

District Chairperson description from MA Service Manual v. 7.1

- Conduct District Service Committee meeting
 - Prepare agenda
 - Ration time for reports
 - Keep order
- If there are no MA World Services delegates, chairperson liaises between the District and MA World Services for non-conference-related duties
- Make sure all service positions are filled
- Ensure scheduling of next DSC meeting - inform participants of time/location
- Maintain meeting format and minutes of past DSC meetings

Committee officers should have at least one year clean and sober time + significant service committee background + a working knowledge of Steps, Traditions, and Concepts of Service

Suggested term length is 1 year.

Suggested that officers make themselves known to MA World Services to better facilitate Smooth Operations