

BP/SP 3216.3 Disposal Of Surplus Personal Property
Business and Noninstructional Operations

Status: ADOPTED
March 10, 2015

A. Property worth less than \$25,000

The County Superintendent or designee may dispose of any single item of surplus property worth less than \$25,000 at any time by whatever means deemed reasonable by the County Superintendent, subject to the following conditions:

1. The County Superintendent or designee shall verify in writing that the property is worth less than \$25,000;
2. The County Superintendent or designee shall verify in writing that the property is of no continuing use or value to the Modoc County Office of Education;
3. The property has been made available on an equitable basis for use by public school or community college districts in Modoc County.

B. Property worth \$25,000 or more

The County Superintendent shall not in any manner dispose of any item of personal property worth twenty-five thousand dollars (\$25,000) or more that belongs to the Modoc County Office of Education without meeting the following conditions:

1. Obtaining an independent valuation of the property.
2. Advertising the property for sale in a newspaper of general circulation within the County. The advertisement shall be published at least once and shall provide for a period of at least 14 days during which the property may be purchased at prices established by the County Superintendent or designee or through a bidding process.
3. The County Superintendent shall first bring the matter to the attention of the County Board of Education for its discussion and approval at a regularly scheduled public meeting.