

## What to Expect with AP Exams

(edited by Dr. Slaton)

This [link](#) has the [AP exam schedule](#).

### **Timing of Exams**

**BE ON TIME!!! YOU COMING ON TIME IMPACTS WHEN THE TESTING CAN BEGIN AND IMPACTS PEOPLE TAKING AFTERNOON AP EXAMS.**

All students are expected to be at their designated room on time: 8:00 am for morning exams and there are still administrative tasks (checking attendance, finding seats, reading instructions, etc.) that needs to be done before the timed portion of the exams begin and you should not feel anxious that the exam has started late. As a heads up, the larger rooms take more time to complete the administrative tasks. **Once the room administrators start reading the instructions the exam has officially begun. College Board requires them to read a lot of instructions before they are able to start bubbling in answers and this takes at least 20-30 minutes.**

College Board has a very lengthy script that our room administrators are expected to read before they can pass out the exams and allow students to start working. This is considered to be part of the exam, so as soon as all students are seated and the room administrator starts reading the script the exam has officially begun.

Morning exams typically end between 1:00-2:00pm, and afternoon exams typically end between 4:30-5:30pm. These are estimated dismissal times for students who test with standard time. Students who test with an extended time accommodation can expect to be dismissed later.

### **Late Arrivals**

Students who arrive after the exam books have been distributed will not be allowed to enter the room. Late arrivals will need to see Anya Pierce in N110 to schedule a make-up.

There are no refunds for students who are enrolled in their AP course all year and do not take the corresponding exam. That information has been included in all of the AP billing statements throughout the year, and is posted on our [website](#).

### **No Cell Phones or Wearable Technology**

**No cell phones or wearable technology are allowed in the exam room. LEAVE THEM IN YOUR LOCKER, PLEASE! (Slaton has horror stories about this with other tests!)**

Students will need to put all bags and backpacks under their desk. If a student has a cell phone we are required to invalidate their exam and ask the student to leave the room. If a cell phone is

in a backpack and it goes off that could put the whole testing room at risk of having their scores invalidated. Students are not allowed to access their electronic devices during breaks.

### **What to Bring to the Exam**

Students are not allowed to access their backpack during breaks. Snacks and drinks must be removed from their backpacks or bags and kept under their desk, only to be accessed during breaks and away from test materials.

If you forget their calculator we have 4 function calculators available (or come see Dr. Slaton or Ms. Fierer before the exam to borrow one of ours!). We do not have graphing calculators.

### **Scanning Into Testing Room - *New Process***

Our proctors will meet students at the testing room entrance to check them in. This is important so that we can make sure every student is in the correct testing room.

This year, once students enter the testing room, they will immediately scan their ID before finding their seats. At this point, if students scan in with their digital ID on their cellphone, they will immediately be asked to power down their phone, put it in a plastic baggie, and place it under their desk.

### **Room Assignments**

Room assignments for students will be posted in students *myETHS* account the week before AP exams are scheduled to begin.

### **Testing with Accommodations**

We have many students who test with accommodations, in particular with extended time accommodations. College Board requires students to sit for the entire time provided for each section of the exam. If students want to waive their accommodations we need parent consent at least one week in advance. As a reminder, students who test with an extended time accommodation can expect to be dismissed later than the larger, standard time rooms.

If you have any questions about your accommodations, please contact Anya Pierce in N110.

### **Policy for Excused Absences**

Students taking AP exams on Tuesday through Friday at 8:00 am will be excused from the last two periods the day before the exam to study. Students will also be excused for the periods they tested, plus an additional period for lunch depending on student dismissal time.

Students taking an AP exam on Monday at 8:00 am will only be excused from the periods they tested, plus an additional period for lunch depending on dismissal time.

Students taking an AP exam at 12:00 pm will be excused the entire day of that exam.

Morning Exams	Study Blocks	Afternoon Exams	Study Blocks
Monday Morning	None	Monday Afternoon	Monday 1 thru 5
Tuesday Morning	Monday 6 thru 8	Tuesday Afternoon	Tuesday 1 & 3
Wednesday Morning	Tuesday 5 & 7	Wednesday Afternoon	Wednesday 2 & 4
Thursday Morning	Wednesday 6 & 8	Thursday Afternoon	Thursday 1 & 3
Friday Morning	Thursday 5 & 7	Friday Afternoon	Friday 2 & 4

**Allow two to three days after their exam for absences to be cleared by the Attendance Office.**

### **Students with Conflicting Exams**

If a student is scheduled to take two exams at the same time please contact Anya Pierce in N110 as soon as possible so that we can reschedule one of the exams.

Students testing with extended time accommodations with a morning and afternoon exam on the same day should contact Anya Pierce to reschedule one of the exams during the make-up window.

Students are not charged a make-up fee when they have a conflict between two exams.

Any student who needs to make-up an exam should contact Anya Pierce as soon as possible to schedule a make-up.

Feel free to contact me or Anya Pierce at [piercea@eths202.org](mailto:piercea@eths202.org) if you have any questions.

Thank you!