

CMCSI Volunteer Guidelines

2023-2024

We appreciate the support of volunteers at CMCSI! Hall County Schools and CMCSI continue to make the safety of our students a priority. **In order to keep our students safe, ALL volunteers must complete an application and training BEFORE volunteering at CMCSI this school year.** Once BOTH steps are completed, volunteers will be notified of approval within 2 weeks of submitting their application. Approval must be received BEFORE any volunteer time is approved.

Please visit: <http://campus.hallco.org/campus/checkMate/volunteerSignUp.jsp?appName=hall> to complete the Checkmate Application AND the **Mandated Reporter training (Keyword: HallVolunteers)**

Be sure to **"Apply for New Role"** to complete the Application.

Volunteers must have a pre-arranged **appointment** with teachers or staff to assist at CMCSI. Please sign-up to volunteer for school-wide events (Walk-a-thon, Field Day, etc.) with PTO [here](#).

Volunteers must sign-in at the front office with ID and wear a badge while in the building. **ONLY volunteers who have completed the required questionnaire and Mandated Reporter training will have the option to sign-in to volunteer on the kiosk.**

Volunteers must follow any required safety procedures in effect at CMCSI, which are subject to change.

Volunteers should not visit CMCSI if they feel unwell, have a fever, or exhibit symptoms of COVID-19.

Volunteers may not bring siblings, children or other visitors with them into CMCSI.

Volunteers are Mandated Reporters as defined by the State of Georgia. All volunteers are required by state law to report suspected abuse or neglect of children to school administration immediately.

Volunteers should remain in designated areas and may not go to lunch, eat with their students, or visit the cafeteria during lunch times, without prior reservations, as visitor seating is limited. (Reservation information will be coming soon!)

Please email richard.bass@hallco.org with questions about volunteering!

The logo features the text "WE ♥ OUR VOLUNTEERS" in a bold, blue, sans-serif font. The word "WE" is on the top line, "♥" is a red heart symbol in the middle, "OUR" is on the top line to the right of the heart, and "VOLUNTEERS" is on the bottom line. The letters are slightly irregular and have a hand-drawn feel.

We are excited to welcome volunteers to CMCSI. We appreciate all you do!