


FRANKLIN D. ROOSEVELT HIGH SCHOOL

WEEKLY BULLETIN #11 NOVEMBER 10 – NOVEMBER 14, 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
11/10 Teacher/Para Time Early Session 7:45am-2:35pm Late Session 9:27am-4:17pm	11/11 Veteran’s Day Schools Closed 	11/12 Teacher/Para Time Early Session 7:45am-2:35pm Late Session 9:27am-4:17pm College Workshop 3:30pm SLT Meeting 5:30pm	11/13 Teacher/Para Time Early Session 7:45am-2:35pm Late Session 9:27am-4:17pm PTA Meeting 6:30pm	11/14 Teacher/Para Time Early Session 7:45am-2:35pm Late Session 9:27am-4:17pm PTA Bake Sale <div>Saturday 11/15</div> ENL Saturday Scholar’s Academy Saturday Night Lights 5:00pm
Instructional Day 42		Instructional Day 43	Instructional Day 44	Instructional Day 45

- ❖ Other Professional Work “OPW”
- As you know, as per the contract, one professional activity period per week shall be used for self-directed “Other Professional Work” (OPW).
 - At FDR, OPW is designated to take place on Friday’s unless a teacher has a comp time position which requires variation.
 - During weeks that there are Before/After School conferences, OPW will take place on Monday instead. For example, for the week of November 17th and November 24th, OPW will take place on these days in lieu of “admin”. On the Friday of the week, the period will be an “admin” and teachers should report to their professional period assignment.
- ❖ FDR H.S. Staff Swag for Sale
- If you are interested in purchasing [Cougar Staff Swag](#), please fill out the [order form](#).
 - All orders must be paid for in advance **\$ Cash Only \$**.
 - Payments can be brought to the School Store, located inside the student’s cafeteria or by the Time Clock Room in the morning
 - Orders must be placed by November 24, 2025. Delivery is expected mid December, just in time for the holidays!
- ❖ Testing Administration Handbook
- Each teacher should have received an Operoo regarding the [testing administration handbook](#).
 - It is a professional responsibility for each staff to read, understand and familiarize themselves with the information in this handbook.
 - This will provide you with knowledge required to address any situation during state and city assessments
 - Please set aside time to review the handbook carefully during an “Admin” period or other time to do so.
 - Please use Operoo to confirm you understand it is your professional responsibility to familiarize yourself with the handbook.
- ❖ Saturday Regents Tutoring
- Regents tutoring will be offered on Saturday morning from 9:00 a.m. - 12:00 p.m. on the dates listed below:
 - December 5, 12, 19**
 - January 9, 16**
 - Regents tutoring will take place for English, Algebra I, II, Geometry, Global and US History, Living Environment, Chemistry, Earth Science, Physics.
 - If you are interested in tutoring in any of these areas, please speak to your Assistant Principal by Friday, November 14th.
- ❖ National School Psychologist Week
- [School Psychologist Week](#) was November 3-7.
 - The School Psychologist in our school, Ms. Muller, Ms. Rodriguez and Ms. Shah wish to share the above flyer with the staff.
 - They are located in Room 195 and are available to support our students and teachers in understanding evaluation results. .

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❖ Cougar Kitchen

- ACES students will be serving Monday through Friday, Periods 1, 2, 3 & 4 in room 315.
- The Cougar Cart will also be making rounds during Periods 2 & 3.
- **Next Week's Special will be:**
 - [Homemade Cookies](#) baked fresh on **Monday 11/10 and Friday 11/14.**
 - [Spinach Pie](#) baked fresh on **Wednesday, 11/12 and Thursday 11/13**
- Looking forward to seeing you!

Upcoming Events

Monday, November 17	Senior Photo Retake
Monday, November 17	Before/After School Conferences
Tuesday, November 18	Touring Tuesdays
Wednesday, November 19	Singing Competition (2nd round)
Friday, November 21	Door Decorating Begins
Saturday, November 22	ENL Saturday Scholar’s Academy
Saturday, November 22	Saturday Night Lights
Monday, November 24	Before/After School Conferences
Tuesday, November 25	Touring Tuesdays
Wednesday, November 26	End of Marking Period 2
Thursday, November 27 / Friday, November 28	Thanksgiving Recess Schools Closed
Saturday, November 29	Saturday Night Lights

REMINDERS (ANNOUNCED IN PREVIOUS BULLETINS)

❖ Student Grab-and-Go

- We understand that students may be asking to visit the cafeteria for lunch or snacks. In an effort to make things easier and to provide students with the strength to get through the day, we are piloting **grab-and-go options** which will be available during periods 5, 6, and 7 outside the cafeteria.
 - **When:** Periods 5, 6, and 7
 - **Where:** Outside the cafeteria
 - **What:** Snacks and sandwiches available to grab-and-go
- Students can pick up a snack or sandwich and bring it back to class, minimizing the time they are out of class. This is especially good for students who do not have lunch.

❖ Tutoring Schedule

- Subject area tutoring has begun!
- Tutoring is offered before, after and during school hours.
- If a student is in need of tutoring, please have them see the website for [tutoring schedule](#).
- Please share this information with parents during parent teacher conferences.

❖ Lights, Camera, Cougars!📸

- FDR mainly uses Instagram to connect with our school community, follow us at [@fdrcougars!](#)
- If you'd like to be featured in one of our short videos, reach out to Amber at ARaza4@schools.nyc.gov.
- It's a great way to show our students that we know how to have fun too!

❖ Teacher Absences

- If a staff member needs to be unexpectedly absent due to last minute illness or an event, they must report their absence to the school by 6:00 A.M. so that a substitute can be called.
- In order to report an absence, please click on the following link: [Staff Absence Link](#)
- It is strongly recommended that you save this form to the home screen of your phone for easy access.
- Please be sure to see your Payroll Secretary upon your return to school.
- This form **should not** be used for future absences, but for unexpected, last minute or sudden events.
- Reporting a scheduled future absence should be discussed with the payroll secretary (Kelli Killbride or Linda Qualben) in order to review timekeeping options.
- Teachers are required to provide three emergency lesson plans with accompanying handouts and copies to your A.P. Supervision. When an emergency lesson plan is used it must be replaced with an additional emergency lesson plan. This policy is designed to minimize the loss of instructional time for our students.
- *Personnel Memo No. 1 for the 2024-2025 school year will expire at the end of August 2025 and may not be extended. Any updates received will be shared with staff upon receipt.*

❖ Teacher Leaders

- This year, the Teacher Leadership Team includes:
 - Geede Baba (Science) MBaba2@schools.nyc.gov
 - Gregory Bernardi (Social Studies) Gbernad@schools.nyc.gov
 - Allison Burlingame (ENL) aburlingame@schools.nyc.gov
 - Jurandir Chan (World Language) jchan22@schools.nyc.gov
 - Joshua Hans (Math) JHans@schools.nyc.gov
 - Alisha Marciano (ISS) amarcano@schools.nyc.gov

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- Yesenia Rojas (ELA)

yrojas8@schools.nyc.gov

Kevin Zhou (Science)

KZhou@schools.nyc.gov

Garth Wolkoff (ELA/Teacher Center)

gwalkof@schools.nyc.gov

If you would like to schedule time with any of the teacher leaders, please email them at the address listed above.

STUDENT GOVERNMENT NEWS

- Halloween Costume Contest

Here are the winners:

For Staff Individual Costume

1st Place: [Ms. Woland as Mary Poppins](#)

2nd Place Tied: [Mr. Kovler and Ms. Roccanova as “6 7”](#) and [Ms. Zuckerberg as a charcuterie board](#)

For Staff Group Costume

1st Place: [The Science department as Villains](#)

2nd Place: [The Math department as Toy Story](#)

3rd Place: [The English department as Shrek](#)

November 2025 Calendar

Please see the [November Calendar](#) of events/activities.

Announcements

If you are interested in having an announcement made, please click on [this link](#).

All requests should be made by 2:00 p.m, the day before you would like the announcement made.

PTA / PARENT NEWS

Parent Corner Newsletter

Please see the [November Parent Corner Newsletter](#) here.

CECILIA ACCETTURA – Assistant Principal

APPROVED: ANDREA REPOLE – Acting Principal

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