

**Executive Committee Meeting
Central PA Local Section
American Chemical Society
September 20, 2023, 16:35
208 Whitmore Laboratory**

Present:

Adam Herring (PSU, Chair)

Kate Penrod (PSU, Secretary)

Aaron Garner (PSU, Elections & Nominations Chair/Past Chair)

Joe Houck (MARM Chair) *joining remotely*

Bratoljub Milosavljevic (PSU, Program Chair)

Zachary Rhoden (PSU, Potential Chair-Elect)

1. Approval of previous meeting's minutes
 - a. Previous minutes accepted with no corrections
2. Call for additional agenda items
3. Technical Talk Report - Bratoljub Milosavljevic
 - a. Talk was okay
 - b. P-Chem exam was held at the same time, so we need to account for this type of scheduling conflict in the future
4. Upcoming Events:
 - a. Poster Symposium
 - b. Technical Talks:
 - i. 19 October at 17:30 via Zoom - Gretchen Maurer (PSU Health, Cannabinoid Chemistry & Health) - Need to reserve the room for the live broadcast and/or convince Gretchen to present in person in 102 Chemistry
 - ii. November - Eric Nacs (Title and Date TBD)
 - iii. Bratoljub will reach out to speakers for the spring, in particular Greg Basarb and Jonathan Kuo, Robo
 - c. Possible Events:
 - i. March/April - Winery or reactor tour
5. MARM Chair's Report - Joe Houck
 - a. Kate Penrod - Website Coordinator
 - b. UPJ Faculty Member - Awards Chair
 - c. Benjamin Smith - Chair of something
 - d. Ryan Zdenek - Poster Session Chair
 - e. June 05 - 08 - theme is "Celebrating Discovery"
 - f. Technical Program - Oral/Poster/Workshops
 - i. Three Keynote Speakers, Combine with Whitmore Lecture
 - ii. John Warner has been invited - big name in Green Chemistry, 400+ patents, ran for ACS President, confirmed speaker
 - g. Social Program - Events/Trivia/Student Programming/Optional
 - h. Special Events Program - Fancy Dinner RE: Discovery of Oxygen
 - i. IPG Grant for Local Section RE: Discovery of Oxygen
 - ii. Priestley House Speaker?

- iii. Roy Olofson has artifacts related to the Discovery of Oxygen, also is donating \$10k for the Quarter-Millennium of the Discovery of Oxygen
- i. BUDGET NEEDS TO BE DECIDED!!!!
 - i. Adam is getting outline of previous MARM budget from former MARM Chair, he will forward this to Joe
 - ii. Full Conference Management is base fee + per person/per day fee
 - iii. $500 \text{ attendees} \times \$38/\text{person}/\text{day} + \$6800 \text{ base} = \$65,000 = \$130/\text{person}$
 - iv. Services offered by PSU Conferences and Institutes - \$100,000 roughly
 - 1. Assist in developing ideas
 - 2. Provide design cost analyses
 - 3. Design program materials
 - 4. Planning timelines
 - 5. Arrange for audio and visual recordings
 - 6. Accessibility concerns
 - 7. Arrange travel/lodging for speakers
 - 8. Communicate with speakers and pay honorariums
 - 9. Onsite for handling badges, orientation, fees, etc.
 - 10. Coordinate design and printing of name badges
 - 11. How much of this does ACS provide?
 - v. Joe will speak with ACS and then speak with Conferences and Institutes to determine what needs to be completed and what is already taken care of
- 6. Unfinished Business - Tabled
 - a. Dixon Travel Grant requirements
 - b. ACS has sent feedback with suggested revisions to the local section bylaws
 - c. Need to approve bylaws
- 7. New Business:
 - a. State of Candidates for Positions - Aaron Garner
 - b. Lori is out for the foreseeable future
 - c. Joe can take over Councillor duties in the meantime
 - d. Aaron will run for Treasurer
 - e. Kate will run for Secretary
 - f.
- 8. Scheduling MARM Meeting
 - a.

Meeting adjourned at 20:16