



## UNITED NATIONS DEVELOPMENT PROGRAMME

### INDIVIDUAL CONSULTANT PROCUREMENT NOTICE/SCOPE OF WORK

<b>Title of Individual Consultant:</b>	<b>Anti-Corruption Researcher</b>
<b>Assignment:</b>	Support ACAI Project with research and research-related activities on civic engagement and civil society in Iraq, including finalizing the NIS report.
<b>Duration of assignment:</b>	6 months
<b>Engagement modality:</b>	Daily
<b>Level/Band:</b>	B-ICS / High (International Consultancy Services, Specialist)
<b>Duty station:</b>	Homebased with travels to Baghdad
<b>Start Date:</b>	1 November 2024
<b>Language Required:</b>	Fluent Arabic and English

#### **BACKGROUND**

This assignment will support the implementation of the EU funded “Support to Justice Initiatives Curbing Corruption and Promoting Commercial Dispute Resolution” Project.

Strengthening accountability and tackling corruption are essential pre-requisites for Iraq's long-term stability, economic recovery, and development. Both Iraqi and regional Kurdish governments have recently initiated steps to drive an ambitious anticorruption agenda. However, significant gaps remain in legislative and strategic framework, investigation and adjudication, enforcement, and recovery of stolen assets. A comprehensive review of the anti-corruption legal framework in Iraq, at both the federal and KRI levels, has been conducted by UNDP and identified significant compliance gaps with UNCAC.

The project titled “Support to Justice Initiatives Curbing Corruption and Promoting Commercial Dispute Resolution” Project (hereinafter, Anti-Corruption & Arbitration in Iraq, ACAI) is funded by the European Union for a period of four years. The project works closely with the Prime Minister Office in Baghdad and directly supports the Commission of Integrity, the Higher Judicial Council and the Legal and Integrity Committees of the Council of Representatives. In Erbil, the project follows a similar mechanism of collaboration.

The Project addresses strategic and legislative gaps in fighting corruption, judicial integrity, investigation and adjudication capacity, strategic communication, public outreach and engagement with media.

Under output 1, the Project aims to sustain policy dialogue on anti-corruption, accountability and transparency notably through research and advocacy that inform key government policies. Under output 2, the Project aims to sustain civic engagement to fight corruption and improve public accountability of institutions fighting corruption.

#### **Objectives**

Under the overall guidance and supervision of the Anti-Corruption Specialist and the overall oversight of the Project Manager, the **Anti-Corruption Researcher** will be responsible for supporting the process of finalizing the Iraqi National Integrity System (NIS) report and prepare it for launching and publication. As well as, conducting research on Iraqi civic engagement and civil society in relation to the task of fighting corruption.

The **Anti-Corruption Researcher** will work closely with all office/ programme and projects’ personnel and UNDP CO team to ensure relevant requirements are fulfilled in a timely manner with required quality, following the highest standards in line with UNDP guidelines and procedures.

#### **Key Tasks and Responsibilities**

The **Anti-Corruption Content Researcher** will act as a consultant with the following responsibilities:

##### **1. Support in Finalizing NIS Report**

- Review, adjust, and finalize the NIS report to ensure it meets publication standards.
  - Collaborate with stakeholders to incorporate feedback and validate findings.
2. **Publication and Launch Preparation**
- Support preparing the finalized NIS report for publication, including coordinating design, formatting, and any required translations.
  - Develop a strategy for the launch of the report, including organizing launch events, preparing promotional materials, and engaging with media.
3. **Research and Analysis**
- Conduct a comprehensive analysis of civic engagement and civil society involvement in anti-corruption efforts in Iraq.
  - Provide detailed research findings on the barriers and enablers for civil society organizations working in the field of transparency and accountability.
  - Provide feedback and strategic support for the ACAI where needed.
4. **Collaboration and Coordination**
- Liaise with UNDP teams and other stakeholders to ensure alignment of the research with broader project objectives.
  - Participate in project meetings, providing updates and strategic guidance on content management.

The assignment will be managed under the Anti-Corruption Specialist and the overall oversight of Project Manager.

#### **5. Duration**

The contract is effective from the date of signature by UNDP Iraq and the consultant. Estimated duration of the contract is 6 months.

#### **REQUIRED COMPETENCIES, QUALIFICATIONS AND EXPERIENCE:**

Qualifications, skills, and professional experience of the **Anti-Corruption Content Management Specialist** should include the following:

1. Hold at least master's degree in the field of sociology, international relations or a relevant field.
2. Minimum of 5 years of work experience with proven knowledge and experience in leading, managing and coordinating research, and advocacy, including in the field of anti-corruption, in MENA region.
3. Expertise in using research tools and methodologies of Transparency International, ideally on NIS.
4. Previous work experience with MENA region government and civil society entities, academia and the media.
5. Fluent Arabic and English.

#### **PRICE PROPOSAL AND SCHEDULE OF PAYMENTS**

UNDP reserves the right to withhold all or a portion of payment if performance is unsatisfactory, if work/outputs is incomplete, not delivered or for failure to meet deadlines.

#### **Evaluation Method and Criteria:**

Individual consultant will be evaluated based on the following methodology:

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

1. Responsive/compliant/acceptable, and

2. Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

\* Technical Criteria weight 70%

\* Financial Criteria weight 30%

Only candidates obtaining a minimum 70% of the total technical points would be considered for the Financial Evaluation.

**Technical Evaluation (70%)**

**Qualification, Experience and Technical Proposal (100 marks):**

<b>Criteria</b>	<b>Points</b>
Hold at least master’s degree in the field of sociology, international relations or a relevant field.	10 points
Minimum of 5 years of work experience with proven knowledge and experience in leading research, advocacy, and project management, including in the field of anti-corruption.	20 points
Experience in managing and coordinating regional forums on anti-corruption and transparency in MENA region.	30 points
Previous work experience with Arab regional entities and alliances as well as proven research or work experience in collaborating with the Iraqi public institutions, academia and the private sector.	30 points
Fluent Arabic and proficient level of English.	10 points

**Financial Evaluation (30%):**

The following formula will be used to evaluate financial proposal:

$p = y (\mu/z)$ , where

p = points for the financial proposal being evaluated

y = maximum number of points for the financial proposal

μ = price of the lowest priced proposal

z = price of the proposal being evaluated

**Documents to be included when submitting the proposals:**

Interested consultant must submit the following documents/information to demonstrate their qualifications in one single PDF document:

1. Personal CV or P11, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references.
2. Financial Proposal shall be submitted with a price proposal
  - a. Professional Fee – The contractor shall propose a professional fee in line with Stars Orbit salary grid, which should be inclusive of his professional fee, local communication cost and insurance (inclusive of medical health insurance and evacuation).
  - b. Living Allowance – The Consultant shall be separately paid the Living allowance for missions to Iraq as per applicable UNDP rate. Deductions shall be made as per applicable UNDP policy when accommodation and other facilities are provided by UNDP. An estimated provision in this regard shall be included in the contract.
  - c. Travel Cost – The consultant shall be separately paid for the actual cost of travel on the basis of the most direct economic route approved by the project manager prior to travel. The consul shall be separately paid for the cost of travel to and from the airport on actual travel basis, with an amount of \$62 for each leg. An estimated provision for travel shall be included in the contract.
  - d. Visa Cost – The consultant shall be separately paid for the actual cost of visa. An estimated provision for travel shall be included in the contract.

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