

Privacy Notice

This e-course was developed within the framework of the **CAREdiZO project** – *CARE Driven Innovation for Gender Mainstreaming in Home, Micro-Enterprises and Micro-CSOs* – funded under the European Union's Citizens, Equality, Rights and Values (CERV) Programme (**Project number: 101191047 – CAREdiZO – CERV-2024-GE**).

The e-course is provided by the CAREdiZO Consortium, which is responsible for its organisation and delivery and for determining the purposes of processing personal data in connection with it. CHALLEDU – inclusion | games | education acts as the technical provider and administrator of the Moodle platform, processing limited personal data only as necessary to operate, secure and support the platform on behalf of the CAREdiZO Consortium.

To register for and participate in this e-course, you are required to create a personal Moodle account. During registration, only the information necessary for the operation of your account is collected, such as your name, username and email address.

Your name and course-completion information are used to issue a certificate of attendance when you meet the relevant course-completion requirements. The certificate may include your name, the title of the course and the date of issue. Please ensure that the name entered in your Moodle profile is accurate before completing the course.

Your email address is collected solely for the creation, identification, security and administration of your Moodle account. It may be used where necessary to activate or recover your account, reset your password, resolve a technical issue relating to your access to the course, and provide automated Moodle notifications directly related to the course.

Your email address will not be used to send newsletters, advertising or promotional material, invitations to unrelated activities, surveys, fundraising requests, or other communications not directly connected to this e-course.

As this e-course includes a forum, you may receive automated Moodle notifications relating to forum posts, replies, course announcements, messages, deadlines or changes to course content. Where Moodle settings allow, you may manage your forum subscription and notification preferences through your Moodle account.

Your email address is not visible to other learners, forum participants, trainers or visitors to the platform. It may be accessed only by authorised Moodle administrators of CHALLEDU and, where necessary, authorised representatives of the CAREdiZO Consortium who require access for the secure operation of the platform, account administration, technical support, course management or certificate administration.

Please note that, depending on the Moodle settings, your name and any content you choose to post in the course forum may be visible to other enrolled participants and course facilitators. You

should not post personal, confidential or sensitive information in the forum. The forum should be used only for communication relevant to the e-course and in accordance with the platform's rules of respectful and lawful use.

Your personal data will not be sold, rented, exchanged or disclosed to third parties for commercial or advertising purposes. Data may be accessed only by authorised persons and may be shared only where necessary for the operation of the e-course, technical support, certificate administration, compliance with a legal obligation, or the protection of the rights and security of the platform and its users.

For project monitoring, evaluation and final reporting purposes, the CAREdiZO Consortium may use anonymised and aggregated information relating to course participation, such as the total number of registrations, course completions and certificates issued. Such information will not identify individual participants and may be included in reports submitted to project partners, funders or relevant authorities.

Your personal data are processed only for the purpose for which they were collected: providing access to this specific e-course, managing your Moodle account, enabling participation in course-related forum activities, issuing certificates of attendance, ensuring the security and proper functioning of the platform, providing technical support where necessary, and preparing anonymised and aggregated project reports. The legal basis for this processing is that it is necessary to provide the educational service you requested when registering on the platform.

Appropriate organisational and technical measures are applied to protect your personal data against unauthorised access, loss, alteration, accidental disclosure or misuse. Access to personal data is limited to authorised persons who require it to perform their duties.

Your personal data will be retained only for as long as necessary to operate your account, provide access to the course, maintain the course-related forum, issue or verify certificates of attendance, and meet legitimate project reporting obligations. When the data are no longer necessary, they will be securely deleted or anonymised, unless a longer retention period is required by applicable law.

Under the GDPR, you may request access to the personal data held about you, correction of inaccurate or incomplete data, deletion of your data, restriction of processing, objection to processing where applicable, and data portability where applicable. You also have the right to lodge a complaint with the competent Data Protection Authority.

For questions about your personal data, to exercise your rights, or to receive technical support relating to the Moodle platform, please contact **CHALLEDU** at play@challedu.com.

For further information about the CAREdiZO project, its objectives and project partners, please visit the official project website: <https://caredizo.eu/>.

By creating a Moodle account, you confirm that you have read and understood this Privacy Notice.