

Trinity Lutheran Early Learning Center Program Fees

Enrollment, Attendance and Fees:

The first annual registration fee is due at the time of enrollment and is nonrefundable. This is an annual fee and will be billed in September. The second year's registration fee will be prorated if the initial fee was paid during the same calendar year. Fees are set based upon the number of days school is in session, so rates remain the same regardless of holidays. Fees will not be reduced for days missed due to illness, vacations or other absences. This is because we hold your child's spot. Children may not make up for missed days, and switching of days is not allowed. Any days your child attends the ELC other than your contracted days are considered extra days and must be paid in addition to your contracted fees. Fees are evaluated periodically and any rate increase will be communicated in writing at least 30 days in advance.

Withdrawal and Refunds:

A two-week written notice is required, in order to, withdraw your child(ren) from the ELC for any reason. If you withdraw your child(ren) and have prepaid the entire month, the month will be prorated considering the two-week notification period and days actually attended, and you will receive a refund for any remaining unattended days.

		<u>5 Days</u>	<u>4 Days</u>	<u>3 Days</u>
<u>Infant</u>	Full Days	\$1,190	\$1,190	\$1,190
<u>Toddler (2yrs)</u> (non potty-trained)	Full Days	\$1,050	\$910	\$745
	Half Days	\$760	\$650	\$520
<u>Pre-K (3 & 4yrs)</u> (potty-trained)	Full Days	\$810	\$705	\$575
	Half Days	\$585	\$500	\$400

*Half day hours: 7:30 a.m. to 12:30 p.m.

** Must be potty trained by age 3.

School Age Camps School-age camps are available for the summer months and most school holidays. Prices may vary and will be published as determined.

<u>Annual Registration Fee:</u>	\$70	<u>Late Pickup Fee:</u>	\$20/Occurrence, plus \$20 each minute late after 15 minutes.
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There will be a 5% discount per month for two or more children enrolled in the ELC. Tuition is payable on the first of each month and is considered late if not paid by the 10th of the month, unless prior arrangements have been made with the Director. A late charge of \$10 will be assessed if payment is received late. A \$15 charge will be assessed for all returned checks. Your child(ren) will not be permitted to attend the ELC until payment is made, unless prior arrangements have been made with the Director.