Lisicky & Company to perform the audit of the Southern Lehigh School District Office for the 2022-2023 fiscal year in the amount of \$36,000, pursuant to the attached engagement letter.**
 - 1. [Buckno, Lisicky & Company engagement letter for FY 2022-2023](#)
 - 2. [Buckno, Lisicky & Company proposal for Southern Lehigh School District Audit](#)
- f. Approve Bonding of Board Officers

- i. **Motion to approve the continuation of bonding of the Board Treasurer and Board Secretary at the current level of \$50,000.**
- g. Election of Board Treasurer
 - i. **In accordance with Section 404 of the Public School Code, the Board of School Directors shall, during the month of May, elect a Treasurer to serve for one year beginning the first day of July following such election. Motion to appoint _____ as Treasurer for a period of one year, effective July 1, 2023 through June 30, 2024.**
- h. National School Lunch Program
 - i. **Motion to approve the Letter of Agreement between Lehigh Career and Technical Institute and Southern Lehigh School District for National School Lunch Program Coordination. The Agreement addresses responsibilities of both parties as they relate to National School Lunch Program requirements.**
 - 1. [LCTI-National School Lunch Program](#)
- i. Piano Donation to Southern Lehigh High School
 - i. **Motion to approve a donation on behalf of Donald and Dorothea Cooper, 5285 Kraussdale Road, East Greenville, PA, for a Charles Walter upright piano in excellent condition as assessed by Matt Wehr. There is no cost for the piano and the estimated fair market value would be between \$8,000 to \$10,000. The Charles upright piano will be utilized at the High School.**

9. SUPPORT SERVICES

10. HUMAN RESOURCES

- a. First Reading of Policies, 123.1, 123.2, 123.3, 123.4, 124, 125, 126, 127, 130, 137, 137.1, 137.2, 137.3, 138, 140, 142, 143, 144, 146 and 150.
 - i. **Motion to approve the First Reading of policies, 123.1, 123.2, 123.3, 123.4, 124, 125, 126, 127, 130, 137, 137.1, 137.2, 137.3, 138, 140, 142, 143, 144, 146 and 150.**
 - 1. [Policies First Reading](#)
- b. Second Reading of Policies, 100, 101, 102, 105, 105.1, 105.2, 106, 107, 108, 109, 110, 111, 112, 115, 116, 117, 118, 119, 120.1, 121 and 141.
 - i. **Motion to approve the First Reading of policies, 100, 101, 102, 105, 105.1, 105.2, 106, 107, 108, 109, 110, 111, 112, 115, 116, 117, 118, 119, 120.1, 120 and 141.**
 - 1. [Policies Second Reading](#)
- c. Human Resources Report
 - i. **Motion to approve the following personnel items presented in the [Human Resources Report](#)**

11. COMMITTEE REPORTS

12. NEW BUSINESS

- a. Announcement of Negotiations Committee

13. OTHER BUSINESS

14. FOR INFORMATION ONLY

- a. [Field Trip Requests HS May 2023](#)
- b. [Conference Application Requests May 2023](#)

15. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the Board.

16. EXECUTIVE SESSION

17. ADJOURNMENT