

## Draft of job description and requirements for site-based supervisors



### Job Description

Mary Lou Fulton College for Teaching and Learning Innovation (MLFC) invites you to apply for a pool for Site-Based Supervisor in Elementary Education, Secondary Education, and Early Childhood Education for the XXXX academic year. The successful candidate(s) will teach online field-based courses (internship, student teaching, and/or apprentice teaching), provide student feedback aligned to the California Teaching Performance Expectations, supervise and coach interns, student teachers, and/or apprentice teachers in their field-based course, collaborate with students' mentor teachers, and assist students in their development as teaching professionals.

The MLFC Elementary, Secondary, and Early Childhood Education programs welcome applications from candidates who can bring diversity of thought from their personal experiences with race, ability, gender, language, and other perspectives. Our programs bring people and ideas together to increase the innovation capabilities of individual educators, schools and organizations, districts, and communities.

MLFC is building the Next Education Workforce, which starts with the conviction that if we're not getting the workforce or the learning outcomes we want, we need to redesign the profession, the workplace, and how we prepare people for both. As such, MLFC partners with schools and organizations to:

1. Provide all students with deeper and personalized learning by building teams of educators with distributed expertise; and
2. Empower educators by developing new opportunities for role-based specialization and advancement.

The position includes teaching online graduate professional experience courses, providing students in our California concentration program with feedback aligned to performance indicators, creating and maintaining performance assessment cycles, and providing timely feedback to students. Additional responsibilities include supervising students (interns, student teachers, and/or apprentice teachers) in their field-based experiences, establishing supportive relationships with students and their mentors through coaching, creating professional growth plans, office hours, emails, and meetings as needed. The position also includes regular

meetings with the Professional Experience Strategist to monitor student support and data, and the use of technology platforms such as Canvas, GoReact, and Sonia.

**Required Qualifications:**

- Master's degree in pathway area or a closely related field and certification relevant to the assignment
- 3+ years of teaching or related experience at the K-12 level
- A valid California teaching credential, with experience teaching the specified content or performing services authorized by the credential
- edTPA experience

**Desired Qualifications:**

- Terminal Degree in Education or closely related field, and/or certification relevant to the assignment
- Experience working collaboratively at least once in a team environment
- Experience mentoring student teachers and/or planning/implementing clinical supervision practices of student teachers at least once in the state of California
- At least one semester of experience teaching at the university-level post-secondary or other adult education setting
- At least one example of learning (e.g., coursework, professional development, training) in issues of equity (racial, dis/ability) in educational contexts
- Evidence of delivery of at least one professional development activity
- At least three years of experience working in collaborative environments within and across other school subjects/disciplines
- At least one semester of experience using course management systems such as Canvas or Blackboard and digital tools like Zoom and GoReact
- At least one year of experience teaching in digital environments
- edTPA trained