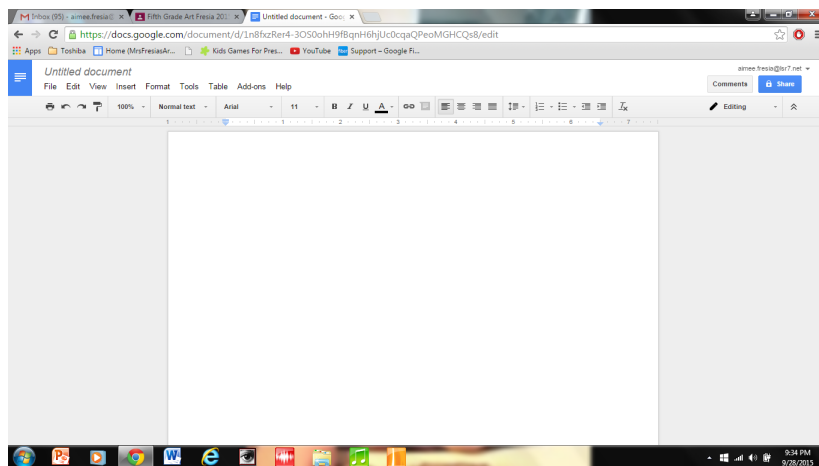
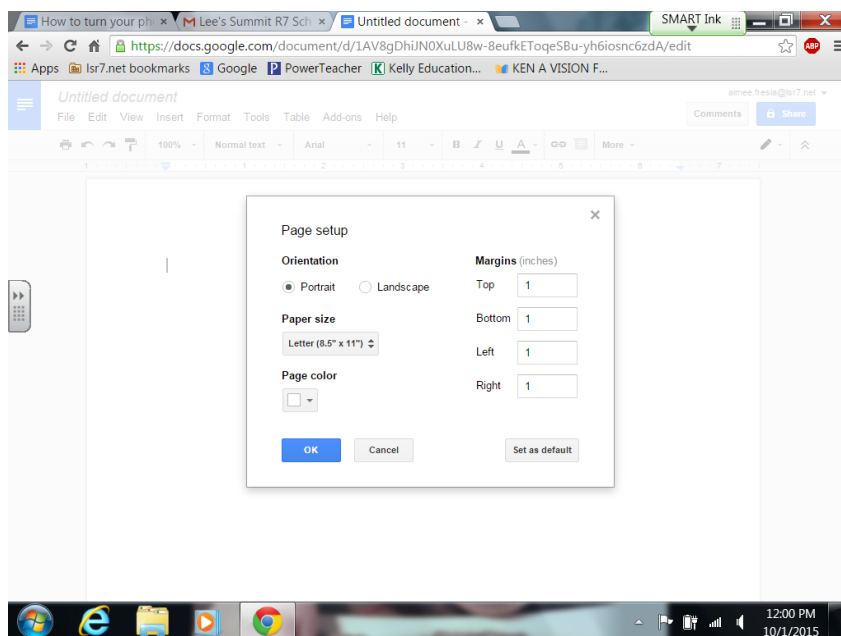


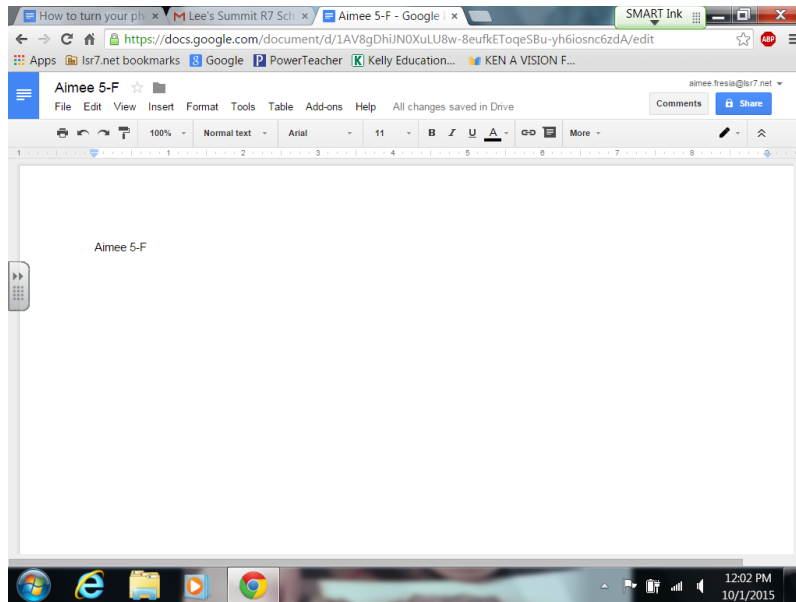
Take a photo (outside in a shady spot creates the best lighting). Take several and choose your favorite. Save your favorite to your drive. Next, open a new blank Google document:



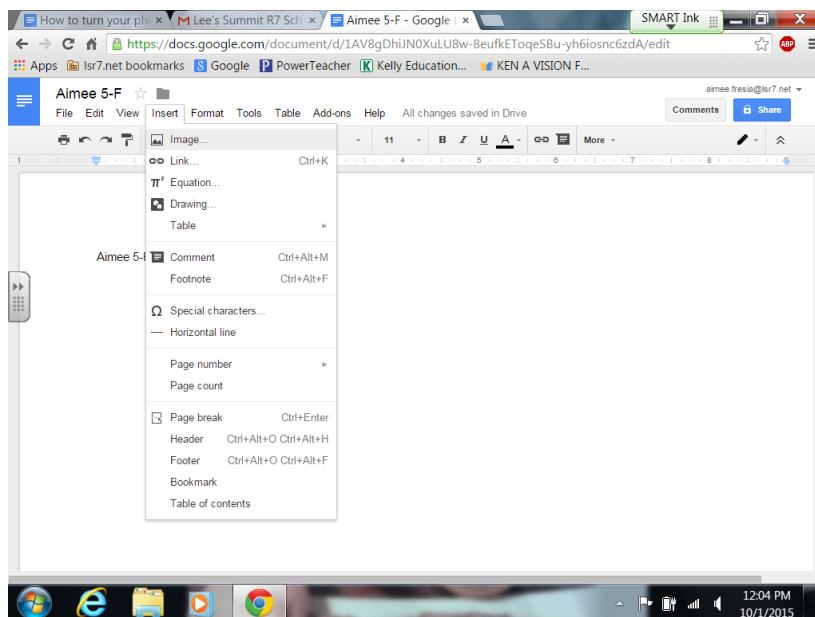
Go into the 'File' tab, scroll down to 'Page Setup' and change the paper orientation from portrait to landscape:



Now rename the Untitled Document to your name and class code. Also type your name and class code on the first line:

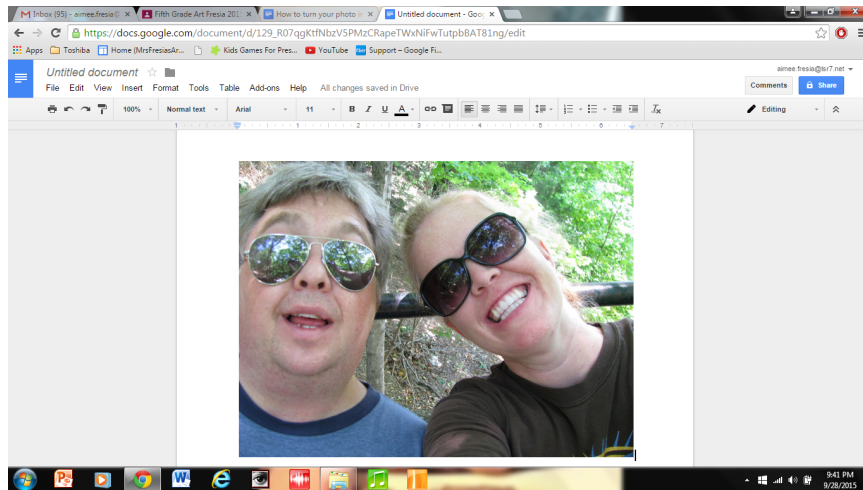


Click the insert tab, and choose 'image':

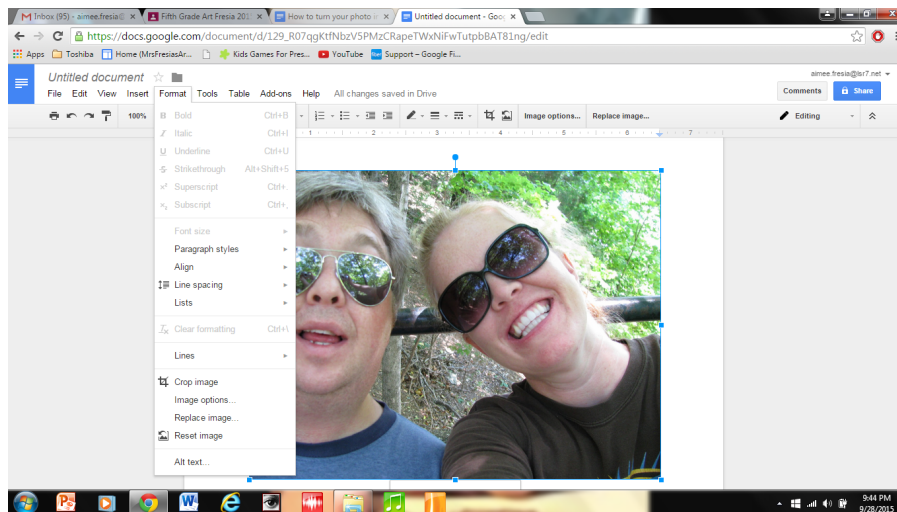


Now find your image and insert it (from your drive, where it should be saved)

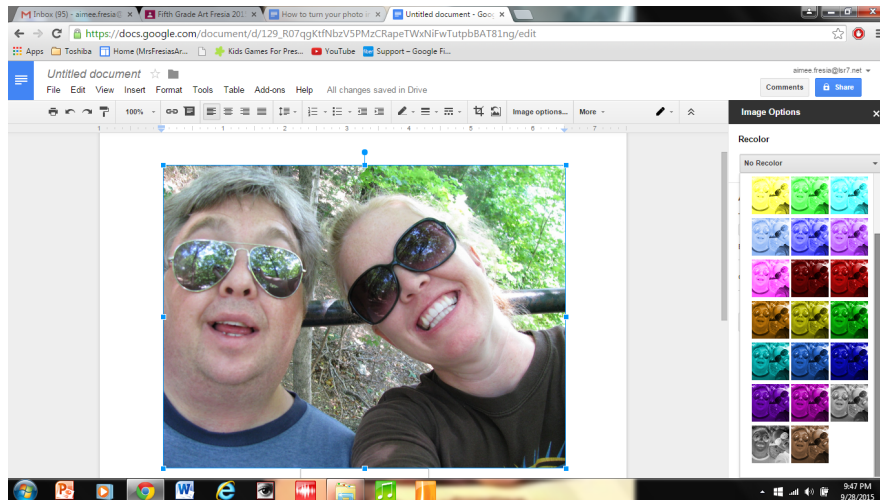
Here is mine, I chose a photo of myself with Mr. Fresia (sorry, your photo can only have you in it, but you CAN be funny, have props like sunglasses, a hat, etc):



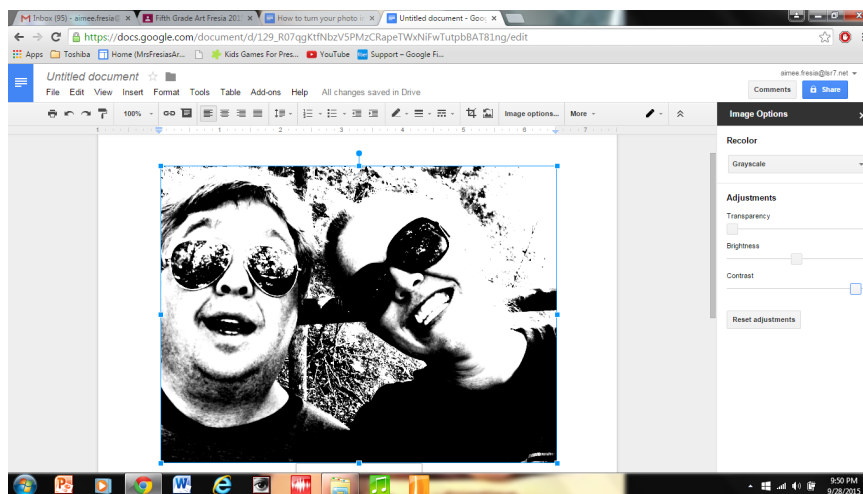
Now go to the 'Format' tab and look for 'Image Options'



When you click Image Options, a box should pop up along the side that will say Recolor with a dropdown list. Choose the black and white one, the one third from the end:



Your photo will go to black and white, and now adjust the brightness and contrast sliders along the side:



Be careful not to go too far with this or you will lose too much detail. Play around with it until it gives you a high contrast look (as close to coloring book quality as you can get). You should still have all your features (eyes, nose, mouth) and not have all black shading covering everything. Could you color it like a coloring book? If the answer is yes, you are done! Now, name your document your first and last name and class code (5-H, 5-L or 5-S) and turn it into my google

classroom. Nice job!