



**Equity in Action: Reducing Suspensions for African American/Black Students
Network Improvement Community (NIC)
Application/Commitment Form
October 2, 2024 to April 10, 2025**

LEA Information

Name of District/Charter Entity	San Ramon Unified School District
Address	9870 Broadmoor Drive San Ramon, CA 94583
CDS code	
Name of Focus School Site	California High School

School Grade Range

<input type="checkbox"/> Elementary	<input type="checkbox"/> Middle	<input checked="" type="checkbox"/> High School	<input type="checkbox"/> TK-8th	<input type="checkbox"/> Other: _____
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Readiness Feature

Details

**Organizational
Support**

- ☒ Each LEA team will consist of 4-6 core members, representing both district and school site levels. The school team members should all be from the same school, with support provided by the district office. *Provide role, name, and email.*
- Executive Leadership (District Level): _____
 - Site Leadership (Principal/Assistant Principal): _____
 - Data and Assessment Administrator: _____
 - Site Teacher: _____
 - Site Suspension/Discipline Contact: _____
 - Family / Parent / Community Liaison (Employee) or similar role: _____
 - Professional Learning Coordinator/Facilitator/Coach: _____
 - Classified Support Staff: _____
- ☐ Recommended District/School Site Team representation identified in the following areas (check all that apply): *If the box is checked, provide role, name, and email.*
- ☐ Student/Pupil Services/Child Welfare and Attendance (CWA) Staff
 - ☐ Attendance Supervisor
 - ☐ Special Education
 - ☐ Counselor / Social Worker or similar role
 - ☐ Nurse / Health Office staff
 - ☐ School Climate Lead (i.e., PBIS)
 - ☐ Site Office Staff
 - ☐ Community Schools Coordinator (if applicable)
 - ☐ Extended Day/After School Program Staff
 - ☐ Data and Assessment/ Student Information System Administrator
 - ☐ Other: _____
- ☐ District has been identified for Differentiated Assistance for Suspension for African American students:
- ☐ Yes
 - ☐ No
- ☐ Current/Active Student Information System(s) (Check all that apply) (Suspension Data)
- ☐ Aeries
 - ☐ Infinite Campus

	<input type="checkbox"/> PowerSchool <input type="checkbox"/> Synergy <input type="checkbox"/> Other (attendance): _____ <input type="checkbox"/> Current/Active Local Climate Survey (Check all that apply) <input type="checkbox"/> CHKS-California Healthy Kids Survey <input type="checkbox"/> Panorama <input type="checkbox"/> PBIS School Climate Survey <input type="checkbox"/> Locally developed survey <input type="checkbox"/> None <input type="checkbox"/> Other: _____																							
Focus School Site's suspension rates for these student groups:	<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th></th> <th colspan="2">African American/Black</th> <th colspan="2">All Students</th> </tr> <tr> <th></th> <th>% Rate</th> <th>Student Count</th> <th>% Rate</th> <th>Student Count</th> </tr> </thead> <tbody> <tr> <td>SY22-23</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>SY23-24</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					African American/Black		All Students			% Rate	Student Count	% Rate	Student Count	SY22-23					SY23-24				
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SY22-23																								
SY23-24																								
Resource Allocation: Staff Time <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;"> Yes <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> No <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> </div>	Team Members agree to participate in all sessions of the NIC, including: <ol style="list-style-type: none"> Two 5.5-hour NIC in-person sessions (8:30 am - 2 pm) on October 2, 2024 & April 10, 2025 (10 hours total) Three 3.5-hour virtual NIC sessions (8:30 am -12 pm) on December 4, 2024, February 6, & March 6, 2025. Five 1-hour virtual coaching sessions in between each NIC session (October 2024 to May 2025). Team members agree to complete a pre-survey before the first NIC session and a post-survey after the final session. Team members also agree to complete the feedback survey following each session as these surveys are essential for the evaluation and improvement of our services. 																							
Action Plan <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;"> Yes <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> No <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> </div>	Element: <ol style="list-style-type: none"> NIC participants will use improvement science principles. (Conduct root cause analysis, develop a problem of practice on suspension for African American/Black students, curate an aim statement & driver diagram, complete a PDSA cycle(s)) Team members agree to implement at least one strategy or intervention to reduce suspension for African American/Black students before March 6, 2025. Team members agree to monitor selected African American/Black students' progress for response to the selected intervention or strategy throughout the NIC. Team members agree to showcase their work at the final in-person NIC session. Team members agree to collect pre- and post-intervention African American/Black student suspension data and school climate data, and share the data with SCCOE's Research and Evaluation team. Participating teams agree to sign a data sharing agreement (DSA) provided by the SCCOE. 																							
I understand and agree to the above commitments for the Network Improvement Community (NIC) series and support.																								
Signature of Superintendent (or Designee):																								
Signature of District Administrator Assigned to Lead Project:																								
Signature of Site Administrator at focus school:																								

Please email the complete Application/Commitment Form to Dr. Yee Wan (ywan@sccoe.org) by September 12, 2024. Notification of the application status will be sent by September 18, 2024.