

SAMPLE RESUME FORMAT: USE THIS FORMAT OR ONE OF YOUR OWN THAT INCLUDES THIS SAME INFORMATION

Your Name

(Address) (City, State, Zip) () Phone (Email)

Objective

Experience

(dates) (name of employer/company) (city, state of employer)

- (employment tasks – add more bullets if needed)
-
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(dates) (name of employer/company) (city, state of employer)

- (employment tasks – add more bullets if needed)
-
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(dates) (name of employer/company) (city, state of employer)

- (employment tasks – add more bullets if needed)
-
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Education

(dates of attendance) _____ High School (city, state)

- (accomplishments – add more bullets if needed)
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(dates of attendance) _____ Middle School (city, state)

- (accomplishments – add more bullets if needed)
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References available upon request