

Wedding Planning Doc



Discoboxx Planning Doc

Please complete this before meeting with your DJ. You will meet around one month before your wedding. If you have any questions or need help, please email events@discoboxx.com.



1 - Important Info

How would you like us to announce you?	
Partner 1 name?	
Partner 2 name?	
Wedding date?	
Wedding venue?	
Are we involved in the ceremony?	Choose ▾
Are we playing music for cocktail hour?	Choose ▾
Guest arrival time?	Choose ▾
Start time?	Choose ▾
End time?	Choose ▾
Can you provide us with a 6ft table/linen for reception?	Choose ▾
Planner's name & contact info?	
Your Instagram @'s?	
# of guests?	
Dress Code?	

2 - Ceremony Info

Please skip the rest of this page if Discoboxx is not involved in the ceremony.

What is the ceremony start time?	
Where is the ceremony at the venue?	
Officiant's name?	
Are you reading your own personal vows?	Choose ▾
Any other readings other than your officiant?	Choose ▾

3 - Pre-Ceremony Music

[Romantic AF](#) [String Me Along](#) [Alt Ceremony](#) [Lounge Ceremony](#) [Indie Ceremony](#) [Country Ceremony](#)

Choose a playlist from above, add your own link, or describe what you want to hear. Or "We have live music."

4 - Ceremony Music

[Profesional Processional](#) [Just Married](#)

Add or delete rows as necessary. Use Family, Bridal Party, Bride, Groom, etc. [Example 1](#) [Example 2](#)

	Who is walking out	Song
Song 1		
Song 2		
Song 3		
Recessional	Everybody	

5 - Cocktail Hour Info 🍷

Please skip this section if Discoboxx is not playing music during cocktail hour.

What is the cocktail hour start time?	
Where is the cocktail hour at the venue?	

6 - Cocktail Hour Music 🍹

Please skip this section if Discoboxx is not playing music during cocktail hour.

[The Vibes Are Immaculate](#) [The Classics](#) [95.5 KLOS](#) [OG R&B](#) [Daytime Disco](#) [Cowgirl Boogie](#)

Choose a playlist from above, add your own link, or describe what you want to hear. Or "We have live music."

7 - Reception Info 🍴

What is the reception start time?	
Where is the reception at the venue?	
Is dinner/dancing in the same room?	Choose ▾

8 - Dinner Music 🥗

[The Vibes Are Immaculate](#) [The Classics](#) [95.5 KLOS](#) [OG R&B](#) [Daytime Disco](#) [Cowgirl Boogie](#)

Choose a playlist from above, add your own link, or describe what you want to hear. Or "We have live music."

9 - Order of Events

List the events in order after the cocktail hour, as we welcome guests to take their seats for dinner. Example: Grand Entrance, 1st Dance, Dinner, Toasts, Parent Dancing, Open Dancing, etc. [Example 1](#)

- Second line - sax to play dont stop till u gt enough vibes to lead guests over
- Music for a sushi restaurant for Bridal - cued up in jazzy chorus sax part
- Bride and groom + wedding only for GE

10 - Grand Entrance

[Grand Entrance Songs](#)

Describe how we will perform the Grand Entrance. Add or delete rows as necessary. We can do it in many different ways. [Example 1](#) [Example 2](#) [Example 3](#)

Who	Song
Whole Bridal Party	Music FOr Sushi Restaurant Keep bridal on dance floor to welcome bride and groom then
Mr & Mrs Adkins	Dont stop till you get enough Start at 2:25 - 2:58 post Say name right before 2:58 hits SUPER HYPE - WITH SAX with towels waving above guests head Then hand mic to chase for champagne tower

11 - Who Needs The Mic

Put them in order as they will happen on the timeline. Add or delete rows as necessary.

Type	Relationship	Name
Choose ▾	Mr & Mrs Adkins	

Choose ▾	Welcome - Jack Haddock FOB Welcome after bride and groom	
Choose ▾	Blessing by Mike Slater Officiant	
Choose ▾	1. Emma Kate - Maid of Honor 2. Todd - Groomsman 3. Grandfather of the groom - Grandpa Gene	

12 - Special Songs 🎵

[1st Dance Songs](#) [Parent Dance Songs](#)

Use the song's title and artist, or paste a link. Add notes like "Dancing to the whole song" or "DJ fade."

Moments	Are you doing this?	Song	Notes
1st dance	Choose ▾	The best of my love - The Eagles	DJ Fade
Parent dance 1	Choose ▾	Carolina Girl - Eugene Pitt	More coreo but After reverse pretzel and arms out to the side Around 2:30 minutes
Parent dance 2	Choose ▾		
Cake cutting song	Choose ▾		
Bouquet toss	Choose ▾		
Garter removal	Choose ▾		
Garter toss	Choose ▾		
Last dance song	Choose ▾		
Private last dance	Choose ▾		

13 - Dance Music

[Dance Song Ideas](#)

Paste Spotify links or give us some general direction (e.g., vibe, must-plays, genre, artists or song examples, etc.). We require a good amount of creative freedom here to DJ and deliver the party you are looking for. 🙄

Start with inviting chase and meredith and chase grandparents who have been married 52 years

Reverse anniversary dance

DJ Choice 2 songs end with having everything grab who they love and head to the dancefloor

No bruno expect just might

No Taylor

No Ed Sheeran

No Dan + Shay

14 - End-of-Night Info

What time is the last song? Are there any announcements? Sparkler exit, shuttle bus, after party?