

TR4A (Transparencia radical)

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Creation

Just start a meeting with most of the interested people.

In this very first meeting you should state

- 1.- [Elections](#) calendar and method
- 2.- Main goals of your organization
- 3.- Name of the entity
- 4.- # of members of the board

Elections

How to select candidates

Step 1. Create a pad (open to any interested member). i.e. <http://okfnpad.org/vBczq2rH2Z>

Step 2. For a determined time, let people to propose candidates (in the pad), including themselves.

Step 3. Proposed candidates should agree to be candidates (mail, or other mean). (they did it in the same pad)

How to vote

1.- It is better open lists for the Board

2.- Members can vote as many candidates as the # of members of the Board

3.- Limesurvey could help you to create an anonymous voting system without problems to double voting. It is open source and freely available.

what to do if....

1.-There are **no enough candidates** for the elections

Delay the elections asking for more people to get involved

2.- Nobody from the board wants to be treasurer

We have no solution for this for the moment

Board transparency

Once the board has been elected, in order to guarantee that there is no wrong implication with activities it is required to fill a form declaring its relations with other members of the board, public jobs, etc. Example: Created with a form of google docs requires name of the members, public jobs/occupations, relation with other members of the board and CV.

Registro incompatibilidades miembros de la junta OKFN Spain

Formulario para los miembros de la junta para garantizar transparencia de acuerdo a las buenas prácticas de la fundación Lealtad

***Obligatorio**

Nombre *

Nombre completo

Profesión *

Cargos públicos

(cada uno en una línea)

Relación de parentesco y afinidad con otros miembros del órgano de gobierno

(cada uno en una línea)

Curriculum *

Simplificado

Enviar

Nunca envíes contraseñas a través de Formularios de Google.

Con la tecnología de


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Board meetings

Board meetings could be made more transparent with

- 1.- Launching to the general mailing list a message before the meeting is going to be held with the issues to deal in it.
- 2.- Create a minutes of the meeting, and to share it publicly, and send a message to the general list.

An example:

<https://docs.google.com/spreadsheet/ccc?key=0AnPONHY9c6kIdGdFaEEyUUIkaFk2bnJ0dmFkcVB6R2c#gid=0>

- 3.- Create your own video channel (i.e. youtube)

<https://www.youtube.com/channel/UCXhgcg2RxJfGh6KSUMIgK5A>

- 4.- Record the board meetings in hangout and to share it

An example using google hangout:

http://www.youtube.com/watch?v=TuMPn4bpJK8&feature=player_embedded

what to do if....

- 1.-Difficult to set up a common date

Use doodle (<http://doodle.com>) it is free for most of your needs

Activities

You can make your activities transparent for every member and the public by using some tools

1.- We use [trello](#).

Example. [okfn spain trello](#)

2.- We integrate it with wordpress using this plugin

<http://www.polevaultweb.co.uk/plugins/wp-trello/>

3.- you can see it working in our main page

<http://okfn.es>

Contracting

- 1.- If you need to contract any service it is good to
 - 1.1.- State clear criteria to assess offers from the providers
 - 1.2.- Choose 3 volunteers to assess the offers (use your members' list)
 - 1.3.- Make public your decision
 - 1.4.- Check prior to get a service if the contractor (specially for individual people) is able to provide a legal bill.

An example. [OKFN Spain](#)

Accountancy

1.-You can share your accountability (if you are a simple entity) just sharing a spreadsheet (P.e. google docs)

If your blog is a [wordpress](#), just install the [iframe](#) plugin.

Create a [google docs spreadsheet](#) (you need an account), and share it with everybody to view.

Create a page in wordpress with an iframe plugin making reference to your spreadsheet.

An example.[OKFN Spain](#)

2.- You can share a screenshot of your bank account in the main page as well.

3.- You can upload your bills to a share folder on any internet service and

3.1.- Share openly the list and amounts of your bills

an example.

<https://docs.google.com/spreadsheet/ccc?key=0AnPONHY9c6kldDFjWEhkUkdxTXpFLXBGcXNST0Y5YIE&usp=sharing>

3.2.- Share with members of the organisation every bill that you can upload (For privacy reasons, you cannot share every bill, because some of them could contain personal data)

3.3.- Tweet every time (or periodically) that your accounts are up to date.

Working groups

1.- You can launch a web page for them (i.e. <http://grupos.okfn.es/>) is a [wordpress](#) with the [wiki](#) module.

Mailing lists

There is currently no text in this page. You can [search for this page title](#) in other pages, [search the related logs](#), or [edit this page](#).

Shared calendar

1.-Activities of the association (events, etc) could be shared in a [calendar](#). (i.e. we use [crowdmap](#) base on [ushahidi](#))

Infrastructure

1.- You definitely need a hosting.

(i.e. [this is ours](#))

Thanks to

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